

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, February 12, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
John Klassen	Director of Environmental Services & Operations
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
Byron Peters	Director of Planning and Development
Carol Gabriel	Manager of Legislative and Support Services

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on February 12, 2013 in the Fort Vermilion Council Chambers.

CALL TO ORDER: **1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

AGENDA: **2. a) Adoption of Agenda**

MOTION 13-02-056 **MOVED** by Councillor Bateman

That the agenda be approved with the following additions:
Move item 13. L) to the in-camera meeting

- 13. n) NCDC Symposium
- 15. a) Pets

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the January 15, 2013 Regular Council Meeting**

MOTION 13-02-057

MOVED by Councillor Bateman

That the minutes of the January 15, 2013 Regular Council meeting be adopted as presented.

CARRIED

GENERAL REPORTS:

- 5. a) CAO Report**

MOTION 13-02-058

MOVED by Councillor Wardley

That the Policy PW039 open house locations be changed as follows:

- April 5, 2013 – Rocky Lane Agricultural Society Community Hall
- April 6, 2013 – La Crete Heritage Centre

CARRIED

MOTION 13-02-059

MOVED by Councillor Jorgensen

That the CAO report for February 2013 be received for information.

CARRIED

- 5. b) Municipal Planning Commission Meeting Minutes**

MOTION 13-02-060

MOVED by Councillor Wardley

That the Municipal Planning Commission meeting minutes of December 6, 2012 and January 10, 2013 be received for information.

CARRIED

- 5. c) Agricultural Service Board Meeting Minutes**

MOTION 13-02-061

MOVED by Deputy Reeve Sarapuk

That the Agricultural Service Board meeting minutes of January 9, 2013 be received for information.

CARRIED

TENDERS:

6. a) None

**COMMUNITY
SERVICES:**

**8. a) Bylaw 886-13 Hamlet Residential Waste
Collection**

MOTION 13-02-062

MOVED by Councillor Wardley

That first reading be given to Bylaw 886-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED

MOTION 13-02-063

MOVED by Councillor Braun

That second reading be given to Bylaw 886-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED

MOTION 13-02-064

Requires Unanimous

MOVED by Councillor Derksen

That consideration be given to proceed to third reading of Bylaw 886-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED UNANIMOUSLY

MOTION 13-02-065

MOVED by Councillor Braun

That third reading be given to Bylaw 886-13 being the Hamlet Residential Waste Collection Bylaw for Mackenzie County.

CARRIED

8. b) Wadlin Lake Caretaker Bonus Structure Review

MOTION 13-02-066

MOVED by Councillor Braun

That administration be authorized to include a bonus structure in the Wadlin Lake Caretaker Contract in which the caretaker will receive a 25% bonus of the total revenue collected provided they had a successful year end evaluation by the Director of Community Services & Operations and a positive recommendation by the Community Services Committee.

CARRIED

MOTION 13-02-067

MOVED by Councillor J. Driedger

That administration be instructed to draft a policy on administering bonuses for parks caretakers and bring it back for Council review.

CARRIED

**ENVIRONMENTAL
SERVICES:**

9. a) Water Meter Bypasses

MOTION 13-02-068

MOVED by Councillor Derksen

That administration be authorized to proceed with reconfiguring the water meter bypasses that are currently in place due to freezing issues.

CARRIED

OPERATIONS:

**10. a) Policy PW039 Rural Road, Access Construction
and Surface Water Management Policy**

MOTION 13-02-069

MOVED by Councillor Bateman

That Policy PW039 Rural Road, Access Construction and Surface Water Management Policy be amended as presented.

CARRIED

Reeve Neufeld recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:22 a.m.

MOTION 13-02-070

MOVED by Councillor D. Driedger

That the Mackenzie County Endeavor to Assist for Local Road Construction as identified in Policy PW039 be applicable to the road as per application.

CARRIED

10. b) Ice Bridge - Ground Penetrating Radar (GPR)

MOTION 13-02-071

Requires 2/3

MOVED by Councillor Derksen

That the 2013 Capital Budget be amended to include an additional \$15,000 for a Ground Penetrating Radar unit purchase with funding coming from the Roads Reserve.

CARRIED

**PLANNING &
DEVELOPMENT:**

**11. a) Bylaw 884-13 Plan Cancellation for Consolidation
Purposes Plan 922 1976, Block 1, Lot 1 (Pt. of
SW 22-107-13-W5M) (Fort Vermilion Rural)**

MOTION 13-02-072

MOVED by Councillor J. Driedger

That first reading be given to Bylaw 884-13, being a Plan Cancellation Bylaw to cancel and consolidate Plan 922 1976, Block 1, Lot 1 back into the quarter from which it was taken, subject to the public hearing input.

