

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday February 16, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor - virtual
Cameron Cardinal Councillor
Darrell Derksen Councillor
Garrell Smith Councillor – virtual – left at 3:40 p.m.
Lisa Wardley Councillor
Ernest Peters Councillor

REGRETS: David Driedger Councillor

ADMINISTRATION: Byron Peters Interim Chief Administrative Officer/
Director of Projects and Infrastructure
Carrie Simpson Director of Legislative Services /Recording
Secretary
Jennifer Batt Director of Finance
Jeff Simpson Director of Operations
John Zacharias Director of Utilities
Don Roberts Director of Community Services
Grant Smith Agricultural Fieldman
Caitlin Smith Manager of Planning and Development
Colleen Sarapuk Administrative Officer

ALSO PRESENT: Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on February 16, 2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 22-02-096 MOVED by Councillor Cardinal

That the agenda be adopted with the following additions;

4. c) Regional Service Sharing Agreement (RSSA) – Update

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the February 2, 2022 Regular Council Meeting

MOTION 22-02-097

MOVED by Councillor Bateman

That the minutes of the February 2, 2022 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

CLOSED MEETING:

4. a) Closed Meeting

MOTION 22-02-098

MOVED by Councillor Derksen

That Council move into a closed meeting at 10:02 a.m. to discuss the following:

- 4.a) Outstanding Tax Arrears (*FOIP, Div. 2, Part 1s.24, s 25, s 27*)
- 4.b) Land Sale – Town Road (*FOIP, Div. 2, Part 1s 23, s 24, s 25, s 27*)
- 4.c) Regional Service Sharing Agreement (RSSA) – Update (*FOIP, Div. 2, Part 1s. 21, 24, 25*) **(Addition)**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Members of Council
- Byron Peters, Interim Chief Administrative Officer
- Jennifer Batt, Director of Finance
- Jeff Simpson, Director of Operations
- Carrie Simpson, Director of Legislative Services
- Caitlin Smith, Manager of Planning & Development
- Don Roberts, Director of Community Services
- Grant Smith, Agricultural Fieldman
- Colleen Sarapuk, Administrative Officer
- John Zacharias, Director of Utilities

CARRIED

MOTION 22-02-099

MOVED by Councillor Derksen

That Council move out of the closed meeting at 10:56 a.m.

CARRIED

Reeve Knelsen recessed the meeting at 10:56 a.m. and reconvened the meeting at 11:09 a.m.

TENDERS:

5.a) Hamlet of La Crete – Well #4 Connection

MOTION 22-02-100

MOVED by Councillor Bateman

That the 'Well #4 Connection' Tender - Envelope #1 be opened.

CARRIED

Bidder	Required Documents
Chandos Construction Ltd.	All required documents
Hotflash Electric	All required documents

MOTION 22-02-101

MOVED by Councillor Peters

That the 'Well #4 Connection' Tender - Envelope #2 be opened for the qualified bidders.

CARRIED

Bidder	Bid Total
Chandos Construction Ltd.	\$ 988,800
Hotflash Electric	\$ 529,500

MOTION 22-02-102

MOVED by Councillor Derksen

That Administration review the tenders and return for awarding later in the meeting.

CARRIED

CLOSED MEETING

4.a) Outstanding Tax Arrears (FOIP, Div. 2, Part 1s,24, s 25, s 27)

MOTION 22-02-103

MOVED by Councillor Peters

That administration enter into a tax payment agreement with Tallahassee Exploration Incorporated as discussed.

CARRIED

CLOSED MEETING 4.b) **Land Sale – Tower Road (FOIP, Div. 2, Part 1s 23, s 24, s 25, s 27)**

MOTION 22-02-104 **MOVED** by Councillor Wardley

That the property for sale on Tower road proceed as discussed.

