



ELECTRICAL PERMIT APPLICATION FORM

Permit Applicant: Owner Contractor Resident Development Permit No.: _____
 Application Date: _____ New Home Warranty No.: _____
 Other Permits Required (under separate application): Building Plumbing Gas PSDS Estimated Completion Date: _____

Owner Name: _____ Mailing Address: _____
 City: _____ Province: _____ Postal Code: _____ Phone: _____
 Cell: _____ Email: _____ Fax: _____

Electrical Contractor Name: _____ Mailing Address: _____
 City: _____ Province: _____ Postal Code: _____ Phone: _____
 Cell: _____ Email: _____ Fax: _____

Hamlet/ Subdivision Name: _____ Tax Roll No.: _____
 Street/Rural Address: _____ Unit: _____ Lot: _____ Block: _____ Plan: _____
 Legal Subdivision: Part of: _____ 1/4 Section: _____ Township: _____ Range: _____ West of: _____ M
 Directions: _____

Description of Work: _____

TYPE OF PROJECT	TYPE OF WORK	SERVICE	PROJECT INFORMATION
<input type="checkbox"/> Residential <input type="checkbox"/> Multi-family <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Oil and Gas <input type="checkbox"/> Other: _____	<input type="checkbox"/> New <input type="checkbox"/> Addition <input type="checkbox"/> Connection Only <input type="checkbox"/> Renovation <input type="checkbox"/> Accessory Building <input type="checkbox"/> Secondary Suite <input type="checkbox"/> Basement Development <input type="checkbox"/> Service <input type="checkbox"/> Temporary Service <input type="checkbox"/> RTM <input type="checkbox"/> Manufactured/Mobile Home <input type="checkbox"/> Skid Units <input type="checkbox"/> Other: _____	<input type="checkbox"/> Overhead <input type="checkbox"/> Underground Amps: _____ Voltage: _____ Phase: _____	<input type="checkbox"/> sq ft <input type="checkbox"/> sq m Main Floor Area: _____ 2 nd Floor Area: _____ Developed Basement: _____ Garage: _____ Other: _____ Total Developed Area: _____ Electrical Work Value: \$ _____ (include material & labour)

Applicant Declaration: This installation will be completed in accordance with the Alberta Safety Codes Act and Regulations. Work will commence within 90 days. Permit will expire in one (1) year unless extended in writing by a Safety Codes Officer. **Homeowners Declaration:** I hereby declare that I am the owner of the premises in which the work will be conducted and reside on the property. I am doing the work myself and assume the responsibility for compliance with the applicable Act & Regulations. Mackenzie County is not liable for any damage caused by a decision related to the system of inspections, examination, evaluations and investigations including but not limited to a decision relating to the frequency and the manner in which they are carried out as per the Alberta Safety Codes Act Section 12(2). **F.O.I.P Notification:** The personal information on this form is collected in accordance with the Safety Codes Act, the Municipal Government Act and section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act. This information is required and will be used for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The name of the permit holder and the nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information please contact the F.O.I.P Coordinator at 780-927-3718

Master Electrician Name (print): _____ Master Electrician Signature: _____ Homeowner's Signature (homeowner permit only) Homeowner Declaration: By signing this I hereby certify that I own/will own and occupy this dwelling.
 Maser Electrician Certification No.: _____ Certification Valid until: _____

For Office Use Only

Permit Fee: \$ _____ SCC Levy: \$ _____ Total Cost: \$ _____
SCC levy 4% of the permit fee with minimum of \$4.50 and a maximum of \$560.00

Cash Debit Invoice Cheque No.: _____ Building Permit No.: _____
 Receipt No.: _____

For credit card payments, please fill out the Credit Card Authorization Form (credit card information will be destroyed once payment has been processed)

Permit Validation Section to be completed by the Permit Issuer:

Special Conditions: **Site inspection(s) are required to ensure compliance with the Safety Codes Act of Alberta.**

Permit Issuer's Name: _____ Permit Issuer's Signature: _____
 Designation No.: _____ Permit Issue Date: _____

Inspection Requests: contact Superior Safety Codes 866-999-4777, allow 48 hours' notice for inspection

4.2 Schedule C.2 ELECTRICAL

4.2.1. Electrical Permits

The Municipality will issue electrical permits.

Construction Document Review

An SCO and/or a permit issuer may, as a condition of the permit, require the permit applicant to submit construction documents (including plans and specifications) describing the work for any proposed electrical installation. Plans and Specifications may be required for any electrical permit exceeding \$50,000 of work value.

Electrical Site Inspections

An electrical SCO will conduct site inspections at the stages indicated in the following table:

Site Inspections for Electrical Installations

Type of Project	Minimum Number of Inspections	Inspection Stages
Public institutions, commercial, industrial, multi-family residential (value of work over \$10,000)	2	<ul style="list-style-type: none"> o rough-in inspection (before cover-up) AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Public institutions, commercial, industrial, multi-family residential (value of work \$10,000 or less)	1	<ul style="list-style-type: none"> o rough in inspection or final inspection, within 1 year of permit issuance
Single-family residential or farm buildings (value of work over \$2,500)	2	<ul style="list-style-type: none"> o completed rough-in inspection (before cover-up) AND o final inspection at substantial completion of work described on the permit within 2 years of permit issuance
Single-family residential or farm buildings (value of work \$2,500 or less)	1	<ul style="list-style-type: none"> o final inspection, within 180 days of completed work
Skid units, relocatable industrial accommodation, oilfield pump jacks, temporary services	1	<ul style="list-style-type: none"> o rough-in inspection (prior to cover-up) OR o final inspection within 180 days of permit issuance, including all additional wiring for relocatable industrial accommodation and manufactured housing
Annual permit (for minor alterations/additions conducted on one site)	2	<ul style="list-style-type: none"> o mid-term o final inspection, within 60 days of expiry of permit

If you are to exceed the expiration of your permit, please call the County for an extension at 780-928-3983