

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, April 27, 2016  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

|                  |  |
|------------------|--|
| Bill Neufeld     | Reeve                                      |
| Walter Sarapuk   | Deputy Reeve                               |
| Jacque Bateman   | Councillor                                 |
| Peter F. Braun   | Councillor                                 |
| Elmer Derksen    | Councillor (left the meeting at 5:40 p.m.) |
| John W. Driedger | Councillor                                 |
| Eric Jorgensen   | Councillor                                 |
| Josh Knelsen     | Councillor                                 |
| Lisa Wardley     | Councillor (left the meeting at 5:25 p.m.) |

**REGRETS:**

**ADMINISTRATION:**

|                   |  |
|-------------------|--|
| Joulia Whittleton | Chief Administrative Officer                                   |
| Peng Tian         | Director of Finance  |
| Ron Pelensky      | Director of Community Services & Operations                    |
| Len Racher        | Director of Facilities & Operations (South)                    |
| Fred Wiebe        | Director of Utilities  |
| Carol Gabriel     | Director of Legislative & Support Services/Recording Secretary |

**ALSO PRESENT:** Members of the public and media.

Minutes of the Regular Council meeting for Mackenzie County held on April 27, 2016 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:26 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 16-04-287 MOVED** by Councillor Driedger

That the agenda be approved with the following additions:

4. c) Morgan Bamford, Indigenous Relations

\_\_\_\_\_  
\_\_\_\_\_

- 9. e) Blue Hills Ratepayers Meeting
- 17. b) AUPE Negotiations

**CARRIED**

Reeve Neufeld recessed the meeting at 10:33 a.m. and reconvened the meeting at 10:42 a.m.

**ADOPTION OF  
PREVIOUS MINUTES:**

- 3. a) Minutes of the April 12, 2016 Regular Council Meeting**

**MOTION 16-04-288**

**MOVED** by Deputy Reeve Sarapuk

That the minutes of the April 12, 2016 Regular Council Meeting be adopted as AMENDED.

**CARRIED**

- 3. b) Notes of the April 26, 2016 Committee of the Whole Meeting**

**MOTION 16-04-289**

**MOVED** by Councillor Braun

That the notes of the April 26, 2016 Committee of the Whole Meeting be adopted as presented.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

- 5. a) Council Committee Reports (verbal)**

**MOTION 16-04-290**

**MOVED** by Deputy Reeve Sarapuk

That administration meet with Tolko regarding the hauling of wood chips.

**CARRIED**

**MOTION 16-04-291**

**MOVED** by Councillor Wardley

That the council committee verbal reports be received for information.

**CARRIED**

**DELEGATIONS:**

- 4. a) Wilde & Company Audited Financial Statement**

\_\_\_\_\_  
\_\_\_\_\_

**Presentation**

Kyle Bodnarchuk and Michael Marcaccio, Wilde & Company Chartered Accountants, presented the draft 2015 audited financial statements via teleconference.

**FINANCE:**

**12. c) 2015 Audited Financial Statement and Financial Information Return (DRAFTS)**

**MOTION 16-04-292**

Requires 2/3

**MOVED** by Councillor Jorgensen

That the 2015 Audited Financial Statement and Financial Information Return be approved as AMENDED.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**5. b) Finance Committee Meeting Minutes**

**MOTION 16-04-293**

**MOVED** by Deputy Reeve Sarapuk

That the Finance Committee unapproved meeting minutes of April 8, 2016 be received for information.

**CARRIED**

**5. c) Municipal Planning Commission Meeting Minutes**

**MOTION 16-04-294**

**MOVED** by Councillor Driedger

That the Municipal Planning Commission unapproved meeting minutes of April 7, 2016 and April 21, 2016 be received for information.

**CARRIED**

**5. d) Tompkins Crossing Committee Meeting Minutes**

**MOTION 16-04-295**

**MOVED** by Councillor Wardley

That the Tompkins Crossing Committee unapproved meeting minutes of April 8, 2016 be received for information.

**CARRIED**

**FINANCE:**

**12. b) 2016 Budget**

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 16-04-296**

Requires 2/3

**MOVED** by Councillor Wardley

That the 2016 Budget be approved as presented.

