

**MACKENZIE COUNTY  
ORGANIZATIONAL COUNCIL MEETING**

**Tuesday, October 27, 2009**

**10:00 a.m.**

**Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Peter Braun	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Greg Newman	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

**ABSENT:**

**ADMINISTRATION:**

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
John Klassen	Director of Operations (South)
Dave Crichton	Director of Operations (North)
Carol Gabriel	Executive Assistant

**ALSO PRESENT:** Sgt. Wade Trottier, RMCP  
Jeneane Grundberg – Brownlee LLP  
Members of the public.

Minutes of the Organizational Council meeting for Mackenzie County held on October 27, 2009 at the Council Chambers in Fort Vermilion, Alberta.

**CALL TO ORDER:            1. a) Call to Order**

William Kostiw, Chief Administrative Officer, called the meeting to order at 10:14 a.m.

**1. b) Chief Administrative Officer Overview**

Mr. Kostiw gave a brief address to the members of Council.

**AGENDA:                    2. a) Adoption of Agenda**

**MOTION 09-10-857            MOVED** by Councillor Wardley

That the agenda be adopted as presented.

**CARRIED**

**VOTING PROCEDURE**

**3. b) Voting Procedure**

**MOTION 09-10-858**

**MOVED** by Councillor Braun

That all elections required at the organizational meeting be held by secret ballot and that the Reeve and Deputy Reeve be elected by a majority vote.

**CARRIED UNANIMOUSLY**

**ELECTION OF REEVE &  
DEPUTY REEVE:**

**4. a) Election of Reeve**

Mr. Kostiw called for nominations for the position of Reeve for Mackenzie County for the period October 27, 2009 to October 2010.

First Call: Councillor Toews nominated Councillor Newman

Second Call: No further nominations.

Third Call: No further nominations.

**MOTION 09-10-859**

**MOVED** by Councillor Watson

That nominations cease for the position of Reeve.

**CARRIED UNANIMOUSLY**

Councillor Newman was acclaimed Reeve for Mackenzie County for the period October 27, 2009 to October 2010.

**4. b) Election of Deputy Reeve**

Mr. Kostiw called for nominations for the position of Deputy Reeve for Mackenzie County for the period October 27, 2009 to October 2010.

First Call: Councillor Watson nominated Councillor Sarapuk

Second Call: No further nominations.

Third Call: Councillor J. Driedger nominated Councillor Braun

**MOTION 09-10-860**

**MOVED** by Councillor Wardley

That nominations cease for the position of Deputy Reeve.

**CARRIED UNANIMOUSLY**

Councillor Sarapuk was elected Deputy Reeve for Mackenzie County for the period October 27, 2009 to October 2010.

**4. c) Oath of Office**

The Oath of Office was administered to the Reeve and Deputy Reeve by Sgt. Wade Trottier.

**TURNOVER OF CHAIR:**

**5. a) Turnover of Chair to the Reeve**

Mr. Kostiw turned over the chair to newly elected Reeve Newman.

Reeve Newman recessed the meeting at 10:28 a.m. and reconvened the meeting at 10:38 a.m.

**BYLAWS/POLICIES:**

**7. a) Bylaw 688/08 Honorariums & Expense Reimbursements for Councillors and Approved Committee Members**

**MOTION 09-10-861**

**MOVED** by Councillor Toews

That Bylaw 688/08 Honorariums & Expense Reimbursements be amended to include a maximum monthly per diem of \$2,000.00 for Councillors and \$2,500.00 for the Reeve (including the base amount).

Councillor Toews requested a recorded vote.

In Favor:

Councillor Toews  
Councillor Watson

Opposed:

Councillor D. Driedger  
Councillor Wardley  
Councillor J. Driedger  
Deputy Reeve Sarapuk  
Reeve Newman  
Councillor Braun  
Councillor Froese  
Councillor Neufeld

**DEFEATED**

**MOTION 09-10-862**

**MOVED** by Councillor Braun

That Bylaw 688/08 Honorariums & Expense Reimbursements be received for information.

