

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
COUNCIL MEETING  
Wednesday, September 28, 2005  
6:00 p.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**AGENDA**

- CALL TO ORDER:** 1. a) Call to Order
- AGENDA:** 2. a) Adoption of Agenda
- ADOPTION OF THE PREVIOUS MINUTES:** 3. a) Minutes of the September 13, 2005 Regular Council Meeting.....7
- BUSINESS ARISING OUT OF THE MINUTES:** 4. a)
- DELEGATIONS:** 5. a) **Henry Wiebe – Fire Invoice (addition)**
- PUBLIC HEARINGS:** 6. a) Bylaw 515/05 – Land Use Bylaw Amendment .....21  
to Rezone Pt. SE 01-110-20-W5M from  
Agricultural District 1 to Direct Control District 3
- COUNCIL COMMITTEE AND CAO REPORTS:** 7. a) Council Committee Reports
- b) CAO  
Report.....29
- Director's Report – Corporate Services
  - Director's Report – Operational Services
- GENERAL REPORTS:** 8. a) Capital Projects 2005 Progress Report &  
Year to Date Operating Income Statement .....35

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**OPERATIONAL SERVICES:**

- 9. a) 2006 Road Construction Requests.....67
- b) New Deal for Cities and Communities Grant.....75
- c) Ft. Vermilion Sewer Line Extension (to be handed out at meeting)
- d) **Graders (addition)**

**PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:**

- 10. a) Emergency Services Information Session.....83
- b) **Motion 05-294 – Bullying in Communities (addition)**
- c) **Telus Phone Service (addition)**

**CORPORATE SERVICES:**

- 11. a) Bylaw 518/05 – Penalties for non-payment of taxes.....87
- b) Recreation Boards Capital Funding Policy ADM043.....91  
Funding to Community Non-Profit Groups RES015
- c) Regional Economic Development Partnership .....99
- d) Budget Meeting Dates.....107
- e) Finance Committee Terms of Reference.....113
- f) Expense Claim Approval.....117
- g) Deh Cho Travel Connection Fall Meeting.....123
- h) Rainbow Lake Volunteer Appreciation Night &  
Arena Grand Opening.....125
- i) **Meeting with Assumption and Rainbow Lake (addition)**

**IN CAMERA SESSION:**

- 12. a) CAO Evaluation
- b) Cost Sharing



c) **Legal Matters (addition)**

d) **Personnel (addition)**

**NEXT MEETING**

**DATE:**

13. a) Regular Council Meeting  
Tuesday, October 11, 2005  
10:00 a.m.  
Council Chambers, Fort Vermilion

**ADJOURNMENT:**


14. a) Adjournment



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**NEXT MEETING**

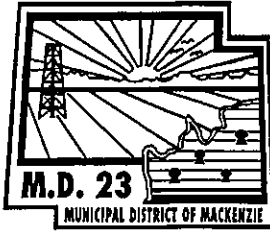
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## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 13, 2005
Presented By:	Kristin McNeil, Acting Executive Assistant
Title:	September 13, 2005 Minutes
Agenda Item No:	3.2)

#### BACKGROUND / PROPOSAL:

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the September 13, 2005 regular Council Meeting.

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

That the minutes of the September 13, 2005 regular council meeting be adopted as presented.

Author:

Reviewed:

C.A.O.:



**MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
REGULAR COUNCIL MEETING**

**Tuesday, September 13, 2005  
10:00 a.m.**

**Council Chambers  
Fort Vermilion, Alberta**

**PRESENT:** Bill Neufeld Reeve  
John W. Driedger Councillor  
Lisa Wardley Councillor  
Willy Neudorf Councillor  
Peter Braun Councillor  
Stuart Watson Councillor  
Ed Froese Councillor  
Walter Sarapuk Deputy Reeve  
Greg Newman Councillor

**ABSENT:** Jim Thompson Councillor

**ALSO PRESENT:** Ray Coad Chief Administrative Officer  
Kristin McNeil Acting Executive Assistant  
Joulia Whittleton Director of Corporate Services  
Brenda Wiebe Roads Supervisor  
Paul Driedger Director of Planning and Emergency Services and  
Acting Director of Operational Services

Minutes of the Regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, September, 13, 2005 in Council Chambers, Fort Vermilion, Alberta.

**CALL TO ORDER:** 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:06 a.m.

**ADOPTION OF AGENDA** 2. a) **Adoption of Agenda**

**MOTION 05-439** **MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted as amended by adding:

9. e) Crush Reject

- 9. f) Drainage Ditches
- 9. g) Road Repair
- 10. d) Gulf Coast Disaster Relief Assistance
- 12. c) Personnel

**CARRIED**

**ADOPTION OF  
THE PREVIOUS  
MINUTES:**

- 3. a) **Minutes of the August 31, 2005  
Regular Council Meeting**

**MOTION 05-440** **MOVED** by Councillor Watson

That the minutes of the August 31, 2005 Regular Council Meeting be adopted as amended.

**CARRIED**

**BUSINESS ARISING  
OUT OF THE  
MINUTES:**

- 4. a) **Wadlin Lake Cabins**

Councillor Newman clarified that the intent of Motion 05-411 was that the MD take the initiative and pursue the Waterfront Cottage Development, without the Regional Task Force, as the task force has been struck for two years, and there has been no progress.

