

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday February 2, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor – virtual
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor
Ernest Peters	Councillor

REGRETS:

ADMINISTRATION:

Byron Peters	Interim Chief Administrative Officer
	Director of Projects and Infrastructure
Carrie Simpson	Director of Legislative Services
Jennifer Batt	Director of Finance
Jeff Simpson	Director of Operations
John Zacharias	Director of Utilities
Don Roberts	Director of Community Services
Caitlin Smith	Manager of Planning and Development
Colleen Sarapuk	Administrative Officer /Recording Secretary

ALSO PRESENT: Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on February 2, 2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 22-02-055 MOVED by Councillor Driedger

That the agenda be adopted with the following additions;

4.b) CAO Recruitment

10.a) COVID 19 Mandates

- 10.b) La Crete Agriculture Society
- 11.c) Disaster Recovery Program –Update
- 13.a) Water Rates
- 17.b) Committee of the Whole Agenda items

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the January 17, 2022 Budget Council Meeting**

MOTION 22-02-056

MOVED by Councillor Wardley

That the minutes of the January 17, 2022 Budget Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. b) Business Arising out of the Minutes**

CLOSED MEETING:

None.

- 4. a) Closed Meeting**

MOTION 22-02-057

MOVED by Councillor Cardinal

That Council move into a closed meeting at 10:05 a.m. to discuss the following:

- 4.a) Industrial Assessment (s 21 , s 24 , s 25)
- 4.b) CAO Recruitment

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Members of Council
- Byron Peters, Interim Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Carrie Simpson, Director of Legislative Services
- Caitlin Smith, Manager of Planning & Development
- Don Roberts, Director of Community Services
- Colleen Sarapuk, Administrative Officer
- John Zacharias, Director of Utilities

Administration left the closed meeting at 10:19 a.m.

MOTION 22-02-058

MOVED by Councillor Wardley

That Council move out of the closed meeting at 10:55 a.m.

CARRIED

MOTION 22-02-059 **MOVED** by Councillor Wardley

That the Industrial Assessment be added to the Rural Municipalities Association (RMA) Zone meeting agenda.

CARRIED

MOTION 22-02-060 **MOVED** by Councillor Cardinal

That the CAO recruitment be received for information.

CARRIED

TENDERS: 5.a) None

DELEGATIONS 7. a) None

**GENERAL
REPORTS:** 8. a) None

**AGRICULTURE
SERVICES:** 9. a) None

**COMMUNITY
SERVICES:** 10. a) **COVID-19 Mandate (addition)**

MOTION 22-02-061 **MOVED** by Councillor Derksen
Requires unanimous

That a letter be sent to the Premier, all MLAs and Members of Parliament, Rural Municipalities of Alberta and Alberta Municipalities, strongly requesting all COVID 19 restrictions be lifted.

CARRIED UNANIMOUSLY

10.b) La Crete Agricultural Society (addition)

MOTION 22-02-062 **MOVED** by Councillor Driedger
Requires unanimous

That the La Crete Agricultural Society discussion be received for information.

CARRIED UNANIMOUSLY

FINANCE:

11. a) Short Term Borrowing of Funds Bylaw 1251-22

MOTION 22-02-063
Requires 2/3

MOVED by Councillor Bateman

That first reading be given to Bylaw 1251-22, being the short term borrowing of funds bylaw authorizing the short-term borrowing of funds with ATB Financial.

CARRIED

MOTION 22-02-064
Requires 2/3

MOVED by Councillor Wardley

That second reading be given to Bylaw 1251-22, being the short term borrowing of funds bylaw authorizing the short-term borrowing of funds with ATB Financial.

CARRIED

MOTION 22-02-065
Requires Unanimous

MOVED by Councillor Bateman

That consideration be given to go to third reading of Bylaw 1251-22, being the short term borrowing of funds bylaw authorizing the short-term borrowing of funds with ATB Financial.

CARRIED UNANIMOUSLY

MOTION 22-02-066
Requires 2/3

MOVED by Councillor Braun

That third and final reading be given to Bylaw 1251-22, being the short term of borrowing funds bylaw authorizing the short-term borrowing of funds with ATB Financial.

CARRIED

FINANCE:

**11. b) Provincial Education Requisition Credit Program 2021
(Schedule "A" & "B" HANDOUT)**

MOTION 22-02-067
Requires 2/3

MOVED by Councillor Bateman

That the Tax Roll accounts as detailed in Schedule "B", be deemed as uncollectable, reflected as bad debt, and written off.

CARRIED

MOTION 22-02-068 **MOVED** by Councillor Wardley

That administration apply for reimbursement under the Provincial Education Requisition Credit / Designated Industrial Requisition Credit Program for educational taxes as per Schedule "A" & Schedule "B"

CARRIED

OPERATIONS: **12. b) Snowplowing for Seniors**

MOTION 22-02-069 **MOVED** by Deputy Reeve Sarapuk

That the fee for senior snowplowing be lifted for 2022.