**CARRIED**

**12. a) Bylaw 1026-16 – 2016 Tax Rate Bylaw**

**MOTION 16-04-297**

Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 1026-16 being the 2016 Tax Rate bylaw for Mackenzie County.

**CARRIED**

**MOTION 16-04-298**

Requires 2/3

**MOVED** by Councillor Knelsen

That second reading be given to Bylaw 1026-16 being the 2016 Tax Rate bylaw for Mackenzie County.

**CARRIED**

**MOTION 16-04-299**

Requires Unanimous

**MOVED** by Councillor Driedger

That consideration be given to go to third reading of Bylaw 1026-16 being the 2016 Tax Rate bylaw for Mackenzie County.

**CARRIED UNANIMOUSLY**

**MOTION 16-04-300**

Requires 2/3

**MOVED** by Councillor Braun

That third reading be given to Bylaw 1026-16 being the 2016 Tax Rate bylaw for Mackenzie County.

**CARRIED**

**GENERAL REPORTS:** 6. a) None

**ADMINISTRATION:** 9. a) **Policy FIN025 Purchasing Authority Directive and Tendering Process Policy**

**MOTION 16-04-301**

**MOVED** by Councillor Driedger

That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended as follows:

- All tenders procured through public advertising must be

\_\_\_\_\_  
\_\_\_\_\_

opened at a duly called council meeting.

- \$75,000 and up for goods and materials and construction projects – open advertised tenders or proposal.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:13 p.m. and reconvened the meeting at 1:02 p.m.

**9. b) Service Capacity Review**

**MOTION 16-04-302**  
Requires 2/3

**MOVED** by Councillor Knelsen

That Gordon McIntosh, Local Government Leadership Institute, be engaged to facilitate a service capacity review as per his proposal and that the budget be amended to include \$10,000 with funding coming from the General Operating Reserve.

**CARRIED**

**9. c) Creation of a Centralized Authority for the Preparation of Industrial Assessment**

**MOTION 16-04-303**

**MOVED** by Councillor Bateman

That a letter be sent to Municipal Affairs in opposition to the creation of a centralized authority for the preparation of industrial assessment.

**CARRIED**

**9. d) Appointment of Members-at-Large**

**MOTION 16-04-304**

**MOVED** by Councillor Bateman

That Ernie Dyck be appointed as a Member at Large to the Land Stewardship Committee for a period ending October 2017.

**CARRIED**

**9. e) Blue Hills Ratepayers Meeting (ADDITION)**

**MOTION 16-04-305**  
Requires Unanimous

**MOVED** by Councillor Jorgensen

That the Blue Hills Ratepayers Meeting be changed to June 28, 2016.

\_\_\_\_\_  
\_\_\_\_\_

**CARRIED UNANIMOUSLY**

**INFORMATION/  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

**MOTION 16-04-306**

**MOVED** by Councillor Jorgensen

That the following Councillors be authorized to attend the Municipal Government Act session on June 22, 2016 in Peace River.

- Reeve Neufeld
- Councillor Braun
- Councillor Knelsen

**CARRIED**

**MOTION 16-04-307**

**MOVED** by Councillor Bateman

That Councillor Jorgensen be nominated for the Board of Director position on the Mighty Peace Watershed Alliance.

**CARRIED**

**MOTION 16-04-308**

**MOVED** by Councillor Knelsen

That the information/Correspondence items be accepted for information purposes.

**CARRIED**

**DELEGATIONS:**

**4. b) Mackenzie Housing Management Board – Barb Spurgeon**

Deputy Reeve Sarapuk stepped out of the meeting at 2:01 p.m.

**MOTION 16-04-309**

**MOVED** by Councillor Knelsen

That the Mackenzie Housing Management Board update be received for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 2:22 p.m. and reconvened the meeting at 2:30 p.m.

**TENDERS:**

**7. b) Rural Potable Water Infrastructure Contract 2 –**

\_\_\_\_\_  
\_\_\_\_\_

### Waterline

**MOTION 16-04-310**      **MOVED** by Councillor Jorgensen

That the Rural Potable Water Infrastructure Contract 2 - Waterline tenders be opened.

**CARRIED**

Tender summary attached.