**MOTION 05-441** **MOVED** by Councillor Driedger

That Councillor Driedger, Councillor Watson, Councillor Newman, and Councillor Braun be appointed to the MD Waterfront Development Task Force.

**CARRIED**

Councillor Froese entered at 10:11 a.m.

**DELEGATIONS:** 5. a) **Daishowa Marubeni Ltd.**

Reeve Neufeld welcomed Alan Robinson, Harvest Planner for DMI to the table at 10:16 a.m.



Mr. Robinson presented DMI's General Development Plan, and reviewed a map with those present. He fielded questions of Council.

Reeve Neufeld thanked Mr. Robinson, who then left the table at 10:30 a.m.

**MOTION 05-442      MOVED** by Councillor Froese

That consideration be given to move in camera to discuss issues under the *Freedom of Information and Protection of Privacy*, Alberta Regulation 200/95 (10:31 a.m.)

**CARRIED**

Councillor Froese and Councillor Neudorf left the meeting at 10:31 a.m.

Councillor Neudorf and Councillor Froese re-entered the meeting at 10:32 a.m.

5.    b)    **Aeromedical – Municipal Ambulance Services Report**

Reeve Neufeld welcomed Gord Burnell to the table at 10:33 a.m.

Mr. Burnell discussed the ambulance contract with Council.

Reeve Neufeld thanked Mr. Burnell who left the meeting at 10:45 a.m.

Paul Driedger distributed additional information to Council.

Reeve Neufeld recessed the meeting at 11:00 a.m.

Reeve Neufeld reconvened the meeting at 11:08 a.m.

Deputy Reeve Sarapuk left the meeting at 11:08 a.m.

**MOTION 05-443      MOVED** by Councillor Neudorf

That Council come out of camera. (11:08 a.m.)

**CARRIED**

**PUBLIC**

**HEARINGS: 6.**

a) **Bylaw 514/05 – Land Use Bylaw Amendment to Amend Hamlet Commercial District 1 and 2**

Reeve Neufeld called the public hearing for Bylaw 514/05 to order at 11:09 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 514/05 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Council questioned if the proposed set-back would create uniformity along the street.

Reeve Neufeld asked if any submissions were received in regards to the proposed Bylaw 514/05. There was one, included in the package.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed 514/05. A member of the public questioned if this bylaw was passed, would they be required to move a sign. They would not.

Reeve Neufeld closed the public hearing for Bylaw 514/05 at 11:20 a.m.

**MOTION 05-445**

Bylaw 514/05

Second Reading

**MOVED** by Councillor Neudorf

That second reading be given to Bylaw 514/05, being a Land Use Bylaw amendment to increase the minimum setbacks on the east side of 100<sup>th</sup> Street in La Crete.

**CARRIED**

**MOTION 05-446**

Bylaw 514/05

Third Reading

**MOVED** by Councillor Wardley

That third reading be given to Bylaw 514/05, being a Land Use Bylaw amendment to increase the minimum setbacks on the east side of 100<sup>th</sup> Street in La Crete.

**CARRIED**

10. e) Road Closure Property Sales

Deputy Reeve Sarapuk re-entered the meeting at 11:24 a.m.

**MOTION 05-447** **MOVED** by Councillor Newman

That the closed 100 A Street properties in La Crete be sold for one dollar (\$1.00) to adjacent landowners directly east of the closed road; subject to meeting all required conditions of the Municipal Government Act, and utility right of ways be put in place for municipal works.

**CARRIED**

**COUNCIL  
COMMITTEE AND  
CAO REPORTS:**

7. a) Council Committee Reports

Deputy Reeve Sarapuk reported on REDI.  
Councillor Driedger reported on Mackenzie Housing Management Board, REDI, and La Crete Building Task Force.  
Councillor Neudorf reported no meetings  
Councillor Wardley reported on Zama Recreational Society AGM, MD Library Board, and REDI Airport Committee.  
Councillor Watson reported on Mackenzie Regional Waste Management Commission, Finance Committee/Cost Sharing.  
Councillor Newman reported no meetings.  
Councillor Braun reported on La Crete Recreation Board, La Crete Building Task Force.  
Councillor Froese reported no meetings.  
Reeve Neufeld reported on Cost Sharing negotiations, discussions with the Mayor of Rainbow Lake; and the need to deal with rezoning of land north of High Level, and the issue of setting up a meeting with Assumption Band and Council to discuss the Assumption Bypass.

**MOTION 05-448** **MOVED** by Deputy Reeve Sarapuk

That the Council Committee reports be accepted for information.

**CARRIED**

6. b) CAO Report

There was no report at this time.

**GENERAL  
REPORTS**

8. a) Action List

**MOTION 05-449      MOVED** by Councillor Newman

That the action list update be received for information.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:11 p.m.  
Reeve Neufeld reconvened the meeting at 12:52 p.m.

**OPERATIONAL  
SERVICES**

9.    a)    Highway 58 East Extension

**MOTION 05-450      MOVED** by Councillor Braun

That the correspondence and update for the Highway 58 East extension be accepted for information.

**CARRIED**

9.    b)    Road Reconstruction

**MOTION 05-451      MOVED** by Councillor Neudorf

Requires 2/3 Majority

That funding for road construction and reconstruction capital projects be reallocated as follows:

    \$11,000 to be reallocated from (06-32-40-26) to (06-32-40-25)

    \$9,000 to be reallocated from (06-32-40-29) to (06-32-30-24)

**CARRIED**

9.    c)    Annual Road Tour

**MOTION 05-452      MOVED** by Councillor Newman

That the road tour be scheduled for October 27, 28, and 29, 2005.

