

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, June 28, 2017  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:** Bill Neufeld Reeve  
Lisa Wardley Deputy Reeve  
Jacquie Bateman Councillor  
Elmer Derksen Councillor  
Peter F. Braun Councillor  
John W. Driedger Councillor  
Josh Knelsen Councillor (left the meeting at 2:48 p.m.)  
Eric Jorgensen Councillor  
Walter Sarapuk Councillor

**ABSENT:** Ray Toews Councillor

**ADMINISTRATION:** Len Racher Chief Administrative Officer  
Byron Peters Director of Planning & Development  
Fred Wiebe Director of Utilities  
Doug Munn Director of Community Services  
Karen Huff Director of Finance  
Dave Fehr Director of Operations  
Grant Smith Agricultural Fieldman  
Carol Gabriel Director of Legislative & Support  
Services/Recording Secretary  
Jessica Ruskowsky Executive Assistant to the CAO

**ALSO PRESENT:** Members of the Public and the Media

Minutes of the Regular Council meeting for Mackenzie County held on June 28, 2017 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 17-06-441 MOVED** by Councillor Braun

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That the agenda be approved with the following additions:  
17. a) Tax Payment Deadline Extension – Mineral  
Surface Leases (MSL) Oil Companies

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the June 13, 2017 Regular Council  
Meeting**

**MOTION 17-06-442**

**MOVED** by Deputy Reeve Wardley

That the minutes of the June 13, 2017 Regular Council Meeting  
be adopted as presented.

**CARRIED**

**MOTION 17-06-443**

**MOVED** by Councillor Sarapuk

That Council move in-camera at 10:02 a.m. to discuss the Fort  
Vermilion Airport terminal building.

**CARRIED**

**MOTION 17-06-444**

**MOVED** by Councillor Jorgensen

That Council move out of camera at 10:08 a.m.

**CARRIED**

**IN-CAMERA:**

**17. c) Land – Fort Vermilion Airport Terminal Building**

**MOTION 17-06-445**

**MOVED** by Deputy Reeve Wardley

That administration be directed to enter into an agreement with  
CanWest Air for the lease of a new terminal at the Fort Vermilion  
airport, with the terms and conditions as discussed.

**CARRIED**

**MOTION 17-06-446**

**MOVED** by Councillor Jorgensen

That administration continue to explore options for the existing  
Fort Vermilion terminal building.

**CARRIED**

**PLANNING &**

**14. a) Bylaw 1066-17 Land Use Bylaw Repeal and Replace**

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**DEVELOPMENT:**

**MOTION 17-06-447** **MOVED** by Councillor Jorgensen

That Bylaw 1066-17, being the Land Use Bylaw for Mackenzie County, be amended as follows:

- Exempting the need for permits for dugouts on agricultural land greater than 200 feet from the property line.

**DEFEATED**

**MOTION 17-06-448** **MOVED** by Deputy Reeve Wardley

That Bylaw 1066-17, being the Land Use Bylaw for Mackenzie County be amended as follows:

- Remove single family dwellings from Remote Recreational and the words Carcajou
- Exempting fees for dugouts

**CARRIED**

**MOTION 17-06-449** **MOVED** by Councillor Braun

That third reading be given to Bylaw 1066-17, being the Land Use Bylaw for Mackenzie County as amended.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. b) Bylaw 1072-17 Land Use Bylaw Amendment to Rezone Plan 032 5939, Block, Lot 5 from Hamlet Country Residential “HCR1” to Hamlet Industrial “HI1” (La Crete)**

**MOTION 17-06-450** **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1072-17 being a Land Use Bylaw Amendment to rezone Plan 032 5939, Block 1, Lot 5 from Hamlet Country Residential 1 “HCR1” to Hamlet Industrial 1 “HI1” to accommodate light industrial development, subject to public hearing input.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. c) Bylaw 1073-17 Partial Road Closure Adjacent to NW 11-104-17-W5M and Purchase of County Owned Land**

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**(Bluehills Rural)**

**MOTION 17-06-451**                      **MOVED** by Councillor Knelsen

That administration be authorized to sell a portion of NW 11-104-17-W5M located on the north side of Highway 697 for the purpose of consolidation into the C of T, at market value, and that the applicant covers all costs to facilitate the transaction.

