

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, May 7, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:	Bill Neufeld	Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Elmer Derksen	Councillor
	Dicky Driedger	Councillor
	John W. Driedger	Councillor
	Eric Jorgensen	Councillor
	Lisa Wardley	Councillor (via teleconference)
REGRETS:	Odell Flett	Councillor
ABSENT:	Walter Sarapuk	Deputy Reeve
ADMINISTRATION:	Joulia Whittleton	Chief Administrative Officer
	John Klassen	Director of Environmental Services & Operations
	Ron Pelensky	Director of Community Services & Operations
	Byron Peters	Director of Planning and Development
	Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on May 7, 2013 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:13 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 13-05-302 MOVED by Councillor D. Driedger

That the agenda be approved with the following additions.

11. d) Subdivision/Development Permits

12. e) Flooding

CARRIED

Councillor Jorgensen joined the meeting at 10:15 a.m.

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the April 24, 2013 Regular Council Meeting

MOTION 13-05-303

MOVED by Councillor Wardley

That the minutes of the April 24, 2013 Regular Council meeting be adopted as presented.

CARRIED

GENERAL REPORTS:

5. a) CAO Report

MOTION 13-05-304

MOVED by Councillor Derksen

That the CAO report for April 2013 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

**COMMUNITY
SERVICES:**

8. a) Appointment of La Crete Deputy Fire Chief

MOTION 13-05-305

MOVED by Councillor Braun

That Mr. Cornie Wiebe be appointed as La Crete Deputy Fire Chief for a term of two years.

CARRIED

8. b) Support for La Crete Jubilee Park Committee

MOTION 13-05-306

MOVED by Councillor Braun

That Council approve in principal the Jubilee Park Committee proposal of improving La Crete Hill park and ask the Committee to work with administration regarding development.

CARRIED

MOTION 13-05-307

MOVED by Councillor D. Driedger

Requires 2/3

That the 2013 Capital budget be amended by including \$50,000 towards the Jubilee Park Committee with funding coming from La Crete Walking Trails (\$40,000) reserve funds and 2013 operating (\$10,000) Grants to Other Organizations to the Jubilee Park Committee for walking trail development.

CARRIED

MOTION 13-05-308

MOVED by Councillor Jorgensen

That Council recommend administration establish a trust fund for the Jubilee Park Committee and that charitable donation slips be issued upon donation.

CARRIED

**ENVIRONMENTAL
SERVICES:**

9. a) 50th Street Water & Sewer Project (Fort Vermilion)

MOTION 13-05-309

MOVED by Councillor Wardley

That administration prepares a local improvement bylaw to recover 30% of the costs for the 43rd Avenue water and sewer relocation and upgrade in the Hamlet of Fort Vermilion.

CARRIED

MOTION 13-05-310

MOVED by Councillor Braun

That administration prepares a connection fee bylaw to recover 100% of the costs for the 50th street water line extension portion in the Hamlet of Fort Vermilion.

CARRIED

Reeve Neufeld recessed the meeting at 11:11 a.m. and reconvened the meeting at 11:32 a.m.

12. e) Flooding (ADDITION)

MOTION 13-05-311

MOVED by Councillor Derksen

That Mackenzie County submit an application to the Disaster Recovery Program as a result of overland flooding.

CARRIED

Reeve Neufeld recessed the meeting at 12:10 p.m. and reconvened the meeting at 12:55 p.m.

9. b) Raw Water Truck Fill (Fort Vermilion)

MOTION 13-05-312

MOVED by Councillor Bateman

That administration be authorized to proceed with converting the Fort Vermilion raw water truck fill station from a coin operation to a card lock system.

CARRIED

DELEGATIONS:

4. a) Jason Cathcart, Land-Use Policy Manager

Presentation by Jason Cathcart and Karen Raven from Alberta Agriculture & Rural Development, regarding the Policy Approach to Fragmentation and Conversion of Agricultural Land.

Reeve Neufeld recessed the meeting at 2:26 p.m. and reconvened the meeting at 2:39 p.m.

MOTION 13-05-313

MOVED by Councillor Derksen

That the Hamlet of Zama Sanitary Sewer Main Extensions Water and Sewer Services tender be added to the agenda.

CARRIED UNANIMOUSLY

TENDERS:

**6. a) Hamlet of Zama Sanitary Sewer Main Extensions
Water & Sewer Services**

MOTION 13-05-314

MOVED by Councillor D. Driedger

That the tenders be opened for the Hamlet of Zama Sanitary Sewer Main Extensions Water and Sewer Services project.

CARRIED

Tenders Received:

Good Brothers Construction	\$106,370.00
Northern Road Builders	\$ 82,357.00

NWT Ltd. o/a Rowe's Construction \$206,299.95

MOTION 13-05-315

MOVED by Councillor J. Driedger

That the Hamlet of Zama Sanitary Sewer Main Extensions Water and Sewer Services be awarded to the lowest qualifying tender pending engineering review.