CARRIED

**11. b) Bylaw 885-13 Land Use Bylaw Amendment
Application to Rezone Part of Plan 962 1175, Block
1, Lot 5 (Part of SE 16-109-14-W5M) from
Agricultural District 'A' to Residential
Condominium District 'RCD'. (Rocky Lane)**

MOTION 13-02-073

MOVED by Councillor Braun

That first reading be given to Bylaw 885-13, being a Land Use Bylaw amendment to rezone Part of Plan 962 1175, Block 1, Lot 5 (Part of SE 16-109-14-W5M) from Agricultural (A) to Residential Condominium District (RCD), subject to public hearing input.

DEFEATED

11. c) Industrial Area Structure Plans

MOTION 13-02-074

Requires 2/3

MOVED by Councillor Wardley

That Council authorizes a transfer of \$65,000 from the Infrastructure Master Plans project to the Area Structure Plan project to undertake the supplementary Industrial Area Structure Plans.

CARRIED

MOTION 13-02-075

MOVED by Councillor Braun

That the scope of work for the Area Structure Plan contract with Scheffer Andrew be amended to include the creation of ASPs for the industrial areas as specified in Motions 13-01-019, 13-01-020 and 13-01-021.

CARRIED

MOTION 13-02-076

MOVED by Councillor Jorgensen

That a letter be sent to the Town of High Level as presented, advising that the County is initiating preparation of an Industrial Area Structure Plan for an area within the Inter-municipal Development Plan as amended.

CARRIED

11. d) Annual Business Licensing

MOTION 13-02-077

MOVED by Councillor Bateman

That administration proceed with drafting a Business Licensing bylaw, incorporating key items as discussed.

CARRIED

Reeve Neufeld recessed the meeting at 12:17 p.m. and reconvened the meeting at 1:05 p.m.

PUBLIC HEARINGS:

7. a) **Bylaw 879-12 Land Use Bylaw Amendment Application to Rezone Plan 092 0458, Block 6, Lot 1 (9006-91st Street) from Hamlet Country Residential 2 (HCR2) to Public/Institutional (P) (Hamlet of La Crete)**

Reeve Neufeld called the public hearing for Bylaw 879-12 to order at 1:05 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 879-12 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on December 11, 2012.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Discussion was held regarding the required school zone, dust control (area is already included in the dust control program), and development permit (which will include fencing if required).

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 879-12. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 879-12. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 879-12 at 1:10 p.m.

MOTION 13-02-078

MOVED by Councillor Wardley

That second reading be given to Bylaw 879-12, being a Land Use Bylaw amendment to rezone Plan 092 0458; Block 6; Lot 1 from Hamlet Country Residential 2 (HCR2) to Public/Institutional (P).

CARRIED

MOTION 13-02-079

MOVED by Councillor Derksen

That third reading be given to Bylaw 879-12, being a Land Use Bylaw amendment to rezone Plan 092 0458; Block 6; Lot 1 from Hamlet Country Residential 2 (HCR2) to Public/Institutional (P).

CARRIED

7. b) Bylaw 880-12 Road Closure lying between SE 1-104-18-W5M and NE 36-103-18-W5M (Blue Hills)

Reeve Neufeld called the public hearing for Bylaw 880-12 to order at 1:10 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 880-12 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on November 28, 2012.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Clarification was requested on the closure area.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 880-12. Two written submissions were received. One from adjacent landowner Bill Siemens and one from the Fort Vermilion School Division.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 880-12. Dan Dyck was present to speak on behalf of the Fort Vermilion School Division to address concerns around traffic on the remaining road allowance and seepage concerns from the sewage lagoon.

Reeve Neufeld closed the public hearing for Bylaw 880-12 at 1:14 p.m.

MOTION 13-02-080

MOVED by Councillor D. Driedger

That administration move forward with Bylaw 880-12, being a Road Closure Bylaw for the closure of the most northerly 10 meters of Government Road Allowance lying south of Part of SE 1-104-18-W5M, subject to public hearing input.

CARRIED

**7. c) Bylaw 882-12 Land Use Bylaw Amendment
Application to Rezone Part of NW 2-106-15-W5M
from Urban Fringe (UF) to Public/Institutional (P)
(Hamlet of La Crete)**

Reeve Neufeld called the public hearing for Bylaw 882-12 to order at 1:21 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 882-12 was properly advertised. Byron Peters, Director of Planning and Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Director of Planning and Development, presented the Development Authority's submission and indicated that first reading was given on December 11, 2012.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw Amendment. Will the proposed development affect the proposed school? The development will be of low volume production and should not affect the school.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 882-12. No submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 882-12. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 882-12 at 1:24 p.m.