**CARRIED**

**MOTION 17-06-452**                      **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1073-17 being a partial road closure bylaw to close, sell and consolidate a portion of Government Road Allowance adjacent to SW 14-104-17-W5M, subject to public hearing input.

**CARRIED**

Reeve Neufeld recessed the meeting at 10:49 a.m. and reconvened the meeting at 11:00 a.m.

**TENDERS:**                                      **7. c) Buffalo Head Prairie Flood Mitigation Project (11:00 a.m.)**

**MOTION 17-06-453**                      **MOVED** by Deputy Reeve Wardley

That the Buffalo Head Prairie Flood Mitigation tenders be opened.

**CARRIED**

Tenders Received

Martushev Logging Ltd.	\$5,636,276.00
Prairie North	\$4,489,776.00
Northern Road Builders	\$2,555,360.00
Timberbound Construction	\$4,506,090.00
Dechant Construction	\$7,104,018.65

**MOTION 17-06-454**                      **MOVED** by Councillor Driedger

That the Buffalo Head Prairie Flood Mitigation tender be awarded to the lowest qualified bidder, subject to budget.

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**CARRIED**

**TENDERS:** 7. e) 50<sup>th</sup> Street Water and Sewer Extension (11:00 a.m.)

**MOTION 17-06-455** **MOVED** by Councillor Jorgensen

That the 50<sup>th</sup> Street Water and Sewer Extension tenders be opened.

**CARRIED**

Tenders Received

Grayson Excavating Ltd.	\$403,275.00
Northwest Trenching Ltd.	\$237,100.00
Good Brothers Construction 2002 Ltd.	\$206,850.00
Dechant Construction Ltd.	\$418,493.12

**MOTION 17-06-456** **MOVED** by Deputy Reeve Wardley

That the 50<sup>th</sup> Street Water and Sewer Extension tender be awarded to the lowest qualified proponent, while remaining in budget.

**CARRIED**

**TENDERS:** 7. d) 49<sup>th</sup> Avenue Water Re-Servicing (11:00 a.m.)

**MOTION 17-06-457** **MOVED** by Councillor Braun

That the 49<sup>th</sup> Avenue Water Re-Servicing tenders be opened.

**CARRIED**

Tenders Received

Northwest Trenching Ltd.	\$154,500.00
Good Brothers Construction 2002 Ltd.	\$130,500.00

**MOTION 17-06-458** **MOVED** by Councillor Braun

That the 49<sup>th</sup> Avenue Water Re-Servicing tender be awarded to the lowest qualified proponent, while remaining in budget.

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**CARRIED**

**TENDERS:**

**7. a) Asbestos Abatement from a Two Story Office Building – Fort Vermilion, AB (11:00 am)**

**MOTION 17-06-459**

**MOVED** by Councillor Jorgensen

That the Asbestos Abatement from a Two Story Office Building – Fort Vermilion, AB request for quotes be referred to the in-camera session for discussion as no quotes were received.

**CARRIED**

**TENDERS:**

**7. b) Assessment Services Request for Proposal (11:00 am)**

**MOTION 17-06-460**

**MOVED** by Councillor Knelsen

That the proposals for Assessment Services be opened.

**CARRIED**

Proposals Received

	Year 1	Year 2	Year 3
Compass Assessment	\$215,000	\$215,000	\$219,000
Accurate Assessment	\$340,580	\$349,664	\$358,748
Alliance Assessment	\$240,000	\$240,000	\$240,000
KCL Consulting Inc.	\$18.65 per parcel/tax roll (242,450 approx.)	\$19.11 per parcel/tax roll (248,430 approx.)	\$19.59 per parcel/tax roll (254,670 approx.)