**CARRIED**

9.    d)    10<sup>TH</sup> Anniversary & La Crete  
Water Treatment Plant Grand Opening

**MOTION 05-453      MOVED** by Councillor Driedger

That the update on the 10<sup>th</sup> Anniversary and La Crete Water Treatment Plant Grand Opening be accepted for information.

**CARRIED**

9. e) Crush Reject

Councillor Watson was approached by a ratepayer about the possibility of purchasing crush reject from the MD.

A general discussion took place on the issue.

**MOTION 05-454** **MOVED** by Councillor Watson

That administration investigate options, and bring the issue back to Council.

**CARRIED**

9. f) Drainage Ditches

Councillor Newman expressed concern regarding drainage projects.

**MOTION 05-455** **MOVED** by Councillor Froese

That a letter be written to the Minister of Environment regarding the lack of approval for drainage projects that are being funded by our municipality.

**CARRIED**

**MOTION 05-456** **MOVED** by Councillor Newman

That a letter be written to EXH Engineering expressing concern over inadequate service on specific projects.

**CARRIED**

9. g) Road Repair

Councillor Wardley expressed concern over the dis-repair of Zama streets.

Paul Driedger will look into the concern, and take care of the issues.

**PLANNING  
AND ENFORCEMENT  
SERVICES:**

10. a) Bylaw 497/05 – Establishing Safety Code Permit Fees

Councillor Watson left the meeting at 1:20 p.m.

**MOTION 05-457**  
Bylaw 497/05  
First Reading

**MOVED** by Councillor Newman

That first reading be given to Bylaw 497/05, being a bylaw to establish safety code permit fees.

**CARRIED**

**MOTION 05-458**  
Bylaw 497/05  
Second Reading

**MOVED** by Councillor Froese

That second reading be given to Bylaw 497/05, being a bylaw to establish safety code permit fees.

**CARRIED**

**MOTION 05-459**  
Requires Unanimous  
Consent

**MOVED** by Councillor Newman

That consideration be given to go to third reading for Bylaw 497/05, being a bylaw to establish safety code permit fees.

**CARRIED**

**MOTION 05-460**  
Bylaw 497/05  
Third Reading

**MOVED** by Councillor Braun

That third reading be given to Bylaw 497/05, being a bylaw to establish safety code permit fees.

**CARRIED**

**MOTION 05-461**

**MOVED** by Councillor Newman

That amendments to the organizational chart adding another Safety Codes Officer be tabled until budget meetings.

**CARRIED**

10. b) **Bylaw 517/05 – Land Use Bylaw Amendment to Rezone Pt. NW10-106-15-W5M from Hamlet Commercial District 1 to Hamlet Industrial District 2**

**MOTION 05-462**

**MOVED** by Councillor Newman

That first reading be given to Bylaw 517/05, being a Land Use Bylaw amendment to rezone part of NW 10-106-15-W5M from Hamlet Commercial District 2 to Hamlet Industrial District 1.

**CARRIED**

10. d) Gulf Coast Disaster Relief Assistance

**MOTION 05-463** **MOVED** by Councillor Neudorf

That the correspondence on Gulf Coast Disaster be received for information.

**CARRIED**

**CORPORATE SERVICES:**

11. a) Borrowing Bylaw 519/05 – Gravity Sewer Main Line 98<sup>th</sup> Avenue East and 99<sup>th</sup> Street North

**MOTION 05-464** **MOVED** by Councillor Braun

Bylaw 519/05  
First Reading

That first reading be given to Bylaw 519/05 being a borrowing bylaw for the purpose of financing the gravity sewer main line on 98<sup>th</sup> Avenue East and 99<sup>th</sup> Street North project.

**CARRIED**

11. b) Municipal Internship Program

**MOTION 05-465** **MOVED** by Deputy Reeve Sarapuk

That an application be submitted for the 2006-2007 Municipal Internship Program.

**CARRIED**

11. c) “Finding Agreement” Workshop

**MOTION 05-466** **MOVED** by Councillor Braun

That and Council be authorized to attend the ‘Finding Agreement’ workshop in Grande Prairie on December 8 and 9, 2005.

**CARRIED**

**MOTION 05-467** **MOVED** by Councillor Newman

That consideration be given to move in camera to discuss issues under the *Freedom of Information and Protection of Privacy*, Alberta Regulation 200/95 (2:04 p.m.)

**CARRIED**

Reeve Neufeld recessed the meeting at 2:04 p.m.  
Reeve Neufeld reconvened the meeting at 2:40 p.m.

**IN CAMERA  
SESSION:**

- 12. a) **Cost Sharing Agreement**  
Freedom of Information and Protection of Privacy Regulation 18(e)
- 12. b) **Contract Graders**  
Freedom of Information and Protection of Privacy Regulation 18(e)
- 12. c) **Personnel**  
Freedom of Information and Protection of Privacy Regulation 18(d)

Councillor Driedger left the meeting at 2:50 p.m.

**MOTION 05-468** **MOVED** by Councillor Neudorf

That Council come out of camera. (3:27 p.m.)

