

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, April 13, 2021  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:** Josh Knelsen Reeve  
Walter Sarapuk Deputy Reeve –virtual  
Jacquie Bateman Councillor  
Peter F. Braun Councillor - left at 4:30 p.m.  
Cameron Cardinal Councillor - arrived at 10:04 a.m.  
David Driedger Councillor  
Eric Jorgensen Councillor - arrived at 10:04 a.m.  
Anthony Peters Councillor - left at 5:15 p.m.  
Ernest Peters Councillor  
Lisa Wardley Councillor - virtual - left meeting at 6:08 p.m.

**REGRETS:**

**ADMINISTRATION:** Len Racher Chief Administrative Officer  
Byron Peters Deputy Chief Administrative Officer  
Don Roberts Director of Community Services  
Jennifer Batt Director of Finance  
Jeff Simpson Director of Operations  
Caitlin Smith Manager of Planning and Development  
Fred Wiebe Director of Utilities  
Grant Smith Agricultural Fieldman  
Willie Schmidt Fleet Manager  
Colleen Sarapuk Recording Secretary

**ALSO PRESENT:** Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on April 13, 2021 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:01 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 21-04-267 MOVED** by Councillor Wardley

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That the agenda be adopted with the following additions;

- 9.e) Hutch Lake Caretaker
- 14.b) Letter from Maarten Braat
- 14.c) 2020 Capital Budget Amendment

**CARRIED**

**ADOPTION OF  
PREVIOUS  
MINUTES:**

**3. a) Minutes of the March 24, 2021 Regular Council Meeting**

**MOTION 21-04-268**

**MOVED** by Councillor Bateman

That the minutes of the March 24, 2021 Regular Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS  
MINUTES:**

**3. b) Minutes of the April 7, 2021 Special Council Meeting**

**MOTION 21-04-269**

**MOVED** by Councillor Braun

That the minutes of the April 7, 2021 Special Council Meeting be adopted as amended

**CARRIED**

**ADOPTION OF  
PREVIOUS  
MINUTES:**

**3. c) Business Arising out of the Minutes**

**DELEGATIONS:**

**4. a) Rickie Rosenberger – 10:15 a.m.**

**MOTION 21-04-270**

**MOVED** by Councillor Cardinal

That the Rickie Rosenberger delegation be received for information.

**CARRIED**

**GENERAL  
REPORTS:**

**7. a) CAO & Director Reports**

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**MOTION 21-04-271**      **MOVED** by Councillor Jorgensen

That the CAO & Director reports for March 2021 be received for information.

**CARRIED**

**GENERAL  
REPORTS:**

**7. b) Disaster Recovery and Mitigation Update**

**MOTION 21-04-272**      **MOVED** by Councillor Jorgensen

That the Disaster Recovery and Mitigation update be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 10:52 a.m. and reconvened the meeting at 11:00 a.m.

Councillor Cardinal and Councillor Jorgensen left the meeting at 11:00 a.m.

**TENDERS:**

**5. a) Caretaking – Buffalo Head Prairie Waste Transfer Station**

**MOTION 21-04-273**      **MOVED** by Councillor Driedger

That the Caretaking – Buffalo Head Prairie Waste Transfer Station Tenders – Envelope 1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Qualifying Documents</b>
Frank & Agatha Friesen	All qualifying documents

**MOTION 21-04-274**      **MOVED** by Councillor E. Peters

That the Caretaking – Buffalo Head Prairie Waste Transfer Station Tenders – Envelope 2 be opened for qualified bidders.

**CARRIED**

<b>Bidder</b>	<b>Amount</b>

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<b>Frank &amp; Agatha Friesen</b>	<b>\$1800/month</b>
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**MOTION 21-04-275**      **MOVED** by Councillor A Peters

That the Caretaking – Buffalo Head Prairie Waste Transfer Station contract be awarded to the lowest qualified bidder, and that the operating budget be amended by \$3,200 with the funds coming from the General Operating Reserve.

**CARRIED**

**TENDERS:**                      **5. b) Caretaking – Fort Vermilion Waste Transfer Station**

**MOTION 21-04-276**      **MOVED** by Councillor A. Peters

That the Caretaking – Fort Vermilion Waste Transfer Station Tenders – Envelope 1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Qualifying Documents</b>
Gertrude Derksen	All qualifying documents

**MOTION 21-04-277**      **MOVED** by Councillor Driedger

That the Caretaking – Fort Vermilion Waste Transfer Station Tenders – Envelope 2 be opened for qualified bidders.

**CARRIED**

<b>Bidder</b>	<b>Amount</b>
Gertrude Derksen	\$2,450/month

Councillor Cardinal and Councillor Jorgensen returned to the meeting at 11:25 a.m.

**MOTION 21-04-278**      **MOVED** by Councillor Bateman

That the bid for the Fort Vermilion Waste Transfer Station Caretaking be rejected due to budget.

**CARRIED**

**MOTION 21-04-279**      **MOVED** by Councillor Bateman

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That the organizational chart be amended to include a part time summer staff employee for the Fort Vermilion Waste Transfer Station until September 2021, and the Caretaking contract be retendered after September.

**CARRIED**

**MOTION 21-04-280** **MOVED** by Councillor Bateman

That the budget be amended by \$300 a month to include the part time summer staff with funding coming from the General Operating Reserve.

**CARRIED**

**TENDERS:** **5. c) 2021 Regravelling Program**

Councillor Bateman declared herself in conflict of interest and left the meeting.

**MOTION 21-04-281** **MOVED** by Councillor E. Peters

That the 2021 Regravelling Program Tenders – Envelope #1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Qualifying Documents</b>
Knelsen Sand & Gravel	All qualifying Documents
Bateman Petroleum Sales	All qualifying Documents
1203288 AB Ltd	All qualifying Documents

**MOTION 21-04-282** **MOVED** by Councillor Braun

That the 2021 Regravelling Program Tenders - Envelope 2 be opened for the qualified bidders.

**CARRIED**

	Knelsen Sand & Gravel	Bateman Petroleum Sales	1203288 A.B. Ltd
A	\$214,500	<b>\$115,000</b>	No Bid
B	\$134,890	No Bid	<b>\$106,540</b>
C-1	\$271,900	\$285,000	<b>\$239,500</b>

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C-2	<b>\$214,480</b>	No Bid	No Bid
D	<b>\$344,960</b>	No Bid	No Bid
E-1	<b>\$210,490</b>	No Bid	No Bid
E-2	<b>\$162,360</b>	No Bid	No Bid
F	\$209,664	No Bid	No Bid
G	\$1,763,244	No Bid	No Bid

**MOTION 21-04-283**      **MOVED** by Councillor Jorgensen

That administration review the tenders and bring back later in the meeting.

**CARRIED**

Councillor Bateman rejoined the meeting.

Reeve Knelsen recessed the meeting at 11:56 a.m. and reconvened the meeting at 12:35 p.m.

**TENDERS:**

**5. d) Crack Filling**

**MOTION 21-04-284**      **MOVED** by Councillor Bateman

That the Crack Filling Tenders - Envelope #1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Qualifying Documents</b>
APLS	All qualifying documents
Crosslane Asphalt Maintenance Limited	All qualifying documents
Marshall Lines	All qualifying documents

**MOTION 21-04-285**      **MOVED** by Councillor Braun

That the Crack Filling Tenders - Envelope #2 be opened for the qualified bidders.

**CARRIED**

<b>Bidder</b>	<b>Amount</b>
APLS	\$84,556.50
<b>Crosslane Asphalt</b>	<b>\$69,943.75</b>

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<b>Maintenance Limited</b>	
Marshall Lines	\$78,827.50

**MOTION 21-04-286**      **MOVED** by Councillor Driedger

That the Crack Filling contract be awarded to the lowest bidder while staying within budget.

**CARRIED**

**TENDERS:**                      **5. e) Line Painting**

**MOTION 21-04-287**      **MOVED** by Councillor Bateman

That the Line Painting tenders be returned without opening and the line painting schedule be brought to a Committee of the Whole Meeting for review.

**DEFEATED**

**MOTION 21-04-288**      **MOVED** by Councillor Braun

That the line Painting Tenders- Envelope #1 be opened

**CARRIED**

<b>Bidder</b>	<b>Documents</b>
AAA Striping & Seal Coating Services	All qualifying documents
Lafrentz Road Marking	All qualifying documents
Checkmark Services	All qualifying documents

**MOTION 21-04-289**      **MOVED** by Councillor Driedger

That the Line Painting Tenders - Envelope #2 be opened for the qualified bidders.

**CARRIED**

<b>Bidder</b>	<b>Amount</b>
<b>AAA Striping &amp; Seal Coating Services</b>	<b>\$76,083.21</b>
Lafrentz Road Marking	\$118,388.00
Checkmark Services	\$79,965.25

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**MOTION 21-04-290**      **MOVED** by Councillor Cardinal

That the Line Painting contract be awarded to the lowest qualified bidder while staying within budget.

**CARRIED**

Reeve Knelsen recessed the meeting at 1:31 p.m. and reconvened the meeting at 1:45 p.m.

**TENDERS:**                      **5. f) Mackenzie County Flood Mitigation – Engineering Services Procurement**

**MOTION 21-04-291**      **MOVED** by Councillor Bateman

That administration provide a summary at the next council meeting of the proposals received and the successful proponents for the Request for Qualifications for the Prequalification of Engineering Consulting Services for the mitigation program.

**CARRIED**

**MOTION 21-04-292**      **MOVED** by Councillor Driedger

That the tendering process be added to the April 27, 2021 Committee of the Whole Meeting agenda.

**CARRIED**

**PUBLIC HEARINGS:**      **6. a) None**

**AGRICULTURE:**              **8. a) None**

**COMMUNITY SERVICES:**      **9. a) Campground Glamping – Fee Amendments**

**MOTION 21-04-293**      **MOVED** by Councillor Bateman  
Requires 2/3

That Administration present an amending bylaw to the Fee Schedule Bylaw as it relates to the Campground Glamping fees at Machesis Lake with a rate of \$50.00 per night.

**CARRIED**

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**COMMUNITY  
SERVICES:**

**MOTION 21-04-294**  
Requires 2/3

**9. b) Waste Transfer Station – Fee Amendments**

**MOVED** by Councillor Bateman

That Administration present an amending bylaw to the Fee Schedule Bylaw as it relates to the Solid Waste Fee for Hamlet & Rural Residential Waste (up to three (3) bags)- \$5.00.

**CARRIED**

**COMMUNITY  
SERVICES:**

**MOTION 21-04-295**

**9. c) Community Services Policies to be Amended or Rescinded**

**MOVED** by Councillor Wardley

That Policy ADM042 General Safety Policy be approved as presented.

**CARRIED**

**MOTION 21-04-296**

**MOVED** by Councillor Driedger

That Policy ENF001 Auxiliary Constables be rescinded.

**CARRIED**

**COMMUNITY  
SERVICES:**

**MOTION 21-04-297**  
Requires 2/3

**9. d) La Crete Recreation Society – Emergent Funds Request**

**MOVED** by Councillor Cardinal

That the 2021 Budget be amended to include \$8,186.76 for the Boiler Pump Replacement at the Northern Lights Recreation Center with funding coming from the Grants to Other Organizations Reserve .

**CARRIED**

**COMMUNITY  
SERVICES:**

**MOTION 21-04-298**  
Requires Unanimous

**9. e) Hutch Lake Caretaker (addition)**

**MOVED** by Councillor Bateman

That the Hutch Lake Caretakers contract that was awarded at the April 1, 2021 Community Services meeting be received for

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information

**CARRIED**

<b>Isaac Dyck</b>	Weight	Score	Total
Equipment	15%	9	135
Experience	20%	4	80
Additions Services Offered	15%	6	90
Proposal Cost	50%	10	500
<b>TOTAL</b>			<b>805</b>
<b>Jake Bueckert</b>			
Equipment	15%	9	135
Experience	20%	8	160
Additions Services Offered	15%	8	120
Proposal Cost	50%	10	500
<b>TOTAL</b>			<b>915</b>

**FINANCE:**

**10. a) Borrowing Bylaw 1218-21 North Storm Pond A Hamlet of La Crete**

**MOTION 21-04-299**  
 Requires 2/3

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 1218-21 being the borrowing bylaw for the North Storm Pond “A” – Hamlet of La Crete Project be TABLED until later in the meeting.

**CARRIED**

**FINANCE:**

**10. b) Cheque Registers**

**MOTION 21-04-300**

**MOVED** by Councillor Cardinal

That the cheque registers from March 22, 2021 – April 9, 2021 be received for information.

**CARRIED**

**OPERATIONS:**

**11. a) Public Works Policies**

**MOTION 21-04-301**

**MOVED** by Councillor Bateman

That Policy PW008 Axel Loading Policy be rescinded.

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**CARRIED**

**MOTION 21-04-302**      **MOVED** by Councillor E. Peters

That Policy PW025 Infrastructure for New Development be rescinded.

**CARRIED**

**MOTION 21-04-303**      **MOVED** by Councillor Braun

That Policy PW030 Use of Municipal Equipment be rescinded.

**CARRIED**

**MOTION 21-04-304**      **MOVED** by Councillor Bateman

That Policy PW005 Road Maintenance be approved as presented.

**CARRIED**

**MOTION 21-04-305**      **MOVED** by Councillor Driedger

That Policy PW010 Road Protection Agreement Policy be approved as presented.

**CARRIED**

**MOTION 21-04-306**      **MOVED** by Councillor Jorgensen

That Policy PW020 Road Repair and Rehabilitation Policy be approved as presented.

**CARRIED**

**UTILITIES:**                      **12. a) None**

**PLANNING &  
DEVELOPMENT:**              **13. a) Bylaw 1219-21 Residential Developer Incentive Bylaw  
(Repeal and Replace)**

**MOTION 21-04-307**      **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1219-21 the Mackenzie County Residential Developer Incentive Bylaw.

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**CARRIED**

**MOTION 21-04-308**      **MOVED** by Councillor Braun

That second reading be given to Bylaw 1219-21 the Mackenzie County Residential Developer Incentive Bylaw.

**CARRIED**

**MOTION 21-04-309**      **MOVED** by Councillor Bateman  
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1219-21 the Mackenzie County Residential Developer Incentive Bylaw.

**CARRIED**

**MOTION 21-04-310**      **MOVED** by Councillor Braun

That third reading be given to Bylaw 1219-21 the Mackenzie County Residential Developer Incentive Bylaw.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**13. b) Offsite Levy Fees – Infrastructure Improvements**

**MOTION 21-04-311**      **MOVED** by Councillor Jorgensen

That administration proceed with further developing the Offsite levy bylaw taking into consideration the average Canadian offsite levy is 2.5% - 5 %.

**CARRIED**

**FINANCE:**

**10. a) Borrowing Bylaw 1218-21 North Storm Pond A Hamlet of La Crete**

**MOTION 21-04-312**      **MOVED** by Councillor Driedger  
Requires 2/3

The 2021 budget be amended to include a \$50,000 budget for the North Storm Pond A – Hamlet of La Crete with the funding coming from Water Sewer infrastructure reserve.

**CARRIED**

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**MOTION 21-04-313**  
Requires 2/3

**MOVED** by Councillor Braun

That first reading be given to Bylaw 1218-21 being the borrowing bylaw for the North Storm Pond "A" – Hamlet of La Crete Project as amended.

**CARRIED**

Reeve Knelsen recessed the meeting at 3:01 p.m. and reconvened the meeting at 3:16 p.m.

Councillor Bateman declared herself in conflict of interest and left the meeting.

**MOTION 21-04-314**

**MOVED** by Councillor E. Peters

That the 2021 Regravelling Program contract Schedule "A" be awarded to Bateman Petroleum Sales, Schedule "B" & "C-1" be awarded to 1203288 AB Ltd, Schedule "C-2", "D", "E-1" & "E-2" be awarded to Knelsen Sand and Gravel and Schedule "F" be deleted.

