

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, August 24, 2016  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve (left the meeting at 1:30 p.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:06 a.m.)
Josh Knelsen	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Carol Gabriel	Interim CAO/Director of Legislative & Support Services/Recording Secretary
Ron Pelensky	Director of Community Services & Operations
Len Racher	Director of Facilities & Operations (South)
Byron Peters	Director of Planning and Development
Fred Wiebe	Director of Utilities
Peng Tian	Director of Finance
Bill Kostiw	Intergovernmental Relations & Special Projects Coordinator

**ALSO PRESENT:** Media  
Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on August 24, 2016 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

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**MOTION 16-08-617**                    **MOVED** by Deputy Reeve Sarapuk

That the agenda be approved with the following additions:

- 9. c) Disease Risk Bison

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**                    **3. a) Minutes of the August 9, 2016, Regular Council Meeting**

**MOTION 16-08-618**                    **MOVED** by Councillor Bateman

That the minutes of the August 9, 2016 Regular Council Meeting be adopted as presented.

**CARRIED**

**DELEGATIONS:**                    **4. a) None**

**COUNCIL COMMITTEE REPORTS:**                    **5. a) Council Committee Reports**

Councillor Jorgensen arrived at 10:06 a.m.

**MOTION 16-08-619**                    **MOVED** by Councillor Jorgensen

That council shows appreciation to Councillor Toews for giving Christine Campbell, from ALUS Canada, an aerial tour of the area on August 23, 2016.

**CARRIED**

**MOTION 16-08-620**                    **MOVED** by Councillor Knelsen

That the Council committee reports be received for information.

**CARRIED**

**5. b) Finance Committee Meeting Minutes**

**MOTION 16-08-621**                    **MOVED** by Councillor Wardley

That the Finance Committee unapproved meeting minutes of August 8, 2016 be received for information.

**CARRIED**

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**5. c) Community Services Committee Meeting**

**MOTION 16-08-622**

**MOVED** by Councillor Braun

That the unapproved minutes of the August 10, 2016, Community Services Committee Meeting be received for information.

**CARRIED**

**5. d) Public Works Committee Meeting Minutes**

**MOTION 16-08-623**

**MOVED** by Councillor Bateman

That the Public Works Committee unapproved minutes of August 15, 2016 be received for information.

**CARRIED**

**GENERAL REPORTS:** 6. a) None

**PUBLIC HEARINGS:** 8. a) None

**ADMINISTRATION:** 9. a) Policy ADM057 Video Surveillance

**MOTION 16-08-624**

**MOVED** by Councillor Wardley

That Policy ADM057 Video Surveillance be APPROVED as presented.

**CARRIED**

**9. b) Determination of Population Regulation (DPR) Review**

**MOTION 16-08-625**

**MOVED** by Councillor Bateman

That administration complete the Determination of Population Regulation Review Workbook and submit it to Alberta Municipal Affairs.

**CARRIED**

**9. c) Disease Risk Bison (ADDITION)**

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**MOTION 16-08-626**

Requires Unanimous

**MOVED** by Councillor Jorgensen

That a letter be sent to Parks Canada and the Canadian Endangered Species Conservation Council (Species at Risk Act) regarding the Disease Risk Bison and the potential disease transfer to caribou.

**CARRIED UNANIMOUSLY**

**AGRICULTURE  
SERVICES:**

**10. a) None**

**COMMUNITY  
SERVICES:**

**11. a) Authorization of Peace Officer Policies and RCMP  
Memorandum of Understanding**

**MOTION 16-08-627**

**MOVED** by Councillor Bateman

That the Memorandum of Understanding between the RCMP and Mackenzie County for the Peace Officer be approved and that administration submit the proposal to RCMP K Division for ratification.

**CARRIED**

**MOTION 16-08-628**

**MOVED** by Councillor Wardley

That Policy ENF003 Peace Officer Public Complaints and Disciplinary Policy be APPROVED as presented.

**CARRIED**

**MOTION 16-08-629**

**MOVED** by Councillor Braun

That Policy ENF004 Baton Policy be APPROVED as presented.

**CARRIED**

**MOTION 16-08-630**

**MOVED** by Deputy Reeve Sarapuk

That Policy ENF005 Peace Officer Video Recording Policy be APPROVED as presented.

**CARRIED**

**MOTION 16-08-631**

**MOVED** by Councillor Braun

That Policy ENF006 Oleoresin Capsicum (OC) Spray Policy be

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APPROVED as presented.

**CARRIED**

**MOTION 16-08-632**

**MOVED** by Councillor Wardley

That the Peace Officer jurisdiction be expanded to the entire Mackenzie County area for the enforcement of County issued road bans and road use agreements only.