**CARRIED**

**MOTION 09-10-863**

**MOVED** by Reeve Newman

That a public committee be established to review Bylaw 688/08 Honorariums & Expense Reimbursements prior to the next organizational meeting.

**CARRIED**

**7. b) Bylaw 529/05 Procedural Bylaw**

**MOTION 09-10-864**

**MOVED** by Councillor J. Driedger

That Bylaw 529/05 Procedural Bylaw be received for information.

**CARRIED**

**7. c) Review of Council Committees**

**MOTION 09-10-865**

**MOVED** by Councillor Wardley

That the Agricultural Land Task Force Terms of Reference be approved as amended.

**CARRIED**

**MOTION 09-10-866**

**MOVED** by Councillor Froese

That Policy ASB005 Agriculture Service Board Duties and Responsibilities be approved as amended.

**CARRIED**

**MOTION 09-10-867**

**MOVED** by Councillor Toews

That three Councillors be appointed to the Airport Development Committee.

**CARRIED**

**MOTION 09-10-868**

**MOVED** by Councillor Neufeld

That Bylaw 266/01 Assessment Review Board be received for information.

**CARRIED**

**MOTION 09-10-869**

**MOVED** by Councillor J. Driedger

That the County Building Task Force Terms of Reference be received for information.

**CARRIED**

**MOTION 09-10-870**

**MOVED** by Councillor Braun

That administration be instructed to develop a Terms of Reference for the Equipment Committee and that it consist of three members of Council.

**CARRIED**

**MOTION 09-10-871**

**MOVED** by Councillor Wardley

That the Education Task Force Terms of Reference be approved as amended.

**CARRIED**

**MOTION 09-10-872**

**MOVED** by Councillor J. Driedger

That the Finance Committee Terms of Reference be received for information.

**CARRIED**

**MOTION 09-10-873**

**MOVED** by Councillor Wardley

That the First Nations Consultation Committee include all members of Council.

**CARRIED**

**MOTION 09-10-874**

**MOVED** by Reeve Newman

That the Government Liaison Committee include all members of Council.

**CARRIED**

**MOTION 09-10-875**

**MOVED** by Councillor Neufeld

That the Highway 88 Task Force include all members of Council.

**CARRIED**

**MOTION 09-10-876**

**MOVED** by Councillor Wardley

That the Inter-municipal Planning Commission be received for information.

**CARRIED**

**MOTION 09-10-877**

**MOVED** by Councillor Braun

That the Inter-municipal Subdivision & Development Appeal Board be received for information.

**CARRIED**

**MOTION 09-10-878**

**MOVED** by Councillor J. Driedger

That the Mackenzie Housing Management Board be received for information.

**CARRIED**

**MOTION 09-10-879**

**MOVED** by Councillor Braun

That the Municipal Library Board be received for information.

**CARRIED**

**MOTION 09-10-880**

**MOVED** by Councillor Braun

That administration be instructed to prepare a Terms of Reference for the Mackenzie Pipeline Ad Hoc Committee and that it consist of two members of Council.

**CARRIED**

**MOTION 09-10-881**

**MOVED** by Councillor Neufeld

That Bylaw 563/06 Municipal Planning Commission be received

for information.

**CARRIED**

**MOTION 09-10-882**      **MOVED** by Councillor Toews

That the Municipal Services Agreement Committee be abolished.

**CARRIED**

**MOTION 09-10-883**      **MOVED** by Councillor Toews

That the Parks & Recreation Committee Terms of Reference be amended to reduce the members of Council to three (one from each community) and that they meet once per month.

**DEFEATED**

**MOTION 09-10-884**      **MOVED** by Councillor Wardley

That the Parks & Recreation Terms of Reference be received for information.

**CARRIED**

**MOTION 09-10-885**      **MOVED** by Councillor Wardley

That the Regional Water Committee be abolished.

**CARRIED**

**MOTION 09-10-886**      **MOVED** by Councillor D. Driedger

That the Rural Water Services Board Terms of Reference be tabled.

