

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, May 25, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Josh Knelsen	Reeve - virtual
	Jacquie Bateman	Councillor
	Peter F. Braun	Councillor - Chair
	Cameron Cardinal	Councillor
	Darrell Derksen	Councillor
	David Driedger	Councillor (arrives at 10:01 a.m.)
	Garrell Smith	Councillor
REGRETS:	Walter Sarapuk	Deputy Reeve
	Lisa Wardley	Councillor
	Ernest Peters	Councillor
ADMINISTRATION:	Byron Peters	Interim Chief Administrative Officer/ Director of Projects and Infrastructure
	Carrie Simpson	Director of Legislative Services/ Recording Secretary
	Jennifer Batt	Director of Finance
	Jeff Simpson	Director of Operations - virtual
	John Zacharias	Director of Utilities
	Don Roberts	Director of Community Services
	Caitlin Smith	Director of Planning and Agriculture
	Grant Smith	Agricultural Fieldman
ALSO PRESENT:	Mrs. Peters – Ridgeview Central School Grade 6 Class	

Minutes of the Regular Council meeting for Mackenzie County held on May 25, 2022 in the Council Chambers at the Fort Vermilion County Office.

Reeve Josh Knelsen appointed Councillor Braun to reside as Chair due to his virtual participation.

CALL TO ORDER: 1. a) Call to Order

Chair Braun called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 22-05-368 MOVED by Councillor Derksen

That the agenda for the May 25, 2022 Council meeting be approved with the following additions:

- 7. b) Ridgeview Central School Grade 6 Q & A
- 15. b) Council Meeting Dates

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the May 10, 2022 Regular Council Meeting

MOTION 22-05-369

MOVED by Councillor Driedger

That the minutes of the May 10, 2022 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

CLOSED MEETING

4. a) CLOSED MEETING

MOTION 22-05-370

MOVED by Councillor Bateman

That Council move into a closed meeting at 10:03 a.m. to discuss the following:

- 4.a) 2022 Bursary Applications (*FOIP s. 17*)
- 4.b) Organizational Chart (*FOIP s. 23, 24, 27*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- Reeve Knelsen – virtual
- Councillor Braun - Chair
- Councillor Bateman
- Councillor Smith
- Councillor Derksen
- Councillor Driedger
- Councillor Cardinal
- Byron Peters, Interim Chief Administrative Officer
- Carrie Simpson, Director of Legislative Services/ Recording Secretary
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations - virtual

- John Zacharias, Director of Utilities
- Don Roberts, Director of Community Services
- Caitlin Smith, Director of Planning and Agriculture

MOTION 22-05-371 **MOVED** by Councillor Cardinal

That Council move out of a closed meeting at 10:25 a.m.

CARRIED

MOTION 22-05-372 **MOVED** by Councillor Derksen

That Council awards 16 bursary recipients as discussed for the total amount of \$19,500, and that administration re-advertise the bursary program with an extension date, and present any new applicants to Council for review and consideration.

CARRIED

MOTION 22-05-373 **MOVED** by Councillor Smith

That the Organizational Chart be amended as discussed.

CARRIED

DELEGATIONS **7. a) Mrs. Peters – Ridgeview Central School Grade 6 Class – 10:00 a.m.**

The Ridgeview Grade 6 class elected Keagan Krahn as their Junior Reeve.

COMMUNITY SERVICES: **10.a) Grass Clippings and Brush at Waste Transfer Stations**

MOTION 22-05-374 **MOVED** by Councillor Cardinal

That grass clippings/brush only be disposed of at no charge at all Waste Transfer Stations.

CARRIED

COMMUNITY SERVICES: **10. b) Hamlet Clean-up – Fall Proposals**

MOTION 22-05-375 **MOVED** by Councillor Cardinal

That the County accept the Zama Fire Department offer of \$700 to conduct

Zama hamlet clean-up and the La Crete Minor Hockey's offer for \$3,500 to conduct the La Crete hamlet clean-up and the La Crete Minor Hockey offer of \$3000 to conduct the Fort Vermilion hamlet clean up.

CARRIED

MOTION 22-05-376

MOVED by Councillor Cardinal

That the spring hamlet clean up for Mackenzie County residents be scheduled from June 16 – 18, 2022 and that on June 16, 2022 at all Mackenzie County Waste Transfer Stations and the High Level landfill there be no charges applied for all non-commercial waste from County residents.

CARRIED

DELEGATIONS:

Mrs. Peters – Ridgeview Central School Grade 6 Class – Questions and Answers (ADDITION)

Junior Reeve Keagan Krahn asked the Ridgeview Grade 6 class if there were any questions:

Q: How much do you use on road maintenance in your budget?

A: Right now, it is \$13 000,000, that includes all staff and equipment.

Q: What is your total budget per year?

A: \$35,000,000.