MOTION 13-02-081

MOVED by Councillor Jorgensen

That second reading be given to Bylaw 882-12, being a Land Use Bylaw amendment to rezone Part of NW 2-106-15-W5M from Urban Fringe (UF) to Public/Institutional (P) in the Hamlet of La Crete.

CARRIED

MOTION 13-02-082

MOVED by Councillor J. Driedger

That third reading be given to Bylaw 882-12, being a Land Use Bylaw amendment to rezone Part of NW 2-106-15-W5M from Urban Fringe (UF) to Public/Institutional (P) in the Hamlet of La Crete.

CARRIED

DELEGATIONS:

4. a) S/Sgt. Shane Ramteemal, High Level RCMP

MOTION 13-02-083

MOVED by Councillor Wardley

That the RCMP report by S/Sgt. Shane Ramteemal be received for information.

CARRIED

11. e) Economic Development Strategy

MOTION 13-02-084

MOVED by Councillor Wardley

That the Economic Development Strategy be adopted as amended, and that it be a living document to be amended as priorities change and to be reviewed annually during the Strategic Priorities sessions.

CARRIED

Alison Kilpatrick, Director of Corporate Services joined the meeting.

**CORPORATE
SERVICES:**

12. a) RESV018 Water Reserve Fund

MOTION 13-02-085

MOVED by Councillor Wardley

That Policy RESV018 Water Reserve Fund be adopted as presented.

CARRIED

12. b) Financial Report – December 31, 2012

MOTION 13-02-086

MOVED by Councillor Wardley

That the financial reports for the period ended December 31, 2012 be accepted for information.

CARRIED

12. c) Additional Named Insured – La Crete Adult Learning Council

MOTION 13-02-087

MOVED by Councillor Flett

That Council authorize the provision of insurance coverage to La Crete Community Adult Learning Council on a cost recovery basis through the Jubilee Insurance additional named insured program.

CARRIED

Alison Kilpatrick, Director of Corporate Services left the meeting.

Reeve Neufeld recessed the meeting at 2:12 p.m. and reconvened the meeting 2:24 p.m.

ADMINISTRATION:

13. a) 2013 Strategic Priorities

MOTION 13-02-088

MOVED by Councillor Bateman

That the Mackenzie County Strategic Priorities Report be approved as presented.

CARRIED

13. b) Regional Collaborative Governance Initiative – Discussion Protocols

MOTION 13-02-089

MOVED by Councillor Wardley

That the Mackenzie Regional Collaborative Initiative Discussion Protocol be approved as presented and signed by all Councillors.

CARRIED

MOTION 13-02-090

MOVED by Councillor Braun

That the Reeve and the Deputy Reeve be appointed to the Mackenzie Regional Collaborative Initiative.

CARRIED

13. c) Vote on a Question - La Crete Outdoor Swimming Pool Text and Notice

MOTION 13-02-091

MOVED by Councillor Wardley

That the La Crete Municipal Swimming Pool text for the notice of the Vote on a Question be approved as amended.

CARRIED

13. d) Town of High Level Recreation Facility Task Force

MOTION 13-02-092

MOVED by Councillor Wardley

That Councillor Bateman be appointed to the Town of High Level Recreation Facility Task Force.

CARRIED

Reeve Neufeld recessed the meeting at 3:23 p.m. and reconvened the meeting at 3:39 p.m.

13. e) Member at Large Appointments

MOTION 13-02-093

MOVED by Councillor Wardley

That Jerry Chomiak be appointed to the Assessment Review Board and the Subdivision & Development Appeal Board for the remainder of a one-year term ending October 2013.

CARRIED

MOTION 13-02-094

MOVED by Councillor Bateman

That Danny Friesen be appointed to the Subdivision & Development Appeal Board for the remainder of a one-year term ending October 2013.

CARRIED

13. f) Amalgamation of Housing Boards Working Committee

MOTION 13-02-095

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the Amalgamation of Housing Boards Implementation Committee:
Councillor Flett
Councillor Jorgensen
Councillor Bateman
Councillor J. Driedger

CARRIED

13. g) Tats'uhkaa Ts'o Road – Rainbow Lake to Fort Nelson

MOTION 13-02-096

Requires 2/3

MOVED by Councillor Bateman

That the County fund 25% of the \$58,500 for the Phase 1 consultation for the proposed road from Rainbow Lake to Fort Nelson with funding coming from the General Operating Reserve and that administration be authorized to seek financial assistance from affected municipalities and industry.

