

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, August 18, 2021
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve - joined at 10:06 a.m.
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor - virtual
Anthony Peters	Councillor - left at 4:41 p.m.
Ernest Peters	Councillor
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Byron Peters	Deputy Chief Administrative Officer
Carrie Simpson	Director of Legislative Services - virtual
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations
Don Roberts	Director of Community Services
Caitlin Smith	Manager of Planning and Development
Willie Schmidt	Fleet Maintenance Manager - virtual
John Zacharias	Director of Utilities
Grant Smith	Agricultural Fieldman
Nicole Friesen	Development Officer/Recording Secretary

ALSO PRESENT: Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on August 18, 2021 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 21-08-549 **MOVED** by Councillor Braun

That the agenda be adopted with the additions:

- 9.a) Drainage
- 10.c) Waste Transfer Station – Grass Clippings, and Branches
- 10.d) Request to Waive a Fire Invoice
- 11.d) Rental Properties – Trailer Furnishing Request
- 12.b) 109 Avenue/100 Street Intersection Improvements
- 15.e) Council Meeting Date

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the July 14, 2021 Regular Council Meeting

MOTION 21-08-550

MOVED by Councillor Wardley

That the minutes of the July 14, 2021 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

CLOSED MEETING:

4. Closed Meeting

MOTION 21-08-551

MOVED by Councillor Driedger

That Council move into a closed meeting at 10:03 a.m. to discuss the following:

- 4.a) Update on Disaster Recovery Mitigation (s. 23, 24, 25)
- 4.b) Conditional Grant Agreement (s. 25, 27, 29)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Members of Council (Deputy Reeve Sarapuk arrived @ 10:06 a.m.)
- Byron Peters, Deputy Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Carrie Simpson, Director of Legislative Services (virtual)

- Don Roberts, Director of Community Services
- John Zacharias, Director of Utilities
- Caitlin Smith, Manager of Planning & Development
- Grant Smith, Agricultural Fieldman
- Willie Schmidt, Fleet Maintenance Manager
- Nicole Friesen, Development Officer/Recording Secretary

MOTION 21-08-552 **MOVED** by Councillor E. Peters

That Council move out of a closed meeting at 10:30 a.m.

CARRIED

DELEGATIONS: **7. a) Consideration to Amend Bylaw 726-09**

Reeve Knelsen recessed the meeting at 11:02 a.m. and reconvened at 11:14 a.m.

DELEGATIONS: **7. b) Mackenzie Wellness Centre Update Presentation**

MOTION 21-08-553 **MOVED** by Councillor Braun

That the Mackenzie Wellness Centre Update be received for information.

CARRIED

DELEGATIONS: **7. c) Fort Vermilion RCMP – Crime Statistics**

Reeve Knelsen recessed the meeting at 12:16 p.m. and reconvened at 12:46 p.m. without Councillor Jorgensen.

MOTION 21-08-554 **MOVED** by Councillor Braun

That the RCMP crime statistics reports be received for information.

CARRIED

MOTION 21-08-555 **MOVED** by Councillor Driedger

That the Bylaw 726-09 presentation be received for information.

CARRIED

TENDERS: **5. a) Request For Proposals – Culvert Upgrades**

MOTION 21-08-556 **MOVED** by Councillor E. Peters

That the 'Culvert Upgrades' Tenders - Envelope #1 be opened.

CARRIED

North & South

Bidder	Required Documents
883492 AB Ltd o/a Pinnacle Services	All required documents

MOTION 21-08-557 **MOVED** by Councillor Wardley

That the 'Culvert Upgrades' Tenders - Envelope #2 be opened for the qualified bidders.

CARRIED

MOTION 21-08-558 **MOVED** by Councillor Wardley

That Administration review the tenders and return for awarding later in the meeting.

CARRIED

TENDERS: **5. b) Request For Proposals – Tompkins Crossing – Ice Bridge Construction**

MOTION 21-08-559 **MOVED** by Councillor Braun

That the 'Tompkins Crossing – Ice Bridge Construction' Tenders - Envelope #1 be opened.

CARRIED

Bidder	Required Documents
Abe and George Driedger	All required documents

MOTION 21-08-560 **MOVED** by Deputy Reeve Sarapuk

That the 'Tompkins Crossing – Ice Bridge Construction' Tenders - Envelope #2 be opened for the qualified bidders.

CARRIED

Bidder	Bid
Abe and George Driedger	\$351,000.00 over 3 years

MOTION 21-08-561 **MOVED** by Councillor Braun

That Administration review the tenders and return for awarding later in the meeting.

