

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, September 13, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve (via teleconference at
10:06 a.m. and left at 10:12 a.m.) (joined via
teleconference at 1:09 p.m. and left at 2:38
p.m.)
Jacquie Bateman Councillor (arrived at 10:01 a.m.)
Peter F. Braun Councillor
Cameron Cardinal Councillor
Darrell Derksen Councillor
David Driedger Councillor
Garrell Smith Councillor
Lisa Wardley Councillor (arrived at 11:45 a.m.)

REGRETS: Ernest Peters Councillor

ADMINISTRATION: Byron Peters Interim Chief Administrative Officer/ Director
of Projects and Infrastructure
Louise Flooren Manager of Legislative & Support Services/
Recording Secretary
Jennifer Batt Director of Finance
Don Roberts Director of Community Services
Caitlin Smith Director of Planning & Agriculture
John Zacharias Director of Utilities

ALSO PRESENT: Member of the Public

Minutes of the Regular Council Meeting for Mackenzie County held on September 13,
2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 22-09-596 **MOVED** by Councillor Braun

That the agenda be adopted with the following additions:

- 4. c) Personnel - CAO
- 16. b) Condolence Letter

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. a) Minutes of the August 17, 2022 Regular Council Meeting**

MOTION 22-09-597 **MOVED** by Councillor Bateman

That the minutes of the August 17, 2022 Regular Council Meeting be Adopted as presented.

CARRIED

ADOPTION OF PREVIOUS MINUTES: **3. b) Minutes of the August 30, 2022 Special Council Meeting**

MOTION 22-09-598 **MOVED** by Councillor Braun

That the minutes of the August 30, 2022 Special Council Meeting be Adopted as presented.

CARRIED

Deputy Reeve Sarapuk joined the meeting via teleconference at 10:06 a.m. and left the teleconference at 10:12 a.m.

ADOPTION OF PREVIOUS MINUTES: **3. c) Business Arising out of the Minutes**

TENDERS: **5. a) None**

PUBLIC HEARINGS: **6. a) None**

DELEGATIONS: **7. a) None**

GENERAL REPORTS: **8. a) CAO & Director Reports for August 2022**

MOTION 22-09-599 **MOVED** by Councillor Cardinal

That the CAO & Director reports for August 2022 be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

9. a) None

**COMMUNITY
SERVICES:**

10. a) **ADM042 General Safety Policy Amendment**

MOTION 22-09-600

MOVED by Councillor Bateman

That Policy ADM042 General Safety Policy be amended as presented.

CARRIED

**COMMUNITY
SERVICES:**

10. b) **Budget Amendment Request – Jubilee Park Walkway**

MOTION 22-09-601
Requires 2/3

MOVED by Councillor Bateman

That the 2022 Capital Budget for the Jubilee Park Walkway project be amended by \$27,000 with funding coming from the General Operating Reserve.

CARRIED

FINANCE:

11. a) **Financial Reports – January – August 31, 2022**

MOTION 22-09-602

MOVED by Councillor Braun

That the financial reports for January to August 31, 2022 be received for information.

CARRIED

MOTION 22-09-603

MOVED by Councillor Driedger

That the August 31, 2022 Capital projects funding be amended as presented.

CARRIED

FINANCE: 11. b) Expense Claims – Councillors

MOTION 22-09-604 **MOVED** by Councillor Bateman

That the Councillor Expense Claims for August 2022 be received for information.

CARRIED

FINANCE: 11. c) Expense Claims August – Members at Large

MOTION 22-09-605 **MOVED** by Councillor Driedger

That the Member at Large Expense Claims for August 2022 be received for information.

CARRIED

FINANCE: 11. d) Proposed Surplus Auction

MOTION 22-09-606 **MOVED** by Councillor Smith
Requires 2/3

That the Surplus and Mitigation items presented during the September 13th meeting be sent to Public Auction as discussed.

CARRIED

Reeve Knelsen recessed the meeting at 11:02 a.m. and reconvened at 11:22 a.m.

PROJECTS & INFRASTRUCTURE: 12. a) Budget Amendment North Storm Pond A

MOTION 22-09-607 **MOVED** by Councillor Bateman
Requires 2/3

That the 2022 Capital Budget for the North Storm Pond A be amended by \$80,000 with funding coming from the Water and Sewer Infrastructure Reserve.

CARRIED

OPERATIONS: 13. a) Alberta Transportation/CN Rail Drainage

MOTION 22-09-608 **MOVED** by Councillor Bateman

That administration write a letter to CN rail requesting culvert cleanups prior to spring thaw.

CARRIED

Councillor Wardley joined the meeting at 11:45 a.m.