CARRIED

13. h) Round Table Meeting with the Honorable Rona Ambrose, Minister of Public Works & Government Services, and Status of Women

MOTION 13-02-097

MOVED by Councillor Wardley

That Councillor Bateman be authorized to attend the round table meeting with the Honourable Rona Ambrose, Minister of Public Works & Government Services, and Status of Women to represent the County on February 20, 2013.

CARRIED

13. i) Growing Rural Tourism Conference

MOTION 13-02-098

MOVED by Councillor Wardley

That Councillor Braun be authorized to attend the Growing Rural Tourism Conference in Camrose on April 8 – 10, 2013.

CARRIED

13. j) April 9, 2013 Regular Council Meeting

MOTION 13-02-099

MOVED by Councillor Braun

That the April 9, 2013 regular council meeting be received for information.

CARRIED

13. k) Local Road Bridge Program – AAMD&C Survey

MOTION 13-02-100

MOVED by Councillor Wardley

That administration be authorized to submit the Local Road Bridge Program survey to AAMD&C as presented.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

**13. m) Memorandum of Understanding – Hazardous
Materials Unit**

MOTION 13-02-101

MOVED by Deputy Reeve Sarapuk

That the Memorandum of Understanding with respect to the Regional Hazardous Materials Unit between the County and the Towns of High Level and Rainbow Lake be extended to December 31, 2013.

CARRIED

13. m) NCDC Symposium (ADDITION)

MOTION 13-02-102

Requires Unanimous

MOVED by Councillor Wardley

That Councillors attending the Growing the North Conference be authorized to attend the NCDC Symposium in Spirit River on February 19, 2013.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 13-02-103

MOVED by Councillor Wardley

That the County sponsor the Fort Vermilion Winter Carnival as part of their 225th birthday celebration as the fireworks sponsor to a maximum amount of \$1,000.00.

CARRIED

MOTION 13-02-104

MOVED by Councillor Wardley

That the County sponsor the Agri-business Conference in Grande Prairie on March 14, 2013 in the amount of \$500.00.

CARRIED

MOTION 13-02-105

MOVED by Councillor Bateman

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 13-02-106

MOVED by Councillor Flett

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:21 p.m.

- 14. a) Legal
- 14. b) Labour
- 14. c) Land

CARRIED

MOTION 13-02-107

MOVED by Councillor D. Driedger

That Council move out of camera at 5:44 p.m.

CARRIED

15. a) Legal – Regional Collaboration Governance Initiative

MOTION 13-02-108

MOVED by Deputy Reeve Sarapuk

That the January 18 & 19, 2013 Regional Collaborative Governance confidential meeting notes be accepted for information.

CARRIED

15. a) Legal – Town of High Level Regional Service Sharing Agreement Review Update

MOTION 13-02-109

MOVED by Councillor J. Driedger

That the Town of High Level Regional Service Sharing Agreement update be received for information.

CARRIED

15. a) Legal – Pets (ADDITION)

MOTION 13-02-110

MOVED by Councillor Wardley

That item 15. a) Pets be deleted from the agenda.

CARRIED

15. b) Labour

15. c) Land – Mustus Energy

MOTION 13-02-111

MOVED by Councillor Derksen

That Mustus Energy be tabled to the next meeting.

CARRIED

15. c) Land – G7

MOTION 13-02-112

MOVED by Councillor Bateman

That the Generating for Seven Generations (G7) be received for information.

CARRIED

15. c) Land – Crown Land Negotiations

13. I) Crown Land Lease Agreement for the Fort

Vermilion Agricultural Research Station

MOTION 13-02-113

Requires 2/3

MOVED by Councillor D. Driedger

That the 2013 operating budget be amended to include \$50,000 to be taken from the general operating reserve to cover the land lease and utility costs for the Fort Vermilion Agriculture Research Station.

CARRIED

MOTION 13-02-114

MOVED by Councillor Bateman

That administration be authorized to enter into a one-year lease agreement with the Federal Government for the Fort Vermilion Agricultural Research Station.

CARRIED

MOTION 13-02-115

MOVED by Councillor Bateman

That the County enters into an agreement with Mackenzie Applied Research Association for the Federal Agriculture Site located in the Hamlet of Fort Vermilion and that the term coincides with the lease between the County and the Federal Government.

CARRIED

**NEXT MEETING
DATE:**

16. a) Regular Council Meeting
Wednesday, February 27, 2013
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

17. a) Adjournment

MOTION 13-02-116

MOVED by Councillor Flett

That the council meeting be adjourned at 5:50 p.m.

CARRIED

These minutes were approved by Council on February 27, 2013.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer
