

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, January 11, 2022  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor – virtual
Ernest Peters	Councillor

**REGRETS:**

**ADMINISTRATION:**

Byron Peters	Interim Chief Administrative Officer
	Director of Projects and Infrastructure
Carrie Simpson	Director of Legislative Services
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations
John Zacharias	Director of Utilities - virtual
Caitlin Smith	Manager of Planning and Development
Grant Smith	Agricultural Fieldman
Colleen Sarapuk	Administrative Officer /Recording Secretary

**ALSO PRESENT:** Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on January 11, 2022 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 22-01-014** **MOVED** by Councillor Braun

That the agenda be adopted with the following additions;

- 12.a) Snowplow for Seniors
- 12.b) Sidewalk Maintenance Fee

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- 15.c) Notification of Proposed Changes to Fisheries Regulations
- 15.d) Canadian Northern Corridor Research Program Round Table
- 15.e) Municipal Roles in Reconciliation Workshop
- 15.f) Chief Administrative Officer (CAO) Recruitment Update

**CARRIED**

**CLOSED MEETING: 4. a) Closed Meeting**

Councillor Bateman and Councillor Smith declared themselves in conflict of interest and left the meeting.

**MOTION 22-01-015 MOVED** by Deputy Reeve Sarapuk

That Council move into a closed meeting at 10:01 a.m. to discuss the following:

- 4.a) Land Purchase (s. 23, 24, 25 and 27)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Members of Council other than Councillor Bateman and Councillor Smith
- Byron Peters, Interim Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Carrie Simpson, Director of Legislative Services
- Caitlin Smith, Manager of Planning & Development
- Colleen Sarapuk, Administrative Officer
- John Zacharias, Director of Utilities
- Grant Smith, Agricultural Fieldman

**MOTION 22-01-016 MOVED** by Councillor Derksen

That Council move out of a closed meeting at 10:21 a.m.

**CARRIED**

**MOTION 22-01-017 MOVED** by Councillor Driedger

That administration proceed with land purchase as discussed, with funding coming from the Gravel Reserve Project.

**CARRIED**

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Councillor Bateman and Councillor Smith returned to the meeting.

**PUBLIC HEARINGS:** 6.a) None

**GENERAL REPORTS:** 8. a) **CAO & Director Reports for December, 2021**

**MOTION 22-01-018** **MOVED** by Councillor Peters

That the CAO & Director reports for December 2021 be received for information.

**CARRIED**

**AGRICULTURE SERVICES:** 9. a) **Managing Tuberculosis and Brucellosis in Wood Buffalo National Park Working and Stakeholder Group Member Appointment**

**MOTION 22-01-019** **MOVED** by Councillor Braun

That Councillor Wardley be appointed as a member to Wood Buffalo National Park (WBNP) Diseased Bison Stakeholder Group.

**CARRIED**

**TENDERS:** 5.a) **Fort Vermilion Airport Flood Recovery Phase 3 Bid Evaluation**

**MOTION 22-01-020** **MOVED** by Councillor Driedger

That administration negotiate and/or verify costs and scope of work for the Fort Vermilion Airport Flood Recovery Phase 3 tender with the current bidder and bring back a recommendation to the next council meeting.

**CARRIED**

**COMMUNITY SERVICES:** 10. a) None

**FINANCE:** 11. a) **Amend Policy FIN025 – Purchasing Authority Directive and Tendering Process**

**MOTION 22-01-021** **MOVED** by Councillor Braun

That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended as discussed.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:16 a.m. and reconvened the meeting at 11:30 a.m.

**FINANCE: 11. b) Rebuild Eagles Nest Road – Funding Source Amendment**

**MOTION 22-01-022** **MOVED** by Councillor Bateman  
Requires 2/3

That the 2021 Capital Project - Rebuild Eagles Nest Road funding sources be amended to \$589,164 from the Canada Community – Building Fund, and \$195,000 from Municipal Sustainability Initiative.

**CARRIED**

**FINANCE: 11. c) Review/Amend - Policy ADM033 Personal Vehicle Allowance**

**MOTION 22-01-023** **MOVED** by Councillor Peters

That Policy ADM033 Personal Vehicle Allowance be amended as presented.

**CARRIED**

**FINANCE: 11. d) Financial Reports – January 1 – November 30, 2021**

**MOTION 22-01-024** **MOVED** by Councillor Peters

That the Financial Reports for January - November 30, 2021 be received for information.

**CARRIED**

**FINANCE: 11. e) Expense Claims – Councillors**

**MOTION 22-01-025** **MOVED** by Councillor Cardinal

That the Councillor expense claims for December 2021 be received for information.

**CARRIED**

**FINANCE: 11. f) Expense Claims – Members at Large**

**MOTION 22-01-026** **MOVED** by Councillor Braun

That the Member at Large Expense Claims for November & December 2021 be received for information.

**CARRIED**

**UTILITIES:** 13. a) None

**PLANNING & DEVELOPMENT:** 14. a) **Bylaw 1250-22 Land Use Bylaw Amendment to Rezone Part of Plan 182 1653; 1; 2 from Rural Industrial General "RIG" to Agricultural "A"**

**MOTION 22-01-027** **MOVED** by Councillor Bateman

That the first reading be given to Bylaw 1250-22 being an Land Use Bylaw Amendment to Rezone Part of Plan 182 1653;1;2 from Rural Industrial General "RIG" to Agricultural "A", subject to public hearing input.

**CARRIED**

**MOTION 22-01-028** **MOVED** by Councillor Bateman

That at the of time of Subdivision approval for Plan 182 1653; Block 1; Lot 2, the landowner is responsible to provide a 30 meter road allowance and construct a road to County standard.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:08 p.m. and reconvened the meeting at 12:45 p.m.

**DELEGATIONS** 7. a) **MLA Williams – 1:00 p.m.**

Reeve Knelsen recessed the meeting at 2:23 p.m. and reconvened the meeting at 2:34 p.m.

**OPERATIONS:** 12. a) **Snowplow for Seniors (addition)**

**MOTION 22-01-029** **MOVED** by Councillor Smith  
Requires unanimous

That the Snowplow for Seniors discussion be TABLED until the next Council meeting.

**CARRIED**

**OPERATIONS:** 12. b) **Sidewalk Maintenance Fee (addition)**

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**MOTION 22-01-030**  
 Requires unanimous

**MOVED** by Councillor Bateman

That the sidewalk Maintenance Fee discussion be received for information.

**CARRIED**

**MOTION 22-01-031**  
 Requires unanimous

**MOVED** by Councillor Derksen

That administration implement a Snow Angel program for rural senior residents who may require financial assistance with snow removal.

**CARRIED**

**PLANNING &  
 DEVELOPMENT:**

**14. b) Development Statistics Report – January to December 2021**

**MOTION 22-01-032**

**MOVED** by Councillor Wardley

That the development statistics report for January to December 2021 be received for information.

**CARRIED**

**ADMINISTRATION:**

**15. a) Mackenzie County Guiding Documents**

**MOTION 22-01-033**

**MOVED** by Councillor Wardley

That the Mackenzie County Guiding Documents be TABLED until a future Council meeting.

**CARRIED**

**ADMINISTRATION:**

**15. b) Meetings with Ministers – Rural Municipalities of Alberta (RMA) Spring Convention**

**MOTION 22-01-034**

**MOVED** by Councillor Smith

That administration arrange meetings with the following Ministries to discuss priority topics during the Rural Municipalities of Alberta (RMA) spring convention being held March 2022 in Edmonton.

Ministry:	Priority Topics:
Minister of Agriculture, Forestry and Rural Economic Development	Land Transfer Grazing Leases & Grazing Reserves –Fire Smart Rural Broadband Internet

Minister of Municipal Affairs	Municipal Sustainability Initiative (MSI) Funding Mackenzie Region Restructuring
Minister of Jobs, Economy and Innovation	Tourism Development on Crown Land
Minister of Health	Emergency Medical Services General Health Concerns
Minister of Advanced Education	Secondary Education - Mandating Vaccinations
Minister of Transportation	Mandatory Entry-Level Training (MELT) Program
Minister of Environment and Parks	Tourism on Crown Land Campground Leases 10 year Plans Land Procurement north of Zama Proposed Changes to Fisheries Regulations

**CARRIED**

**ADMINISTRATION:**

**15. c) Notification of Proposed Changes to Fisheries Regulations (addition)**

**MOTION 22-01-035**  
 Requires unanimous

**MOVED** by Councillor Derksen

That the Notification of Proposed Changes to Fisheries Regulations be received for information.

**CARRIED**

**15. f) Chief Administrative Officer (CAO) Recruitment Update (addition)**

**MOTION 22-01-036**  
 Requires unanimous

**MOVED** by Councillor Driedger

That the Chief Administrative Officer (CAO) recruitment update be received for information.

**CARRIED**

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**ADMINISTRATION:**        **15. d) Canadian Northern Corridor Research Program Round Table (addition)**

**MOTION 22-01-037**        **MOVED** by Councillor Wardley  
Requires unanimous

That Council is authorized to attend the Canadian Northern Corridor Research Program Round Table on January 25, 2022.

**CARRIED**

**ADMINISTRATION:**        **15. e) Municipal Roles in Reconciliation Workshop (addition)**

**MOTION 22-01-038**        **MOVED** by Councillor Wardley  
Requires unanimous

That Council be authorized to attend 1 session of the Virtual RMA Truth & Reconciliation workshop.

**CARRIED**

**COUNCIL COMMITTEE REPORTS:**        **16. a) Council Committee Reports (verbal)**

**MOTION 22-01-039**        **MOVED** by Councillor Cardinal

That the Council Committee Reports be received for information.

**CARRIED**

**COUNCIL COMMITTEE REPORTS:**        **16. b) Inter-Municipal Planning Commission Meeting Minutes**

**MOTION 22-01-040**        **MOVED** by Deputy Reeve Sarapuk

That the unapproved Inter-Municipal Planning Commission meeting minutes of December 9, 2021 be received for information.

**CARRIED**

**COUNCIL COMMITTEE REPORTS:**        **16. c) Municipal Planning Commission Meeting Minutes**

**MOTION 22-01-041**        **MOVED** by Councillor Bateman



That the unapproved Municipal Planning Commission meeting minutes of December 15, 2021 be received for information.

**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**17. a) Information/Correspondence**

**MOTION 22-01-042**

**MOVED** by Councillor Bateman

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the January 7, 2022 Budget Council Meeting**

**MOTION 22-01-043**

**MOVED** by Councillor Bateman

That the minutes of the January 7, 2022 Budget Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. b) Business Arising out of the Minutes**

**NOTICE OF MOTION:**

**18. a) None**

**NEXT MEETING  
DATE:**

**19. a) Next Meeting Dates**

Budget Council Meeting  
January 17, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers

Committee of the Whole Meeting  
February 1, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**20. a) Adjournment**

**MOTION 22-01-044**

**MOVED** by Councillor Braun

That the council meeting be adjourned at 4:15 p.m.

**CARRIED**

These minutes were approved at the January 17, 2022 Budget Council Meeting.

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Joshua Knelsen  
Reeve

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Byron Peters  
Interim Chief Administrative Officer

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