**CARRIED**

**MOTION 09-10-887**      **MOVED** by Councillor Toews

That Bylaw 079/97 Subdivision & Development Appeal Board be received for information.

**CARRIED**

**MOTION 09-10-888**      **MOVED** by Councillor Wardley

That the Tompkins Crossing Committee Terms of Reference be received for information.

**CARRIED**

**MOTION 09-10-889**      **MOVED** by Councillor Toews

That the Upper Hay Recreational Hunting and Fishing Advisory Committee Terms of Reference be received for information.

**CARRIED**

**MOTION 09-10-890**      **MOVED** by Councillor Froese

That the Veterinary Advisory Committee Terms of Reference be received for information.

**CARRIED**

**MOTION 09-10-891**      **MOVED** by Councillor Wardley

That the Zama Economic Development Committee be received for information.

**CARRIED**

**MOTION 09-10-892**      **MOVED** by Councillor Froese

That the other committees with County representation be received for information.

**CARRIED**

Reeve Newman recessed the meeting at 11:45 a.m. and reconvened the meeting at 11:57 a.m.

**COUNCIL COMMITTEES & TASK FORCES:**      **8. a) Appointment of Council Members to Council Committees, Boards and Task Forces**

**8. b) Appointment of Members at Large to County Boards/Committees**

**MOTION 09-10-893**      **MOVED** by Councillor Toews

That the following Councillors be appointed to the **Agricultural Land – Land Use Planning Committee** for the period October 27, 2009 to October 2010.



Councillor Neufeld  
Councillor Froese  
Deputy Reeve Sarapuk  
Councillor D. Driedger

**CARRIED**

**MOTION 09-10-894**

**MOVED** by Councillor Wardley

That the following Councillors be appointed to the **Airport Development Committee** for the period October 27, 2009 to October 2010.

Nominated:	<b>Elected:</b>
Councillor Wardley	Councillor Wardley
Councillor J. Driedger	Councillor Toews
Councillor Braun	Councillor Neufeld
Councillor Neufeld	
Councillor Toews	

**CARRIED**

**MOTION 09-10-895**

**MOVED** by Councillor Watson

That the following Councillors be appointed to the **Assessment Review Board** for the period October 27, 2009 to October 2010.

Councillor Braun  
Councillor Wardley (alternate)

**CARRIED**

**MOTION 09-10-896**

**MOVED** by Deputy Reeve Sarapuk

That the following Members at Large be appointed to the **Assessment Review Board** for the period October 27, 2009 to October 2010 and that the third position be re-advertised.

Wally Schroeder  
Eva Schmidt

**CARRIED**

**MOTION 09-10-897**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **La Crete**

**County Building Task Force** for the period October 27, 2009 to October 2010.

Councillor Braun  
Councillor Neufeld  
Councillor J. Driedger

**CARRIED**

**MOTION 09-10-898**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Fort Vermilion County Building Task Force** for the period October 27, 2009 to October 2010.

Councillor Toews  
Reeve Newman  
Councillor Froese

**CARRIED**

**MOTION 09-10-899**

**MOVED** by Councillor Neufeld

That the following Councillors be appointed to the **High Level/Zama County Building Task Force** for the period October 27, 2009 to October 2010.

Councillor Watson  
Councillor Wardley  
Deputy Reeve Sarapuk

**CARRIED**

**MOTION 09-10-900**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Education Task Force** for the period October 27, 2009 to October 2010.

Councillor D. Driedger  
Councillor Wardley  
Deputy Reeve Sarapuk

**CARRIED**

**MOTION 09-10-901**

**MOVED** by Councillor Toews

That the following Councillors be appointed to the **Equipment**

**Committee** for the period October 27, 2009 to October 2010.

Deputy Reeve Sarapuk  
Councillor Froese  
Councillor J. Driedger

**CARRIED**

Reeve Newman recessed the meeting at 12:10 p.m. and reconvened the meeting at 12:49 p.m.