**CARRIED**

**MOTION 05-469** **MOVED** by Councillor Neudorf

That one director be appointed to the Edmonton Regional Airports Authority in the following order of preference: Raymond Knelsen, Gary Johnson, or Ron Arnason.

**CARRIED**

**MOTION 05-470** **MOVED** by Councillor Neudorf

That the Municipal District of Mackenzie establish a municipal ambulance service at the initial level of Basic Life Support with active recruitment to an Advanced Life Support level with the structure and funding as identified in the May 31, 2005 'municipal District of Mackenzie Review of Ground Ambulance Service for Emergency Medical Services' report.

**CARRIED**

**MOTION 05-471** **MOVED** by Councillor Braun

That the Municipal District of Mackenzie establish an Emergency Medical Services Bylaw establishing Fees for services and prohibiting any person other than the municipality from providing the same or similar ambulance service in all or part of the municipality.

**CARRIED**



**MOTION 05-472      MOVED** by Councillor Froese

That Aeromedical Emergency Services be provided notification as per contract clause 22 that the Fort Vermilion/Rural High Level contract for the provision of emergency medical services will terminate effective 0700 hrs. (7:00 a.m.) on Sunday, January 1, 2006.

**CARRIED**

**MOTION 05-473      MOVED** by Councillor Wardley

That the Municipal District of Mackenzie assume the emergency medical services in Zama, effective 1600 hrs (4:00 p.m.) on Sunday, November 6, 2005.

**CARRIED**

**MOTION 05-474      MOVED** by Councillor Newman

That La Crete Ambulance Society be provided notification that the Municipal District of Mackenzie will be assuming the emergency medical services operations effective 0700 hrs (7:00 a.m.) on Saturday, October 1, 2005.

**CARRIED**

**MOTION 05-475      MOVED** by Deputy Reeve Sarapuk

That the additional capital funding requirement for the purchase of two ambulances with equipment in the amount of \$250,000 be utilized from the Emergency Services Reserve.

**CARRIED**

**MOTION 05-476      MOVED** by Councillor Braun

That the additional operating funds amounting to \$65,000, required for ambulance service in 2005, be utilized from the General Operating Reserve.

**CARRIED**

**MOTION 05-477      MOVED** by Councillor Braun

That the ambulance staff be cross-trained in fire and enforcement services to provide a more efficient emergency service level to our communities.

**CARRIED**

**MOTION 05-478**  
Bylaw 520/05  
First reading

**MOVED** by

That first reading be given to Bylaw 520/05, being a Bylaw to establish ambulance services within the Municipal District of Mackenzie No. 23.

**CARRIED**

**MOTION 05-479**  
Bylaw 520/05  
Second reading

**MOVED** by

That second reading be given to Bylaw 520/05, being a Bylaw to establish ambulance services within the Municipal District of Mackenzie No. 23.

**CARRIED**

**MOTION 05-480**  
Requires Unanimous  
Consent

**MOVED** by

That consideration be given to go to third reading for Bylaw 520/05, being a Bylaw to establish ambulance services within the Municipal District of Mackenzie No. 23.

**CARRIED**

**MOTION 05-481**  
Bylaw 520/05  
Third reading

**MOVED** by

That third reading be given to Bylaw 520/05, being a Bylaw to establish ambulance services within the Municipal District of Mackenzie No. 23.

**CARRIED**

**NEXT**

**MEETING DATE:** 13. a) Wednesday, September 28, 2005  
6:00 p.m.  
Council Chambers, Fort Vermilion

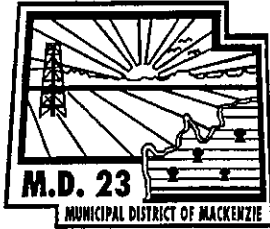
**ADJOURNMENT:** 14. a) **Adjournment**

**MOTION 05-482** **MOVED** by Deputy Reeve Sarapuk

That the Regular Council meeting be adjourned (3:44 p.m.)

**CARRIED**

These minutes were adopted on the 28<sup>th</sup> day of September 2005.



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council
Meeting Date:	September 28, 2005
Presented By:	Paul Driedger, Director Planning, Enforcement and Emergency Services
Title:	<b>PUBLIC HEARING</b> Bylaw 515/05 – Land Use Bylaw Amendment To Rezone Pt. SE 01-110-20-W5 From Agricultural District 1 “A1” To Direct Control District 3 “DC3”
Agenda Item No:	6.2)

#### BACKGROUND / PROPOSAL:

Bylaw 515/05 was given first reading at the August 31, 2005 Council meeting. If passed, this bylaw will rezone part of SE 01-110-20-W5M from Agricultural District 1 (A1) to Direct Control District 3 “DC3” bringing the Regional landfill up to date with the MD of Mackenzie’s Land Use Bylaw.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Mackenzie Regional Waste landfill was created in 1984 prior to the new Land Use bylaw revised March 01, 2004 Bylaw 462-04, it was therefore grandfathered until such time of any new development. To date the current site has been used and accepted by the general public for the past 20 years and has approval from Alberta Environment till February 2014.

The Regional Waste Management Commissions will be submitting to the Municipal District of Mackenzie a complete plan for all future development within the land fill. Should Council accept the plans this will enable the landfill to operate without future delays.

#### MD of Mackenzie Land Use Bylaw

#### 7.6 DIRECT CONTROL DISTRICT 3 “DC3”

Author:

Reviewed:

C.A.O.:

The general purpose of this district is to accommodate the development of forest-based industries and related land uses.

**A. PERMITTED USES**

- (1) Forest-based industry

**B. DISCRETIONARY USES**

- (1) Ancillary building or use.
- (1) Extensive agriculture
- (2) Farm buildings
- (4) Industrial plant
- (5) Natural resource extraction industry
- (6) Operations and facilities required to support the forest-based industrial operation
- (7) Petroleum facility
- (8) Regional landfill
- (9) Security suite

**C. DEVELOPMENT STANDARDS**

Council, at their discretion, will determine development standards required for the development of the specific forest-based industry.

**D. ADDITIONAL REQUIREMENTS**

- (1) The design, character and appearance of buildings shall be at the discretion of Council.
- (2) Council may require a buffer between the forest-based industry and surrounding properties.
- (3) Council may request additional information required to evaluate a forest-based industrial proposal.

**E. LANDSCAPING**

In accordance to Section 4.23 of this Bylaw.

Author:

Reviewed:

C.A.O.:

**COSTS / SOURCE OF FUNDING:**

N/A

**RECOMMENDED ACTION:**

**MOTION**

That second reading be given to Bylaw 515/05, being a Land Use Bylaw amendment to rezone SE 01-110-20-W5 from Agricultural District 1 "A1" to Direct Control District 3 "DC3".

**MOTION**

That third reading be given to Bylaw 515/05, being a Land Use Bylaw amendment to rezone SE 01-110-20-W5 from Agricultural District 1 "A1" to Direct Control District 3 "DC3".

Author:	Reviewed:	C.A.O.:
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MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW \_\_\_\_\_

Order of Presentation

\_\_\_\_\_ This Public Hearing will now come to order at \_\_\_\_\_.

\_\_\_\_\_ Was the Public Hearing properly advertised?

\_\_\_\_\_ Will the Development Authority \_\_\_\_\_, please outline the proposed Land Use Bylaw Amendment and present his submission.

\_\_\_\_\_ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

\_\_\_\_\_ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

\_\_\_\_\_ If YES: Does the Council have any questions of the person(s) making their presentation?

\_\_\_\_\_ This Hearing is now closed at \_\_\_\_\_.

REMARKS/COMMENTS:





**BYLAW NO. 515/05**

**BEING A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23  
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

**WHEREAS**, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

**WHEREAS**, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

**WHEREAS**, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate a Regional Landfill.

**NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:**

1. That the land use designation of the subject parcel known as Part of SE 01-110-20-W5M, in the Municipal District of Mackenzie No. 23 be amended from Agricultural District 1 "A1" to Direct Control District 3 "DC3", as outlined in Schedule "A".

**First Reading** given on the 31<sup>st</sup> day of August 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Kristin McNeil, Acting Executive Assistant

**Second Reading** given on the 28<sup>TH</sup> day of September 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Kristin McNeil, Acting Executive Assistant

**Third Reading and Assent** given on the 28<sup>TH</sup> day of September 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

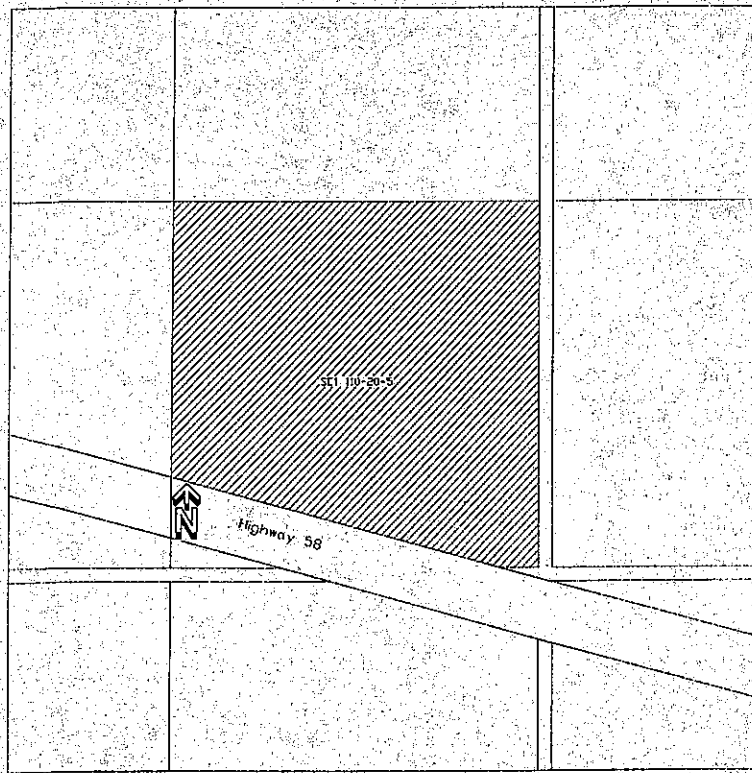
\_\_\_\_\_  
Kristin McNeil, Acting Executive Assistant

**BYLAW No. 515/05**

**SCHEDULE "A"**

1. That the land use designation of the following property known as:

Part of SE 01-110-20-W5M in MD of Mackenzie be amended from Agricultural District 1 "A1" to Direct Control District 3 "DC3".



From: Agricultural District 1 "A1"

To: Direct Control District 3 "DC3"

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Kristin McNeil, Acting Executive Assistant

EFFECTIVE THIS TWENTY-EIGHTH DAY OF SEPTEMBER, 2005.





To: Ray Coad, CAO  
From: Joulia Whittleton, Corporate Services

The following items or issues are currently being pursued by myself and/or Finance staff.

○ *Cost Sharing Agreement*

- Attended the cost sharing meeting with the Town of High Level. Letters have been drafted and will be presented in-camera to Council.

○ *Finance Committee Meeting*

- Prepared a finance committee package for September 14, 2005. Attended a finance committee meeting. Cost sharing issues, penalty for non-payment of taxes bylaw, grants and donations to other non-profit organizations were reviewed. We also had a delegation from La Crete Agricultural Society.
- Working on policy drafts – new reserve policy for non-profit groups funding and donations of gravel, MD equipment, and MD labour hours to non-profit groups policy. The existing Capital Funding to Recreation Boards policy is under review as well – it will be amended to reflect inflation. All policies will be presented to Council during budget discussions or at one of regular council meetings prior to 2006 budget deliberations.
- Researching options of providing support to La Crete Agricultural Society – they approached the MD finance committee with a request to guarantee a long-term loan. The society may need to borrow in order to complete the community hall project.
- An article for MD image was prepared by our department discussing water costs, rates comparisons and water conservation methods. The article was presented to the finance committee and will be included in our next MD image issue.

○ *2006 Budget*

- All departments are currently preparing their budgets. Administration's operating budget draft has been completed, working on capital times. A review on departmental level has been scheduled to start September 22, 2005.

○ *Development department*

- Met with Eva Schmidt to review and discuss MDs' current development policies that influence MD finances – off-site levies, permits. More detailed review will be conducted; we need to make sure that the municipality recoups its upfront funding for over sizing from future developers.

○ *Workshop on Insurance, the Duties, responsibilities and liabilities of Boards*

- The dates have been set for the workshop and letters have been mailed to all organizations that either apply for MD grants or insured through the MD:

La Crete Recreation Centre	October 31, 2005	7:00 to 9:00 p.m.
For Vermilion MD Council Chambers	November 1, 2005	7:00 to 9:00 p.m.
Zama Community Hall	November 2, 2005	7:00 to 9:00 p.m.

○ *Personnel*

- No changes in personnel

Respectfully submitted,

  
Joulia Whittleton



**Report  
Director of Operational Services**

TO: Council

FROM: Brenda Wiebe, Roads Supervisor  
John Klassen, Utilities Supervisor

DATE: September 28, 2005

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Following is a summary of the Operational Services department during the past month:

**Agricultural Services**

- **High Level East Phase II**  
This project is complete with the final inspection remaining
- **Fort Vermilion South/Hwy 88 Drainage**  
The engineered design is complete and currently waiting for approval from Alberta Environment. Likely won't commence until 2006.
- **Rosenberger Drainage Line 3, Phase III**  
Waiting for approvals from Alberta Infrastructure and Transportation and Alberta Environment. Once approvals are obtained, repairs to ditch and laterals are to be completed. The intent is to proceed this fall.
- **Rosenberger Drainage Lines 4 & 8**  
Alberta Environment won't give approval for this project until the above mentioned project is complete and 2006 runoff is assessed. Approval may not be until fall 2006.

**Administration**

- Brenda Wiebe was hired as Roads Supervisor.
- John Klassen was hired as Utilities Supervisor.
- Budget preparation is well underway.
- **Culvert Replacements**  
Culvert replacements are occurring throughout the MD in problem areas.

**Capital Projects**

- **Zama Salt Shed**  
The Zama Salt Shed has been ordered and will be constructed shortly.
- **BF 75877 – Boyer River Bridge**  
This contract has been awarded to Griffin Contracting, with a scheduled completion date of November 30, 2005.

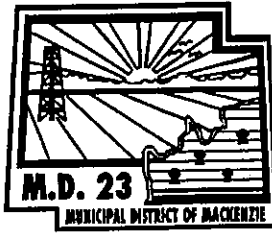
### **La Crete Projects**

- **La Crete Water Treatment Plant**  
This project is 90% complete and will be behind the scheduled completion date of Sept 18, 2005.
- **La Crete Road Improvements**  
All projects are 95% complete with clean up remaining.
- **Sanitary Sewer Mains and Water Distribution System Upgrade**  
98<sup>th</sup> Avenue watermain replacement in La Crete has begun. All other projects are in the clean up stage.

### **Fort Vermilion Projects**

- **Fort Vermilion Road Improvements**  
All projects are 95% complete with clean up remaining.





## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	September 28, 2005
<b>Presented By:</b>	Joulia Whittleton, Director of Corporate Services
<b>Title: Operating</b>	<b>Capital projects 2005 Progress Report and Year to-date Income Statement</b>
<b>Agenda Item No:</b>	8.2)

#### BACKGROUND / PROPOSAL:

Statuses report on our 2005 capital projects.  
Operating revenues and expenditures figures for the period ended August 31, 2005.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

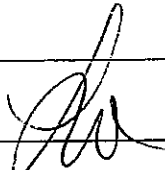
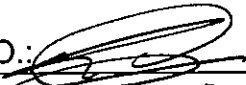
For information.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION:

That the capital project progress report and the year-to-date operating income statement be received for information.