**MOTION 16-04-311**      **MOVED** by Councillor Braun

That the Rural Potable Water Infrastructure Contract 2 – Waterline not be awarded until after the tenders for Contract 3 – Truckfills are opened.

**CARRIED**

#### 7. c) Tender – La Crete Sanitary Sewer Rehabilitation

**MOTION 16-04-312**      **MOVED** by Councillor Driedger

That the La Crete Sanitary Sewer Improvements tenders be opened.

**CARRIED**

#### Tenders Received:

|                            |              |
|----------------------------|--------------|
| Good Brothers Construction | \$747,850.00 |
| Northern Road Builders     | \$912,230.00 |

**MOTION 16-04-313**      **MOVED** by Councillor Braun

That the La Crete Sanitary Sewer Improvements contract be awarded to the lowest qualified bidder.

**CARRIED**

Councillor Bateman declared herself in conflict at 2:51 p.m. and abstained from the discussion and the vote.

#### 7. a) 2016 Regravelling Program

**MOTION 16-04-314**      **MOVED** by Councillor Braun

\_\_\_\_\_  
\_\_\_\_\_

That the 2016 Regravelling Program tenders be opened.

**CARRIED**

Tenders Received:

|                              | Schedule A | Schedule B | Schedule C  | Schedule D |
|------------------------------|------------|------------|---|------------|
| Knelsen Sand & Gravel        | \$188,790  | \$163,800  | \$62,400<br><del>\$40,600</del><br><b>\$103,000</b> | \$36,000   |
| BJ Hinson Contracting Ltd.   | \$189,000  | \$193,500  | \$93,600<br><del>\$56,550</del><br><b>\$150,150</b> | \$31,500   |
| Northwest Contracting Ltd.   | \$176,400  | \$170,550  | \$68,400<br><del>\$45,675</del><br><b>\$114,075</b> | \$30,750   |
| Bateman Petroleum Sales Ltd. | \$189,000  | \$320,400  | \$80,400<br><del>\$48,575</del><br><b>\$128,975</b> | \$34,500   |

**MOTION 16-04-315** **MOVED** by Councillor Wardley

That the 2016 Regravelling Program Tender be awarded to the lowest qualified bidder of each schedule.

**CARRIED**

Councillor Bateman resumed her seat at the table at 3:03 p.m.

Reeve Neufeld recessed the meeting at 3:04 p.m. and reconvened the meeting at 3:18 p.m.

**DELEGATIONS:** **4. c) Morgan Bamford, Indigenous Relations**

Deputy Reeve Sarapuk rejoined the meeting at 3:22 p.m.

**MOTION 16-04-316** **MOVED** by Councillor Jorgensen

That the presentation regarding the First Nations-Municipal Community Economic Development Initiative be received for information.

**CARRIED**

**PUBLIC HEARINGS:** **8. a) None**

**AGRICULTURE SERVICES:** **10. a) None**

\_\_\_\_\_  
 \_\_\_\_\_



**COMMUNITY  
SERVICES:**

**11. a) None**

**OPERATIONS:**

**13. a) Policy PW039 – Rural Road, Access Construction and Surface Water Management**

**MOTION 16-04-317**

**MOVED** by Councillor Bateman

That Policy PW039 Rural Road, Access Construction and Surface Water Management Policy be approved as AMENDED.

**CARRIED**

**13. b) Policy PW040 Hamlet Utility Corridors and Back Alleys**

**MOTION 16-04-318**

**MOVED** by Councillor Knelsen

That Policy PW040 Hamlet Utility Corridors and Back Alleys be amended as presented to include hamlet maps in the form of Schedule 'A' and Schedule 'B' as presented and that the maps be presented to the public through the County Image and Ratepayer meetings for input.

**CARRIED**

**13. c) Policy PW041 Backslope Policy**

**MOTION 16-04-319**

**MOVED** by Councillor Bateman

That Policy PW041 Backslope Policy be approved as AMENDED to include Schedule A Backslope Agreement.

**CARRIED**

**13. d) Snow Plow Truck Replacement**

**MOTION 16-04-320**

Requires 2/3

**MOVED** by Councillor Bateman

That the purchase of a new tandem axle truck with a sanding box, wing and plow for \$290,000 to replace the unit written off by the insurance due to damages be APPROVED with funds coming from insurance proceeds \$109,146 and \$180,854 from the Equipment Reserve.