**MOTION 09-10-902**

**MOVED** by Councillor Froese

That the following Councillors be appointed to the **Finance Committee** for the period October 27, 2009 to October 2010.

<b>Nominated:</b>	<b>Elected:</b>
Councillor Neufeld	Councillor Watson
Councillor J. Driedger	Deputy Reeve Sarapuk
Councillor Braun	Councillor Braun
Councillor Watson	Councillor Neufeld
Deputy Reeve Sarapuk	
Councillor Toews	

**CARRIED**

**MOTION 09-10-903**

**MOVED** by Councillor Wardley

That the following Councillor be appointed to the **Mackenzie Housing Management Board** for the period October 27, 2009 to October 2010.

<b>Nominated:</b>	<b>Elected:</b>
Councillor J. Driedger	Councillor Toews
Councillor Toews	

**CARRIED**

**MOTION 09-10-904**

**MOVED** by Councillor Braun

That the following Members at Large be appointed to the **Mackenzie Housing Management Board** for the period October 27, 2009 to October 2010 and re-advertise for the remaining position from the Fort Vermilion area.

Dave Neufeld (La Crete)  
Wally Schroeder (La Crete)

Daryl Zielsdorf (Fort Vermilion)

**CARRIED**

**MOTION 09-10-905**

**MOVED** by Councillor Watson

That the following Councillors be appointed to the **Mackenzie Library Board** for the period October 27, 2009 to October 2010.

Councillor J. Driedger  
Councillor Wardley

**CARRIED**

**MOTION 09-10-906**

**MOVED** by Councillor Wardley

That the following Member at Large be appointed to the **Mackenzie Library Board** for a three year term effective October 27, 2009 and that the be re-advertised.

Judy Ostrowski

**CARRIED**

**MOTION 09-10-907**

**MOVED** by Councillor Neufeld

That the following Councillors be appointed to the **Mackenzie Pipeline Ad Hoc Committee**.

Councillor Froese  
Councillor Watson

**CARRIED**

**MOTION 09-10-908**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Municipal Planning Commission** for the period October 27, 2009 to October 2010.

Nominated:  
Councillor Braun  
Councillor Froese  
Councillor Toews

**Elected:**  
Councillor Braun  
Councillor Froese

**CARRIED**

**MOTION 09-10-909**

**MOVED** by Councillor Braun

That the following Members at Large be appointed to the **Municipal Planning Commission** for the period October 27, 2009 to October 2010.

Jack Eccles (La Crete)  
Manfred Gross (Fort Vermilion)  
Beth Kappelar (High Level)

**CARRIED**

**MOTION 09-10-910**

**MOVED** by Councillor Watson

That the following Councillors be appointed to the **Parks and Recreation Committee** for the period October 27, 2009 to October 2010.

Nominated:	<b>Elected:</b>
Councillor Braun	Councillor Braun
Councillor Wardley	Councillor Wardley
Councillor D. Driedger	Councillor D. Driedger
Councillor Toews	Councillor Toews
Councillor Froese	
Councillor J. Driedger	

**CARRIED**

**MOTION 09-10-911**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **Subdivision & Development Appeal Board** for the period October 27, 2009 to October 2010.

Councillor Toews  
Councillor Wardley (alt)

**CARRIED**

**MOTION 09-10-912**

**MOVED** by Councillor Braun

That the following Members at Large be appointed to the **Subdivision & Development Appeal Board** for the period October 27, 2009 to October 2010.

Eva Schmidt  
Mark Bakalar

Wally Schroeder

**CARRIED**

**MOTION 09-10-913**

**MOVED** by Councillor Wardley

That the following Councillors be appointed to the **Tompkins Crossing Committee** for the period October 27, 2009 to October 2010.

Nominated:

Councillor Neufeld

Councillor J. Driedger

Councillor D. Driedger

Councillor Froese

**Elected:**

Councillor D. Driedger

Councillor Neufeld

Councillor Froese

**CARRIED**

**MOTION 09-10-914**

**MOVED** by Councillor D. Driedger

That the following Councillors be appointed to the **Zama Economic Development Committee** for the period October 27, 2009 to October 2010.