**CARRIED**

Reeve Neufeld recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:12 a.m.

**IN-CAMERA  
SESSION:**

**17. In-Camera Session**

**MOTION 16-08-633**

**MOVED** by Deputy Reeve Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 11:13 a.m.

17. a) Legal

- Tax Collection

17. b) Labour

- CAO Recruitment

17. c) Land

- Gravel Land Purchase – Knelsen Sand & Gravel

**CARRIED**

**MOTION 16-08-634**

**MOVED** by Councillor Bateman

That Council move out of camera at 1:03 p.m.

**CARRIED**

**17. b) Labour – CAO Recruitment**

**MOTION 16-08-635**

**MOVED** by Deputy Reeve Sarapuk

That the Reeve and Deputy Reeve be authorized to negotiate a contract for the CAO position with the candidate as discussed.

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**CARRIED**

**MOTION 16-08-636**

**MOVED** by Councillor Wardley

That a hiring freeze be placed on all upper levels of the organizational chart, including directors and managers, until Council reviews the organizational chart.

**CARRIED**

Reeve Neufeld recessed the meeting at 1:05 p.m.

Deputy Reeve Sarapuk left the meeting at 1:30 p.m.

Reeve Neufeld reconvened the meeting at 1:32 p.m. with all members present except Councillor Jorgensen.

**17. a) Legal – Tax Collection**

**MOTION 16-08-637**

**MOVED** by Councillor Braun

That a Warrant and Notice of Seizure of Personal Property be issued against 371809 Alberta Ltd. for the purpose of tax collection on Plan 902 0841, Lot 5, Lease MLL 3030.

**CARRIED**

**17. c) Land – Gravel Land Purchase – Knelsen Sand & Gravel**

**MOTION 16-08-638**

**MOVED** by Councillor Driedger

That the gravel land purchase be received for information.

**CARRIED**

Councillor Jorgensen rejoined the meeting at 1:34 p.m.

**TENDERS:**

**7. a) Request for Proposal – Construction and Maintenance of Tompkins Crossing Ice Bridge**

**MOTION 16-08-639**

**MOVED** by Councillor Knelsen

That the proposals for the Construction and Maintenance of the Tompkins Crossing Ice Bridge be opened.

**CARRIED**

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Proposals Received:

	Annual Bid Price
DBM Contracting	\$105,000.00
Checkmark Services	\$110,000.00
Philip Krahn (PHK Herfords)	\$174,960.00
George & Abe Driedger	\$109,000.00

**MOTION 16-08-640**

**MOVED** by Councillor Knelsen

That the proposals for the Construction and Maintenance of the Tompkins Crossing Ice Bridge be referred to the Tompkins Crossing Committee for evaluation and that a recommendation be brought back to council to award.

**CARRIED**

**COMMUNITY SERVICES:**

**11. b) Fort Vermilion Court House Building Proposal**

**MOTION 16-08-641**

**MOVED** by Councillor Toews

That the Fort Vermilion Court House building be TABLED for further information.

**CARRIED**

**11. c) La Crete Arena – Ice Chiller Replacement Project – Additional Funding Request**

**MOTION 16-08-642**

Requires 2/3

**MOVED** by Councillor Toews

That the budget be amended to include an additional \$38,000 to the La Crete Arena – Ice Chiller Replacement project for pipe replacement with funds coming from the Grants to Other Organizations Reserve, with the new total budget being \$413,400.

**CARRIED**

**MOTION 16-08-643**

**MOVED** by Councillor Wardley

That CIMCO be requested to provide a review of project costs upon completion of the La Crete Arena – Ice Chiller Replacement project.

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**CARRIED**

**FINANCE:**

**12. a) Bylaw 1045-16 Outstanding Tax Payment Bylaw**

**MOTION 16-08-644**

Requires 2/3

**MOVED** by Councillor Braun

That first reading be given to Bylaw 1045-16 being the Outstanding Tax Payment Bylaw as AMENDED.

**CARRIED**

**12. b) Policy FIN027 Investment Policy**

**MOTION 16-08-645**

**MOVED** by Councillor Bateman

That Policy FIN027 Investment Policy be AMENDED as presented.

**CARRIED**

**12. c) Policy FIN028 Credit Card Use**

**MOTION 16-08-646**

**MOVED** by Councillor Braun

That Policy FIN028 Credit Card Use be approved as AMENDED.

