

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, March 14, 2017  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:**

Bill Neufeld	Reeve (left the meeting at 1:48 p.m.)
Lisa Wardley	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor (left the meeting at 2:14 p.m.)
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:13 a.m.)
Josh Knelsen	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor (teleconference)

**REGRETS:**

**ADMINISTRATION:**

Len Racher	Chief Administrative Officer
David Fehr	Director of Operations
Byron Peters	Director of Planning & Development
Doug Munn	Director of Community Services
Grant Smith	Agricultural Fieldman
William (Bill) Kostiw	Intergovernmental Relations & Special Projects Coordinator
Louise Flooren	Acting Director of Finance
Reuben Friesen	Finance Controller
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary

**ALSO PRESENT:** Members of the Public and the Media  
Grade 6 Students – Ridgeview Central School

Minutes of the Regular Council meeting for Mackenzie County held on March 14, 2017 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

Mr. Fred Kirby's grade six class from Ridgeview Central School

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was present to observe the Council meeting.

The students held an election for the position of Junior Reeve. Dimitri Friesen was elected the Junior Reeve and took a seat next to the Reeve.

**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 17-03-159**

**MOVED** by Councillor Driedger

That the agenda be approved with the following additions:

- 4. b) James Rosenberger – 01-SUB-17 Sewer Easement Request on Plan 142 5000, Block 5, Lot 2
- 9. f) Disaster Forum Conference
- 17. a.) Carry Forward Projects Funding
- 17. a) Wood Supply Negotiations

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the February 28, 2017, Regular Council Meeting**

**MOTION 17-03-160**

**MOVED** by Deputy Reeve Wardley

That the minutes of the February 28, 2017, Regular Council Meeting be adopted as presented.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**5. a) Council Committee Reports**

**MOTION 17-03-161**

**MOVED** by Councillor Knelsen

That the Council committee reports be received for information.

**CARRIED**

**5. b) Municipal Planning Commission Meeting Minutes**

**MOTION 17-03-162**

**MOVED** by Councillor Driedger

That the Municipal Planning Commission meeting minutes of March 2, 2017 be received for information.

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**CARRIED**

**5. c) Public Works Committee Meeting Minutes**

**MOTION 17-03-163**

**MOVED** by Councillor Braun

That the Public Works Committee unapproved minutes of March 6, 2017 be received for information.

**CARRIED**

**5. d) Tompkins Crossing Committee Meeting Minutes**

**MOTION 17-03-164**

**MOVED** by Councillor Bateman

That the Tompkins Crossing Committee unapproved minutes of March 7, 2017 be received for information.

**CARRIED**

**GENERAL REPORTS: 6. a) CAO Report**

Councillor Jorgensen arrived at 10:13 a.m.

**MOTION 17-03-165**

**MOVED** by Councillor Sarapuk

That the CAO report for February 2017 be received for information.

**CARRIED**

**ADMINISTRATION: 9. a) 2017 Ratepayer Meetings**

**MOTION 17-03-166**

**MOVED** by Deputy Reeve Wardley

That the 2017 annual ratepayer meetings incorporate manned department booths as well as a question and answer period and that they be scheduled as follows:

- La Crete – June 12, 2017
- Fort Vermilion – June 13, 2017
- Rocky Lane/High Level Rural – June 19, 2017
- Zama – June 20, 2017
- Tompkins Landing – June 27, 2017

**CARRIED**

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**MOTION 17-03-167**

**MOVED** by Councillor Bateman

That the June 27, 2017 Committee of the Whole meeting be held in La Crete beginning at 1:00 p.m.

**CARRIED**

**DELEGATIONS:**

**4. a) Grade 6 Students – Ridgeview Central School**

The grade six students were given an opportunity to present questions to Council:

1. How long have you been the Reeve?  
*For 35 years.*

The Reeve thanked the students for attending the meeting.

Reeve Neufeld recessed the meeting at 10:46 a.m. and reconvened the meeting at 10:53 a.m.

**ADMINISTRATION:**

**9. b) La Crete Midget Lumberjacks – Request for Financial Support**

Reeve Neufeld turned over the chair to Deputy Reeve Wardley.