Councillor Wardley

**CARRIED**

**APPOINT  
REPRESENTATIVES:**

**9. a) Appointment of Council Representatives to Other Committees**

**MOTION 09-10-915**

**MOVED** by Councillor Toews

That the following Councillors be appointed to the **Caribou Mountains Wildland Advisory Committee** for the period October 27, 2009 to October 2010.

Reeve Newman

Councillor Watson (alternate)

**CARRIED**

**MOTION 09-10-916**

**MOVED** by Councillor Watson

That the following Councillor be appointed to the **Community Futures Pan West** for the period October 27, 2009 to October 2010.

Nominated:  
Councillor J. Driedger  
Councillor Toews

**Elected:**  
Councillor J. Driedger

**CARRIED**

**MOTION 09-10-917**

**MOVED** by Councillor Watson

That the following Councillors be appointed to the **Family Community and Support Services (FCSS)** for the period October 27, 2009 to October 2010.

La Crete – Councillor Braun  
Fort Vermilion – Councillor Toews

**CARRIED**

**MOTION 09-10-918**

**MOVED** by Councillor Neufeld

That the following Councillors be appointed to the **Hay Zama Bison Advisory Committee** for the period October 27, 2009 to October 2010.

Councillor Wardley

**CARRIED**

**MOTION 09-10-919**

**MOVED** by Councillor Braun

That the following Councillors be appointed to the **Hay Zama Committee** for the period October 27, 2009 to October 2010.

Councillor Neufeld  
Councillor Watson  
Councillor Froese (alternate)

**CARRIED**

**MOTION 09-10-920**

**MOVED** by Councillor J. Driedger

That the following Councillors be appointed to the **Hay Zama Tourism Sub-Committee** for the period October 27, 2009 to October 2010.

Councillor Neufeld  
Councillor Watson

Councillor Braun

**CARRIED**

**MOTION 09-10-921**

**MOVED** by Councillor Neufeld

That the following Councillor be appointed to the **High Level Forests Public Advisory Committee** for the period October 27, 2009 to October 2010.

Deputy Reeve Sarapuk

**CARRIED**

**MOTION 09-10-922**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillor be appointed to the **High Level & District Recreational Advisory Committee** for the period October 27, 2009 to October 2010.

Councillor Watson  
Councillor Wardley

**CARRIED**

**MOTION 09-10-923**

**MOVED** by Councillor D. Driedger

That the following Councillor be appointed to the **Mighty Peace Tourist Association** for the period October 27, 2009 to October 2010.

Councillor Braun

**CARRIED**

**MOTION 09-10-924**

**MOVED** by Councillor Wardley

That the following Councillor be appointed to the **Northern Lights Forest Education Society** for the period October 27, 2009 to October 2010.

Deputy Reeve Sarapuk

**CARRIED**

**MOTION 09-10-925**

**MOVED** by Councillor Braun



That the following Councillors be appointed to the **Northwest Corridor Development Corporation** for the period October 27, 2009 to October 2010.

Councillor Neufeld  
Councillor Froese  
Councillor D. Driedger

**CARRIED**

**MOTION 09-10-926**

**MOVED** by Councillor Watson

That the following Councillor be appointed as the County's spokesperson on the **Partners in Prevention Committee**.

Councillor Wardley

**CARRIED**

**MOTION 09-10-927**

**MOVED** by Councillor Froese

That the following Councillor be appointed to the **Railway Task Force** for the period October 27, 2009 to October 2010.

Councillor D. Driedger

**CARRIED**

**MOTION 09-10-928**

**MOVED** by Councillor D. Driedger

That the following Councillors be appointed to the **Recreation Boards** for the period October 27, 2009 to October 2010.

Fort Vermilion – Councillor Toews  
La Crete – Councillor Braun  
Zama City – Councillor Wardley  
High Level – Councillor Watson

**CARRIED**

**MOTION 09-10-929**

**MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Regional Economic Development Initiative** for the period October 27, 2009 to October 2010.

