

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

Tuesday, January 8, 2008

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT: Greg Newman Reeve
Walter Sarapuk Deputy Reeve
Peter Braun Councillor
John W. Driedger Councillor
Ed Froese Councillor
Bill Neufeld Councillor
Ray Toews Councillor
Lisa Wardley Councillor
Stuart Watson Councillor

ABSENT: Dicky Driedger Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
John Klassen Director of Environmental Services
Ryan Becker Director of Planning & Emergency Services
Carol Gabriel Executive Assistant

ALSO PRESENT: Susan McNeil, The Echo

Minutes of the Regular Council meeting for Mackenzie County held on January 8, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Newman called the meeting to order at 10:11 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 08-01-001 MOVED by Councillor Neufeld

That the agenda be adopted as amended with the addition of:
10. j) La Crete Community Library Funding Request
Move 13. e) Health Authority to 10. k)

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

3. a) Minutes of the December 11, 2007 Regular Council Meeting

MOTION 08-01-002

MOVED by Councillor Braun

That the minutes of the December 11, 2007 Regular Council meeting be adopted as presented.

CARRIED

3. b) Minutes of the December 17 & 18, 2007 Special Council Meeting

MOTION 08-01-003

MOVED by Councillor Toews

That the minutes of the December 17 & 18, 2007 Special Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. b) La Crete Community Library Funding Request

MOTION 08-01-004

MOVED by Councillor Braun

That a letter be sent to the La Crete Community Library regarding their funding request as discussed at the December 17, 2007 budget meeting.

CARRIED

4. a) Land Request in Zama

MOTION 08-01-005

MOVED by Councillor Wardley

That administration be instructed to complete the subdivision to Hamlet General standards from Plan 962-3203 south east to the County office in Zama.

CARRIED

MOTION 08-01-006

MOVED by Councillor Watson

That first reading be given to Bylaw 662/08 to rezone part of SW 18-117-4-W6M from Institutional to Hamlet General in Zama.

CARRIED

GENERAL REPORTS: 6. a) **Mackenzie Housing Management Board Meeting Minutes – October 31, 2007**

MOTION 08-01-007 **MOVED** by Councillor Braun

That the Mackenzie Housing Management Board meeting minutes of October 31, 2007 be received for information.

CARRIED

6. b) **Municipal Planning Commission Meeting Minutes November 27, 2007**

MOTION 08-01-008 **MOVED** by Councillor J. Driedger

That the Municipal Planning Commission meeting minutes of November 27, 2007 be received for information.

CARRIED

MOTION 08-01-009 **MOVED** by Councillor Froese

That administration be instructed to bring back information regarding home based businesses.

CARRIED

PUBLIC HEARINGS: 7. a) **None**

TENDERS: 8. a) **None**

COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS: 9. a) **Council Committee Reports**

Councillor Neufeld had no items to report.

Councillor Braun reported on the Mighty Peace Tourism meeting, La Crete Recreation Board meeting, County Christmas supper, Special Council (budget) meetings, and La Crete Building Committee meetings.

Councillor Froese had no items to report.

Reeve Newman reported on the La Crete Building Committee meetings, Special Council (budget) meetings, and meetings with

the Town of High Level.

Deputy Reeve Sarapuk reported on the Veterinary Services Incorporated meeting, meeting with Ainsworth and Sustainable Resource Development, Regional Economic Development Initiative videoconference and tourism meeting, Special Council (budget) meetings, Agriculture Land Task Force, and Fort Vermilion Building Committee meetings.

Councillor J. Driedger reported on the meetings with the Town of High Level, La Crete Community Library, and the La Crete Building Committee meetings.

Councillor Toews reported on the Fort Vermilion Recreation Board and Fort Vermilion Building Committee meetings.

Councillor Wardley reported on the Zama community meeting scheduled for January 29th regarding the Zama post office.

Councillor Watson reported on the Special Council (budget) meetings and meetings with the Town of High Level.

MOTION 08-01-010

MOVED by Deputy Reeve Sarapuk

That the Council Committee verbal reports be accepted as information.

CARRIED

9. b) CAO & Director Reports

MOTION 08-01-011

MOVED by Councillor J. Driedger

That the Director of Corporate Services, Director of Environmental Services, Director of Planning & Emergency Services, and the Chief Administrative Officer reports be accepted for information.

CARRIED

DELEGATIONS:

5. a) RCMP

MOTION 08-01-012

MOVED by Councillor Froese

That the RCMP report presented by S/Sgt. Steve Wright and Cst. Lee Brachmann be received for information.

CARRIED

Reeve Newman recessed the meeting at 12:07 p.m. and reconvened the meeting at 12:53 p.m.