DEFEATED

Reeve Knelsen recessed the meeting at 12:03 p.m. and reconvened the meeting at 12:43 p.m.

FINANCE: **11. c) Disaster Recovery Program – Update (addition)**

MOTION 22-02-070 **MOVED** by Councillor Wardley
Requires unanimous

That a letter be sent to the Town of High Level requesting support for the 2019 Chuckegg Wildfire Disaster Recovery Program Claim.

CARRIED UNANIMOUSLY

MOTION 22-02-071 **MOVED** by Councillor Peters
Requires unanimous

That the Disaster Recovery Program 2018 - 2021 cost to date update be received for information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS: **6.a) Bylaw 1250-22 Land Use Bylaw Amendment to Rezone
Part of Plan 182 1653; 1; 2 from Rural Industrial General "RIG" to
Agricultural "A"**

Reeve Knelsen called the public hearing for Bylaw 1250-22 to order at 1:30 p.m.

Reeve Knelsen asked if the public hearing for proposed bylaw 1250-22 was properly advertised. Caitlin Smith, Manager or Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment to Rezone Part of Plan 182 1653; 1; 2 from Rural Industrial General "RIG" to Agricultural "A"
Caitlin Smith, Manager of Planning & Development presented the following:

Administration has received a Land Use Bylaw Amendment application to rezone Part of Plan 182 1653, Block 1, Lot 2 from Rural Industrial General "RIG" to Agricultural "A" to accommodate a 14-acre residential yard site. The applicant has also submitted a subdivision application which is currently being circulated and will be presented at the next MPC meeting.

The subject area was rezoned from Agricultural "A" to Rural Industrial General "RIG" in the Fall of 2019 to accommodate industrial development of the parcel. The residence existed at that time but it appears it was rezoned for the purpose of sale to an industrial business. The current landowner has stated that the residence has been rented out since they purchased the land and the renter would now like to purchase 14 acres of the 37 acres currently on title.

The adjacent south parcel currently has two approved subdivisions, a 47-lot Rural Country Residential 4 "RCR4" subdivision and a 34-lot Rural Industrial General "RIG" subdivision. The applicants' intention is for the subject parcel to align with the zonings of these approved subdivisions, however, the allowed lot size range in the RCR4 zoning is 0.8 to 1.5 acres, which is not appropriate for a 14-acre subdivision. The only zoning within the Land Use Bylaw which allows for a residential parcel of this size is Agricultural "A".

The reason for the odd shape of the area proposed to be rezoned is to accommodate the proposed residential subdivision and to not allow additional subdivisions of this type on this quarter section. The quarter section is adjacent to the Hamlet of La Crete north boundary and has been identified for hamlet-type development in the near future.

If the rezoning bylaw is not passed, the applicant may still subdivide the yard site, but no residential type development would be allowed on the parcel in the future.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1250-22. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak

in regards to the proposed Bylaw 1250-22.
There was no one present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1250-22 at 1:32 p.m.

MOTION 22-02-072 **MOVED** by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1250-22 being a Land Use Bylaw Amendment to Rezone Part of Plan 182 1653; 1; 2 from Rural Industrial General "RIG" to Agricultural "A".

CARRIED

MOTION 22-02-073 **MOVED** by Councillor Bateman

That third reading be given to Bylaw 1250-22 being a Land Use Bylaw Amendment to Rezone Part of Plan 182 1653; 1; 2 from Rural Industrial General "RIG" to Agricultural "A".

CARRIED

OPERATIONS: **12. a) Zama Public Works Supervisor / Grader**

MOTION 22-02-074 **MOVED** by Councillor Cardinal

That Council move into a Closed meeting at 1:41 p.m. to discuss the following:

12.a) Zama Public Works Supervisor (s. 16)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- All Members of Council
- Byron Peters, Interim Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Carrie Simpson, Director of Legislative Services
- Caitlin Smith, Manager of Planning & Development
- Don Roberts, Director of Community Services
- Colleen Sarapuk, Administrative Officer
- John Zacharias, Director of Utilities

MOTION 22-02-075 **MOVED** by Councillor Wardley

That Council move out of a closed meeting at 1:45 p.m.

CARRIED

MOTION 22-02-076
Requires 2/3

MOVED by Councillor Wardley

That the Organizational Chart be amended to include a Zama Public Works Supervisor.

CARRIED

MOTION 22-02-077
Requires 2/3

MOVED by Councillor Cardinal

That the 2022 operating budget be amended by \$90,000 with the funding coming from the General Operating Reserve.

CARRIED

UTILITIES:

13. a) Water Rates (addition)

MOTION 22-02-078
Requires unanimous

MOVED by Councillor Braun

That the Water Rates discussion be received for information.

CARRIED UNANIMOUSLY

**PLANNING &
DEVELOPMENT:**

14. a) Bylaw 1252-22 Airport Vicinity Protection Area

MOTION 22-02-079

MOVED by Councillor Bateman

That first reading be given to Bylaw 1252-22 Airport Vicinity Protection Area, subject to public hearing input.

CARRIED

ADMINISTRATION:

**15. a) Northern Alberta Elected Leaders Communities (NAEL) –
Approval of Hiring Executive Director**

MOTION 22-02-080

MOVED by Councillor Cardinal

That Mackenzie County does not support the request for Northern Alberta Elected Leader's (NAEL) Communities to hire Mr. Jim Rennie for a one year term and for Mackenzie County to reply with recommending the position be publicly advertised within Municipalities in the Northern Region.

CARRIED

**ADMINISTRATION: 15. b) Rural Municipalities of Alberta (RMA) Spring Convention –
March 14 -16, 2022**

MOTION 22-02-081 MOVED by Councillor Wardley

That administration proceed with booking accommodations at the Marriott for the 2022 Spring Rural Municipalities of Alberta (RMA) Convention from March 14 -17, 2022.

CARRIED

MOTION 22-02-082 MOVED by Councillor Braun

That all Councillors be authorized to attend the 2022 Rural Municipalities of Alberta (RMA) Spring Convention March 14 -16, 2022.

CARRIED

ADMINISTRATION: 15. c) North West Species at Risk Update Session

MOTION 22-02-083 MOVED by Deputy Reeve Sarapuk

That all Councillors be authorized to attend the February 17, 2022 North West Species at Risk Update Session.

CARRIED

ADMINISTRATION 15. d) Mackenzie Region Aboriginal Interagency Committee

MOTION 22-02-084 MOVED by Councillor Wardley

That a letter be sent to Mackenzie Region Aboriginal Interagency Committee inviting them to a Council meeting.

CARRIED

ADMINISTRATION: 15. e) Dates to Meet with Municipal Affairs

None.

17.b) Committee of the Whole Agenda Items (addition)

MOTION 22-02-085 MOVED by Councillor Wardley
Requires unanimous

That administration move forward with the application process to purchase the following and bring back to Council any future costs related to the purchase such as First Nation Consultation, survey and assessed value for deliberation and approval.

- PLS140031
- PLS170002
- PLS180022
- PLS180027
- PLS190005
- La Crete Ferry Campground
- Atlas Landing Area
- Bridge Campsite
- Machesis Lake Campground
- Wadlin Lake Campground

CARRIED UNANIMOUSLY

MOTION 22-02-086
Requires unanimous

MOVED by Councillor Bateman

That the Buttertown Road –RFP be advertised with the changes as discussed.

CARRIED UNANIMOUSLY

MOTION 22-02-087
Requires unanimous

MOVED by Councillor Driedger

That the 2022 Crack Filling – RFP be advertised with the changes as discussed.

CARRIED UNANIMOUSLY

MOTION 22-02-088
Requires unanimous

MOVED by Councillor Smith

That the 2022 Line Painting RFP be advertised with the changes as discussed.

CARRIED UNANIMOUSLY

MOTION 22-02-089
Requires unanimous

MOVED by Councillor Bateman

That an 80% year round road ban be implemented on Heliport Road.

CARRIED UNANIMOUSLY

COUNCIL

16. a) Council Committee Reports (verbal)

**COMMITTEE
REPORTS:**

MOTION 22-02-090 **MOVED** by Councillor Derksen

That the Council Committee Reports be received for information.

CARRIED

Reeve Knelsen recessed the meeting 3:30 p.m. and reconvened the meeting at 3:47 p.m.

**COUNCIL
COMMITTEE
REPORTS:**

16. b) Inter-Municipal Planning Commission Meeting Minutes

MOTION 22-02-091 **MOVED** by Councillor Wardley

That the Inter-municipal Planning Commission meeting minutes of December 9, 2021 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

16. c) Municipal Planning Commission Meeting Minutes

MOTION 22-02-092 **MOVED** by Councillor Wardley

That the approved Municipal Planning Commission meeting minutes of January 13, 2022 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

16. d) Municipal Planning Commission Meeting Minutes

MOTION 22-02-093 **MOVED** by Councillor Bateman

That the unapproved Municipal Planning Commission meeting minutes of January 27, 2022 be received for information.

CARRIED

INFORMATION / **17. a) Information/Correspondence**

CORRESPONDENCE:

MOTION 22-02-094 **MOVED** by Councillor Peters

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION: **18. a) None**

NEXT MEETING DATE: **19. a) Next Meeting Dates**

Committee of the Whole Meeting
February 15, 2022
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
February 16, 2022
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 22-02-095 **MOVED** by Deputy Reeve Sarapuk

That the council meeting be adjourned at 3:55 p.m.

CARRIED

These minutes were approved at the February 16, 2022 Regular Council Meeting.

(original signed)
Joshua Knelsen
Reeve

(original signed)
Byron Peters
Interim Chief Administrative Officer