OPERATIONS:

13. b) Budget Amendment Range Road 15-5

MOTION 22-09-609
Requires 2/3

MOVED by Councillor Bateman

That the 2022 Capital Budget for the Rebuild Range Road 15-5 be amended by \$100,000, to a total of \$800,000, with funds coming from the Surface Water Management Reserve.

CARRIED

UTILITIES:

14. a) None

**PLANNING &
DEVELOPMENT:**

15. a) None

ADMINISTRATION:

16. a) La Crete Agricultural Society - Request for Letter of Support

MOTION 22-09-610

MOVED by Councillor Braun

That a letter of support be provided to the La Crete Agricultural Society for their Community Facility Enhancement Program grant application for the improvement of the large hall in the Heritage Centre.

CARRIED

ADMINISTRATION:

16. b) Condolence Letter (ADDITION)

MOTION 22-09-611
Requires Unanimous

MOVED by Councillor Cardinal

That a letter be written to King Charles III, sending condolences on the passing of Her Majesty the Queen.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 12:30 p.m. and reconvened at 1:07 p.m.

COMMITTEE OF THE WHOLE ITEMS: 17. a) None

CLOSED MEETING: 4. a) **CLOSED MEETING**

MOTION 22-09-612 **MOVED** by Councillor Bateman

That Council move into a closed meeting at 1:07 p.m. to discuss the following:

- 4.b) Organizational Chart (*FOIP s. 23, 24 and 27*)
- 4.c) Personnel CAO (*FOIP s. 23, 24 and 27*)

CARRIED

Deputy Reeve Sarapuk joined via teleconference at 1:09 p.m.

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors Present excluding Councillor Peters

Deputy Reeve Sarapuk left the meeting at 2:38 p.m.

Byron Peters Interim Chief Administrative Officer joined the closed meeting at 2:38 p.m.

Byron Peters Interim Chief Administrative Officer left the closed meeting at 3:30 p.m.

Byron Peters Interim Chief Administrative Officer joined the closed meeting at 3:40 p.m.

MOTION 22-09-613 **MOVED** by Councillor Bateman

That Council move out of a closed meeting at 3:47 p.m.

CARRIED

CLOSED MEETING: 4. b) **Organizational Chart**

MOTION 22-09-614 **MOVED** by Councillor Wardley
Requires 2/3

That administration amend the organizational chart to include the one year term Equipment Operator I position in Zama.

CARRIED

CLOSED MEETING: 4. c) Personnel CAO (ADDITION)

MOTION 22-09-615 **MOVED** by Councillor Bateman
Requires Unanimous

That the Personnel CAO discussion be received for information.

CARRIED UNANIMOUSLY

**COUNCIL
COMMITTEE
REPORTS:**

18. a) Council Committee Reports (verbal)

MOTION 22-09-616 **MOVED** by Councillor Driedger

That the Council Committee Reports (verbal) be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

18. b) Agricultural Service Board Meeting Minutes

MOTION 22-09-617 **MOVED** by Councillor Smith

That the unapproved Agricultural Service Board meeting minutes August 10, 2022 be amended as discussed.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

19. a) Information/Correspondence

MOTION 22-09-618 **MOVED** by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING: 4. a) CLOSED MEETING

MOTION 22-09-619 MOVED by Councillor Wardley

That Council move into a closed meeting at 4:17 p.m. to discuss the following:

4.a) Insurance Summary to July 31st, 2022

CARRIED

The following individuals were present during the closed meeting discussion. *(MGA Section 602.08(1)(6))*

- All Councillors Present excluding Councillor Peters
- Byron Peters, Interim Chief Administrative Officer/Director of Projects & Infrastructure
- Louise Flooren, Manager of Legislative & Support Services
- Jennifer Batt, Director of Finance
- John Zacharias, Director of Utilities
- Don Roberts, Director of Community Services
- Caitlin Smith, Director of Planning & Agriculture

MOTION 22-09-620 MOVED by Councillor Braun

That Council move out of a closed meeting at 4:24 p.m.

CARRIED

CLOSED MEETING: 4. a) Insurance Summary to July 31st, 2022

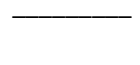
MOTION 22-09-621 MOVED by Councillor Braun

That the Insurance Summary to July 31, 2022 be received for information.

CARRIED

NEXT MEETING DATES: 21. a) Next Meeting Dates

Regular Council Meeting
September 26, 2022
10:00 a.m.
Fort Vermilion Council Chambers



Regular Council Meeting
October 19, 2022
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 22. a) Adjournment

MOTION 22-09-622 MOVED by Councillor Derksen

That the Council meeting at adjourned at 4:25 p.m.

CARRIED

These minutes were approved at the September 26, 2022 Regular Council Meeting.

(original signed)

Josh Knelsen
Reeve

(original signed)

Byron Peters
Interim Chief Administrative Officer