Q: Have you ever used all the money in your Budget?

A: Most of it. What is left goes back into a reserve.

Q: What are some of the County's top priorities?

A: Our roads is one of the main ones and the movement of Fort Vermilion out of the flood zone.

Q: Are there any people in Fort Vermilion that still live in the flood zone?

A: There are a few. There were 147 homes that were flooded. We have until the end of 2024 to have the remaining moved out of the flood plain.

Q: Is there going to be a bridge where the ferry is?

A: There is a bridge in the budget, it may take 5 years to complete but that is through the provincial government.

The class left the meeting at 11:07 a.m.

Chair Braun recessed the meeting at 11:07 a.m. and reconvened the meeting at 11:21 a.m.

**GENERAL
REPORTS:**

8. a) None

TENDERS:

5.a) Agricultural Land Lease Request for Proposals – Hay Land

Rental

MOTION 22-05-377 **MOVED** by Councillor Bateman

That the Agricultural Land Lease Request for Proposals – Hay Land Rental be opened.

CARRIED

Bidder	Amount
Abe F. Derksen	\$875 per year
Craig Toews	\$800 per year

MOTION 22-05-378 **MOVED** by Councillor Derksen

That the Agricultural Land Lease Request for Proposals – Hay Land Rental be awarded to the highest bidder.

CARRIED

**AGRICULTURE
SERVICES:**

9. a) Policy ASB013 Beaver Control

MOTION 22-05-379 **MOVED** by Councillor Bateman

That Policy ASB013 – Beaver Control be referred to the Agriculture Services Board (ASB) to investigate the beaver problems in the Rocky Lane and High Level area.

CARRIED

**COMMUNITY
SERVICES:**

10. c) Waste Transfer Station Hauling Contract – Request for Proposals

MOTION 22-05-380 **MOVED** by Councillor Derksen

That administration proceed with issuing the Waste Transfer Station Hauling Contract Request for Proposals as presented.

CARRIED

FINANCE:

11. a) Bursary Applicant – Forgiveness request

MOTION 22-05-381 **MOVED** by Councillor Driedger

That administration request that the recipient repay the full amount awarded, as per Section 4 of the Policy.

CARRIED

FINANCE: 11. b) Financial Reports – January 1 – April 30, 2022

MOTION 22-05-382 MOVED by Councillor Cardinal

That the financial reports for January to April 30, 2022 be received for information.

CARRIED

FINANCE: 11. c) Request to Write-off Taxes & Penalties Tax Roll 084425 – Non Profit Organization

MOTION 22-05-383 MOVED by Councillor Driedger
Requires 2/3

That taxes and penalties for the Rainbow Lake Campground Association, Tax Roll 084425, be written off for 2019, 2020, 2021 and 2022 in the amount of \$1,811.33.

CARRIED

MOTION 22-05-384 MOVED by Councillor Derksen

That council move into closed meeting at 11:42 a.m. to discuss legal (*FOIP* s. 23, 24, 25, 27)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- Reeve Knelsen – virtual
- Councillor Braun - Chair
- Councillor Bateman
- Councillor Smith
- Councillor Derksen
- Councillor Driedger
- Councillor Cardinal
- Byron Peters, Interim Chief Administrative Officer
- Carrie Simpson, Director of Legislative Services/ Recording Secretary
- Jennifer Batt, Director of Finance

- Jeff Simpson, Director of Operations - virtual
- John Zacharias, Director of Utilities
- Don Roberts, Director of Community Services
- Caitlin Smith, Director of Planning and Agriculture

Administrative staff excluding Byron Peters, Interim CAO were asked to leave at 11:48 a.m.

MOTION 22-05-385 **MOVED** by Councillor Smith

That Council move out of closed meeting at 12:15 p.m.

CARRIED

Chair Braun recessed the meeting at 12:15 p.m. and reconvened the meeting at 12:47 p.m.

FINANCE: **11. d) Expense Claims – Councillors**

MOTION 22-05-386 **MOVED** by Councillor Driedger

That the Councillor expense claims for April 2022 be received for information.

CARRIED

MOTION 22-05-387 **MOVED** by Councillor Smith

That the Councillor expenses incurred for overland flooding visits be reimbursed for the month of April.

CARRIED

FINANCE: **11. e) Expense Claims – Members at Large**

MOTION 22-05-388 **MOVED** by Councillor Cardinal

That the Member at Large Expense Claims for March/April 2022 be received for information.

CARRIED

OPERATIONS: **12. a) Theft of Gravel from County Pits**

MOTION 22-05-389 **MOVED** by Councillor Bateman

That Council move into a closed meeting at 1:03 p.m. to discuss legal (FOIP s. 23, 24, 25, 27)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- Reeve Knelsen – virtual
- Councillor Braun - Chair
- Councillor Bateman
- Councillor Smith
- Councillor Derksen
- Councillor Driedger
- Councillor Cardinal
- Byron Peters, Interim Chief Administrative Officer
- Carrie Simpson, Director of Legislative Services/ Recording Secretary
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations - virtual
- John Zacharias, Director of Utilities
- Don Roberts, Director of Community Services
- Caitlin Smith, Director of Planning and Agriculture

MOTION 22-05-390 **MOVED** by Councillor Cardinal

That Council move out of the closed meeting at 1:18 p.m.

CARRIED

MOTION 22-05-391 **MOVED** by Councillor Smith

That administration proceed with charging those that removed gravel from the Mackenzie County gravel stockpiles at market price, plus 20% including a penalty.

CARRIED

MOTION 22-05-392 **MOVED** by Councillor Bateman

That administration advertise in the local paper that removing gravel from Mackenzie County stockpiles is considered theft and violators will be charged and that any person that self reports and pays in full by June 30, 2022 will not be prosecuted.

CARRIED

UTILITIES: 13. a) None

PUBLIC HEARINGS: 6.a) **Bylaw 1258-22 Land Use Bylaw Amendment to Rezone NW 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" (La Crete Rural)**

Chair Braun called the public hearing for Bylaw 1258-22 to order at 1:20 p.m.

Chair Braun asked if the public hearing for proposed bylaw 1258-22 was properly advertised. Caitlin Smith, Director of Planning & Agriculture answered that the bylaw was advertised in accordance with the Municipal Government Act.

Chair Braun asked the Development Authority to outline the proposed Bylaw 1258-22 Land Use Bylaw Amendment to Rezone NW 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" (La Crete Rural)

Caitlin Smith, Director of Planning & Agriculture presented the following:

Administration has received a request to rezone NW 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" otherwise known as the Evergreen Sawmills. Currently, this property is not zoned to accommodate the sawmill.

This rezoning will bring everything into compliance. The applicant applied for a permit to construct an addition to their existing building. The development permit was approved, contingent that this rezoning be approved.

The intention of the RIG district is to provide for heavy industrial uses on large land parcels, distant from residential uses.

The proposed bylaw was presented for first reading by Council on April 27, 2022

Chair Braun asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Chair Braun asked if any submissions were received in regards to proposed Bylaw 1258-22. There were no submissions.

Chair Braun asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1258-22. There was no one present to speak to the proposed bylaw.

Chair Braun closed the public hearing for Bylaw 1258-22 at 1:22 p.m.

MOTION 22-05-393 **MOVED** by Councillor Bateman

That second reading be given to Bylaw 1258-22 being a Land Use Bylaw Amendment to Rezone NW 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" to accommodate Natural Resource Processing.

CARRIED

MOTION 22-05-394 **MOVED** by Councillor Driedger

That third reading be given to Bylaw 1258-22 being a Land Use Bylaw Amendment to Rezone NW 26-105-15-W5M from Agricultural "A" to Rural Industrial General "RIG" to accommodate Natural Resource Processing.

CARRIED

**PLANNING &
DEVELOPMENT:** **14. a) Asphalt Upgrade – 91st Street in the hamlet of La Crete
(SE 10-106-15-W5M)**

MOTION 22-05-395 **MOVED** by Councillor Driedger
Requires 2/3

That the 2022 Capital Budget be amended by \$130,000 including the supply of 2100 tonnes of aggregate for the asphalt upgrade for 288 meters along 91st Street in the hamlet of La Crete, with funding coming from the Road Reserve.

CARRIED UNANIMOUSLY

MOTION 22-05-396 **MOVED** by Councillor Bateman

That the Municipal Reserve for 06-SUB-22 be waived subject to the developer constructing asphalt along 91st Street for 288 meters from 94th Avenue to 06-SUB-22.

CARRIED

**PLANNING &
DEVELOPMENT:** **14. b) Bylaw 1259-22 Partial Plan Cancellation and Consolidation of
Plan 1160NY, Block 3, Lots 1 & 2**

MOTION 22-05-397 **MOVED** by Councillor Bateman

That first reading be given to Bylaw 1259-22 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 1160NY, Block 3, Lots 1 & 2, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. c) Bylaw 1260-22 Partial Plan Cancellation and Consolidation of Plan 012 4176, Block 01, Lots 5 & 6

MOTION 22-05-398

MOVED by Councillor Bateman

That first reading be given to Bylaw 1260-22 being a Partial Plan Cancellation and Consolidation Bylaw for Plan 012 4176, Block 01, Lots 5 & 6, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. d) Bylaw 12XX-22 Off-Site Levy Bylaw – Fort Vermilion Industrial Sanitary Sewer Main and Waterline

MOTION 22-05-399

MOVED by Councillor Smith

That the draft Bylaw 12XX-22 Off-Site Levy Bylaw – Fort Vermilion Industrial Sanitary Sewer Main and Waterline be received for information.

CARRIED

**PLANNING &
DEVELOPMENT:**

14. e) Development Ad Hoc Committee-Terms of Reference (TOR)

MOTION 22-05-400

MOVED by Councillor Bateman

That Council accept the Development Ad Hoc Committee Terms of Reference as presented.

CARRIED

MOTION 22-05-401

MOVED by Councillor Bateman

That the following members of Council be appointed to the Development Ad Hoc Committee:

1. Councillor Cardinal
2. Councillor Driedger
3. Councillor Bateman

CARRIED

Chair Braun recessed the meeting at 2:01 p.m. and reconvened the meeting at 2:16 p.m.

ADMINISTRATION: 15. a) 2022 Community Meeting Dates (formerly named Ratepayer Meetings)

MOTION 22-05-402 MOVED by Councillor Smith

That Mackenzie County host the 2022 Community Meeting's at the following locations:

- 1.Fort Vermilion Community Complex
- 2.Rocky Lane Ag Society
- 3.Blue Hills Community Centre
- 4.La Crete Heritage Centre
- 5.Zama Community Centre

CARRIED

MOTION 22-05-403 MOVED by Councillor Smith

That Mackenzie County host local Community Meetings on the following dates and times:

- September 14 –Blue Hills – 6:00 – 9:00 p.m.
September 15 –Fort Vermilion – 6:00 – 8:00 p.m.
September 16 –Zama – 6:00 -9:00 p.m.
September 19 –Rocky Lane – 6:00 - 8:00 p.m.
September 20 –La Crete -6:00 – 9:00 p.m.

CARRIED

ADMINISTRATION: 15. b) Council Meeting Dates – June 7 – Regular Council Meeting - ADDITION

MOTION 22-05-404 MOVED by Councillor Cardinal
Requires Unanimous

That the June 7, 2022 Regular Council Meeting be changed to June 8, 2022.

CARRIED UNANIMOUSLY

COMMITTEE OF THE 16. a) Business Arising out of Committee of the Whole

WHOLE ITEMS:

MOTION 22-05-405 **MOVED** by Councillor Driedger

That administration bring back information regarding Graders beats to a future Council Meeting.

CARRIED

MOTION 22-05-406 **MOVED** by Councillor Smith

That administration advertise the 140M AWD Grader publicly for sale with a reserve bid of \$ 225,000.

CARRIED

MOTION 22-05-407 **MOVED** by Councillor Cardinal

That administration advertise the 160M AWD Grader publicly for sale with a reserve bid of \$ 270,000.

CARRIED

MOTION 22-05-408 **MOVED** by Councillor Driedger

That the County enter into a ten-year lease for the trailer being used by the Fort Vermilion Royal Canadian Mounted Police (RCMP) as discussed.

CARRIED

MOTION 22-05-409 **MOVED** by Councillor Bateman

That administration submit the Local Government Fiscal Framework Engagement survey as discussed.

CARRIED

MOTION 22-05-410 **MOVED** by Councillor Bateman

That administration submit the Rural Municipalities of Alberta (RMA) Intermunicipal Collaboration Framework (ICF) survey as discussed.

CARRIED

MOTION 22-05-411 **MOVED** by Councillor Smith

That administration work with the Royal Canadian Mounted Police (RCMP) in renewing the Memorandum of Understanding Agreement for the Enhanced Policing Agreement between Mackenzie County and the RCMP and bring back the draft agreement with changes as discussed.

CARRIED

MOTION 22-05-412 **MOVED** by Councillor Bateman

That administration invite the Boreal Housing Foundation Board members as a delegation for the Committee of the Whole meeting on June 23, 2022 at 11:00 a.m.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. a) Council Committee Reports (verbal)

MOTION 22-05-413 **MOVED** by Councillor Derksen

That the Council Committee verbal reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. b) Agricultural Service Board Meeting Minutes

MOTION 22-05-414 **MOVED** by Councillor Bateman

That the unapproved Agricultural Service Board meeting minutes of May 9, 2022 be received as amended.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. c) Municipal Planning Commission Meeting Minutes

MOTION 22-05-415 **MOVED** by Councillor Bateman

That the unapproved Municipal Planning Commission meeting minutes of May 12, 2022 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

18. a) Information/Correspondence

MOTION 22-05-416

MOVED by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION:

19. a) None

**NEXT MEETING
DATES:**

20. a) Next Meeting Dates

Regular Council Meeting
June 8, 2022
10:00 a.m.
Fort Vermilion Chambers

Regular Council Meeting
June 22, 2022
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

21. a) Adjournment

MOTION 22-05-417

MOVED by Councillor Bateman

That the council meeting be adjourned at 2:55 p.m.

CARRIED

These minutes were approved at the June 8, 2022 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Byron Peters
Interim Chief Administrative Officer