**CORPORATE
SERVICES:**

**10. a) Bylaw 658/07 Mackenzie Housing Subdivision Local
Improvement**

MOTION 08-01-013

MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 658/07 being a bylaw to approve a local improvement charge for curb, gutter, and sidewalk within the Mackenzie Housing Subdivision (52nd and 50th Avenue from 45th to 43rd Street, 43rd Street from 52nd to 50th Avenue, 44th Street north of 50th Avenue and 51st Avenue northwest of 43rd Street) in the Hamlet of Fort Vermilion.

CARRIED

MOTION 08-01-014

MOVED by Councillor Froese

That third reading be given to Bylaw 658/07 being a bylaw to approve a local improvement charge for curb, gutter, and sidewalk within the Mackenzie Housing Subdivision (52nd and 50th Avenue from 45th to 43rd Street, 43rd Street from 52nd to 50th Avenue, 44th Street north of 50th Avenue and 51st Avenue northwest of 43rd Street) in the Hamlet of Fort Vermilion.

CARRIED

10. b) Registered Apprenticeship Program (RAP)

MOTION 08-01-015

Requires 2/3

MOVED by Councillor Wardley

That administration be authorized to register the County in the Registered Apprenticeship Program and proceed with the selection of suitable candidates in cooperation with the schools representatives and that the estimated \$20,000 costs be included in the 2008 operating budget.

CARRIED

**10. c) Wages & Salaries – 2008 Cost of Living Allowance
(COLA) Increase (Union & Out of Scope Staff)**

MOTION 08-01-016

Requires 2/3

MOVED by Councillor Neufeld

That administration proceed with the Cost of Living Allowance increase as negotiated in the latest AUPE contract.

CARRIED

MOTION 08-01-017
Requires 2/3

MOVED by Councillor Braun

That the Chief Administrative Officer be authorized to approve the Cost of Living Allowance and earned merit increases for the out-of-scope employees at the same level as for the Union employees.

CARRIED UNANIMOUSLY

10. d) Fort Vermilion Midget Hockey Team – Request for Funding

MOTION 08-01-018

MOVED by Councillor Wardley

That the Fort Vermilion midget hockey team funding request be received for information.

CARRIED

10. e) Truck Purchase

MOTION 08-01-019
Requires 2/3

MOVED by Councillor Braun

That the 2007 budget be amended to include the purchase of a \$35,000 truck with funding coming from the Emergency Services Reserves.

CARRIED

10. f) 2008 Operating and Capital Budget Review Date

MOTION 08-01-020

MOVED by Councillor Neufeld

That the next 2008 budget review date be set for Friday, February 1, 2008 at 10:00 a.m. in Fort Vermilion.

CARRIED

10. g) Attendance at Association Meetings

MOTION 08-01-021

MOVED by Councillor J. Driedger

That all Councillors and appropriate administration be authorized to attend the following at their discretion:

- Alberta Association of Municipal Districts & Counties (AAMD&C) – Annual Conventions and Zone Meetings
- Alberta Urban Municipalities Association (AUMA) Annual Conventions

CARRIED

MOTION 08-01-022

MOVED by Councillor Watson

That three Councillors be authorized to attend the Federation of Canadian Municipalities (FCM) Annual Conference on a rotational basis along with the Reeve and the Chief Administrative Officer.

CARRIED

10. h) REDI Letter of Support – 2008 CISP Funding Application

MOTION 08-01-023

MOVED by Deputy Reeve Sarapuk

That a letter of support be sent to Foreign Affairs and International Trade Canada for the REDI Community Investment Support Program.

CARRIED

10. i) Information/Correspondence Items

MOTION 08-01-024

MOVED by Councillor Toews

That the information/correspondence items be accepted for information purposes.

CARRIED

Councillor Froese left the meeting at 1:30 p.m.

10. j) La Crete Community Library

MOTION 08-01-025

MOVED by Councillor Wardley

That administration forward one lump sum payment to the non-profit organizations, library and recreation boards by the 15th of February.

CARRIED

10. k) Health Authority

MOTION 08-01-026

MOVED by Councillor Neufeld

That administration draft a letter to the Northern Lights Health Authority requesting their long term plans for the west side of the health region.

CARRIED

Reeve Newman recessed the meeting at 1:40 p.m. and reconvened the meeting at 1:52 p.m.

**OPERATIONAL
SERVICES:**

11. a) Engineering

MOTION 08-01-027

MOVED by Councillor Braun

That the County engineering firms be reduced to include the following and that administration be instructed to prepare service agreements with them:

- Stewart, Weir & Co.
- AMEC Engineering
- ISL Engineering
- EXH Engineering

CARRIED

Councillor Froese rejoined the meeting at 1:58 p.m.

11. b) Alberta Traffic Safety Plan Host Agency Agreement

MOTION 08-01-028

MOVED by Councillor Neufeld

That the County enter into an agreement with the University of Alberta for the hosting of the Regional Traffic Safety Coordinator position and that they be located in the adjacent building.

CARRIED

11. c) Road Protection Agreement

MOTION 08-01-029

MOVED by Councillor Neufeld

That the road protection agreement be tabled for more information and that administration conduct meetings with small County contractors.

CARRIED

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 661/07 Area Structure Plan Part of SW 12-106-16-W5M – George Fehr (La Crete Rural)

MOTION 08-01-030

MOVED by Councillor Toews

That first reading be given to Bylaw 661/07, being a bylaw to adopt the Area Structure Plan for SW 12-106-16-W5M west of La Crete.

CARRIED

MOTION 08-01-031

MOVED by Councillor Froese

That second reading be given to Bylaw 661/07, being a bylaw to adopt the Area Structure Plan for SW 12-106-16-W5M west of La Crete.

CARRIED

MOTION 08-01-032

Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 661/07, being a bylaw to adopt the Area Structure Plan for SW 12-106-16-W5M west of La Crete at this meeting.

CARRIED UNANIMOUSLY

MOTION 08-01-033

MOVED by Councillor Neufeld

That third reading be given to Bylaw 661/07, being a bylaw to adopt the Area Structure Plan for SW 12-106-16-W5M west of La Crete.

CARRIED

12. b) Encroachments

MOTION 08-01-034

MOVED by Councillor Neufeld

That Mackenzie County enter into an encroachment agreement, at the Developer's cost for Development Permit 217-DP-07 on Plan 032-1401, Block 29, Lot 1, in the name of Henry and Trudy Martens, for the placement of the fence four feet onto a municipal road plan; that the encroachment agreement be registered on the title by caveat and that all future requests for encroachment agreements be reviewed individually.

DEFEATED

MOTION 08-01-035

MOVED by Councillor Braun

That the encroachment agreements be received for information.

CARRIED

12. c) Mackenzie County School Zone Review

MOTION 08-01-036

MOVED by Councillor Neufeld

That the La Crete Public School zone review be tabled to the next meeting.

CARRIED

12. d) La Crete Building Committee

MOTION 08-01-037

MOVED by Councillor J. Driedger

That Council approve the La Crete Building Committee recommended site 4 location (portion of NW 3-106-15-W5M) for the building of the Municipal office in La Crete as discussed.

CARRIED

MOTION 08-01-038

MOVED by Councillor Braun

That Council approve the La Crete Building Committee recommended consultant, Focus Engineering, for the building of the Municipal office in La Crete.

CARRIED

Reeve Newman recessed the meeting at 2:50 p.m. and reconvened the meeting at 3:04 p.m.

Councillor J. Driedger declared himself in conflict of interest and left the meeting at 3:04 p.m.

12. e) Norwood Transport – Request to Waive a Fire Invoice

MOTION 08-01-039

MOVED by Councillor Froese

That Council move in camera at 3:07 p.m. to discuss the request to waive a fire invoice.

CARRIED

MOTION 08-01-040

MOVED by Councillor Watson

That Council move out of camera at 3:17 p.m.

CARRIED

MOTION 08-01-041

MOVED by Councillor Wardley

That Norwood Transport pay fire invoice #5569 in full in the amount of \$4,181.30.

CARRIED

Councillor J. Driedger rejoined the meeting at 3:18 p.m.

12. f) Sale of Watercraft Equipment

MOTION 08-01-042

MOVED by Councillor Wardley

That all County owned watercraft equipment be sold and that proceeds be transferred to the Emergency Services Reserve.

CARRIED UNANIMOUSLY

IN CAMERA SESSION:

MOTION 08-01-043

MOVED by Councillor Wardley

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 3:22 p.m.

- 13. a) Personnel
- 13. b) Special Projects
- 13. c) Inter-municipal Negotiations
- 13. d) Forestry

13. f) La Crete Office Consolidation

CARRIED

MOTION 08-01-044

MOVED by Councillor J. Driedger

That Council move out of camera at 4:08 p.m.

CARRIED

MOTION 08-01-045

MOVED by Councillor Froese

That the in-camera items be received for information.

CARRIED

NEXT MEETING DATE:

14. a) Regular Council Meeting

Regular Council Meeting
Wednesday, January 30, 2008
2:00 p.m.
Zama Community Hall, Zama, AB

ADJOURNMENT:

15. a) Adjournment

MOTION 08-01-046

MOVED by Councillor Toews

That the Regular Council meeting be adjourned at 4:13 p.m.

CARRIED

These minutes were approved on Wednesday, January 30, 2008

(signature on file)
Greg Newman, Reeve

(signature on file)
Carol Gabriel, Executive Assistant