

Mackenzie County

Title	Hiring of Private Equipment during a State of Local Emergency	Policy No:	PW043
--------------	--	-------------------	--------------

Legislation Reference	MGA Section 18
------------------------------	-----------------------

Purpose

To establish a procedure and standards for the hiring of private equipment to complete municipal work during a State of Local Emergency (SOLE), or Council declared emergency by motion.

Policy Statement and Guidelines

During an emergency the municipality requires equipment, to assist with municipal work, and response. The municipality will hire private equipment off of the equipment list, or as required during a response.

Definitions:

Private equipment shall be defined as any equipment which is owned and operated by an individual, partnership, or corporation.

The hired equipment list is an ongoing list of privately owned equipment that the County may hire from time to time.

Guidelines:

1. The private equipment on the Mackenzie County equipment list shall be the first source of equipment to be hired when privately owned equipment is required for work within the Mackenzie County.
2. Contractors must have a current WCB account, Certificate of Insurance with a minimum of two million dollars liability, to remain on the list. Vehicles and equipment must have a current Alberta CVIP, and commercial license plates.
3. Contractors may have a valid Mackenzie County Business License.
4. Mackenzie County may apply the following considerations when hiring equipment:
 - The response time of available equipment;

- Past work history with the County along with the cooperative record of the contractor making equipment available to the County in times of need or difficult situations;
 - the experience of the operator, the suitability, productivity and condition of the equipment.
5. Equipment must be in good working condition. Supervisors may dismiss equipment that is in poor condition.
 6. Contractors must supply experienced operators with proper PPE, and training certificates to complete the required task, in a safe and efficient manner.
 7. Private equipment from contractors shall be hired only if they have no outstanding accounts (including taxes) with the municipality and are not involved in any legal action against Mackenzie County.
 8. During an emergency response, contractors without a valid COR/SECOR shall be paid 80% of the current years Alberta Road Builders Rates. The Purchasing Authority Directive and Tendering Process Policy applies.
 9. Contractors with a valid COR/SECOR shall be paid 100% of the current years Alberta Road Builders Rates.
 10. All Contractors must follow Mackenzie County's Policies and procedures.

	Date	Resolution Number
Approved	2021-09-14	21-09-651