Nominated:

**Elected:**

Councillor D. Driedger  
Councillor Wardley  
Councillor J. Driedger  
Councillor Braun

Councillor D. Driedger  
Councillor Wardley

**CARRIED**

**MOTION 09-10-930**

**MOVED** by Councillor J. Driedger

That the following Councillor be appointed to the **REDI Recreational Study & Tourism Sub-Committee** for the period October 27, 2009 to October 2010.

Councillor Braun

**CARRIED**

**MOTION 09-10-931**

**MOVED** by Councillor Neufeld

That the following Councillor be appointed to the **Safe Communities Innovation Fund Committee** for the period October 27, 2009 to October 2010.

Councillor Wardley

**CARRIED**

**MOTION 09-10-932**

**MOVED** by Councillor Watson

That the following Councillors be appointed to the **Veterinary Services Incorporated** for the period October 27, 2009 to October 2010.

Deputy Reeve Sarapuk  
Councillor D. Driedger (alternate)

**CARRIED**

**DELEGATION:**

**6. a) Jeneane Grundberg – Brownlee LLP**

Ms. Jeneane Grundberg of Brownlee LLP provided a presentation on the roles and responsibilities of Council.

**OTHER BUSINESS:**

**10. a) Establish Council Meeting Dates**

**MOTION 09-10-933**

**MOVED** by Councillor Wardley

That the 2010 council meeting dates be approved as follows:

Date	Location	Time
Tuesday, January 12, 2010	Fort Vermilion	10:00 a.m.
Wednesday, January 27, 2010	Fort Vermilion	4:00 p.m.
Tuesday, February 9, 2010	Fort Vermilion	10:00 a.m.
Wednesday, February 24, 2010	Fort Vermilion	4:00 p.m.
Tuesday, March 9, 2010	Fort Vermilion	10:00 a.m.
Wednesday, March 24, 2010	Fort Vermilion	4:00 p.m.
Tuesday, April 13, 2010	Fort Vermilion	10:00 a.m.
Wednesday, April 28, 2010	Fort Vermilion	4:00 p.m.
Tuesday, May 11, 2010	Fort Vermilion	10:00 a.m.
Wednesday, May 26, 2010	La Crete	4:00 p.m.
Tuesday, June 8, 2010	Fort Vermilion	10:00 a.m.
Wednesday, June 23, 2010	Fort Vermilion	4:00 p.m.
Tuesday, July 13, 2010	Fort Vermilion	10:00 a.m.
Wednesday, July 28, 2010	Fort Vermilion	4:00 p.m.
Tuesday, August 10, 2010	Fort Vermilion	10:00 a.m.
Wednesday, August 25, 2010	Fort Vermilion	4:00 p.m.
Tuesday, September 14, 2010	Fort Vermilion	10:00 a.m.
Wednesday, September 29, 2010	Zama	4:00 p.m.
Tuesday, October 12, 2010	Fort Vermilion	10:00 a.m.
Wednesday, October 27, 2010	Fort Vermilion	4:00 p.m.
Tuesday, November 9, 2010	Fort Vermilion	10:00 a.m.
Wednesday, November 24, 2010	Fort Vermilion	4:00 p.m.
Tuesday, December 14, 2010	Fort Vermilion	10:00 a.m.

**CARRIED**

**DESTRUCTION OF  
BALLOTS**

**11. a) Destruction of Ballots**

**MOTION 09-10-934**

**MOVED** by Councillor D. Driedger

That all ballots be destroyed.

**CARRIED**

**ADJOURNMENT:**

**12. a) Adjournment**

**MOTION 09-10-935**

**MOVED** by Councillor Braun

That the Organizational Council meeting be adjourned at 2:13 p.m.

**CARRIED**

These minutes were approved on Tuesday, November 10, 2009.

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Greg Newman  
Reeve

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William Kostiw  
Chief Administrative Officer