**CARRIED**

**12. d) Budget Amendment – Property Purchase**

**MOTION 16-08-647**

Requires 2/3

**MOVED** by Councillor Wardley

That the budget be amended to include the purchase of the property located at 4805-54<sup>th</sup> Street in Fort Vermilion, AB in the amount of \$241,721.22 with funding coming from the General Capital Reserve

**CARRIED**

**12. e) Financial Reports – January 1 to July 31, 2016**

**MOTION 16-08-648**

**MOVED** by Councillor Wardley

That the financial reports for the period of January 1 – July 31, 2016 be accepted for information.

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**CARRIED**

**OPERATIONS:**

**13. a) Fox Lake Winter Road Upgrading Request**

Councillor Jorgensen stepped out of the meeting at 2:31 p.m.

**MOTION 16-08-649**

**MOVED** by Councillor Toews

That administration be authorized to place pit run on a section of trail through section 7-108-9-W5M up to a maximum of \$3,000 with funding coming from the operating budget.

**CARRIED**

Reeve Neufeld recessed the meeting at 2:37 p.m. and reconvened the meeting at 2:51 p.m.

Councillor Jorgensen rejoined the meeting at 2:51 p.m.

**PLANNING &  
DEVELOPMENT:**

**14. a) Bylaw 1024-16 Road Closure West Side of NW 11-106-12-W5M for Access Request**

**MOTION 16-08-650**

**MOVED** by Councillor Wardley

That second reading be given for Bylaw 1024-16 being a Road Closure Bylaw to close a portion of government road allowance adjoining the west boundary of NW 11-106-12-W5M for the purpose of consolidation.

**CARRIED**

**MOTION 16-08-651**

**MOVED** by Councillor Braun

That third reading be given for Bylaw 1024-16 being a Road Closure Bylaw to close a portion of government road allowance adjoining the west boundary of NW 11-106-12-W5M for the purpose of consolidation.

**CARRIED**

**14. b) Caribou Communities of Alberta Committee**

**MOTION 16-08-652**

**MOVED** by Councillor Bateman

That a letter be sent to the Alberta Association of Municipal Districts and Counties requesting that they appoint Mr. Tom Burton, Deputy Reeve MD of Greenview and Director District 4

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AAMD&C, to sit on Mackenzie County's Caribou Communities of Alberta Committee.

**CARRIED**

**MOTION 16-08-653**

**MOVED** by Councillor Wardley

That a letter be sent to the following requesting their participation on the Mackenzie County Caribou Communities of Alberta Committee:

- Honorable Margaret McCuaig-Boyd, Minister of Energy
- Debbie Jabbour, MLA Peace River
- Todd Loewen, MLA Grande Prairie-Smoky
- Wayne Drysdale, MLA Grande Prairie-Wapiti
- Chris Warkentin, MP Grande Prairie-Mackenzie
- Arnold Viersen, MP Peace River-Westlock
- Bob Zimmer, MP Prince George-Peace River-Northern Rockies

**CARRIED**

**14. c) Caribou**

**MOTION 16-08-654**

Requires Unanimous

**MOVED** by Councillor Bateman

That Policy ASB020 Wolf Depredation Management Program be approved as amended.

**CARRIED UNANIMOUSLY**

**MOTION 16-08-655**

**MOVED** by Councillor Driedger

That the caribou update be received for information.

**CARRIED**

**UTILITIES:**

**15. a) Policy UT006 Municipal Rural Water Servicing**

Reeve Neufeld recessed the meeting at 4:02 p.m. and reconvened the meeting at 4:11 p.m.

**MOTION 16-08-656**

**MOVED** by Councillor Wardley

That administration draft an endeavor to assist policy for lateral water lines.

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**CARRIED**

**INFORMATION: 16. a) Information/Correspondence**

**MOTION 16-08-657 MOVED** by Councillor Wardley

That the Community Sustainability Committee members be authorized to attend the EDA Course for Elected Officials on October 12, 2016 in Manning, AB.

**CARRIED**

**MOTION 16-08-658 MOVED** by Councillor Braun

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**NOTICE OF MOTION: 18. a) None**

**NEXT MEETING  
DATES:**

19. a) Regular Council Meeting  
Tuesday, September 13, 2016  
10:00 a.m.  
Fort Vermilion Council Chambers
- b) Committee of the Whole Meeting  
Tuesday, September 27, 2016  
10:00 a.m.  
Fort Vermilion Council Chambers
- c) Regular Council Meeting  
Wednesday, September 28, 2016  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 20. a) Adjournment**

**MOTION 16-08-659 MOVED** by Councillor Wardley

That the council meeting be adjourned at 4:36 p.m.

**CARRIED**

These minutes were approved by Council on September 13, 2016.

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(original signed)

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Bill Neufeld  
Reeve

(original signed)

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Carol Gabriel  
Interim Chief Administrative Officer

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