**MOTION 17-06-461**

**MOVED** by Councillor Braun

That administration review all proposals, and bring back a recommendation to Council later in the meeting.

**CARRIED**

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**COUNCIL  
COMMITTEE  
REPORTS:**

**5. a) Council Committee Reports**

**MOTION 17-06-462**

**MOVED** by Councillor Knelsen

That the Council Committee reports be received for information.

**CARRIED**

**5. b) Municipal Planning Commission Meeting Minutes**

**MOTION 17-06-463**

**MOVED** by Deputy Reeve Wardley

That the Municipal Planning Commission meeting minutes of June 8, 2017 be received for information.

**CARRIED**

**5. c) Community Services Committee Meeting Minutes**

**MOTION 17-06-464**

**MOVED** by Councillor Braun

That the unapproved minutes of the June 12, 2017 Community Services Committee Meeting be received for information.

**CARRIED**

**5. d) Municipal Emergency Advisory Committee Meeting Minutes**

**MOTION 17-06-465**

**MOVED** by Councillor Driedger

That the unapproved minutes of the June 9, 2017 Municipal Emergency Advisory Committee Meeting be received for information.

**CARRIED**

**5. e) Northwest Species at Risk Committee Meeting Minutes**

**MOTION 17-06-466**

**MOVED** by Deputy Reeve Wardley

That the unapproved Northwest Species at Risk Committee meeting minutes of May 9 and 17, 2017 be received for information.

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**CARRIED**

**GENERAL REPORTS:** 6. a) None

**PUBLIC HEARINGS:** 8. a) None

**ADMINISTRATION:** 9. a) **Bylaw 1077-17 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members**

**MOTION 17-06-467**  
Requires 2/3

**MOVED** by Councillor Knelsen

That first reading be given to Bylaw 1077-17 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

**CARRIED**

**MOTION 17-06-468**  
Requires 2/3

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1077-17 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members as amended:

- An additional travel day may be allowed when travel is **out of province and** in excess of 1,000 kilometers from the individual's home and their destination via the shortest route.

**CARRIED**

**MOTION 17-06-469**  
Requires Unanimous

**MOVED** by Councillor Bateman

That consideration be given to go to third reading of Bylaw 1077-17 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 17-06-470**  
Requires 2/3

**MOVED** by Councillor Bateman

That third reading be given to Bylaw 1077-17 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

**CARRIED**

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**AGRICULTURE  
SERVICES:**

**10. a) None**

**COMMUNITY  
SERVICES:**

**11. a) Bylaw 1075-17 to Establish the Position of the  
Director of Emergency Management and the Deputy  
Director of Emergency Management**

**MOTION 17-06-471**

**MOVED** by Deputy Reeve Wardley

That first reading be given to Bylaw 1075-17 being a bylaw to Establish the Position of the Director of Emergency Management and the Deputy Director of Emergency Management for Mackenzie County.

**CARRIED**

**MOTION 17-06-472**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1075-17 being a bylaw to Establish the Position of the Director of Emergency Management and the Deputy Director of Emergency Management for Mackenzie County.

**CARRIED**

**MOTION 17-06-473**

Requires Unanimous

**MOVED** by Councillor Jorgensen

That consideration be given to go to third reading of Bylaw 1075-17 being a bylaw to Establish the Position of the Director of Emergency Management and the Deputy Director of Emergency Management for Mackenzie County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 17-06-474**

**MOVED** by Councillor Braun

That third reading be given to Bylaw 1075-17 being a bylaw to Establish the Position of the Director of Emergency Management and the Deputy Director of Emergency Management for Mackenzie County.

**CARRIED**

Reeve Neufeld recessed the meeting at 11:58 a.m. and reconvened the meeting at 12:37 p.m.