CARRIED UNANIMOUSLY

OPERATIONS:

10. a) County Applied Dust Control

MOTION 13-05-316

MOVED by Councillor Wardley

That the 2013 dust control maps be approved as amended.

CARRIED

**PLANNING &
DEVELOPMENT:**

11. a) Airport Development

MOTION 13-05-317

MOVED by Councillor Braun

That all development within a one mile radius of the airport areas within the municipality, excluding the airports themselves under the Airport Districts, be brought to Council for a decision in order to control development in which to protect the flight paths until the AVPA is approved.

CARRIED

**11. b) Development Permit Application 86-DP-13
Hanger at the La Crete Airport (Plan 122 2189,
Area A, Lot 8) (La Crete Rural)**

MOTION 13-05-318

MOVED by Councillor Bateman

That Development Permit 86-DP-13 on Part of SW 1-106-15-W5M in the name of 1738051 Alberta Ltd. be received for information.

CARRIED

11. c) Development Permits for Structure Removal

MOTION 13-05-319

MOVED by Councillor Wardley

That administration bring back a proposed Land Use Bylaw amendment for structure removals within Hamlets.

CARRIED

11. d) Subdivision/Development Permits (ADDITION)

MOTION 13-05-320

MOVED by Councillor J. Driedger

That administration research options for identifying flood areas for subdivision approvals in rural areas.

CARRIED

Reeve Neufeld recessed the meeting at 3:22 p.m. and reconvened the meeting at 3:35 p.m.

**CORPORATE
SERVICES:**

12. a) Bylaw 901-13 – Local Improvement Tax for (A) Curb, Gutter and Sidewalk on 101 Street and 103 Avenue, and (B) Standalone Sidewalk on 101 Street from 103 Avenue to 105 Avenue in the Hamlet of La Crete

MOTION 13-05-321

Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 901-13, being a bylaw authorizing imposition of a local improvement tax to the benefiting properties for (A) the installation of curb, gutter and sidewalk on 101 Street and 103 Avenue for Plan 942 0787, Lots 5 & 6, Block 6 and Plan 942 3391, Lot 5, Block 6 and Plan 5232TR, Lot 1, Block 6 and Plan 1160NY, Lot 1, Block 4 and Plan 792 1881, Lots 1, 2 & 5, Block 18 and Lots 1-3, Block 17 and a portion of Plan 8621341, Lot 38, Lot 17; and also for (B) standalone sidewalk on 101 Street from 103 Avenue to 105 Avenue for Plan 942 0787, Lot 7, Block 6 and Plan 5232TR, Lot 3, Block 6 and Plan 902 2145, Block 21 and Plan 862 1341, Lot 38, Block 17 and Plan 982 1128, Lot 39, Block 17 in the Hamlet of La Crete.

CARRIED

12. b) Bylaw 902-13 – Local Improvement Tax for Curb, Gutter and Sidewalk on 48 Avenue–52 Street to 53 Street, and 53 Street–48 Avenue to River Road in the Hamlet of Fort Vermilion

MOTION 13-05-322

Requires 2/3

MOVED by Councillor Braun

That first reading be given to Bylaw 902-13, being a bylaw authorizing imposition of a local improvement tax to the benefiting properties for Curb, Gutter and Sidewalk on 48 Avenue–52 Street to 53 Street, and 53 Street–48 Avenue to River Road for Plan 2938RS, Lots 2 & 3, Block 6, Lots 1, 2, 16, 17 & 18, Block 7, Lots 2, 3, 4, 5 & 6, Block 10, Lots 2, 6 & 7, Block 11, and Plan 7822018, Lots 24, 25 & 26, Block 11 in the Hamlet of Fort Vermilion.

CARRIED

12. c) Allocation to General Capital Reserve

MOTION 13-05-323

Requires 2/3

MOVED by Councillor Jorgensen

That the additional 2013 municipal levy of \$247,384, resulting from Council Motion 13-04-265, be allocated to the Roads Repair and Maintenance Operating Budget.

CARRIED

12. d) Land Sale by Public Auction

MOTION 13-05-324

MOVED by Councillor Wardley

That the reserve bid be set for property offered for sale at the market value as:

Roll	Legal	Zone	Ward	Outstanding Taxes	Market Value
081648	9624275.4,29	HG1	10	\$27,671.46	\$13,370

CARRIED

MOTION 13-05-325

MOVED by Councillor Braun

That August 26, 2013 be set as the auction date for the property under Roll 081648, Legal 9624275.4,29, to be held in the Council Chambers at 4511 – 46 Ave, Fort Vermilion, Alberta at 1:00 p.m.

CARRIED

ADMINISTRATION: 13. a) Bylaw 891-13 Elections Bylaw

MOTION 13-05-326 **MOVED** by Councillor Bateman

That second reading be given to Bylaw 891-13 being an Election Bylaw for Mackenzie County.

