

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, May 26, 2021
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Josh Knelsen	Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor
	David Driedger	Councillor - virtual
	Eric Jorgensen	Councillor
	Lisa Wardley	Councillor
REGRETS:	Anthony Peters	Councillor
	Ernest Peters	Councillor
	Walter Sarapuk	Deputy Reeve
ADMINISTRATION:	Len Racher	Chief Administrative Officer
	Byron Peters	Deputy Chief Administrative Officer
	Fred Wiebe	Director of Utilities
	Jennifer Batt	Director of Finance
	Jeff Simpson	Director of Operations
	Caitlin Smith	Manager of Planning and Development
	Grant Smith	Agricultural Fieldman
	Willie Schmidt	Fleet Maintenance Manager -virtual
	Colleen Sarapuk	Administrative Officer/Recording Secretary

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on May 26, 2021 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 21-05-438 MOVED by Councillor Wardley

That the agenda be adopted with the following additions:
14.e) Bistcho Cabins

- 11.a) Site Tour Capital Projects
- 11.b) Fort Vermilion ATV bylaw

CARRIED

**ADOPTION OF
PREVIOUS
MINUTES:**

- 3. a) **Minutes of the May 11, 2021 Regular Council Meeting**

MOTION 21-05-439

MOVED by Councillor Bateman

That the minutes of the May 11, 2021 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS
MINUTES:**

- 3. b) **Minutes of the May 12 2021 Special Council Meeting**

MOTION 21-05-440

MOVED by Councillor Braun

That the minutes of the May 12, 2021 Special Council Meeting be adopted as presented.

CARRIED

TENDERS:

- 5. a) **None**

PUBLIC HEARINGS:

- 6. a) **None**

**GENERAL
REPORTS:**

- 7. a) **Disaster Recovery (Standing Item)**

MOTION 21-05-441

MOVED by Councillor Cardinal

That the Disaster Recovery update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

- 8. a) **None**

**COMMUNITY
SERVICES:**

- 9. a) **None**

FINANCE: **10. b) Amend Policy FIN003 – Auditors**

MOTION 21-05-442 **MOVED** by Councillor Bateman

That Policy FIN003 Auditors be approved as presented.

CARRIED

FINANCE: **10. c) Taxes Tax Roll #289789 – Write off**

MOTION 21-05-443 **MOVED** by Councillor Wardley

That 2021 levies in the amount of \$150 be written off for Tax Roll # 289789 due to location, and land size.

CARRIED

FINANCE: **10. d) Family and Community Support Services (FCSS)
 COVID-19 Funding Grant**

MOTION 21-05-444 **MOVED** by Councillor Bateman

That the 2021 operating budget be amended by \$7,200, with funding coming from the Family and Community Support Services of Alberta COVID-19 grant.

CARRIED

FINANCE: **10. e) Expense Claims- Councillors**

MOTION 21-05-445 **MOVED** by Councillor Braun

That the Councillor expense claims for April 2021 be received for information.

CARRIED

FINANCE: **10. f) Expense Claims- Members at Large**

MOTION 21-05-446 **MOVED** by Councillor Wardley

That the Member at Large Expense Claims for April 2021 be received for information.

CARRIED

OPERATIONS: 11. a) **Site Tour Projects – Under Budget (addition)**

MOTION 21-05-447 **MOVED** by Councillor Bateman
Requires unanimous

That Council allows for a possible scope change to some or all of the Site Tour Projects by extending the meters for road repairs pertaining to the locations approved and based on need, while remaining within budget.

CARRIED

Reeve Knelsen recessed the meeting at 11:24 a.m. and reconvened the meeting at 11:39 a.m.

DELEGATIONS: 4. a) **RCMP**

OPERATIONS: 11. b) **Bylaw 1196-20 Off Highway Vehicles Bylaw for Fort Vermilion (addition)**

MOTION 21-05-448 **MOVED** by Councillor Wardley
Requires unanimous

That bylaw 1196-20 Section 6 seizure of off Highway Vehicle be amend as follows:

A Peace Officer who, on reasonable and probable grounds, believes that an offense under the provisions of this Bylaw has been committed will result in a minimum 30 day Off-highway vehicle seizure on their first offence and a minimum 60 day seizure on their second and subsequent offenses.

CARRIED

MOTION 21-05-449 **MOVED** by Councillor Jorgensen
Requires unanimous

That first reading be given to Bylaw 1196-20 Off Highway Vehicles Bylaw for Fort Vermilion.