CARRIED

Councillor Jorgensen rejoined virtually at 12:56 p.m.

PUBLIC HEARINGS: **6. a) None**

GENERAL REPORTS: **8. a) CAO & Director Reports for July 2021**

MOTION 21-08-562 **MOVED** by Councillor Cardinal

That the CAO & Director reports for July 2021 be received for information.

CARRIED

PLANNING & DEVELOPMENT: **14. h) La Crete Off-Site Levy Fees Subsidy**

MOTION 21-08-563 **MOVED** by Councillor Wardley

That Administration advertise Bylaw 1231-21 to include an amendment to the deferral option to include a four (4) year deferral program as discussed.

CARRIED

Reeve Knelsen recessed the meeting at 2:34 p.m. and reconvened at 2:48 p.m.

TENDERS: **5. b) Request For Proposals – Tompkins Crossing – Ice Bridge Construction**

MOTION 21-08-564 **MOVED** by Councillor Wardley

That the 'Tompkins Crossing – Ice Bridge Construction' contracts be awarded to the lowest qualified bidder while staying within budget, contingent on Alberta Transportation contract renewal.

CARRIED

Bidder	Bid	Score
Abe and George Driedger	\$351,000.00 over 3 years	100

TENDERS:

5. a) Request For Proposals – Culvert Upgrades

MOTION 21-08-565

MOVED by Councillor Braun

That the 'Culvert Upgrades' Request for Proposals be denied and administration move forward with day labour as established by Policy PW018.

CARRIED

**AGRICULTURE
SERVICES:**

9. a) Drainage (Verbal)

MOTION 21-08-566
Requires Unanimous

MOVED by Councillor A. Peters

That administration bring the Buffalo Head Drainage Ditch to the next meeting with cost estimates as discussed.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES:**

10. a) Hamlet Clean-up – Fall Proposals

MOTION 21-08-567

MOVED by Councillor Bateman

That the County accept the Zama Fire Department offer of \$500 and the La Crete Minor Hockey's offer for \$3,500 to conduct community hamlet clean up.

CARRIED

**COMMUNITY
SERVICES:**

10. b) Firewood – La Crete Lagoon

MOTION 21-08-568
Requires 2/3

MOVED by Councillor Bateman

That the budget be amended by \$7,500 to hire a nonprofit group to split and stack the fire wood at the La Crete Lagoon with funding coming from the General Operating Reserve.

CARRIED

COMMUNITY SERVICES:

10. c) Waste Transfer Station – Grass Clippings, and Branches

MOTION 21-08-569
Requires Unanimous

MOVED by Councillor Wardley

That grass clippings and tree branches be disposed of at no charge at all Waste Transfer Stations with “Burn Pile” capabilities for a trial period ending on October 31st, 2021.

CARRIED UNANIMOUSLY

10. d) Request to Waive a Fire Invoice

MOTION 21-08-570
Requires Unanimous

MOVED by Councillor Wardley

That the request to waive fire invoices [#IVC033310 (Fire Services) & #IVC033401 (Fire Investigation)] be approved.

DEFEATED

FINANCE:

11. a) Financial Reports – January 1 – July 31, 2021

MOTION 21-08-571

MOVED by Councillor Bateman

That the financial reports for January to July 31, 2021 be received for information.

CARRIED

FINANCE:

11. b) Expense Claims – Councillors

MOTION 21-08-572

MOVED by Councillor Driedger

That the Councillor expense claims for June & July 2021 be received for information.

CARRIED

FINANCE:

11. c) Expense Claims – Members at Large

MOTION 21-08-573

MOVED by Councillor E. Peters

That the Member at Large Expense Claims for June & July 2021 be received for information.

CARRIED

FINANCE:

11. d) Rental Properties – Trailer Furnishing Request

MOTION 21-08-574
 Requires Unanimous

MOVED by Councillor Wardley

That the County supply furnishings for the Zama rental properties and that Policy ADM051 the Facility Rental Policy and the Fee Schedule Bylaw 1194-20 be brought back to the next Council Meeting for amendment.

CARRIED UNANIMOUSLY

MOTION 21-08-575
 Requires Unanimous

MOVED by Councillor Wardley

That the 2021 One Time Project Budget be amended to include \$12,000 for the Zama Trailer Furnishing Project with funds coming from the General Operating Reserve.

CARRIED UNANIMOUSLY

OPERATIONS:

12. a) 2021 Capital Budget Amendment - Lawnmower Replacement Purchase

MOTION 21-08-576
 Requires 2/3

MOVED by Councillor Bateman

That the 2021 Capital Budget be amended to include the purchase of a lawnmower in the amount of \$20,000 with funding coming from the sale of the unrepairable unit, and the Vehicle & Equipment Reserve.

CARRIED

OPERATIONS:

12. b) 109 Avenue/100 Street Intersection Improvements

MOTION 21-08-577
 Requires Unanimous

MOVED by Councillor Braun

That 109 Avenue/100 Street Intersection Improvement options be brought to the next meeting for discussion.

CARRIED UNANIMOUSLY

UTILITIES:

13. a) None

PLANNING &

14. a) Bylaw 1234-21 Land Use Bylaw Amendment to Rezone

DEVELOPMENT: **NE 9-106-15-W5M from La Crete Highway Commercial “LC-HC” to Institutional “I”, and from Hamlet Residential 1 “H-R1”, Hamlet Residential 2 “H-R2”, & Manufactured Home Subdivision “MHS” to Hamlet Residential 1A “H-R1A”, La Crete Town Centre “LC-TC”, & Hamlet Residential 1B “H-R1B”**

MOTION 21-08-578 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1234-21 being a Land Use Bylaw Amendment to Rezone NE 9-106-15-W5M from La Crete Highway Commercial “LC-HC” to Institutional “I” and from Hamlet Residential 1 “H-R1”, Hamlet Residential 2 “H-R2”, & Manufactured Home Subdivision “MHS” to Hamlet Residential 1A “H-R1A”, La Crete Town Centre “LC-TC”, & Hamlet Residential 1B “H-R1B”, subject to public hearing input.

CARRIED

PLANNING & DEVELOPMENT: **14. b) Bylaw 1235-21 Land Use Bylaw Amendment to Rezone NW 15-106-15-W5M from Agricultural “A” to Rural Industrial General “RIG”**

MOTION 21-08-579 **MOVED** by Councillor Braun

That first reading by given to Bylaw 1235-21 being a Land Use Bylaw Amendment to Rezone NW 15-106-15-W5M from Agricultural “A” to Rural Industrial General “RIG”, subject to public hearing input.

CARRIED

PLANNING & DEVELOPMENT: **14. c) Bylaw 1236-21 Land Use Bylaw Amendment to Rezone Part of NW 33-105-15-W5M from Agricultural “A” to Direct Control 1 “DC1”**

MOTION 21-08-580 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1236-21 being a Land Use Bylaw Amendment to Rezone Part of NW 33-105-15-W5M from Agricultural “A” to Direct Control 1 “DC1” to accommodate retail – liquor, subject to public hearing input.

DEFEATED

PLANNING & **14. d) Bylaw 1237-21 to Amend Bylaw 1116-18 Lane Closure**

DEVELOPMENT: Within Plan 052 2360

MOTION 21-08-581 MOVED by Councillor Bateman

That first reading be given to Bylaw 1237-21 to amend the land description of Bylaw 1116-18 as required by Alberta Land titles.

CARRIED

MOTION 21-08-582 MOVED by Councillor Braun

That second reading be given to Bylaw 1237-21 to amend the land description of Bylaw 1116-18 as required by Alberta Land titles.

CARRIED

MOTION 21-08-583 MOVED by Councillor Wardley
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1237-21 to amend the land description of Bylaw 1116-18 as required by Alberta Land titles.

CARRIED UNANIMOUSLY

MOTION 21-08-584 MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1237-21 to amend the land description of Bylaw 1116-18 as required by Alberta Land titles.

CARRIED

PLANNING & DEVELOPMENT: 14. e) 100A Street Plan (La Crete)

MOTION 21-08-585 MOVED by Councillor Braun

That the 100A Street discussion be TABLED until the next meeting.

CARRIED

PLANNING & DEVELOPMENT: 14. f) Request to Waive Fees for Subdivision 44-SUB-21

MOTION 21-08-586 MOVED by Councillor E. Peters

That Mackenzie County waive the Off-Site Levy and Municipal Reserve fees for the donated portion (11.89 acres) of NE 9-106-15-W5M to facilitate the development of a new Medical Facility in the Hamlet of La Crete.

CARRIED

**PLANNING &
 DEVELOPMENT:**

14. g) IMPC Quorum Waiver

MOTION 21-08-587

MOVED by Councillor Braun

That the Inter-Municipal Planning Commission Agreement, Schedule A1 "Inter-Municipal Planning Commission Policies and Procedures" be amended as presented.

CARRIED

Reeve Knelsen recessed the meeting at 3:55 p.m. and reconvened at 4:06 p.m.

ADMINISTRATION:

15. a) Appointment of Assessment Review Board Clerk

MOTION-21-08-588

MOVED by Councillor Bateman

That Carrie Simpson & Colleen Sarapuk be appointed as a designated officers for the purpose of acting as Clerk of the Assessment Review Board for Mackenzie County.

CARRIED

ADMINISTRATION:

15. b) Alberta Recreation & Parks Association Conference

MOTION-21-08-589

MOVED by Councillor Bateman

That three Councilors be authorized to attend the Alberta Recreation & Parks Association Conference virtually.

CARRIED

ADMINISTRATION:

15. c) High Level Agricultural Society Sponsorship Request

MOTION-21-08-590

MOVED by Councillor Driedger

That Mackenzie County sponsor High Level Agricultural Society in the amount of \$5,000 for the 2021 Extreme Indian Relay Racing

Finals.

CARRIED

ADMINISTRATION: 15. d) Alberta Metis Association General Assembly

MOTION-21-08-591 MOVED by Councillor Wardley

That Councillor Cardinal be authorized to attend the Alberta Metis Association 93rd Annual General Assembly August 19-22, 2021 in Smoky Lake.

CARRIED

ADMINISTRATION: 15. e) Council Meeting Date

MOTION-21-08-592 MOVED by Councillor Bateman
 Requires Unanimous

That a Budget Council Meeting be scheduled for October 12, 2021 and Budget/Orientation Workshops be scheduled for November 4 and 5, 2021.

CARRIED UNANIMOUSLY

COUNCIL COMMITTEE REPORTS: 16. a) Council Committee Reports (verbal)

MOTION 21-08-593 MOVED by Councillor Cardinal

That the Council Committee Reports be received for information.

CARRIED

COUNCIL COMMITTEE REPORTS: 16. b) Inter-municipal Planning Commission Meeting Minutes

MOTION 21-08-594 MOVED by Councillor Bateman

That the unapproved Inter-municipal Planning Commission meeting minutes of July 7, 2021 be received for information.

CARRIED

COUNCIL 16. c) Municipal Planning Commission Meeting Minutes

**COMMITTEE
 REPORTS:**

MOTION 21-08-595 **MOVED** by Councillor Cardinal

That the unapproved Municipal Planning Commission meeting minutes of July 29, 2021 be received for information.

CARRIED

**INFORMATION /
 CORRESPONDENCE:**

17. a) Information/Correspondence

Councillor A. Peters left the meeting at 4:41 p.m.

MOTION 21-08-596 **MOVED** by Councillor Wardley

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Knelsen recessed the meeting at 4:50 p.m. and reconvened at 5:01 p.m.

MOTION 21-08-597 **MOVED** by Councillor Wardley

That Council move into a closed meeting at 5:01 p.m. to discuss the following:

- 4.a) Update on Disaster Recovery Mitigation (s. 23, 24, 25)
- 4.b) Conditional Grant Agreement (s. 25, 27, 29)

CARRIED

The following individuals were present during the closed meeting discussion. *(MGA Section 602.08(1)(6))*

- All Members of Council excluding Councillor A. Peters
- Byron Peters, Deputy Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Don Roberts, Director of Community Services
- Caitlin Smith, Manager of Planning & Development/Recording Secretary

Administration left the Closed Meeting at 5:23 p.m.

MOTION 21-08-598 **MOVED** by Councillor E. Peters

That Council move out of a closed meeting at 5:40 p.m.

CARRIED

CLOSED MEETING: **4. a) Update on Disaster Recovery Mitigation**

MOTION 21-08-599 **MOVED** by Councillor Bateman

That the Disaster Recovery Mitigation be received for information.

CARRIED

CLOSED MEETING: **4. b) Conditional Grant Agreement**

MOTION 21-08-600 **MOVED** by Councillor Bateman

That the Mitigation Conditional Grant Agreement Schedule "A" be amended as discussed.

CARRIED

NOTICE OF MOTION: **18. a)**

NEXT MEETING **19. a) Next Meeting Dates**
DATE:

Regular Council Meeting
September 14, 2021
10:00 a.m.
Fort Vermilion Council Chambers

Budget Council Meeting
October 12, 2021
10:00 a.m.
Fort Vermilion Council Chambers

Organizational Meeting
October 26, 2021
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment

MOTION 21-08-601 **MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 5:45 p.m.

CARRIED

These minutes were approved at the September 14, 2021 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer

