

**MACKENZIE COUNTY  
BUDGET COUNCIL MEETING**

**Tuesday, December 7, - Wednesday December 8, 2021  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

<b>PRESENT:</b>	Josh Knelsen	Reeve
	Walter Sarapuk	Deputy Reeve
	Jacque Bateman	Councillor – virtual
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor
	Darrell Derksen	Councillor
	David Driedger	Councillor
	Garrell Smith	Councillor
	Lisa Wardley	Councillor – virtual
	Ernest Peters	Councillor

**REGRETS:**

<b>ADMINISTRATION:</b>	Len Racher	Chief Administrative Officer – virtual
	Byron Peters	Director of Projects & Infrastructure
	Jennifer Batt	Director of Finance
	Jeff Simpson	Director of Operations
	John Zacharias	Director of Utilities
	Don Roberts	Director of Community Services
	Caitlin Smith	Manager of Planning and Development
	Willie Schmidt	Fleet Maintenance Manager
	Carrie Simpson	Director of Legislative Services –December 8th
	Colleen Sarapuk	Administrative Officer /Recording Secretary

**ALSO PRESENT:**

Minutes of the Budget Council meeting for Mackenzie County held on December 7-8, 2021 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:01 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 21-12-818 MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted as presented.

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**CARRIED**

**ADOPTION OF  
 PREVIOUS MINUTES:**

3. a) None

**DELEGATIONS:**

4. a) None

**TENDERS:**

5.a) None

**PUBLIC HEARINGS:**

6.a) None

**GENERAL  
 REPORTS:**

7. a) None

**AGRICULTURE  
 SERVICES:**

8. a) None

**COMMUNITY  
 SERVICES:**

9. a) None

**FINANCE:**

10. a) Budget Council Meeting November 19 2021,- Follow up

**MOTION 21-12-819**

**MOVED** by Councillor Braun

That the Budget Council Meeting follow up report be received for information.

**CARRIED**

**FINANCE:**

10. b) Bylaw 1246-21 Fee Schedule

**MOTION 21-12-820**  
 Requires 2/3

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 1246-21 being the Fee Schedule for Mackenzie County.

Deputy Reeve Sarapuk requested a recorded vote.

**In Favour**

Councillor Peters  
 Councillor Driedger  
 Councillor Derksen  
 Reeve Knelsen  
 Councillor Braun  
 Councillor Bateman  
 Councillor Wardley

**Opposed**

Councillor Smith  
 Deputy Reeve Sarapuk  
 Councillor Cardinal

**CARRIED**

**FINANCE:**                    **10. c) Amend Policy ADM052 Electronic Access and Acceptable Use Policy**

**MOTION 21-12-821**        **MOVED** by Councillor Cardinal

That Policy ADM052 Electronic Access & Acceptable Use Policy be amended as discussed.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:21 a.m. and reconvened the meeting at 11:35 a.m.

**FINANCE:**                    **10. d) Bylaw 1241-21 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members**

**MOTION 21-12-822**        **MOVED** by Councillor Wardley  
Requires 2/3

That first reading be given to Bylaw 1241-21 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members as amended.

**CARRIED**

**MOTION 21-12-823**        **MOVED** by Councillor Braun  
Requires 2/3

That second reading be given to Bylaw 1241-21 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members as amended

**CARRIED**

**MOTION 21-12-824**        **MOVED** by Councillor Cardinal  
Requires Unanimous

That consideration be given to go to third reading of Bylaw 1241-21 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members as amended, at this meeting.

**CARRIED**

**MOTION 21-12-825**        **MOVED** by Councillor Braun

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Requires 2/3

That third and final reading be given to Bylaw 1241-21 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members as amended.

**CARRIED**

**MOTION 21-12-826**

**MOVED** by Councillor Driedger

That Covid-19 rapid testing to attend RMA in November 2021 be reimbursed to all Councillors that incurred costs.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:55 a.m. and reconvened the meeting at 12:26 p.m.

Councillor Bateman left the meeting at 11:55 a.m.

**FINANCE:**

**10. e) Amend Policy PW004 Winter Road Maintenance and Snowplow Indicator**

**MOTION 21-12-827**

**MOVED** by Councillor Wardley

That Policy PW004 Winter Road Maintenance and Snowplow Indicator be amended as presented.

**CARRIED**

**FINANCE:**

**10. f) Draft 2022 Operating Budget**

**MOTION 21-12-828**

Requires Unanimous

**MOVED** by Councillor Cardinal

That the first reading be given to Bylaw 1247-21 being a Community Aggregate Levy.

**CARRIED**

**MOTION 21-12-829**

Requires Unanimous

**MOVED** by Councillor Braun

That the second reading be given to Bylaw 1247-21 being a Community Aggregate Levy.

**CARRIED**

**MOTION 21-12-830**

**MOVED** by Councillor Derksen

Requires Unanimous

That consideration be given to go to third reading of Bylaw 1247-21 being the Community Aggregate Levy.

**CARRIED**

**MOTION 21-12-831**  
Requires Unanimous

**MOVED** by Deputy Reeve Sarapuk

That third and final reading be given to Bylaw 1247-21 being a Community Aggregate Levy.

**CARRIED**

Reeve Knelsen recessed the meeting at 1:46 p.m. and reconvened the meeting at 2:01 p.m.

Councillor Bateman rejoined the meeting at 2:00 p.m.

Reeve Knelsen recessed the meeting at 3:27 p.m. and reconvened the meeting at 3:38 p.m.

**MOTION 21-12-832**  
Requires 2/3

**MOVED** by Councillor Braun

That the Track Sheet change #2 be approved as presented, and incorporated into the Draft 2022 Operating Budget.

**CARRIED**

**FINANCE:**

**10. g) 2022 Insurance Premiums**

**MOTION 21-12-833**  
Requires 2/3

**MOVED** by Councillor Peters

That administration amend the County's 2021-2022 Insurance Property deductible to \$50,000 effective immediately.

**CARRIED**

**MOTION 21-12-834**

**MOVED** by Councillor Smith

That agenda item 10.h) to 10.m) be TABLED until Council reconvenes.

**CARRIED**

Reeve Knelsen recessed the meeting at 4:12 p.m. on December 7, 2021 and reconvened the meeting at 10:00 a.m. on December 8, 2021.

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**FINANCE: 10. h) Dust Control (Oiled) Roads**

**MOTION 21-12-835** **MOVED** by Deputy Reeve Sarapuk

That the Dust Control (Oiled) Roads discussion be received for information.

**CARRIED**

**FINANCE: 10. i) Non Profit Organizations**

Reeve Knelsen recessed the meeting at 11:09 a.m. and reconvened the meeting at 11:18 a.m.

**MOTION 21-12-836** **MOVED** by Councillor Driedger  
 Requires 2/3

That the 2022 Non-Profit Organization grant funding recommendations be incorporated into the 2022 Draft Operating Budget.

**CARRIED**

**FINANCE: 10. j) Review 2021 One Time Projects – Carry Forwards**

**MOTION 21-12-837** **MOVED** by Councillor Peters  
 Requires 2/3

That the Water Diversion License Review Project be amended to include an additional \$10,000, with funding coming from the General Operating Reserve.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:55 a.m. and reconvened the meeting at 12:30 p.m.

Councillor Cardinal left the meeting at 12:30 p.m.

**FINANCE: 10. k) 2022 One Time Projects**

**MOTION 21-12-838** **MOVED** by Councillor Braun  
 Requires 2/3

That administration incorporate the recommended 2022 One Time projects in the Draft 2022 Operating budget as discussed

**CARRIED**

**FINANCE: 10. l) Review 2021 Capital Projects – Carry Forwards**

**MOTION 21-12-839**

Requires 2/3

**MOVED** by Councillor Braun

That the FV – Rural Truck Fill Pump Install Project be amended to include an additional \$10,000 with funding coming from the Water Sewer Infrastructure Reserve.

**CARRIED****MOTION 21-12-840****MOVED** by Councillor Wardley

That administration incorporate the 2021 Capital Carry Forward projects in the Draft 2022 budget as amended.

**CARRIED****MOTION 21-12-841****MOVED** by Councillor Driedger

That the review of the 2022 Capital Projects discussion be TABLED for a future council meeting.

**CARRIED****OPERATIONS:**

11. a) None

**UTILITIES:**

12. a) None

**PLANNING &  
DEVELOPMENT:**

13. a) None

**ADMINISTRATION:**

14. a) None

**COUNCIL  
COMMITTEE  
REPORTS:**

15. a) None)

**INFORMATION /  
CORRESPONDENCE:**

16. a) Budget Council Meeting November 19, 2021

**NOTICE OF MOTION:**

18. a) None

**NEXT MEETING  
DATE:**

19. a) Next Meeting Dates

Regular Council Meeting  
 December 14, 2021  
 10:00 a.m.

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Fort Vermilion Council Chambers

Budget Council Meeting  
December 16, 2021  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 20. a) Adjournment**

**MOTION 21-12-842 MOVED** by Councillor Driedger

That the council meeting be adjourned at 2:21p.m.

**CARRIED**

These minutes were approved at the January 7, 2021 Budget Council Meeting.

(original signed)  
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Joshua Knelsen  
Reeve

(original signed)  
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Byron Peters  
Interim Chief Administrative Officer

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