

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, July 26, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT: Bill Neufeld Reeve
Lisa Wardley Deputy Reeve
Jacquie Bateman Councillor (teleconference)
Elmer Derksen Councillor
Peter F. Braun Councillor
John W. Driedger Councillor
Josh Knelsen Councillor
Walter Sarapuk Councillor
Ray Toews Councillor

ABSENT: Eric Jorgensen Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Fred Wiebe Director of Utilities
Doug Munn Director of Community Services
Karen Huff Director of Finance
Dave Fehr Director of Operations
Don Roberts Zama Site Manager
Liane Lambert Planner
Carol Gabriel Director of Legislative & Support
Services/Recording Secretary
Jessica A. Simpson Executive Assistant to the CAO

ALSO PRESENT: Aaron Steblyk, Compass Assessment Consultants Inc.
Members of the Public and the Media

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 17-07-511 **MOVED** by Councillor Sarapuk

That the agenda be approved with the following additions:

- 4. a) Aaron Steblyk, Compass Assessment Consultants Inc.
- 9. f) REDI Meeting with Assistant Deputy Minister of Alberta Economic Development (Cynthia Farmer) – August 10, 2017
- 11. b) Town of High Level Fire Engine Failure
- 11. c) Fort Vermilion Airport Terminal Building
- 17. a) In-Camera – Scantron Robotics Inc.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the June 28, 2017 Regular Council Meeting**

MOTION 17-07-512

MOVED by Councillor Driedger

That the minutes of the June 28, 2017 Regular Council Meeting be adopted as presented.

CARRIED

DELEGATIONS

- 4. a) Aaron Steblyk, Compass Assessment Consultants Inc.**

MOTION 17-07-513

MOVED by Councillor Braun

That the presentation by Aaron Steblyk, Compass Assessment Consultants Inc., be received for information.

CARRIED

FINANCE:

- 12. c) Mineral Surface Lease (MSL) Assessments**

MOTION 17-07-514
Requires 2/3

MOVED by Councillor Driedger

That the Mineral Surface Lease (MSL) tax rolls incorrectly assessed be reversed and recalculated as per the criteria set out by Composite Assessment Review Board (CARB) Decisions and the Court of Queen's Bench.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

- 5. a) Council Committee Reports**

MOTION 17-07-515

MOVED by Councillor Knelsen

That the Council Committee reports be received for information.

CARRIED

5. b) Municipal Planning Commission Meeting Minutes

MOTION 17-07-516

MOVED by Councillor Toews

That the Municipal Planning Commission meeting minutes of June 22, 2017 and July 6, 2017 be received for information.

CARRIED

5. c) Tompkins Crossing Committee Meeting Minutes

MOTION 17-07-517

MOVED by Deputy Reeve Wardley

That the Tompkins Crossing Committee unapproved minutes of June 21, 2017 be received for information.

CARRIED

5. d) Northwest Species at Risk Committee Meeting Minutes

MOTION 17-07-518

MOVED by Councillor Derksen

That the Northwest Species at Risk Committee meeting minutes of June 21, 2017 be received for information.

CARRIED

5. e) Inter-Municipal Planning Commission Meeting Minutes

MOTION 17-07-519

MOVED by Councillor Braun

That the Inter-Municipal Planning Commission meeting minutes of May 24, 2017 be received for information.

CARRIED

GENERAL REPORTS: 6. a) None

TENDERS: 7. a) None

PUBLIC HEARINGS: 8. a) None

ADMINISTRATION: 9. a) Grants to Other Organizations – Donation Requests

MOTION 17-07-520 **MOVED** by Councillor Braun
Requires 2/3

That the budget be amended to include \$15,000 for Grants to Other Organizations - Miscellaneous with funding coming from the General Operating Reserve.

CARRIED

ADMINISTRATION: 9. b) 2018 Municipal Internship Program

MOTION 17-07-521 **MOVED** by Deputy Reeve Wardley

That administration submits applications to the Alberta Municipal Internship Program under each of the 3 streams: Administration, Finance Officer, and Land Use Planner with successful applications coming back to Council for approval.

CARRIED

ADMINISTRATION: 9. c) 2017 Municipal Election – Advance Vote

MOTION 17-07-522 **MOVED** by Councillor Toews

That an Advance Vote be held for the 2017 municipal election.

CARRIED

ADMINISTRATION: 9. d) MD of Greenview – Council Orientation Session

MOTION 17-07-523 **MOVED** by Councillor Braun

That administration research options for providing a George Cuff council orientation in our region.

CARRIED

ADMINISTRATION: 9. e) Caribou Update

MOTION 17-07-524 **MOVED** by Councillor Driedger

That the caribou update be received for information.

CARRIED

ADMINISTRATION: **9. f) REDI Meeting with Assistant Deputy Minister of Alberta Economic Development (Cynthia Farmer) – August 10, 2017 (ADDITION)**

MOTION 17-07-525 **MOVED** by Councillor Braun

That the following Councillors be authorized to attend the REDI Meeting with Assistant Deputy Minister of Alberta Economic Development (Cynthia Farmer) on August 10, 2017 in High Level, AB:

- Councillor Knelsen
- Councillor Driedger
- Councillor Toews
- Councillor Derksen
- Reeve Neufeld
- Councillor Braun (REDI Member)
- Deputy Reeve Wardley (REDI Member)

CARRIED

Reeve Neufeld recessed the meeting at 11:02 a.m. and reconvened the meeting at 11:16 a.m.

AGRICULTURE SERVICES: **10. a) None**

COMMUNITY SERVICES: **11. a) Hutch Lake Cabins – Playground Budget**

MOTION 17-07-526 **MOVED** by Deputy Reeve Wardley
Requires 2/3

That the surplus funds in the amount of \$10,200 be reallocated from the following playground projects for the Hutch Lake Cabins Playground project shortfall:

- Big Back Yard - \$2,134
- Mackenzie Housing Park - \$5,300
- Hutch Lake Cabins - \$728
- Knelsen Park - \$2,038

CARRIED

COMMUNITY SERVICES: **11. b) Town of High Level Fire Engine Failure (ADDITION)**

MOTION 17-07-527

Requires Unanimous

MOVED by Councillor Sarapuk

That the budget be amended to include \$245,000 to the Town of High Level for the purchase of a refurbished Fire Truck Pumper with funding coming from the Vehicle & Equipment Replacement and Emergency Services Reserve, in lieu of the 2018 budget request, subject to the Town of High Level's contribution.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES:

11. c) Fort Vermilion Airport Terminal Building (ADDITION)

MOTION 17-07-528

Requires Unanimous

MOVED by Councillor Toews

That administration issue an Expression of Interest from the community for the Fort Vermilion Airport Terminal building with a deadline of September 12, 2017.

CARRIED UNANIMOUSLY

FINANCE:

12. a) Bylaw 1071-17 – 2017 Tax Rate Bylaw

MOTION 17-07-529

Requires 2/3

MOVED by Councillor Braun

That first reading be given to Bylaw 1071-17 being the 2017 Tax Rate Bylaw for Mackenzie County.

CARRIED

MOTION 17-07-530

Requires 2/3

MOVED by Councillor Sarapuk

That second reading be given to Bylaw 1071-17 being the 2017 Tax Rate Bylaw for Mackenzie County.

CARRIED

MOTION 17-07-531

Requires Unanimous

MOVED by Councillor Driedger

That consideration be given to go to third reading of Bylaw 1071-17 being the 2017 Tax Rate Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 17-07-532

Requires 2/3

MOVED by Councillor Derksen

That third reading be given to bylaw 1071-17 being the 2017 Tax Rate Bylaw for Mackenzie County.

CARRIED

FINANCE:

12. b) Policy RESV17 – Bursaries Reserve

MOTION 17-07-533

MOVED by Deputy Reeve Wardley

That Policy RESV17 Bursaries Reserve be reinstated as presented.

CARRIED

FINANCE:

12. d) Request to Reverse 2017 Penalties – Tax Roll 076814

MOTION 17-07-534

Requires 2/3

MOVED by Councillor Toews

That the request to reverse the January 1, 2017 penalty for Tax Roll # 076814 in the amount of \$346.18 be approved.

CARRIED

MOTION 17-07-535

Requires 2/3

MOVED by Councillor Braun

That the request to reverse \$2,090.56 in penalties for Tax Roll 076814 be approved.

CARRIED

FINANCE:

12. e) Request to Reverse 2016 & 2017 Penalties – Tax Roll 197583

MOTION 17-07-536

Requires 2/3

MOVED by Councillor Knelsen

That the request to reverse penalties on Tax Roll 197583 in the amount of \$850.18 be approved.

CARRIED

FINANCE:

12. f) Request to Reverse 2016 Penalties – Tax Roll 234217

MOTION 17-07-537

Requires 2/3

MOVED by Deputy Reeve Wardley

That the request to reverse penalties on Tax Roll 234217 be denied.

CARRIED

FINANCE: 12. g) Financial Reports – January 1 – June 30, 2017

MOTION 17-07-538 **MOVED** by Councillor Toews

That the financial reports for the period of January 1 – June 30, 2017 be accepted for information.

CARRIED

OPERATIONS: 13. a) Zama Road Heave Repair

MOTION 17-07-539 **MOVED** by Deputy Reeve Wardley
Requires 2/3

That the budget be amended to include an additional \$142,964 for repairs of the Zama Access Road with funds coming from the General Capital Reserve.

CARRIED

OPERATIONS: 13. b) Weed Control in Parks/Playgrounds

MOTION 17-07-540 **MOVED** by Councillor Braun
Requires 2/3

That the budget be amended to include an additional \$12,000 to the parks operating budget for the purpose of weed control in municipal parks and playgrounds in the Hamlets of La Crete and Zama with funds coming from the General Operating Reserve.

CARRIED

PLANNING & DEVELOPMENT: 14. a) La Crete Ring Road Widening – Crown Land Acquirement of SE 17-106-15-W5M

MOTION 17-07-541 **MOVED** by Deputy Reeve Wardley

That Mackenzie County proceeds with acquiring Recreation Lease REC820035 for future road improvements and to continue operating the recreational area of Tourangeau Lake.

CARRIED

PLANNING & DEVELOPMENT: 14. b) Land Swap Part of Plan 052 6058, Block 1, Lot G & Plan 882 2651, Block 1, Lot E (Hamlet of La Crete)

MOTION 17-07-542 **MOVED** by Councillor Braun

That administration be authorized to negotiate the exchange of Part of Plan 882 2651, Block 1, Lot E, for Part of Plan 052 6058, Block 1, Lot G for the purpose of access and consolidation, and that the applicant covers all costs of the transaction, subject to an access agreement (caveat) to maintain shared access.

CARRIED

Reeve Neufeld recessed the meeting at 12:07 p.m. and reconvened the meeting at 12:47 p.m.

UTILITIES: **15. a) None**

**INFORMATION/
CORRESPONDENCE:** **16. a) Information/Correspondence**

MOTION 17-07-543 **MOVED** by Councillor Braun

That the information/correspondence items be received for information.

CARRIED

IN-CAMERA SESSION: **17. In-Camera Session**

MOTION 17-07-544 **MOVED** by Councillor Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 12:58 p.m.

17. a) Legal

- Buffalo Head Prairie Flood Mitigation Project
- Scantron Robotics Inc.

17. b) Labour

- CAO Contract

17. c) Land

CARRIED

MOTION 17-07-545 **MOVED** by Councillor Toews

That Council move out of camera at 2:35 p.m.

CARRIED

IN-CAMERA: 17. a) **Legal – Buffalo Head Prairie Flood Mitigation Project**

MOTION 17-07-546 **MOVED** by Councillor Knelsen

That the Buffalo Head Prairie Flood Mitigation Project update be received for information.

CARRIED

IN-CAMERA: 17. a) **Legal – Scantron Robotics Inc.**

MOTION 17-07-547 **MOVED** by Councillor Knelsen

That the Scantron Robotics Inc. update be received for information.

CARRIED

IN-CAMERA: 17. b) **Labour - CAO Contract**

MOTION 17-07-548 **MOVED** by Councillor Knelsen

That the CAO contract be received for information.

CARRIED

NOTICE OF MOTION: 18. a) **None**

NEXT MEETING DATES:

- 19. a) **Regular Council Meeting**
August 8, 2017
10:00 p.m.
Fort Vermilion Council Chambers
- b) **Committee of the Whole Meeting**
August 22, 2017
10:00 a.m.
Fort Vermilion Council Chambers
- c) **Regular Council Meeting**
August 23, 2017
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) **Adjournment**

MOTION 17-07-549 **MOVED** by Councillor Braun

That the council meeting be adjourned at 2:40 p.m.

CARRIED

These minutes were approved by Council on August 8, 2017.

(original signed)

Bill Neufeld
Reeve

(original signed)

Len Racher
Chief Administrative Officer