**CARRIED**

Councillor Bateman rejoined the meeting.

**PLANNING &  
DEVELOPMENT:**

**13.c) Proposed Road Disposition for Township Road 1085A**

**MOTION 21-04-315**

**MOVED** by Deputy Reeve Sarapuk

That the letter from Alberta Environment and Parks regarding Township Road 1085A be received for information and that the County no longer pursue acquisition of the proposed right-of-way and return the existing budget to the general operating reserve.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**13. d) Development Statistics Report – January to March  
2021**

**MOTION 21-04-316**

**MOVED** by Councillor Bateman

That the development statistics report for January to March 2021 be received for information.

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**CARRIED**

**ADMINISTRATION: 14. a) High Level Agriculture Society Sponsorship Request**

**MOTION 21-04-317 MOVED** by Councillor Braun

That Mackenzie County sponsor the 51<sup>st</sup> Annual High Level Rodeo \$1,000 for the Saturday and Sunday half time show.

**CARRIED**

**ADMINISTRATION: 14. b) Letter from Maarten Braat (addition)**

**MOTION 21-04-318 MOVED** by Councillor Jorgensen

That Maarten Braat be invited to the April 28, 2021 regular council meeting as a delegation.

**CARRIED**

**ADMINISTRATION: 14. c) 2020 Capital Budget Amendment (addition)**

**MOTION 21-04-319 MOVED** by Councillor Wardley  
Requires Unanimous

That the 2020 budget be amended with funding for the heliport road project in the amount of \$268,336 with funds coming from the General Capital Reserve and the new road infrastructure project in the amount of \$268,336 with funds coming from the General Capital Reserve.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS: 15. a) Council Committee Reports (verbal)**

**MOTION 21-04-320 MOVED** by Councillor Wardley

That all of council be authorized to attend the April 19, 2021 Sub Region Plan - Municipal Session with the Province of Alberta via zoom.

**CARRIED**

**MOTION 21-04-321 MOVED** by Councillor Braun

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That the Council Committee Reports (verbal) be received for information.

**CARRIED**

**INFORMATION /  
CORRESPONDENCE**

**16. a) Information/Correspondence**

**MOTION 21-04-322**

**MOVED** by Councillor Bateman

That the information/correspondence be received for information.

**CARRIED**

**CLOSED MEETING:**

**17. Closed Meeting**

**MOTION 21-04-323**

**MOVED** by Councillor Bateman

That Council move into a closed meeting at 4:34 p.m. to discuss the following:

17. a) Disaster Recovery Land Purchases (s. 23, 24, 25)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present other than Councillor Braun
- Councillor A. Peters left at 5:15 p.m.
- Councillor Wardley left the meeting at 6:08 p.m.
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Don Roberts, Director of Community Services
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Caitlin Smith, Manager of Planning & Development
- Colleen Sarapuk, Recording Secretary
- Willie Schmidt, Fleet Manager

**MOTION 21-04-324**

**MOVED** by Councillor Bateman

That Council move out of closed meeting at 6:44 p.m.

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**CARRIED**

**CLOSED MEETING: 17. a) Disaster Recovery Lane Purchases (s. 23, 24, 25)**

**MOTION 21-04-325 MOVED** by Councillor Jorgensen

That the 2021 capital budget be amended by \$400,000 for the Phase 1 and Phase 2 flood mitigation project with funds coming from the General Operating Reserve

**CARRIED**

**NOTICE OF MOTION: 18. a) NONE**

**NEXT MEETING DATE: 19. a) Next Meeting Dates**

Committee of the Whole  
April 27, 2021  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
April 28, 2021  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 20. a) Adjournment**

**MOTION 21-04-326 MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 6:48 p.m.

**CARRIED**

These minutes were approved at the April 28, 2021 Council Meeting

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Joshua Knelsen  
Reeve

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Lenard Racher  
Chief Administrative Officer

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