

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, May 10, 2022  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor – joined meeting at 10:01 a.m.
Lisa Wardley	Councillor (virtual)
Ernest Peters	Councillor

**REGRETS:**

**ADMINISTRATION:**

Byron Peters	Interim Chief Administrative Officer/ Director of Projects and Infrastructure
Carrie Simpson	Director of Legislative Services/ Recording Secretary
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations (virtual)
John Zacharias	Director of Utilities
Don Roberts	Director of Community Services
Caitlin Smith	Director of Planning and Agriculture
Grant Smith	Agricultural Fieldman

**ALSO PRESENT:** Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on May 10, 2022 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA:** 2. a) **Adoption of Agenda**

**MOTION 22-05-338** **MOVED** by Councillor Braun

That the agenda for the May 10, 2022 Council meeting be approved with the following additions and deletions:

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- 4. c) Personnel (*FOIP s. 17*)(ADDITION)
- 10. c) Zama Lot (ADDITION)
- 14. b) Asphalt Upgrade – 91<sup>st</sup> Street in the hamlet of La Crete (SE 10-106-15-W5M) (DELETION)
- 15. e) Elected Officials Education Program (EOEP) Training (ADDITION)
- 15. f) New Land Sales (ADDITION)

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**

- 3. a) Minutes of the April 27, 2022 Regular Council Meeting**

**MOTION 22-05-339**

**MOVED** by Councillor Derksen

That the minutes of the April 27, 2022 Regular Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF PREVIOUS MINUTES:**

- 3. b) Business Arising out of the Minutes**

None

**CLOSED MEETING**

- 4. a) CLOSED MEETING**

**MOTION 22-05-340**

**MOVED** by Councillor Bateman

That Council move into a closed meeting at 10:05 a.m. to discuss the following:

- 4.a) Industrial Assessment (*FOIP s 21, s 24, s 25*)
- 4.b) Mitigation Purchase (*FOIP s. 23.25.27*)
- 4.c) Personnel (*FOIP s. 17*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Members of Council
- Byron Peters, Interim Chief Administrative Officer
- Carrie Simpson, Director of Legislative Services/ Recording Secretary
- Jennifer Batt, Director of Finance

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- Jeff Simpson, Director of Operations
- John Zacharias, Director of Utilities
- Don Roberts, Director of Community Services
- Caitlin Smith, Director of Planning and Agriculture
- Grant Smith, Agricultural Fieldman

Administration excluding Byron Peters, Interim Chief Administrative Officer, were asked to leave the closed meeting at 10:25 a.m.

**MOTION 22-05-341**      **MOVED** by Councillor Cardinal

That Council move out of a closed meeting at 11:26 a.m.

**CARRIED**

Reeve Knelsen recessed the meeting at 11:26 a.m. and reconvened the meeting at 11:32 a.m.

**TENDERS:**

**5.a) 2022 Gravel Crushing Tender**

**MOTION 22-05-342**      **MOVED** by Deputy Reeve Sarapuk

That the 2022 Gravel Crushing Tenders – Envelope #1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Qualifying Documents</b>
Wapiti Sand & Gravel	All Qualifying Documents
Knelsen Sand & Gravel Ltd.	All Qualifying Documents

**MOTION 22-05-343**      **MOVED** by Councillor Peters

That the 2022 Gravel Crushing Tender - Envelope #2 be opened for qualified bidders.

**CARRIED**

<b>Bidder</b>	<b>Total Option 1 – Completion July 15, 2022</b>
Wapiti Sand & Gravel	N/A
Knelsen Sand & Gravel	N/A

<b>Bidder</b>	<b>Total Option 2 – Completion May 1, 2023</b>
Wapiti Sand & Gravel	<b>\$ 1,325,889</b>
Knelsen Sand & Gravel	\$ 1,656,130

**MOTION 22-05-344**      **MOVED** by Deputy Reeve Sarapuk  
 Requires 2/3

That the 2022 Gravel Crushing contract be awarded to the lowest qualified bidder while staying within budget.

**CARRIED**

**TENDERS:**                      **5.b) River Road Subdivision – Phase 3 Tender**

**MOTION 22-05-345**      **MOVED** by Councillor Derksen

That the River Road Subdivision Tender – Envelope #1 be opened.

**CARRIED**

<b>Bidder</b>	<b>Qualifying Documents</b>
Dechant Construction Ltd.	All Qualifying Documents
Northern Road Builders	All Qualifying Documents

**MOTION 22-05-346**      **MOVED** by Councillor Driedger

That the River Road Subdivision Tender – Envelope #2 be opened for the qualified bidders.

**CARRIED**

	<b>Dechant Construction Ltd</b>	<b>Northern Road Builders</b>
<b>Total</b>	\$ 1,796,393.81	<b>\$ 1,478,461.00</b>

**MOTION 22-05-347**      **MOVED** by Councillor Peters  
 Requires 2/3

That the River Road Subdivision contract be awarded to the highest scoring, qualified bidder while staying within budget.

**CARRIED**

**COMMUNITY SERVICES:**                      **10. b) La Crete on Wheels Society – Request to Amend the Handi-Bus Agreement**

**MOTION 22-05-348**      **MOVED** by Councillor Driedger

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That the request by the LA on Wheels Society to amend the Handi-Bus Agreement to include Liability Insurance for Board Members be received for information.

**DEFEATED**

**MOTION 22-05-349**  
Requires 2/3

**MOVED** by Councillor Braun

That the LA on Wheels Society Agreement for the Handi-Bus be amended to include the cost for the Director Liability insurance.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:10 p.m. and reconvened the meeting at 12:47 p.m.

**PUBLIC HEARINGS:**

6.a) None

**DELEGATIONS**

7. a) None

**GENERAL REPORTS:**

8. a) **CAO & Director Reports for April 2022**

**MOTION 22-05-350**

**MOVED** by Councillor Bateman

That the CAO & Director reports for April 2022 be received for information.

**CARRIED**

**AGRICULTURE SERVICES:**

9. a) None

**COMMUNITY SERVICES:**

10.a) **Hamlet Residential Garbage Pick Up – Fort Vermilion**

**MOTION 22-05-351**

**MOVED** by Councillor Cardinal

That Administration conduct a 2022 Fort Vermilion Residential Garbage Pick Up Survey and bring the results back to Council.

**CARRIED**

**COMMUNITY SERVICES:**

10. c) **Zama Lot (ADDITION)**

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**MOTION 22-05-352**  
Requires Unanimous

**MOVED** by Councillor Driedger

That the verbal update regarding the Zama lot be received for information.

**CARRIED**

**FINANCE:**

**11. a) None**

**OPERATIONS:**

**12. a) None**

**UTILITIES:**

**13. a) Water Point Building Replacements – Additional Funding**

**MOTION 22-05-353**  
Requires 2/3

**MOVED** by Councillor Bateman

That the Water Point Building Replacements Project be amended by \$5,000 with funding coming from the Water/Sewer Infrastructure Reserve.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. a) Development Ad Hoc Committee**

**MOTION 22-05-354**

**MOVED** by Councillor Bateman

That administration proceed with the creation of the Mackenzie County Development Ad-Hoc Committee.

**CARRIED**

**ADMINISTRATION:**

**15. a) Seniors' Week Declaration**

**MOTION 22-05-355**

**MOVED** by Deputy Reeve Sarapuk

That Mackenzie County declare June 6 -12, 2022 as Seniors' Week and register the declaration with the Government of Alberta.

**CARRIED**

**ADMINISTRATION:**

**15. b) Rural Flood Mitigation**

Reeve Knelsen recessed the meeting at 2:11 p.m. and reconvened the meeting at 2:31 p.m.

**MOTION 22-05-356**  
Requires 2/3

**MOVED** by Councillor Braun

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That the Washout and Culvert Upgrade Projects budget be amended by \$300,000 from the Road Reserve to purchase additional culverts and assist with mitigation repairs required from the 2022 Overland Flood.

**CARRIED**

**ADMINISTRATION: 15. c) Tri-Council – June 8, 2022 Meeting (Agenda Items)**

**MOTION 22-05-357** **MOVED** by Councillor Driedger

That the following agenda items be added to the June 8th meeting date for discussion:

1. Importance of the backroad (secondary access)
2. Community Updates

**CARRIED**

**ADMINISTRATION 15. d) La Crete Agricultural Society Letter of Support Request**

**MOTION 22-05-358** **MOVED** by Councillor Braun

That a letter of support be provided to the La Crete Agricultural Society for their Community Initiative Program grant for the experiment orchard irrigation system and for the development of Phase III.

**CARRIED**

**ADMINISTRATION: 15. e) Elected Officials Education Program (EOEP)(ADDITION)**

**MOTION 22-05-359** **MOVED** by Councillor Peters  
 Requires Unanimous

That Councillor Cardinal be authorized to attend the remaining EOEP online courses.

**CARRIED UNANIMOUSLY**

**ADMINISTRATION 15. f) New Land Sales (ADDITION)**

**MOTION 22-05-360** **MOVED** by Councillor Bateman  
 Requires Unanimous

That Council requests that the Agriculture Services Board (ASB) Committee review and recommend what percentage of wood buffers should remain on all Crown Lands sold.

**CARRIED UNANIMOUSLY**

**COUNCIL  
COMMITTEE  
REPORTS:**

**17. a) Council Committee Reports (verbal)**

**MOTION 22-05-361**      **MOVED** by Deputy Reeve Sarapuk

That the Council Committee verbal reports be received for information.

**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**18. a) Information/Correspondence**

**MOTION 22-05-362**      **MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**MOTION 22-05-363**      **MOVED** by Councillor Wardley

That a letter be written to the Alberta Utilities Commission voicing our concern over the recent increases in utility fees.

**CARRIED**

**CLOSED MEETING**      **4. a) Industrial Assessment**

**MOTION 22-05-364**      **MOVED** by Councillor Bateman

That the CNRL Judicial Review – Update be received for information.

**CARRIED**

**CLOSED MEETING**      **4.b) Mitigation Purchase**

**MOTION 22-05-365**      **MOVED** by Councillor Cardinal  
Requires 2/3

That the 2022 Capital Budget be amended by \$500,000 for the interim housing project with funding coming from the General Capital Reserve.

**CARRIED**

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**CLOSED MEETING 4.c) Personnel (ADDITION)**

**MOTION 22-05-366**  
Requires Unanimous

**MOVED** by Deputy Reeve Sarapuk

That the personnel discussion be received for information.

**CARRIED UNANIMOUSLY**

**NOTICE OF MOTION: 19. a) None**

**NEXT MEETING DATE: 20. a) Next Meeting Dates**

Committee of the Whole Meeting  
May 24, 2022  
10:00 a.m.  
Fort Vermilion Chambers

Regular Council Meeting  
May 25, 2022  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 21. a) Adjournment**

**MOTION 22-05-367** **MOVED** by Councillor Braun

That the council meeting be adjourned at 3:59 p.m.

**CARRIED**

These minutes were approved at the May 25, 2022 Regular Council Meeting.

(original signed)  
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Joshua Knelsen  
Reeve

(original signed)  
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Byron Peters  
Interim Chief Administrative Officer

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