CARRIED

CLOSED MEETING 4.c) **Regional Service Sharing Agreement (RSSA) – Update (FOIP, Div. 2, Part 1s. 21, 24, 25) (Addition)**

MOTION 22-02-105 **MOVED** by Deputy Reeve Sarapuk
Requires Unanimous

That the Regional Service Sharing Agreement verbal update be received for information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS: 6.a) **None**

DELEGATIONS 7. a) **None**

GENERAL REPORTS: 8. a) **CAO & Director Reports for January 2022**

MOTION 22-02-106 **MOVED** by Councillor Peters

That the CAO & Director reports for January 2022 be received for information.

CARRIED

AGRICULTURE SERVICES: 9. a) **None**

COMMUNITY SERVICES: 10. a) **2022 Budget Amendment La Crete Walking Trail LOC Timber Salvage**

MOTION 22-02-107 **MOVED** by Councillor Peters
Requires 2/3

That the 2022 budget be amended by \$13,000 for the rental and timber salvage fee associated with Recreation Lease REC-100008, one time

project, La Crete Walking Trail LOC with funding coming from the General Operating Reserve.

CARRIED

COMMUNITY SERVICES:

10.b) Campground Caretakers

MOTION 22-02-108

MOVED by Councillor Braun

That Administration move forward to renew the Campground Caretakers contract to operate the Campgrounds at Hutch Lake and Wadlin Lake for the 2022 season and for administration to advertise for caretakers at the Machesis Lake Campground.

CARRIED

COMMUNITY SERVICES:

10.c) 2022 Capital Budget Amendment - Electric Vehicles for Municipalities - Municipal Climate Change Action Centre Grant – Electric Zamboni – La Crete Recreation Society

MOTION 22-02-109
Requires 2/3

MOVED by Councillor Wardley

That the 2022 Capital budget be amended to include an Electric Olympia (Zamboni) project with funding coming from Municipal Climate Change Action Centre Grant in the amount of \$50,000, and Other Sources/La Crete Recreation Society in the amount of \$126,500.

CARRIED

FINANCE:

11. a) 2022 Budget Amendment – Regional Service Sharing Agreement Town of High Level

MOTION 22-02-110
Requires 2/3

MOVED by Councillor Bateman

That the 2022 Operating Budget be amended by \$432,266 once the RSSA, and other agreements are signed by both parties, with funding coming from the General Operating Reserve.

CARRIED

Reeve Knelsen recessed the meeting at 12:04 p.m. and reconvened the meeting at 12:49 p.m.

FINANCE

11. b) La Crete Recreation Society – Indoor Ice Arena Capital Projects

MOTION 22-02-111 **MOVED** by Councillor Cardinal
 Requires 2/3

That the 2021 Capital Budget be amended by \$4,483,000 to include the La Crete Recreation Society Indoor Ice Rink project with all funding coming from public donations.

CARRIED

FINANCE: **11. c) Tax Recovery Auction – Reschedule Auction Date to April 12, 2022**

MOTION 22-02-112 **MOVED** by Councillor Braun
 Requires 2/3

That the Tax Recovery Auction for properties under tax arrears be rescheduled for April 12, 2022.

CARRIED

MOTION 22-02-113 **MOVED** by Councillor Bateman
 Requires 2/3

That the reserve bid for the properties being sold by public auction April 12th be set as follows:

Roll #	Ward	Zoning	Legal Location	Civic / Rural Address	Assessment Value	Reserve Bid
076930	07	HR-1	4357MC;4;1	5211 45 ST	28,460	28,460
179157	09	HC1	7521763;;A		3,450	4,486.95
181069	03	HR-1	7521580;8;7	10202 99 AVE	240,520	240,520
296434	10	HG1	8922794;14;1	1079 ASPEN DR	24,780	24,780
296455	10	HM1	8923048;6;5	1019 INDUSTRIAL DR	2,680	2,680
188218	4	A	SE 7-106-14-W5	106134 RGE RD 145	449,720	449,720

CARRIED

FINANCE: **11. d) 2021 Uncollectible Taxes**

MOTION 22-02-114 **MOVED** by Deputy Reeve Sarapuk
 Requires 2/3

That the levies & penalties in the amount of \$422,388.67 in Schedule A be written off.

CARRIED

FINANCE: **11. e) 2021 Uncollectible Utility and Accounts Receivable Accounts**

MOTION 22-02-115
Requires 2/3

MOVED by Councillor Wardley

That the outstanding amount of \$258.92 in Appendix #1 for utility accounts be written off.

CARRIED

MOTION 22-02-116
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That the outstanding amount of \$2,859.10 in Appendix #2 for accounts receivable accounts be written off.

CARRIED

MOTION 22-02-117
Requires 2/3

MOVED by Councillor Derksen

That the outstanding amount of \$6,600.16 in Appendix #3 for accounts receivable accounts be transferred to tax roll # 076940.

CARRIED

FINANCE:

11. f) Mighty Peace Watershed Alliance – Request for Information

MOTION 22-02-118

MOVED by Councillor Wardley

That administration provide impacts of the effects of a flooding event to the Mighty Peace Watershed Alliance, and request that information be shared, not just the financial impacts.

CARRIED

FINANCE:

11. g) Municipal Sustainability Initiative (MSI) – Grant Agreement Extension

MOTION 22-02-119
Requires 2/3

MOVED by Councillor Wardley

That the long-term Municipal Sustainability Initiative request to extend the agreement be approved.

CARRIED

FINANCE:

11. h) Insurance Deductible – Additionally Names Insured

MOTION 22-02-120
Requires 2/3

MOVED by Councillor Derksen

That administration bring back options regarding insurance

CARRIED

TENDERS:

5.a) Hamlet of La Crete – Well #4 Connection

**MOTION 22-02-121
 Requires 2/3**

MOVED by Deputy Reeve Sarapuk

That the ‘Well #4 Connection’ contract be awarded to the lowest qualified bidder while staying within budget.

Related Project Experience (Max. 30 pts)	Points Awarded (Chandos Construction)	Points Awarded (Hotflash Electric)
Project A	10/10	8/10
Project B	10/10	8/10
Project C	10/10	8/10
Local Vendors (max. 10 pts)		
Civil Works	1.0/3.5	3.5/3.5
Electrical Works	3.5/3.5	3.5/3.5
Mechanical Works	0/3	3/3
Bid Price (Max. 60 pts)	52/60	60/60
Total Points	63.5/100	91/100

CARRIED

OPERATIONS:

12. a) 2021 Capital Budget Amendments

**MOTION 22-02-122
 Requires 2/3**

MOVED by Councillor Peters

That the 2021 Capital Budget be amended by \$80,900, for the Rebuild Blumenort Road East project, with funding coming from the Road Reserve.

CARRIED

**MOTION 22-02-123
 Requires 2/3**

MOVED by Councillor Derksen

That the 2021 Capital Budget be amended by \$15,552, for the Rebuild 6 Mile Road N (2 Miles) project, with funding coming from the Road Reserve.

CARRIED

**MOTION 22-02-124
 Requires 2/3**

MOVED by Councillor Peters

That the 2021 Capital Budget be amended by \$28,306, for the La Crete

Sidewalks and Road Repairs project, with funding coming from the Road Reserve.

CARRIED

OPERATIONS: **12. b) LC 101 Avenue Asphalt (300 m) Project – 2021 Capital Project Budget Amendment**

MOTION 22-02-125 **MOVED** by Councillor Wardley

That the 2021 Capital Budget for the LC 101 Avenue Asphalt (300 m) project, be amended by \$302.97, with funding from the Roads Reserve.

CARRIED

Reeve Knelsen recessed the meeting at 2:03 p.m. and reconvened the meeting at 2:21 p.m.

OPERATIONS: **12. c) Electric Vehicle Charging – Grant Opportunity**

MOTION 22-02-126 **MOVED** by Councillor Wardley

That Mackenzie County apply for the Electric Vehicle Charging Program grant, one Level 3 fast charging station in both Fort Vermilion and in La Crete.

CARRIED

OPERATIONS: **12. d) Organizational Chart Update**

MOTION 22-02-127 **MOVED** by Councillor Derksen
Requires 2/3

That Council approve the Organizational Chart as amended.

CARRIED

MOTION 22-02-128 **MOVED** by Councillor Wardley
Requires 2/3

That Council implements a hiring freeze not including current posted positions and requests that any changes made to the Organizational Chart be brought to Council for approval.

DEFEATED

OPERATIONS: **12. e) Fort Vermilion Airport Flood Recovery**

MOTION 22-02-129 MOVED by Councillor Bateman

That the Fort Vermilion Airport Flood Recovery be TABLED until further information is made available from the Disaster Recovery Program.

CARRIED

UTILITIES: 13. a) None

PLANNING & DEVELOPMENT: 14. a) Bylaw 1253-22 Land Use Bylaw Amendment to Rezone Part of NE 17-105-14-W5M from Agricultural “A” to Rural Industrial Light “RIL”

MOTION 22-02-130 MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 1253-22 being a Land Use Bylaw Amendment to Rezone Part of NE 17-105-14-W5M from Agricultural “A” to Rural Industrial Light “RIL” to accommodate the Manufacturing, Minor use, subject to public hearing input.

CARRIED

ADMINISTRATION: 15. a) Federation of Canadian Municipalities (FCM) Conference – June 2 -5, 2022 - Regina, Saskatchewan

MOTION 22-02-131 MOVED by Councillor Wardley

That all Councillors be authorized to attend the Federation of Canadian Municipalities (FCM) Conference on June 2 – 5, 2022 in Regina, Saskatchewan.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 16. a) Business Arising out of the Committee of the Whole Meeting Minutes

MOTION 22-02-132 MOVED by Councillor Wardley

That Policy ADM006 Allocation of Keys and Locks be approved as presented.

CARRIED

MOTION 22-02-133 MOVED by Councillor Bateman

That Policy ADM014 Smoking in the Workplace be rescinded.

CARRIED

MOTION 22-02-134 **MOVED** by Councillor Cardinal

That Policy ADM032 Employee Expense Claim be approved as presented.

CARRIED

MOTION 22-02-135 **MOVED** by Councillor Peters

That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended to include the following addition:

- 8.f) Mackenzie County does not tolerate mandatory vaccination or any other discriminatory requirements for any employee, contractor, or sub-contractor at Mackenzie County workplaces or for any work sites within Mackenzie County.

CARRIED UNANIMOUSLY

**COUNCIL
COMMITTEE
REPORTS:**

17. a) Council Committee Reports (verbal)

Councillor Smith left the meeting at 3:40 p.m.

MOTION 22-02-136 **MOVED** by Councillor Cardinal

That the Council Committee Reports be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

18. a) Information/Correspondence

MOTION 22-02-137 **MOVED** by Councillor Bateman

That Mackenzie County prepare to put in a regional bid to host the 2026 Alberta Winter or Summer Games.

CARRIED

MOTION 22-02-138 **MOVED** by Deputy Reeve Sarapuk
Requires 2/3

That all of Council be authorized to attend AM – Municipal Leader's Caucus

March 9 and 10, 2022 virtually and that Reeve Knelsen attend in-person.

CARRIED

MOTION 22-02-139 **MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION: **19. a) None**

NEXT MEETING DATE: **20. a) Next Meeting Dates**

Regular Council Meeting
March 8, 2022
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole Meeting
March 22, 2022
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **21. a) Adjournment**

MOTION 22-02-140 **MOVED** by Councillor Bateman

That the council meeting be adjourned at 4:18 p.m.

CARRIED

These minutes were approved at the March 8, 2022 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Byron Peters
Interim Chief Administrative Officer