CARRIED

MOTION 21-05-450 **MOVED** by Councillor Cardinal

Requires unanimous

That second reading be given to Bylaw 1196-20 Off Highway Vehicles Bylaw for Fort Vermilion.

CARRIED

MOTION 21-05-451
Requires unanimous

MOVED by Councillor Wardley

That consideration be given to go into third reading of Bylaw 1196-20 Off Highway Vehicles Bylaw for Fort Vermilion.

CARRIED

MOTION 21-05-452
Requires unanimous

MOVED by Councillor Bateman

That third reading be given to Bylaw 1196-20 Off Highway Vehicles Bylaw for Fort Vermilion.

CARRIED

Reeve Knelsen recessed the meeting at 12:10 p.m. and reconvened the meeting at 12:40 p.m.

UTILITIES:

12.a) NW 10-106-15-W5M – La Crete North Waterline Oversizing

MOTION 21-05-453
Requires 2/3

MOVED by Councillor Braun

That the 2021 budget be amended to include the NW 10-106-15-W5M-La Crete North Waterline Oversizing project with \$200,000 in funding coming from the Water/Sewer Infrastructure Reserve to cost share the upsizing of the waterline from 200 mm to 300mm to assist with future water demands north of 109 Avenue in the Hamlet of La Crete.

CARRIED

PLANNING & DEVELOPMENT:

13. a) Bylaw 1222-21 Off - Site Levy Bylaw – La Crete North Storm Water Management

MOTION 21-05-454

MOVED by Councillor Braun

That second reading be given to Bylaw 1222-21 Off-Site Levy Bylaw – La Crete North Storm Water Management.

CARRIED

MOTION 21-05-455 **MOVED** by Councillor Braun

That third reading be given to Bylaw 1222-21 Off-Site Levy Bylaw – La Crete North Storm Water Management.

CARRIED

PLANNING & DEVELOPMENT: **13. b) Bylaw 1225-21 Off-Site Levy Bylaw – La Crete North Sanitary Trunk Sewer**

MOTION 21-05-456 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1225-21 Off-Site Levy Bylaw – La Crete North Sanitary Trunk Sewer.

CARRIED

FINANCE: **10. a) Bylaw Borrowing 1218-21-Stormpond A Hamlet of La Crete**

MOTION 21-05-457 **MOVED** by Councillor Braun

That second reading be given to Bylaw 1218-21 being the borrowing bylaw for the North Storm Pond “A” – Hamlet of La Crete Project.

CARRIED

MOTION 21-05-458 **MOVED** by Councillor Bateman

That consideration be given to go into third reading be given to Bylaw 1218-21 being the borrowing bylaw for the North Storm Pond “A” – Hamlet of La Crete Project.

CARRIED

MOTION 21-05-459 **MOVED** by Councillor Braun

That third reading be given to Bylaw 1218-21 being the borrowing bylaw for the North Storm Pond “A” – Hamlet of La Crete Project.

CARRIED

PLANNING & **13. c) DRAFT Bistcho Lake Sub-Regional Plan**

DEVELOPMENT:

MOTION 21-05-460 **MOVED** by Councillor Wardley

That a letter be sent to the Minister of Alberta Environment & Parks expressing Mackenzie County's concerns regarding the DRAFT Bistcho Lake Sub-Regional plan, and clearly identifying all recommendations.

CARRIED

**PLANNING &
DEVELOPMENT:**

13. d) La Crete North Sanitary Trunk Sewer – Engineering Services – Request for Additional Funds

MOTION 21-05-461 **MOVED** by Councillor Bateman
Requires 2/3

That the 2021 Capital budget be amended to include \$235,000.00 for the La Crete North Sanitary Trunk Sewer – Detailed Design & Tendering, with funding coming from the General Operating Reserve, and future off-site levies.

CARRIED

MOTION 21-05-462 **MOVED** by Councillor Bateman
Requires 2/3

That Administration proceed with issuing a Request for Proposals for the detail design and construction engineering for the La Crete North Sanitary Trunk Sewer.

CARRIED

**PLANNING &
DEVELOPMENT:**

13. e) Telecommunication Tower Request – La Crete Water Treatment Plant

MOTION 21-05-463 **MOVED** by Councillor Braun
Requires 2/3

That administration enter into a lease agreement with TELUS communications with the new annual fee.

CARRIED

**PLANNING &
DEVELOPMENT:**

13. f) Fort Vermilion (Wop May) Airport Flood Repairs

MOTION 21-05-464 **MOVED** by Councillor Bateman
Requires 2/3

That administration proceed with upgrading the airport lighting at the Fort Vermilion (Wop May) Airport from halogen to LED.

CARRIED

MOTION 21-05-465
Requires 2/3

MOVED by Councillor Jorgensen

That the 2021 Capital budget be amended to include \$100,000 for the Fort Vermilion (Wop May) Airport Recovery, with funding coming from the General Operating Reserve.

CARRIED

ADMINISTRATION:

14. a) Policy ADM011 Years of Service Award Program

MOTION 21-05-466
Requires 2/3

MOVED by Councillor Wardley

That Policy ADM011 Years of Service Award Program be approved as ammended.

CARRIED

ADMINISTRATION:

14. b) Town of High River – Proposed Alberta Coal Restriction Policy Request

MOTION 21-05-467

MOVED by Councillor Bateman

That Town of High River – Proposed Alberta Coal Restriction Policy Request be received for information.

CARRIED

ADMINISTRATION:

14. c) Proposed Provincial Police Service

MOTION 21-05-468

MOVED by Councillor Wardley

That Mackenzie County send a letter to the Minister of Justice and Solicitor General regarding the Proposed Provincial Police Service.

CARRIED

ADMINISTRATION:

14. d) Caribou Update (standing item)

MOTION 21-05-469

MOVED by Councillor Bateman

That the Caribou Update be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 1:53 p.m. and reconvened the meeting at 2:02 p.m.

ADMINISTRATION: 14. e) Bistcho Cabins

MOTION 21-05-470 MOVED by Councillor Bateman

That a letter be sent to the Minister of Environment and Parks requesting the details on notice and justification regarding the burning of the cabins at Bistcho Lake.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. a) Council Committee Reports (verbal)

MOTION 21-05-471 MOVED by Councillor Cardinal

That the Council Committee Reports be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 15. b) Municipal Planning Commission Meeting Minutes

MOTION 21-05-472 MOVED by Councillor Wardley

That the unapproved Municipal Planning Commission meeting minutes of May 14, 2021 be received for information.

CARRIED

INFORMATION / CORRESPONDENCE 16. a) Information/Correspondence

MOTION 21-05-473 MOVED by Councillor Bateman

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING: 17. Closed Meeting

MOTION 21-05-474 MOVED by Councillor Bateman

That Council move into a closed meeting at 2:43 p.m. to discuss the following:

- 17.a) Flood Mitigation (*FOIP, Div. 2, Part 1s. 23, 24, 25*)
- 17.b) Town of High Level Regional Service Sharing Agreement (*FOIP, Div. 2, Part 1s. 21, 24, 25*)
- 17.c) 2021 Bursary (*FOIP, Div. 2, Part 1, s. 17*)
- 17.d) Personnel (*FOIP, Div. 2, Part 1, s. 23, 24, 27*)

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- Reeve Knelsen
- Councillor Cardinal
- Councillor Jorgensen
- Councillor Braun
- Councillor Bateman
- Councillor Wardley
- Councillor Driedger
- Len Racher Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Fred Wiebe, Director of Utilities
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Caitlin Smith, Manager of Planning & Development
- Colleen Sarapuk, Recording Secretary
- Grant Smith, Agricultural Fieldman

Administration left the closed meeting at 4:00 p.m.

MOTION 21-05-475 MOVED by Councillor Cardinal

That Council move out of a closed meeting at 4:12 p.m.

CLOSED MEETING: 17. a) Flood Mitigation

MOTION 21-05-476 MOVED by Councillor Braun

That the Flood Mitigation discussion be received for information.

CARRIED

CLOSED MEETING: 17. b) Town of High Level Regional Service Sharing Agreement

MOTION 21-05-477 MOVED by Councillor Bateman

That the Town of High Level Regional Service Sharing Agreement discussion be received for information.

CARRIED

CLOSED MEETING: 17. c) 2021 Bursary

MOTION 21-05-478 MOVED by Councillor Cardinal

That the 2021 Bursary be awarded as discussed.

CARRIED

CLOSED MEETING: 17. d) Personnel

MOTION 21-05-479 MOVED by Councillor Wardley

That administration bring back options for CAO recruitment consultants to the next council meeting.

CARRIED

NOTICE OF MOTION: 18. a) None

NEXT MEETING DATE: 19. a) Next Meeting Dates

Regular Council Meeting
June 8, 2021
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole
June 22, 2021
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 21-05-480 **MOVED** by Councillor Driedger

That the council meeting be adjourned at 4:15 p.m.

CARRIED

These minutes were approved at the June 8, 2021 Council Meeting

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