**MOTION 17-03-168**

Requires Unanimous

**MOVED** by Reeve Neufeld

That Mackenzie County sponsor the La Crete Midget Lumberjacks in the amount of \$500.00 to attend the provincial tournament.

**DEFEATED**

Reeve Neufeld resumed the chair.

**ADMINISTRATION:**

**9. c) Fairview & District Chamber of Commerce – Highway to a Better Business Conference Sponsorship Request**

**MOTION 17-03-169**

**MOVED** by Deputy Reeve Wardley

That Fairview & District Chamber of Commerce – Highway to a Better Business Conference sponsorship request be forwarded to REDI.

**DEFEATED**

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**ADMINISTRATION: 9. e) Northern Alberta Development Council**

**MOTION 17-03-170** **MOVED** by Deputy Reeve Wardley

That Council support Councillor Braun in his application to sit on the Northern Alberta Development Council.

**CARRIED**

**ADMINISTRATION: 9. f) Disaster Forum (ADDITION)**

**MOTION 17-03-171** **MOVED** by Councillor Sarapuk  
Requires Unanimous

That the Disaster Forum be received for information.

**CARRIED**

**MOTION 17-03-172** **MOVED** by Councillor Bateman  
Requires Unanimous

That administration contact Alberta Environment regarding the river water levels and potential flooding in the Hamlet of Fort Vermilion.

**CARRIED UNANIMOUSLY**

**AGRICULTURE SERVICES: 10. a) None**

**COMMUNITY SERVICES: 11. a) Insurance and Recognition of Fire Services**

**MOTION 17-03-173** **MOVED** by Councillor Knelsen

That the update on the insurance and recognition of fire services be received for information.

**CARRIED**

**FINANCE: 12. a) Short Term Borrowing Bylaws**

**MOTION 17-03-174** **MOVED** by Councillor Bateman  
Requires 2/3

That first reading be given to Bylaw 1060-17 being the Short Term Borrowing bylaw for the Fort Vermilion Recreation Board Ice Plant Upgrade.

**CARRIED**

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**MOTION 17-03-175**  
Requires 2/3

**MOVED** by Deputy Reeve Wardley

That first reading be given to Bylaw 1061-17 being the Short Term Borrowing bylaw for the Bridges to New Lands – Range Road 180 project.

**CARRIED**

**MOTION 17-03-176**  
Requires 2/3

**MOVED** by Councillor Braun

That first reading be given to Bylaw 1062-17 being the Short Term Borrowing bylaw for the Bridges to New Lands – Township Road 1020 project.

**CARRIED**

**FINANCE:**

**12. b) Reserve Policies**

**MOTION 17-03-177**

**MOVED** by Deputy Reeve Wardley

That Policy RESV10 Municipal Reserve be approved as amended to include the proceeds from the sale of Municipal Reserve designated lands.

**CARRIED**

**MOTION 17-03-178**

**MOVED** by Deputy Reeve Wardley

That the following reserve policies be amended as presented:

RESV01	General Operating Reserve
RESV02	General Capital Reserve
RESV03	Off-Site Levy Reserve
RESV04	Road Reserve
RESV05	Gravel Reclamation
RESV06	Vehicle & Equipment Replacement and Emergency Services Reserve
RESV09	Drainage Reserve
RESV10	Municipal Reserve
RESV14	Gravel Crushing Reserve
RESV18	Water Reserve Fund
RESV19	Street Light Replacement Reserve

**CARRIED**

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**MOTION 17-03-179**

**MOVED** by Councillor Braun

That the following reserve policies be rescinded:

RESV07	Emergency Service Reserve ( <i>policy was combined with Policy RESV06 Vehicle &amp; Equipment Replacement</i> )
RESV11	Capital Funding Carry Forward Reserve – Recreation Boards
RESV12	Walking Trail Reserve
RESV13	Water Treatment Plant ( <i>policy was combined with Policy RESV18 Water Reserve Fund</i> )
RESV15	Funding to Community Non-Profit Organizations ( <i>a new policy will be created for the Grants to Other Organizations Reserve</i> )
RESV17	Bursaries Reserve ( <i>Current funds to be moved to the 2017 Bursary budget line</i> )

**CARRIED**

**MOTION 17-03-180**

Requires 2/3

**MOVED** by Councillor Bateman

That the following transfer of reserve funds be approved:

- \$190,011 from RESV13 Water Treatment Plant be transferred to RESV18 Water Reserve Fund.
- \$20,000 from RESV15 Funding to Community Non-Profit Organizations be transferred to the Grants to Other Organizations Reserve.
- \$9,250 from RESV17 Bursaries Reserve be transferred to 2017 Bursary budget line.
- \$963,469 from RESV07 Emergency Services Reserve be transferred to RESV06 Vehicle & Equipment Replacement and Emergency Services Reserve.

**CARRIED**

**FINANCE:**

**12. c) Policy ADM002 Vehicle Usage**

**MOTION 17-03-181**

**MOVED** by Councillor Braun

That Policy ADM002 Vehicle Usage be amended as presented.

**CARRIED**

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**FINANCE: 12. d) Policy FIN024 Electronic Signatures**

**MOTION 17-03-182** **MOVED** by Deputy Reeve Wardley

That Policy FIN024 Electronic Signatures be approved as amended.

**CARRIED**

**FINANCE: 12. e) Policy FIN026 Tangible Capital Assets Accounting**

**MOTION 17-03-183** **MOVED** by Councillor Braun

That Policy FIN026 – Tangible Capital Assets Accounting be amended as presented.

**CARRIED**

**OPERATIONS: 13. a) Gravel Truck**

**MOTION 17-03-184** **MOVED** by Councillor Derksen  
Requires 2/3

That the budget be amended to include an additional \$30,000 to the 2017 Capital Budget for FV – Gravel Truck, with a total budget of \$90,000, with funding coming from the Vehicle & Equipment Replacement Reserve.

**CARRIED**

**PLANNING & DEVELOPMENT: 14. b) Fort Vermilion Airport – Wildlife Fence**

**MOTION 17-03-185** **MOVED** by Deputy Reeve Wardley

That the Fort Vermilion Airport wildlife fence be TABLED to the budget discussion in April.

**CARRIED**

**UTILITIES: 15. a) La Crete Sanitary Sewer Expansion Study Proposal Award Recommendation**

**MOTION 17-03-186** **MOVED** by Councillor Braun

That the La Crete Sanitary Sewer Expansion Study project be awarded to WSP Engineering Ltd. for \$29,184.00 w/o GST as

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per proposal based on the results of the matrix used within the Request for Proposals.

<b>Evaluation Criteria</b>	<b>Points available</b>	<b>WSP</b>	<b>MPE Siemens</b>	<b>Helix Engineering</b>
Experience and Qualifications/Project Team	25	19	16	20
Project Understanding & Proposed Methodology	35	25	20	30
RFP Total Bid Price	40	40	29	10
<b>Total points available</b>	<b>100</b>	<b>84</b>	<b>64</b>	<b>60</b>

**CARRIED**

**INFORMATION:**

**16. a) Information/Correspondence**

**MOTION 17-03-187**

**MOVED** by Councillor Bateman

That Mackenzie County supports the 11 recommendations in the Alberta Jobs Taskforce Report.

**CARRIED**

**MOTION 17-03-188**

**MOVED** by Councillor Jorgensen

That a letter be sent immediately to the Prime Minister and the Finance Minister requesting them to ensure that Budget 2017 incorporates the 11 recommendations in the Alberta Jobs Taskforce Report.

**CARRIED**

**MOTION 17-03-189**

**MOVED** by Councillor Driedger

That the information/correspondence items be received for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:05 p.m. and reconvened the meeting at 12:36 p.m.

**IN-CAMERA SESSION: 17. In-Camera Session**

**MOTION 17-03-190**

**MOVED** by Councillor Driedger

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That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 12:37 p.m.

17. a) Legal

- Carry Forward Projects Funding
- Wood Supply Negotiations

17. a) Labour

17. a) Land

- Crown Land Negotiations

**CARRIED**

**MOTION 17-03-191**

**MOVED** by Councillor Sarapuk

That Council move out of camera at 1:01 p.m.

**CARRIED**

**IN-CAMERA:**

**17. a) Legal – Carry Forward Projects Funding**

**MOTION 17-03-192**

**MOVED** by Councillor Sarapuk

That administration apply for federal grant funding for the following projects:

- Blue Hills Waterline
- Waterline north of the Peace River

**CARRIED**

**PUBLIC HEARING:**

**7. a) Bylaw 1059-17 Land Use Bylaw Amendment to Rezone Part of C of T SW 11-106-15-W5M from Hamlet Country Residential 1 “HCR1” to La Crete General Commercial “GC1” (La Crete)**

Reeve Neufeld called the public hearing for Bylaw 1056-16 to order at 1:06 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 1059-17 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Municipal Reserve Partial Closure Plan. Byron Peters, Director of Planning & Development, presented the Bylaw Amendment and indicated that first reading was given on

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February 14, 2017.

Reeve Neufeld asked if Council has any questions of the proposed land Use Bylaw Amendment. No questions were received.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1059-17. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1059-17.

*George Froese spoke in favor of the proposed bylaw on behalf of the property owner, John Wiebe. He stated that the purpose of the rezoning is to allow them to set up a counselling office. He also stated that the property to the right and left are already zoned Commercial with the exception of one residence. They will be applying for a legal subdivision for the purpose of setting up a counselling office.*

Reeve Neufeld closed the public hearing for Bylaw 1059-17 at 1:10 p.m.

**MOTION 17-03-193**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1059-17 being a Land Use Bylaw Amendment to rezone Part of C of T SW 11-106-15-W5M from Hamlet Country Residential "HCR1" to La Crete General Commercial "GC1" to accommodate the development of a Professional Office.

**CARRIED**

**MOTION 17-03-194**

**MOVED** by Councillor Driedger

That third reading be given to Bylaw 1059-17 being a Land Use Bylaw Amendment to rezone Part of C of T SW 11-106-15-W5M from Hamlet Country Residential "HCR1" to La Crete General Commercial "GC1" to accommodate the development of a Professional Office.

**CARRIED**

**DELEGATIONS:**

**4. b) James Rosenberger - 01-SUB-17 Sewer Easement Request on Plan 142 5000, Block 5, Lot 2**

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**PLANNING &  
DEVELOPMENT:**

**14. a) 01-SUB-17 Sewer Easement Request on Plan 142  
5000, Block 5, Lot 2**

Reeve Neufeld left the meeting at 1:48 p.m. and turned over the chair to Deputy Reeve Wardley.

**MOTION 17-03-195**

**MOVED** by Councillor Toews

That Mackenzie County accepts the existing infrastructure currently servicing Lot 2, Block 5, Plan 142 5000 in its current condition, subject to applicable easements being obtained.

**CARRIED**

**9. d) Caribou Update**

**MOTION 17-03-196**

**MOVED** by Councillor Jorgensen

That the caribou update be received for information.

**CARRIED**

Deputy Reeve Wardley recessed the meeting at 1:59 p.m. and reconvened the meeting at 2:07 p.m.

Discussion regarding meetings scheduled during the AAMDC Spring Convention.

Councillor Derksen left the meeting at 2:14 p.m.

**MOTION 17-03-197**

**MOVED** by Councillor Driedger

That Council move in-camera at 2:17 p.m.

**CARRIED**

**MOTION 17-03-198**

**MOVED** by Councillor Jorgensen

That Council move out of camera at 2:36 p.m.

**CARRIED**

**IN-CAMERA:**

**17. a) Legal – Wood Supply Negotiations**

**MOTION 17-03-199**

**MOVED** by Councillor Braun

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That the wood supply negotiations be received for information.

**CARRIED**

**IN-CAMERA:**

**17. c) Land – Crown Land Negotiations**

**MOTION 17-03-200**

**MOVED** by Councillor Knelsen

That the crown land negotiations be received for information.

**CARRIED**

**NOTICE OF MOTION:**

**18. a) None**

**NEXT MEETING  
DATES:**

**19. a) Committee of the Whole Meeting**  
March 28, 2017  
10:00 a.m.  
Fort Vermilion Council Chambers

**b) Regular Council Meeting**  
March 29, 2017  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**20. a) Adjournment**

**MOTION 17-03-201**

**MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 2:36 p.m.

**CARRIED**

These minutes were approved by Council on March 29, 2017.

(original signed)

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Bill Neufeld  
Reeve

(original signed)

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Len Racher  
Chief Administrative Officer

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