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 16-04-321**      **MOVED** by Councillor Bateman

That administration review the insured values for buildings and equipment and report back to Council.

**CARRIED**

**13. e) Utility Tractor Purchase - Zama**

**MOTION 16-04-322**      **MOVED** by Councillor Wardley

That administration be authorized to proceed with purchasing the utility tractor for the Hamlet of Zama as currently budgeted and planned, and that La Crete Recreation Board be advised to submit a request for a tractor in due process through 2017 budget request submission.

**CARRIED**

**13. f) Unit #2350 – Fire Damaged Toolcat Replacement**

**MOTION 16-04-323**      **MOVED** by Councillor Braun  
Requires 2/3

That administration be authorized to purchase the Holder C270 for \$96,463 with \$37,000 coming from the insurance proceeds and the additional \$59,464 coming from the Vehicle & Equipment Reserve.

**CARRIED**

**ADMINISTRATION:**      **9. b) Service Capacity Review**

**MOTION 16-04-324**      **MOVED** by Councillor Jorgensen

That the Service Capacity Review be scheduled for June 27 – 29, 2016.

**CARRIED**

**MOTION 16-04-325**      **MOVED** by Deputy Reeve Sarapuk

That the June 28, 2016 Committee of the Whole meeting be cancelled.

**CARRIED**

**MOTION 16-04-326**      **MOVED** by Councillor Braun

\_\_\_\_\_  
\_\_\_\_\_

That the June 29, 2016 regular council meeting be changed to June 30, 2016.

**CARRIED**

Reeve Neufeld recessed the meeting at 4:30 p.m. and reconvened the meeting at 4:38 p.m.

**PLANNING &  
DEVELOPMENT:**

**14. a) None**

**UTILITIES:**

**15. a) None**

**IN-CAMERA  
SESSION:**

**17. In-Camera Session**

**MOTION 16-04-327**

**MOVED** by Councillor Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:39 p.m.

17. a) Legal

17. b) Labour

- Council Self-Evaluation
- CAO Self Evaluation
- AUPE Negotiations

17. c) Land

**CARRIED**

Councillor Wardley left the meeting at 5:25 p.m.

Councillor Derksen left the meeting at 5:40 p.m.

**MOTION 16-04-328**

**MOVED** by Councillor Driedger

That Council move out of camera at 5:45 p.m.

**CARRIED**

**17. b) Labour – AUPE Negotiations**

**MOTION 16-04-329**

**MOVED** by Councillor Braun

That the AUPE negotiations update be received for information.

\_\_\_\_\_  
\_\_\_\_\_

**CARRIED**

**17. b) Labour – CAO Self-Evaluation**

**MOTION 16-04-330**      **MOVED** by Councillor Driedger

That the CAO evaluation letter be issued as presented.

**CARRIED**

**17. b) Labour – Council Self-Evaluation**

**MOTION 16-04-331**      **MOVED** by Deputy Reeve Sarapuk

That the Council self-evaluation be TABLED to the end of June following the Service Capacity Review.

**CARRIED**

**NOTICE OF MOTION:**      **18. a) None**

**NEXT MEETING  
DATES:**

- 19.    a)      Regular Council Meeting  
   Tuesday, May 10, 2016  
   10:00 a.m.  
   Fort Vermilion Council Chambers
  
- b)      Committee of the Whole Meeting  
   Tuesday, May 24, 2016  
   10:00 a.m.  
   Fort Vermilion Council Chambers
  
- b)      Regular Council Meeting  
   Wednesday, May 25, 2016  
   10:00 a.m.  
   Fort Vermilion Council Chambers

**ADJOURNMENT:**      **20. a) Adjournment**

**MOTION 16-04-332**      **MOVED** by Councillor Driedger

That the council meeting be adjourned at 5:52 p.m.

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_

These minutes were approved by Council on May 10, 2016.

(original signed)

\_\_\_\_\_  
Bill Neufeld  
Reeve

(original signed)

\_\_\_\_\_  
Joulia Whittleton  
Chief Administrative Officer

\_\_\_\_\_  
\_\_\_\_\_