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**COMMUNITY  
SERVICES:**

**11. b) Bylaw 1076-17 Regional Emergency Management**

**MOTION 17-06-475**

**MOVED** by Councillor Sarapuk

That first reading be given to Bylaw 1076-17 being the Regional Emergency Management Bylaw for Mackenzie County.

**CARRIED**

**MOTION 17-06-476**

**MOVED** by Councillor Knelsen

That Bylaw 1076-17 being the Regional Emergency Management Bylaw for Mackenzie County be amended as follows:

- Membership to include all of Council;
- Quorum be set at three members of Council.

**CARRIED**

**MOTION 17-06-477**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1076-17 being the Regional Emergency Management Bylaw for Mackenzie County as amended.

**CARRIED**

**MOTION 17-06-478**

Requires Unanimous

**MOVED** by Councillor Driedger

That consideration be given to go to third reading of Bylaw 1076-17 being the Regional Emergency Management Bylaw for Mackenzie County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 17-06-479**

**MOVED** by Councillor Sarapuk

That third reading be given to Bylaw 1076-17 being the Regional Emergency Management Bylaw for Mackenzie County.

**CARRIED**

**COMMUNITY  
SERVICES:**

**11. c) Mackenzie County Emergency Advisory Committee  
Terms of Reference (previously the Emergency**

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**Response Committee)**

**MOTION 17-06-480**

**MOVED** by Deputy Reeve Wardley

That the Terms of Reference for the Mackenzie County Emergency Advisory Committee (previously the Emergency Response Committee) be approved as amended.

**CARRIED**

**COMMUNITY SERVICES:**

**11. d) Mackenzie County Emergency Plan**

**MOTION 17-06-481**

**MOVED** by Councillor Sarapuk

That the Mackenzie County Emergency Plan be approved in principle.

**CARRIED**

**TENDERS:**

**7. c) Buffalo Head Prairie Flood Mitigation Project (11:00 a.m.)**

**MOTION 17-06-482**

**MOVED** by Councillor Braun

That Northern Road Builders be acknowledged as the lowest qualified bidder for the Buffalo Head Prairie Flood Mitigation tender.

**CARRIED**

**MOTION 17-06-483**

**MOVED** by Councillor Sarapuk

That Good Brothers Construction be acknowledged as the lowest qualified bidder for the 50<sup>th</sup> Street Water and Sewer Extension tender.

**CARRIED**

**DELEGATIONS:**

**4. a) Blumenort Dust Control**

A delegation was present from Blumenort to discuss the oil dust control project.

**OPERATIONS:**

**13. a) Oil Dust Control – Isaac Dyck Subdivision**

**OPERATIONS:**

**13. b) Oil Dust Control – Blumenort Road**

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**MOTION 17-06-484**  
Requires 2/3

**MOVED** by Councillor Derksen

That the budget be amended to include \$250,000 for the oil dust control in the Isaac Dyck Subdivision and the Blumenort Road with funding coming from the General Operating Reserve.

**DEFEATED**

Reeve Neufeld turned over the chair to Deputy Reeve Wardley.

**MOTION 17-06-485**  
Requires 2/3

**MOVED** by Reeve Neufeld

That the oil dust control on the Blumenort Road be applied in one consecutive stretch, from the west to east, with the current approved budget.

**CARRIED**

Reeve Neufeld resumed the Chair.

Reeve Neufeld recessed the meeting at 1:15 p.m. and reconvened the meeting at 1:29 p.m.

**ADMINISTRATION:**

**9. b) Caribou Update**

**MOTION 17-06-486**

**MOVED** by Councillor Knelsen

That Mackenzie County endorse the Recommendations for Boreal Woodland Caribou Population Recovery in Northwest Alberta prepared by the Northwest Species at Risk Committee.

**CARRIED**

**UTILITIES:**

**15. a) Bylaw 1074-17 Water and Sewer System**

**MOTION 17-06-487**

**MOVED** by Councillor Braun

That first reading be given to Bylaw 1074-17 being the Water and Sewer System Bylaw for Mackenzie County.

**CARRIED**

**MOTION 17-06-488**

**MOVED** by Councillor Derksen

That second reading be given to Bylaw 1074-17 being the Water and Sewer System Bylaw for Mackenzie County.

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**CARRIED**

**MOTION 17-06-489**  
Requires Unanimous

**MOVED** by Councillor Driedger

That consideration be given to go to third reading of Bylaw 1074-17 being the Water and Sewer System Bylaw for Mackenzie County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 17-06-490**

**MOVED** by Councillor Braun

That third reading be given to Bylaw 1074-17 being the Water and Sewer System Bylaw for Mackenzie County.

**CARRIED**

**INFORMATION:**

**16. a) Information/Correspondence**

**MOTION 17-06-491**

**MOVED** by Councillor Braun

That the information/correspondence items be received for information.

**CARRIED**

**FINANCE:**

**12. b) Request to Reduce Tax - Tax Rolls 077026, 077027 & 077030**

**MOTION 17-06-492**  
Requires 2/3

**MOVED** by Councillor Braun

That the request to reduce tax on tax roll 077026, 077027 & 077030 be denied.

**CARRIED**

**MOTION 17-06-493**  
Requires 2/3

**MOVED** by Deputy Reeve Wardley

That tax rolls 077026, 077027 & 077030 be classified under the Limited Access Seasonal Residential for the 2018 tax year.

**CARRIED**

**FINANCE:**

**12. c) Request to Reduce Tax - Tax Roll 118524-118528 & 118535-118539**

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**MOTION 17-06-494**  
Requires 2/3

**MOVED** by Councillor Braun

That the request to reduce tax for tax roll 118524-118528 & 118535-118539 be denied.

**CARRIED**

**MOTION 17-06-495**  
Requires 2/3

**MOVED** by Deputy Reeve Wardley

That tax rolls 118524-118528 & 118535-118539 be classified under the Limited Access Seasonal Residential for the 2018 tax year.

**CARRIED**

**FINANCE:**

**12. d) Request to Reduce Tax – Tax Roll 074356**

**MOTION 17-06-496**  
Requires 2/3

**MOVED** by Councillor Sarapuk

That the request to reduce tax for tax roll 074356 be approved to the minimum \$35.

**CARRIED**

**MOTION 17-06-497**  
Requires 2/3

**MOVED** by Councillor Braun

That tax roll 074356 be classified under the Limited Access Seasonal Residential for the 2018 tax year.

**CARRIED**

**FINANCE:**

**12. e) Financial Reports – January 1 - April 30, 2017**

**MOTION 17-06-498**

**MOVED** by Deputy Reeve Wardley

That the financial reports for the period of January 1 – April 30, 2017 be accepted for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 2:19 p.m. and reconvened the meeting at 2:29 p.m.

**IN-CAMERA SESSION: 17. In-Camera Session**

**MOTION 17-06-499**

**MOVED** by Councillor Sarapuk

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That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:29 p.m.

17. a) Legal

- Local Crushing and Stockpiling Contract
- Tax Payment Deadline Extension – Mineral Surface Leases (MSL) Oil Companies

7. a) Asbestos Abatement from a Two Story Office Building – Fort Vermilion, AB

**CARRIED**

Councillor Knelsen left the meeting at 2:48 p.m.

**MOTION 17-06-500**

**MOVED** by Councillor Jorgensen

That Council move out of camera at 3:11 p.m.

**CARRIED**

**IN-CAMERA:**

**17. a) Legal – Local Crushing and Stockpiling Contract**

**MOTION 17-06-501**

**MOVED** by Councillor Braun

That, upon receipt of an official letter, Mackenzie County accept the request from Wapiti Gravel Suppliers to be released from the Local Crushing & Stockpiling contract and that they be reimbursed for the cost of Mackenzie County's request to mobilize and demobilize their hoe as well as one day of operation from the Gravel Crushing Operating budget, and that the bonds supplied by Wapiti be returned.

**CARRIED**

**MOTION 17-06-502**

**MOVED** by Councillor Sarapuk

That administration proceed with acquiring proper permitting for Fidler Pit, and begin a Request for Proposal for the removal of overburden from Fidler Pit in the 2017 year, and move the crushing Request for Proposal to the 2018 budget year.

**CARRIED**

**IN-CAMERA:**

**17. a) Legal – Tax Payment Deadline Extension – Mineral Surface Leases (MSL) Oil Companies (ADDITION)**

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**MOTION 17-06-503**  
 Requires Unanimous

**MOVED** by Deputy Reeve Wardley

That all Mineral Surface Lease (MSL) tax notices dated June 1, 2017 be provided a one-time non-penalized extension to August 15, 2017.

**CARRIED UNANIMOUSLY**

**TENDERS:**

**7. a) Asbestos Abatement from a Two Story Office Building – Fort Vermilion, AB (11:00 am)**

Councillor Driedger declared himself in conflict and abstained from the vote.

**MOTION 17-06-504**

**MOVED** by Councillor Jorgensen

That administration be authorized to proceed with the asbestos removal from a two story office building in Fort Vermilion and proceed to demolish the building.

**CARRIED**

**TENDERS:**

**7. b) Assessment Services Request for Proposal (11:00 am)**

Evaluation Criteria

	<b>Accurate Assessment</b>	<b>Compass Assessment</b>	<b>KCL Consulting Inc.</b>	<b>Alliance Assessment</b>
Content (5%)	0%	0%	0%	0%
Comprehension (15%)	15%	10.7%	15%	6.4%
Methodology (25%)	20.2%	16.7%	17.9%	17.9%
Experience/Past Performance (35%)	34.1%	26.7%	23%	13.8%
Budget (20%)	11.4%	11.4%	5.7%	5.7%
Total (100%)	80.7%	65.5%	61.6%	43.8%

**MOTION 17-06-505**

**MOVED** by Councillor Sarapuk

That the Assessment Services contract be awarded to Compass Assessment.

**CARRIED**

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**FINANCE:** **12. a) Bylaw 1069-17 - To Appoint an Assessor as a Designated Officer and Assign the Duties of the Position**

**MOTION 17-06-506** **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1069-17 being a Bylaw to Appoint an Assessor as a Designated Officer and Assign the Duties of the Position for Mackenzie County.

**CARRIED**

**MOTION 17-06-507** **MOVED** by Deputy Reeve Wardley

That second reading be given to Bylaw 1069-17 being a Bylaw to Appoint an Assessor as a Designated Officer and Assign the Duties of the Position for Mackenzie County.

**CARRIED**

**MOTION 17-06-508** **MOVED** by Councillor Bateman  
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1069-17 being a Bylaw to Appoint an Assessor as a Designated Officer and Assign the Duties of the Position for Mackenzie County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 17-06-509** **MOVED** by Councillor Sarapuk

That third reading be given to Bylaw 1069-17 being a Bylaw to Appoint an Assessor as a Designated Officer and Assign the Duties of the Position for Mackenzie County.

**CARRIED**

**NOTICE OF MOTION:** **18. a) None**

**NEXT MEETING DATES:** **19. a) Committee of the Whole Meeting**  
July 25, 2017  
10:00 a.m.  
Fort Vermilion Council Chambers

**b) Regular Council Meeting**  
July 26, 2017

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10:00 a.m.  
Fort Vermilion Council Chambers

- c) **Regular Council Meeting**  
August 8, 2017  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 20. a) Adjournment**

**MOTION 17-06-510 MOVED** by Councillor Sarapuk

That the council meeting be adjourned at 3:26 p.m.

**CARRIED**

These minutes were approved by Council on July 26, 2017.

(original signed)

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Bill Neufeld  
Reeve

(original signed)

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Len Racher  
Chief Administrative Officer

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