

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, May 24, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

- PRESENT:**
- | | |
|------------------|---|
| Bill Neufeld | Reeve |
| Lisa Wardley | Deputy Reeve |
| Jacque Bateman | Councillor |
| Peter F. Braun | Councillor |
| John W. Driedger | Councillor |
| Josh Knelsen | Councillor |
| Walter Sarapuk | Councillor (joined the meeting via
teleconference at 1:29 p.m. and left the
meeting at 2:19 p.m.) |
| Ray Toews | Councillor |
- REGRETS:**
- | | |
|----------------|------------|
| Elmer Derksen | Councillor |
| Eric Jorgensen | Councillor |
- ADMINISTRATION:**
- | | |
|-------------------|---|
| Len Racher | Chief Administrative Officer |
| Byron Peters | Director of Planning & Development |
| Fred Wiebe | Director of Utilities |
| Doug Munn | Director of Community Services |
| Karen Huff | Director of Finance |
| Dave Fehr | Director of Operations |
| Donny Roberts | Zama Site Manager |
| Jennifer Batt | Finance Controller |
| Jessica Ruskowsky | Executive Assistant to the CAO/Recording
Secretary |
- ALSO PRESENT:** S/Sgt. Bill Mooney, Fort Vermilion RCMP
Members of the Public and the Media

Minutes of the Regular Council meeting for Mackenzie County held on May 24, 2017 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:06 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 17-05-362 MOVED by Councillor Braun

That the agenda be approved with the following additions:

- 9. e) Northern Alberta Elected Leaders (NAEL) Priorities Survey
- 11. a) Fort Vermilion Spruce Trees

CARRIED

**ADOPTION OF
PREVIOUS
MINUTES:**

3. a) Minutes of the May 9, 2017 Regular Council Meeting

MOTION 17-05-363 MOVED by Deputy Reeve Wardley

That the minutes of the May 9, 2017, Regular Council Meeting be adopted as presented.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

5. a) Council Committee Reports

MOTION 17-05-364 MOVED by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 10:55 a.m.

CARRIED

MOTION 17-05-365 MOVED by Deputy Reeve Wardley

That Council move out of camera at 11:12 a.m.

CARRIED

Reeve Neufeld recessed the meeting at 11:12 a.m. and reconvened the meeting at 11:18 a.m.

MOTION 17-05-366 MOVED by Councillor Bateman

That the council committee reports be received for information.

CARRIED

TENDERS: **7. a) Machesis Lake Campground Caretaker (11:00 a.m.)**

MOTION 17-05-367 **MOVED** by Deputy Reeve Wardley

That the Tenders for the Machesis Lake Campground Caretaker be opened.

CARRIED

<u>Bidder</u>	<u>Bid Price</u>
Jake Gerbrandt	\$8,000/month
Elizabeth Parchment	\$4,500/month

MOTION 17-05-368 **MOVED** by Deputy Reeve Wardley

That the awarding of the Machesis Lake Campground Caretaker tender be tabled until after lunch.

CARRIED

TENDERS: **7. b) Asbestos Abatement from a Two Story Office Building – Fort Vermilion, AB (11:00 am)**

MOTION 17-05-369 **MOVED** by Deputy Reeve Wardley

That the quotes for Asbestos Abatement from a Two Story Office Building – Fort Vermilion, AB be opened.

CARRIED

<u>Bidder</u>	<u>Bid Price</u>
No bids received	n/a

MOTION 17-05-370 **MOVED** by Councillor Bateman
Requires 2/3

That administration re-advertise the Asbestos Abatement from a Two Story Office Building – Fort Vermilion, AB tender and increase advertising.

CARRIED

COUNCIL COMMITTEE REPORTS: **5. b) Community Services Committee Meeting Minutes**

MOTION 17-05-371 **MOVED** by Councillor Braun

That the unapproved minutes of the May 3, 2017 Community Services Committee Meeting be received for information.

CARRIED

5. c) Municipal Planning Commission Meeting Minutes

MOTION 17-05-372 **MOVED** by Councillor Driedger

That the Municipal Planning Commission meeting minutes of May 4, 2017 be received for information.

CARRIED

5. d) Agricultural Fair Committee Meeting Minutes

MOTION 17-05-373 **MOVED** by Councillor Knelsen

That the minutes from the May 5, 2017 Agricultural Fair Committee meeting be received for information.

CARRIED

DELEGATIONS: **4. a) S/Sgt. Bill Mooney, Fort Vermilion RCMP**

MOTION 17-05-374 **MOVED** by Deputy Reeve Wardley

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 11:57 a.m.

CARRIED

MOTION 17-05-375 **MOVED** by Councillor Toews

That Council move out of camera at 12:25 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 12:25 p.m. and reconvened the meeting at 12:55 p.m.

MOTION 17-05-376 **MOVED** by Councillor Bateman

That the RCMP crime statistics report be received for information.

CARRIED

ADMINISTRATION: 9. a) Bylaw 1068-17 Fee Schedule Bylaw

MOTION 17-05-377 **MOVED** by Deputy Reeve Wardley
Requires 2/3

That first reading be given to Bylaw 1068-17 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 17-05-378 **MOVED** by Councillor Braun
Requires 2/3

That second reading be given to Bylaw 1068-17 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

MOTION 17-05-379 **MOVED** by Councillor Driedger
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1068-17 being the Fee Schedule Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 17-05-380 **MOVED** by Councillor Bateman
Requires 2/3

That third reading be given to Bylaw 1068-17 being the Fee Schedule Bylaw for Mackenzie County.

CARRIED

ADMINISTRATION: 9. b) Jubilee Park Committee – Request for Installation of Flags

MOTION 17-05-381 **MOVED** by Councillor Toews

That Mackenzie County pay for the flags and install them at Jubilee Park.

CARRIED

PUBLIC HEARINGS: 8. a) Bylaw 1066-17 Land Use Bylaw Repeal and Replace

Reeve Neufeld called the public hearing for Bylaw 1066-17 to order at 1:01 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 1066-17 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Repeal and Replace. Byron Peters, Director of Planning & Development, presented the Bylaw and indicated that first reading was given on April 13, 2017.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw amendments. No questions were received.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 1066-17. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1066-17. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 1066-17 at 1:07 p.m.

MOTION 17-05-382 **MOVED** by Councillor Driedger

That second reading be given to Bylaw 1066-17, being the Land Use Bylaw for Mackenzie County as AMENDED.

CARRIED

MOTION 17-05-383 **MOVED** by Councillor Knelsen

That Bylaw 1066-17, being the Land Use Bylaw be tabled for administration to come back with options on tarp shelters.

DEFEATED

Councillor Sarapuk joined the meeting via teleconference at 1:29 p.m.

DELEGATIONS: **4. b) Randy Affolder, Alliance Assessment (Teleconference)**

**IN-CAMERA
SESSION:** **17. In-Camera Session**

MOTION 17-05-384 MOVED by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 1:33 p.m.

17. a) Legal

- Assessment Services Contract

CARRIED

MOTION 17-05-385 MOVED by Councillor Braun

That Council move out of camera at 2:17 p.m.

CARRIED

Councillor Sarapuk left the meeting at 2:19 p.m.

Reeve Neufeld recessed the meeting at 2:19 p.m. and reconvened the meeting at 2:22 p.m.

IN-CAMERA: 17. a) Legal – Assessment Services Contract

MOTION 17-05-386 MOVED by Deputy Reeve Wardley

That Alliance Assessment releases assessment information as per contract section 4.19.

CARRIED

MOTION 17-05-387 MOVED by Councillor Bateman

That administration develops and distributes a Request for Proposals for assessment services.

CARRIED

ADMINISTRATION: 9. c) Policy ADM055 Residential Rental to Employees

MOTION 17-05-388 MOVED by Councillor Toews

That Policy ADM055 Residential Rental to Employees be amended to include “county owned residential properties”.

CARRIED

ADMINISTRATION: 9. d) Caribou Update

MOTION 17-05-389 **MOVED** by Councillor Knelsen

That the caribou update be received for information.

CARRIED

TENDERS: 7. a) Machesis Lake Campground Caretaker

MOTION 17-05-390 **MOVED** by Councillor Braun

Requires 2/3

That the Machesis Lake Campground Caretaker contract be awarded to Elizabeth Parchment.

CARRIED

ADMINISTRATION: 9. e) Northern Alberta Elected Leaders (NAEL) Survey (ADDITION)

MOTION 17-05-391 **MOVED** by Deputy Reeve Wardley

Requires Unanimous

That council reviews the survey and submits key issues to the Reeve to be combined and be brought back to the Northern Alberta Elected Leaders (NAEL).

DEFEATED

COMMUNITY SERVICES: 11. a) Fort Vermilion Spruce Trees (ADDITION)

MOTION 17-05-392 **MOVED** by Councillor Toews

Requires Unanimous

That administration contact Jacob Marfo of the Mackenzie Applied Research Association (MARA) to check our spruce trees and provide an opinion on why they are dying.

CARRIED UNANIMOUSLY

FINANCE: 12. a) Town of High Level – Cost Sharing Request for Fire Department Air Resupply Project

MOTION 17-05-393 **MOVED** by Councillor Toews

Requires 2/3

That the \$12,500 in funding towards the Town of High Level for Fire Department Air Resupply Project be tabled until next meeting for administration to have further discussion.

CARRIED

- FINANCE:** **12. b) La Crete Recreation Board – Dressing Room Expansion,
Lobby Renovation and Arena Entrance Upgrade Funding
Options**

MOTION 17-05-394 **MOVED** by Councillor Braun
Requires 2/3

That the La Crete Recreation Board – Dressing Room Expansion, Lobby Renovation and Arena Entrance Upgrade be funded by debenture and that a borrowing bylaw be brought back to Council.

CARRIED

- PLANNING &
DEVELOPMENT:** **14. a) Organic Alberta: Mackenzie County Organic Success
Program**

MOTION 17-05-395 **MOVED** by Councillor Knelsen
Requires 2/3

That Mackenzie County contributes \$10,000 towards Organic Alberta's proposed Mackenzie County Organic Success Program with accompanying letter of support towards the CARES grant application, with funding coming from the General Operating Reserve.

CARRIED

- INFORMATION:** **16. a) Information/Correspondence**

MOTION 17-05-396 **MOVED** by Councillor Bateman

That the information/correspondence items be received for information.

CARRIED

- NEXT MEETING
DATES:** **19. a) Regular Council Meeting**
 June 13, 2017
 10:00 a.m.
 Fort Vermilion Council Chambers
- b) Committee of the Whole Meeting**
 June 27, 2017
 1:00 p.m.
 La Crete Conference Room

- c) **Regular Council Meeting**
June 28, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 17-05-397 MOVED by Councillor Driedger

That the council meeting be adjourned at 3:18 p.m.

CARRIED

These minutes were approved by Council on June 13, 2017.

(original signed)

Bill Neufeld
Reeve

(original signed)

Len Racher
Chief Administrative Officer

