

**MACKENZIE COUNTY
COMMITTEE OF THE WHOLE MEETING**

**Tuesday, March 22, 2016
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor (left at 4:06 p.m.)
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:15 a.m.)
Josh Knelsen	Councillor
Lisa Wardley	Councillor (left at 4:10 p.m.)

REGRETS:

ADMINISTRATION:	Joulia Whittleton	Chief Administrative Officer
	Ron Pelensky	Director of Community Services & Operations
	Len Racher	Director of Facilities & Operations (South)
	Byron Peters	Director of Planning & Development
	Mark Schonken	Interim Director of Finance
	Fred Wiebe	Manager of Utilities
	Carol Gabriel	Director of Legislative and Support Services

ALSO PRESENT:

Brian Locher	MPE Siemens
Chris Risling	Director, Linear Property Assessment (Municipal Affairs)
Randy Affolder	Alliance Assessment

AGENDA:

1. MPE Siemens – Rural Potable Water Infrastructure Design

- Brian Locher from MPE Siemens presented the rural potable water infrastructure design project.
- Meeting with the utility companies tomorrow to advise them of the project.
- Upgrade phases are identified in our Infrastructure Master Plan.

- Tenders for the waterline will be opened at the April 27, 2016 Council meeting.
- Tenders for the truckfills (cardlocks) will be opened at the May 10, 2016 Council meeting.
- Discussion was held regarding the possibility of tendering the waterline and the truckfills at the same time. Both tenders could be closed/opened on May 10, 2016.
- An agreement was reached to keep the different dates for opening the tenders, however to award on May 10, 2016.

Councillor Jorgensen arrived at 10:15 a.m.

Recess from 11:14 a.m. to 11:22 a.m.

4. Ricky Paul

- Private discussion with Council and the CAO.

2. Public Works Discussion

- Presentation by Ron Pelensky and Len Racher regarding right of ways and proposed policy amendments.
- Revised policy will be presented to Council on April 12, 2016.
- The goal is to attain a minimum 30 meter right of way (ROW).
- Additional information required on how many kilometers of roads are collector roads.
- How many 20 meter road allowances do we have?
- How many kilometers of collector roads do we have?

Recess from 12:18 p.m. to 1:04 p.m.

Councillor Jorgensen left the meeting at 12:18 p.m.

3. ALUS – Christine Campbell, Western HUB Manager

Rescheduled to June 28, 2016 at 11:00 a.m.

5. Linear Property Assessment Municipal Affairs – Chris Risling

- Presentation by Chris Risling, Director Linear Property Assessment with Alberta Municipal Affairs on the 2016 tax year linear property assessment.
- Overall decrease of 15% in linear assessment for 2016.
- Amended assessment notices will be issued April 4, 2016 with a complaint date of June 3, 2016.

- Estimating a similar decrease for the next couple of years.

Recess from 2:04 p.m. to 2:16 p.m.

6. Alliance Assessment – Randy Affolder

- Randy Affolder from Alliance Assessment presented the changes in assessment.
- 5 to 10 years ago we had very few high end buildings which is no longer the case.
- 300 development permits were issued this past year and most of them were new houses.
- 11 appeals and only 4 went in front of the appeal board last year.
- Land values have gone up.
- Reviewed assessments by code and assessment summaries for 2014 and 2015.

Recess from 2:54 p.m. to 3:10 p.m.

Councillor Jorgensen rejoined the meeting at 2:54 p.m.

7. Municipal Reserves – Mark Schonken

- Presentation by Mark Schonken, Interim Director of Finance, regarding the County's reserves.
- The intent is to clean up the reserves listed which are not identified in a Council Policy.
- A revised policy will be presented to Council.

Councillor Braun left the meeting at 4:06 p.m.

Councillor Wardley left the meeting at 4:10 p.m.

2. Public Works Discussion

Proposed policy amendment:

- Mackenzie County shall work towards obtaining a 30 meter right of way for all roads within the County. The purchase price of lands for additional right of ways shall be as per the Fee Schedule Bylaw.
- Mackenzie County at its sole discretion may allow to construct, or construct roads in a 20 m right of way with modified slopes and widths.
- Proposed triggers to obtain a 30 m Right of Way
 - New Roads Infrastructure
 - Specified Upgrading Projects

- Specific Land Purchasing Project – Collector Roads
- Subdivisions
- Revised policy will be brought back to Council.
- Approval/Maintenance of Subsequent Accesses

Rural	Paved	Gravel	Supply Culvert	Construction	Maintenance
Collector/Local Primary	County	County	County	Owner	County
Collector/Local Subsequent	Owner	Owner	Owner	Owner	Owner

- Hamlet – all access decisions to be completed by Planning Department with referrals to the Public Works and Utilities Departments.
- Rural – administration may approve up to two accesses to a titled property upon review.
- A shared access to agricultural lands will be encouraged.

8. Next Meeting – April 26, 2016 at 10:00 a.m.

Meeting adjourned at 4:35 p.m.

These minutes were approved by Council on March 23, 2016.

(original signed) _____
 Bill Neufeld
 Reeve

(original signed) _____
 Joulia Whittleton
 Chief Administrative Officer