CARRIED

MOTION 13-05-327 **MOVED** by Councillor Braun

That third reading be given to Bylaw 891-13 being an Election Bylaw for Mackenzie County.

CARRIED

13. b) Policy ADM052 Electronic Access and Acceptable Use Policy

MOTION 13-05-328 **MOVED** by Councillor Derksen

That Policy ADM052 Electronic Access and Acceptable Use Policy be approved as presented.

CARRIED

MOTION 13-05-329 **MOVED** by Councillor Bateman

That Policy ADM031 PC Purchase for Council Members be rescinded.

CARRIED

MOTION 13-05-330 **MOVED** by Councillor Wardley

That the Standard Operating Procedure for Cell Phones be rescinded.

CARRIED

13. c) Reserve Land

MOTION 13-05-331 **MOVED** by Councillor Wardley

That the County's Subdivision Authority be advised that, for future farm residential subdivision applications, a Crown land

portion be taken into consideration as a titled parcel for the purpose of municipal reserve requirement.

CARRIED

MOTION 13-05-332

MOVED by Councillor J. Driedger

That administration develops a policy addressing dedication of reserves as per Division 7 of MGA for Council review and consideration.

CARRIED

13. d) Strategic Priorities Chart – April 2013 Update

MOTION 13-05-333

MOVED by Councillor Braun

That the April 2013 Strategic Priorities Chart be approved as presented.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 13-05-334

MOVED by Councillor Braun

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 13-05-335

MOVED by Councillor Jorgensen

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:24 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

MOTION 13-05-336

MOVED by Councillor J. Driedger

That Council move out of camera at 5:17 p.m.

CARRIED

15. a) Legal – Seniors Housing

MOTION 13-05-337

MOVED by Councillor Derksen

That the seniors housing update be received for information.

CARRIED

15. a) Legal – Regional Collaborative Governance

MOTION 13-05-338

MOVED by Councillor Braun

That the regional collaborative governance be deferred to 10:00 a.m. on Wednesday, May 8, 2013.

CARRIED

15. a) Legal – Regional Service Sharing Agreement

MOTION 13-05-339

MOVED by Councillor J. Driedger

That the letter to the Town of High Level regarding the regional service sharing agreement be sent as amended.

CARRIED

15. b) Labour – CAO Evaluation

MOTION 13-05-340

MOVED by Councillor Braun

That the CAO evaluation be deferred to the next meeting.

CARRIED

15. c) Land – Treeosco Inc. (Mustus Energy)

MOTION 13-05-341

MOVED by Councillor Bateman

That the Treeosco Inc. (Mustus Energy) update be received for information.

CARRIED

MOTION 13-05-342

MOVED by Councillor D. Driedger

That the council meeting be recessed at 5:22 p.m. and reconvene at 10:00 a.m. on Wednesday, May 8, 2013.

CARRIED

Reeve Neufeld reconvened the meeting at 10:05 a.m. on Wednesday, May 8, 2013.

PRESENT:

Bill Neufeld	Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor (arrived at 10:06 a.m.)
Eric Jorgensen	Councillor (arrived at 10:09 a.m.)
Lisa Wardley	Councillor (via teleconference)

REGRETS:

Walter Sarapuk	Deputy Reeve
Odell Flett	Councillor

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
John Klassen	Director of Environmental Services & Operations
Ron Pelensky	Director of Community Services & Operations
Byron Peters	Director of Planning and Development
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT:

IN CAMERA SESSION:

MOTION 13-05-343

MOVED by Councillor Braun

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 10:05 a.m.
15. a) Legal

CARRIED

Councillor J. Driedger arrived at 10:06 a.m.

Councillor Jorgensen arrived at 10:09 a.m.

MOTION 13-05-344

MOVED by Councillor Jorgensen

That Council move out of camera at 11:48 a.m.

CARRIED

15. a) Legal – Regional Collaborative Governance

MOTION 13-05-345

MOVED by Councillor Bateman

That the Tri-Council and CAO Secretariat Governance Protocol be approved and that the proposed cosmetic amendments be communicated to all parties.

CARRIED

MOTION 13-05-346

MOVED by Councillor Bateman

That Mackenzie County Council initiate a meeting with the Town of Rainbow Lake to discuss service sharing, and that administration work with the Town of Rainbow Lake to develop an agreement pertaining to the sharing of equipment and employees for general service provision.

CARRIED UNANIMOUSLY

**NEXT MEETING
DATE:**

16. a) Regular Council Meeting
Tuesday, May 28, 2013
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

17. a) Adjournment

MOTION 13-05-347

MOVED by Councillor Bateman

That the council meeting be adjourned at 11:52 a.m.

CARRIED

These minutes were approved by Council on May 28, 2013.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer
