

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, April 12, 2022  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor –virtual
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor
Ernest Peters	Councillor

**REGRETS:**

**ADMINISTRATION:**

Byron Peters	Interim Chief Administrative Officer
Carrie Simpson	Director of Legislative Services – virtual
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations
John Zacharias	Director of Utilities
Don Roberts	Director of Community Services
Grant Smith	Agricultural Fieldman
Caitlin Smith	Manager of Planning and Development
Colleen Sarapuk	Recording Secretary

**ALSO PRESENT:** Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on April 12, 2022 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 22-04-242 MOVED** by Councillor Braun

That the agenda be adopted with the following additions;

4.a) Labour

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- 8.b) Update – Special Harvest Licence System – Alberta Environment & Parks
- 12.c) Flood Preparation
- 12.d) Roads & Culverts
- 15.a) Elected Officials Education Program

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**

- 3. a) **Minutes of the March 23, 2022 Regular Council Meeting**

**MOTION 22-04-243**

**MOVED** by Councillor Wardley

That the minutes of the March 23, 2022 Regular Council Meeting be adopted as presented.

**CARRIED**

**DELEGATIONS**

- 7. a) **Compass Assessment Consultants Inc. (Aaron Steblyk) 2021 Assessments for 2022 Taxation (10:30 a.m.)**

**MOTION 22-04-244**

**MOVED** by Councillor Cardinal

That the 2021 Assessment for the 2022 Taxation presentation report be received for information.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**

- 3. b) **Business Arising out of the Minutes**

**GENERAL REPORTS:**

- 8. a) **CAO & Director Reports for March 2022**

**MOTION 22-04-245**

**MOVED** by Councillor Peters

That the CAO & Director reports for March 2022 be received for information.

**CARRIED**

**GENERAL REPORTS:**

- 8. b) **Update – Special Harvest Licence System – Alberta Environment & Parks (addition)**

**MOTION 22-04-246**  
Requires Unanimous

**MOVED** by Councillor Derksen

That the Alberta Environment & Parks -Special Harvest Licence System for

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Walleye at Wadlin Lake information be posted on Mackenzie County's website and social media.

**CARRIED UNANIMOUSLY**

Reeve Knelsen recessed the meeting at 11:00 a.m. and reconvened the meeting at 11:16 a.m.

**DELEGATIONS:** 7. b) High Level Forestry (11:30 a.m.)

**MOTION 22-04-247** **MOVED** by Councillor Braun

That the 2022-2023 Mutual Aid Fire Control Plan be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:02 p.m. and reconvened the meeting at 12:37 p.m.

**COMMUNITY SERVICES:** 10.a) Bylaw 1256-22 Fee Schedule Amendment

**MOTION 22-04-248** **MOVED** by Councillor Wardley  
Requires 2/3

That first reading be given to Bylaw 1256-22 being a Fee Schedule Bylaw amendment for Mackenzie County.

**CARRIED**

**MOTION 22-04-249** **MOVED** by Councillor Braun  
Requires 2/3

That second reading be given to Bylaw 1256-22 being a Fee Schedule Bylaw amendment for Mackenzie County.

**CARRIED**

**MOTION 22-04-250** **MOVED** by Deputy Reeve Sarapuk  
Requires Unanimous

That consideration be given to go to third and final reading of Bylaw 1256-22 being a Fee Schedule Bylaw amendment for Mackenzie County at this meeting.

**CARRIED UNANIMOUSLY**

**MOTION 22-04-251** **MOVED** by Councillor Cardinal

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Requires 2/3

That third and final reading be given to Bylaw 1156-22 being a Fee Schedule Bylaw amendment for Mackenzie County.

**CARRIED**

**COMMUNITY SERVICES:**

**10. b) Abolish Policy ADM055 - Residential Rental to Employees**

**MOTION 22-04-252**

**MOVED** by Councillor Wardley

That Policy ADM055 - Residential Rental to Employees be rescinded.

**CARRIED**

**TENDERS:**

**5.a)** None

**AGRICULTURE SERVICES:**

**9. a)** None

**FINANCE:**

**11. a) Tax Recovery Public Auction**

**MOTION 22-04-253**  
Requires 2/3

**MOVED** by Councillor Braun

That tax roll 179157 & 188218 be removed from the April 12, 2022 Tax Recovery Auction.

**CARRIED**

**MOTION 22-04-254**

**MOVED** by Councillor Wardley

That the Tax Recovery Public Auction held on April 12, 2022 report be tabled until after the auction at 2:00 p.m.

**CARRIED**

**FINANCE**

**11. b) Policy RESV21 Bridge Reserve**

**MOTION 22-04-255**

**MOVED** by Councillor Wardley

That Policy RESV21 Bridge Reserve be approved as presented.

**CARRIED**

**MOTION 22-04-256**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

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That \$200,000 in funding from the Road Reserve be allocated to the Bridge Reserve as identified previously in Motion #22-01-004.

**CARRIED**

**FINANCE:** 11. c) Policy RESV22 Recreation Reserve La Crete

**MOTION 22-04-257** **MOVED** by Councillor Wardley

That Policy RESV22 Recreation Reserve La Crete be approved as presented.

**CARRIED**

**FINANCE:** 11. d) Policy RESV23 Recreation Reserve Fort Vermilion

**MOTION 22-04-258** **MOVED** by Councillor Cardinal

That Policy RESV23 Recreation Reserve Fort Vermilion be approved as presented.

**CARRIED**

**FINANCE:** 11. e) Policy RESV24 Recreation Reserve Zama

**MOTION 22-04-259** **MOVED** by Councillor Braun

That Policy RESV24 Recreation Reserve Zama be approved as presented.

**CARRIED**

**FINANCE:** 11. f) La Crete Recreation Society – Indoor Ice Arena Capital Project Budget Amendment

**MOTION 22-04-260** **MOVED** by Councillor Peters  
Requires 2/3

That the 2022 Capital Budget be amended by \$906,273.60 for the La Crete Recreation Society Indoor Ice Rink Project with all funding coming from public donations.

**CARRIED**

**FINANCE:** 11. g) La Crete Recreation Society – Tennis Court, Basket Ball, Pickle Ball Court Capital Project Budget Amendment

**MOTION 22-04-261** **MOVED** by Councillor Driedger

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Requires 2/3

That the 2022 Capital Budget be amended by \$4,974 for the La Crete Recreation Board Tennis, Basketball, and Pickle Ball Court project with funding coming from the La Crete Recreation Society.

**CARRIED**

**PUBLIC HEARINGS: 6.a) Bylaw 1254-22 Land Use Bylaw Amendment to Rezone Part of SE 8-106-15-W5M from Hamlet Residential 1B “H-R1B” to Institutional “I”**

Councillor Derksen declared himself in conflict of interest and left the meeting.

Reeve Knelsen called the public hearing for Bylaw 1254-22 to order at 1:00 p.m.

Reeve Knelsen asked if the public hearing for proposed bylaw 1254-22 was properly advertised. Caitlin Smith, Manager of Planning & Development answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1254-22 Land Use Bylaw Amendment to Rezone Part of SE 8-106-15-W5M from Hamlet Residential 1B “H-R1B” to Institutional “I”

Caitlin Smith, Manager of Planning & Development presented the following:

*Administration has received a request to rezone a portion of SE 8-106-15-W5M to accommodate a new Place of Worship; Grace Bible Fellowship. The applicants have submitted a subdivision application for the subject area.*

*The area proposed to be rezoned does not currently have adequate access to accommodate the proposed use, this will be required at the time of subdivision. 100 Avenue will also be required to be extended prior to subdivision registration. The area required for the road extension does not require rezoning and is therefore not included in the drawing at this time. The proposed subdivision plan is included for reference purposes which now includes the 30m road. Council also requested that MR be taken along the East property line to account for future road widening.*

*The land proposed to be rezoned is also subject to Offsite Levy Bylaw 1225-21 which will be required to be paid at time of subdivision.*

*There are water and sanitary sewer services nearby, which the applicant will*

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*also be required to tie into at time of subdivision.*

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1254-22. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1254-22  
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1254-22 at 1:02 p.m.

**MOTION 22-04-262**      **MOVED** by Councillor Braun

That second reading be given to Bylaw 1254-22 being a Land Use Bylaw Amendment to Rezone Part of SE 8-106-15-W5M from Hamlet Residential 1B "H-R1B" to Institutional "I" to accommodate a Place of Worship.

**CARRIED**

**MOTION 22-04-263**      **MOVED** by Councillor Wardley

That third reading be given to Bylaw 1254-22 being a Land Use Bylaw Amendment to Rezone Part of SE 8-106-15-W5M from Hamlet Residential 1B "H-R1B" to Institutional "I" to accommodate a Place of Worship.

**CARRIED**

Councillor Derksen returned to the meeting.

**PUBLIC HEARINGS:**      **6.b) Bylaw 1255-22 Partial Plan Cancellation and Consolidation of Plan 1160NY, Block 3, Lots 8 & 9**

Reeve Knelsen called the public hearing for Bylaw 1255-22 to order at 1:03 p.m.

Reeve Knelsen asked if the public hearing for proposed bylaw 1255-22 was properly advertised Caitlin Smith, Manager of Planning & Development answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Bylaw 1255-22 Partial Plan Cancellation and Consolidation of Plan 1160NY, Block 3, Lots 8 & 9

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Caitlin Smith, Manager of Planning & Development presented the following:

*Mackenzie County has received a request to consolidate Plan 1160NY, Block 3, Lots 8 & 9 in the Hamlet of La Crete, to accommodate the expansion of the current building.*

*The lots are currently zoned La Crete Town Centre "LC-TC" which is appropriate for the proposed use. However, the expansion is larger than the current lot can hold. Therefore, the applicant is requesting to consolidate the two lots into one.*

*The developer has received an approval for the building addition contingent on lot consolidation.*

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1255-22. There were no submissions.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1255-22  
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1255-22 at 1:04 p.m.

**MOTION 22-04-264**      **MOVED** by Councillor Braun

That second reading be given to Bylaw 1255-22 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 1160NY, Block 3, Lots 8 & 9.

**CARRIED**

**MOTION 22-04-265**      **MOVED** by Councillor Driedger

That third reading be given to Bylaw 1255-22 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 1160NY, Block 3, Lots 8 & 9.

**CARRIED**

**FINANCE:**                      **11. h) Conditional Grant Agreement – Interest Revenue**

**MOTION 22-04-266**      **MOVED** by Councillor Wardley  
Requires 2/3

That the 2022 Capital Budget be amended by \$171,929 for the FV – Flood

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Mitigation project with funding coming from interest earned in 2021.

**CARRIED**

**FINANCE:** 11. i) **Disaster Recovery Program – Chuckegg Wildfire Claim Update**

**MOTION 22-04-267** **MOVED** by Deputy Reeve Sarapuk

That the 2019 Chuckegg Wildfire Disaster Recovery Program final payment report be received for information.

**CARRIED**

**FINANCE:** 11. j) **2022 Operating Budget Amendment**

**MOTION 22-04-268** **MOVED** by Councillor Wardley  
Requires 2/3

That the 2022 Operating Budget be amended to include the tax revenue of \$24,358,080, and that \$169,347 be allocated to bad debt expenses, \$250,000 be allocated to the Gravel Reclamation Reserve, and \$383,228 be allocated to the Road Reserve.

**CARRIED**

**FINANCE:** 11. k) **Bylaw 1257-22 2022 Tax Rate**

**MOTION 22-04-269** **MOVED** by Councillor Braun  
Requires 2/3

That first reading be given to Bylaw 1257-22 being the 2022 Tax Rate bylaw for Mackenzie County.

**CARRIED**

**MOTION 22-04-270** **MOVED** by Deputy Reeve Sarapuk  
Requires 2/3

That second reading be given to Bylaw 1257-22 being the 2022 Tax Rate bylaw for Mackenzie County.

**CARRIED**

**MOTION 22-04-271** **MOVED** by Councillor Wardley  
Requires unanimous

That consideration be given to go to third reading of Bylaw 1257-22 being the 2022 Tax Rate bylaw for Mackenzie County, at this meeting.

**CARRIED UNANIMOUSLY**

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**MOTION 22-04-272**  
Requires 2/3

**MOVED** by Councillor Peters

That third reading be given to Bylaw 1257-22 being the 2022 Tax Rate bylaw for Mackenzie County.

**CARRIED**

**OPERATIONS:**

**12. a) New Capital Purchase Request – Roller/Packer**

**MOTION 22-04-273**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That the 2022 Capital Budget be amended by \$40,000 for a Roller Packer project, with funding coming from the Vehicle & Equipment Reserve.

**CARRIED**

**OPERATIONS:**

**12. b) Fort Vermilion Airport Flood Recovery Phase 3 Tender**

**MOTION 22-04-274**  
Requires 2/3

**MOVED** by Councillor Wardley

That the 2022 Capital Budget be amended by \$85,000 for the Fort Vermilion Airport Lighting Upgrade project with funding coming from the General Capital Reserve.

**CARRIED**

**MOTION 22-04-275**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That the Fort Vermilion Airport Flood Recovery Phase 3 tender for the Fort Vermilion Airport Lighting Upgrade Project & Disaster Recovery Program Flood Recovery be awarded to Northern Road Builders as originally tendered and including previously negotiated price reductions, while staying in budget.

**CARRIED**

**OPERATIONS:**

**12. c) Flood Preparation (Addition)**

**MOTION 22-04-276**  
Requires unanimous

**MOVED** by Councillor Wardley

That the fee schedule bylaw 1256-22 item “4” be amended to include \$2 per self filled sandbag effective June 1, 2022.

**CARRIED UNANIMOUSLY**

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Reeve Knelsen recessed the meeting at 1:54 p.m. and reconvened the meeting at 2:21 p.m.

**OPERATIONS: 12.d) Roads & Culverts (Addition)**

**MOTION 22-04-277** **MOVED** by Councillor Bateman

Requires unanimous

That a 75% road ban be implemented on Range Road 184 (6 mile road) from 10:00 a.m. to 10:00 p.m.

**CARRIED UNANIMOUSLY**

**CLOSED MEETING 4.a) Closed Meeting**

**MOTION 22-04-278** **MOVED** by Councillor Bateman

That Council move into a closed meeting at 2:34 p.m. to discuss the following:

4.a) Labour (s. 17)

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Members of Council
- Byron Peters, Interim Chief Administrative Officer

**MOTION 22-04-279** **MOVED** by Councillor Wardley

That Council move out of the closed meeting at 4:10 p.m.

**CARRIED**

**UTILITIES: 13. a) None**

**PLANNING & DEVELOPMENT: 14. a) Developer Requests – 12-SUB-22 (Fort Vermilion Industrial)**

**MOTION 22-04-280** **MOVED** by Deputy Reeve Sarapuk

That the Developer Request – 12-SUB 22 (Fort Vermilion Industrial) be received for information.

**CARRIED**

**PLANNING & DEVELOPMENT: 14. b) Fort Vermilion Sewer Upgrades**

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**MOTION 22-04-281**  
Requires 2/3

**MOVED** by Councillor Cardinal

That the 2022 Capital Budget be amended to include \$1,226,000 for the Fort Vermilion Sewer Upgrades project with funds coming from Alberta Community Partnership (ACP) Strategic Initiatives grant

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. c) Off-Site Levy Report**

**MOTION 22-04-282**

**MOVED** by Deputy Reeve Sarapuk

That the Off-Site Levy Report be received for information.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. d) Development Statistics Report – January to March 2022**

**MOTION 22-04-283**

**MOVED** by Councillor Braun

That the development statistics report for January to March 2022 be received for information.

**CARRIED**

**ADMINISTRATION:**

**15. a) Elected Official Education Program (Addition)**

**MOTION 22-04-284**  
Requires unanimous

**MOVED** by Councillor Wardley

That Council Cardinal be authorized to attend Elected Official Education Program courses.

**CARRIED UNANIMOUSLY**

**COMMITTEE OF THE  
WHOLE ITEMS:**

**16. a) Business Arising out of Committee of the Whole**

**COUNCIL  
COMMITTEE  
REPORTS:**

**17. a) Council Committee Reports (verbal)**

**MOTION 22-04-285**

**MOVED** by Councillor Wardley

That Council be authorized to attend the Lithium Brine Session on May 11,

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2022.

**CARRIED**

**MOTION 22-04-286**

**MOVED** by Councillor Peters

That the Council Committee Reports be received for information.

**CARRIED**

**COUNCIL  
COMMITTEE  
REPORTS:**

**17. b) Municipal Planning Commission Meeting Minutes**

**MOTION 22-04-287**

**MOVED** by Deputy Reeve Sarapuk

That the unapproved Municipal Planning Commission meeting minutes of March 24, 2022 be received for information.

**CARRIED**

Deputy Reeve Sarapuk left the meeting at 5:50 p.m.

**FINANCE:**

**11. a) Tax Recovery Public Auction**

**MOTION 22-04-288**

**MOVED** by Councillor Derksen

That Mackenzie County requests the Register to cancel the existing Certificate of Title for the following parcels of land and now issue new certificate of Title in the name of Mackenzie County:

Tax Roll 076930

Tax Roll 296434

**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**18. a) Information/Correspondence**

**MOTION 22-04-289**

**MOVED** by Councillor Wardley

That Council be authorized to attend the Town of High Level Community “Ketch-Up” Event on April 30, 2022.

**CARRIED**

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**MOTION 22-04-290**      **MOVED** by Councillor Braun

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**NOTICE OF MOTION:**    **19. a) None**

**NEXT MEETING DATE:**      **20. a) Next Meeting Dates**

Committee of the Whole Meeting  
April 26, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
April 27, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**      **21. a) Adjournment**

**MOTION 22-04-291**      **MOVED** by Councillor Braun

That the council meeting be adjourned at 5:54 p.m.

**CARRIED**

These minutes were approved at the April 27, 2022 Regular Council Meeting.

(original signed)  
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Joshua Knelsen  
Reeve

(original signed)  
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Byron Peters  
Interim Chief Administrative Officer

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