Author:	Reviewed:		C.A.O.:	
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**MD of Mackenzie # 23**  
**Finance department report**  
**August 31/2005**

<b>Variations:</b>	<b>Date of a note addition</b>	
<b>Note -1</b>	<b>Aug-05</b>	Frontage Revenue - 1-**-**-**-124: We budgeted \$60,000 for LC 94th Ave local improvement charge. We are still waiting for final costs. No charges will be imposed until final costs are known.
<b>Note -2</b>	<b>Jul-05</b>	Sale of Land - code 1-**-**-**-424: \$92,100 - proceeds from a sale of the FV old office building and shop. \$92,100 is cotributed to General Capital Reserve - see code 2-66-**-**-763.
<b>Note -3</b>	<b>May-05</b>	Rental & Lease Revenue - code 1-**-**-**-560: Enforcement Services Department - we are receiving accommodation payments from two RCMP officers - we did not budget for it.
<b>Note -4</b>	<b>Apr-05</b>	Insurance proceeds - code 1-**-**-**-570: We received \$959.80 to cover a loss from stolen chain saws. Four chain saws were stolen from Fort Vermillion yard.
<b>Note -5</b>	<b>Aug-05</b>	Other Revenue - code 1-**-**-**-597: Administration - received \$5,607.60 x 2 - from AAMD&C and AUMA towards ASSET implementation.
<b>Note -6</b>	<b>Apr-05</b>	Membership/Conference fees - code 2-**-**-**-214: Airport department - paid 2005 membership to Commuter Air Access Network as approved by council motion 05-204. We didn't budget for it. <b>Apr-05</b> Agriculture Department - paid \$1,710 for ASB conference.
<b>Note -7</b>	<b>Apr-05</b>	Advertising - code 2-**-**-**-221: Water Services Department - paid \$1,800 to Edmonton Journal - advertisement for a senior utility officer position.
<b>Note -8</b>	<b>Aug-05</b>	Professional Fees - code 2-**-**-**-235: Administration Department - we paid \$10,268.23 to Pommen & Associates for the busness planning sessions with Directors and Council; paid \$2,500 to Dynacor Consulting - first installment for the Hwy 88 promotional presentaion disk.
<b>Note -9</b>	<b>Apr-05</b>	Equipment Repair - code 2-**-**-**-253: Water Services Department - we have had some unforeseen expenditures: Zama WTP - we had to repair chemical transfer and chemical feed pumps at a cost \$2,598.89; major repair of the fire engine pump at \$5,979.63 cost. Fort Vermillion WTP - working on repairing Computrol system - card lock usage reading system; Red Line Electric installed the new communication board and relay switch at a cost of \$2,422.49.
	<b>Jul-05</b>	Sewer services - nearly \$8,000 is the cost of repairing 5HP and 30HP sewer pumps - we only budgeted \$2,350 for equipment r&m.

**MD of Mackenzie # 23**  
**Finance department report**  
**August 31/2005**

- Note -10 Apr-05** Vehicle Repair & Maintenance - code 2-\*\*-\*\*-\*\*-255:  
Administration department - we didn't budgeted enough; we budgeted for one vehicle, we actually have two vans - one in FV and one in LC. Current work to date includes replacement of a windshield (\$370) and routine vehicle inspections.  
**Apr-05** Enforcement services department - paid \$1,183.60 for towing and repair of unit 1638.
- Note -11 Mar-05** Structural Repair & Maintenance - code 2-\*\*-\*\*-\*\*-259:  
Water Services Department - as of today, we have spent \$27,988.14 to repair La Crete water well. This is an unbudgeted item.  
**Apr-05** Actual repair cost is \$36,065.32.  
**Jul-05** Transportation department - We budgeted 11,000 for crack sealing in FV, actual spent to date is \$25,202. High volumes of snow in the past winter raised our snow removal cost to ~\$40,000 - we didn't budget for it.  
**Jul-05** Sewer department - high costs of transferring sewer from lift station to lagoon in Zama from a ditch.
- Note -12 Apr-05** Communications - code 2-\*\*-\*\*-\*\*-266:  
Enforcement services department - paid \$2,698 for two GSTAR car kits and mobile handsets. This is to equip Special Constable vehicles with back up communications for working alone.  
**Jul-05** All communication codes include amounts prepaid up to December/05.
- Note -13 Aug-05** Goods & Supplies - code 2-\*\*-\*\*-\*\*-511:  
Parks & Playgrounds - overexpenditures will be offset with the AB Centennial Grant that is to be used towards bringing MDs' existing parks up to the set standard as per Council motion. The department will report at the year end how the AB Centennial funds were spent.
- Note -14 Aug-05** Grader Blades - code 2-32-\*\*-\*\*-533:  
Cost of grader blades went up from \$220 (budgeted) to nearly \$400 per blade. This is due to increase in steel prices.

**Investment Report - Term Deposits:**

<p>1. <b>September 2/2005</b>  <b>Term Deposit</b> \$2,000,000  <b>Interest Rate</b> 2.60%  <b>Maturity Date</b> Ocoteber 2/2005</p>	<p>4. <b>August 2/2005</b>  <b>Term Deposit</b> \$5,000,000  <b>Interest Rate</b> 2.65%  <b>Maturity Date</b> November 2/2005</p>
<p>2. <b>August 2/2005</b>  <b>Term Deposit</b> \$2,000,000  <b>Interest Rate</b> 2.54%  <b>Maturity Date</b> October 2/2005</p>	<p>5. <b>August 2/2005</b>  <b>Term Deposit</b> \$3,000,000  <b>Interest Rate</b> 2.65%  <b>Maturity Date</b> November 2/2005</p>
<p>3. <b>August 2/2005</b>  <b>Term Deposit</b> \$3,000,000  <b>Interest Rate</b> 2.54%  <b>Maturity Date</b> October 2/2005</p>	

**MD of Mackenzie**  
**Summary of All Units**  
**August 31, 2005**

	2004 Actual	YTD 2005	2005	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
<b>REVENUE</b>					
100-TAXATION	\$21,700,688	\$23,286,115.16	\$23,193,384	\$92,731.16	0%
① 124-FRONTAGE	\$150,679	\$167,043.54	\$234,965	(\$67,921.46)	-29%
420-SALES OF GOODS & SERVICES	\$278,105	\$129,597.57	\$241,215	(\$111,617.43)	-46%
421-SALE OF WATER -METERED	\$844,291	\$719,480.16	\$984,477	(\$264,996.84)	-27%
422-SALE OF WATER-BULK	\$303,923	\$223,432.42	\$341,173	(\$117,740.58)	-35%
② 424-SALE OF LAND	\$21,604	\$93,517.50	\$19,100	\$74,417.50	390%
510-PENALTIES & COSTS ON TAXES	\$86,555	\$66,408.76	\$86,000	(\$19,591.24)	-23%
511-PENALTIES ON AR & UTILITIES	\$22,951	\$16,255.90	\$16,000	\$255.90	2%
520-LICENSES & PERMITS	\$14,979	\$10,415.00	\$17,500	(\$7,085.00)	-40%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$74,923.14		\$74,923.14	
522-MUNICIPAL RESERVE REVENUE	\$3,650	\$988.91		\$988.91	
526-SAFETY CODE PERMITS	\$56,583	\$198,933.61	\$200,000	(\$1,066.39)	-1%
525-SUBDIVISION FEES	\$127,909	\$58,940.00	\$100,000	(\$41,060.00)	-41%
530-FINES	\$43,296	\$29,715.00	\$50,000	(\$20,285.00)	-41%
531-SAFETY CODE COUNCIL	\$358	\$2,561.31	\$2,500	\$61.31	2%
550-INTEREST REVENUE	\$161,770	\$108,472.03	\$110,000	(\$1,527.97)	-1%
③ 560-RENTAL & LEASE REVENUE	\$41,623	\$27,979.00	\$44,000	(\$16,021.00)	-36%
570-INSURANCE PROCEEDS	\$8,833	\$959.80		\$959.80	
④ 592-OIL WELL DRILLING	\$66,012	\$71,558.88	\$75,000	(\$3,441.12)	-5%
⑤ 597-OTHER REVENUE	\$29,121	\$77,628.54	\$81,000	(\$3,371.46)	-4%
840-PROVINCIAL GRANTS	\$720,609	\$967,499.00	\$1,013,376	(\$45,877.00)	-5%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$79,597		\$60,000	(\$60,000.00)	-100%
930-CONTRIBUTION FROM OPERATING RESE	\$10,913		\$3,000	(\$3,000.00)	-100%
950-DRAWN FROM ALLOWANCE	\$77,000				
990-OVER/UNDER TAX COLLECTIONS	(\$67,353)		\$1,981	(\$1,981.00)	-100%
<b>TOTAL REVENUE</b>	<b>\$24,783,694</b>	<b>\$26,332,425.23</b>	<b>\$26,874,671</b>	<b>(\$542,245.77)</b>	<b>-2%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$2,732,796	\$1,942,298.29	\$3,249,992	\$1,307,693.71	40%
132-BENEFITS	\$407,519	\$331,200.99	\$563,815	\$232,614.01	41%
136-WCB CONTRIBUTIONS	\$37,256	\$38,362.16	\$66,142	\$27,779.84	42%
142-RECRUITING	\$19,068	\$53,693.35	\$40,000	(\$13,693.35)	-34%
150-ISOLATION COSTS	\$9,859	\$9,507.70	\$23,200	\$13,692.30	59%
151-HONORARIA	\$240,212	\$103,660.63	\$301,600	\$197,939.37	66%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,134		\$2,000	\$2,000.00	100%
211-TRAVEL & SUBSISTENCE	\$189,055	\$122,947.46	\$215,800	\$92,852.54	43%
212-PROMOTIONAL EXPENDITURE	\$14,557	\$8,981.48	\$18,800	\$9,818.52	52%
⑥ 214-MEMBERSHIP/CONFERENCE FEES	\$52,806	\$36,798.05	\$58,024	\$21,225.95	37%
215-FREIGHT	\$53,977	\$31,898.09	\$48,100	\$16,201.91	34%
216-POSTAGE	\$24,295	\$16,557.34	\$23,000	\$6,442.66	28%
217-TELEPHONE	\$144,352	\$92,299.05	\$138,370	\$46,070.95	33%
⑦ 221-ADVERTISING	\$38,549	\$35,011.35	\$46,500	\$11,488.65	25%
223-SUBSCRIPTIONS & PUBLICATIONS	\$4,308	\$2,414.70	\$4,400	\$1,985.30	45%
231-AUDIT/ACCOUNTING	\$19,085	\$2,640.06	\$44,000	\$41,359.94	94%
232-LEGAL	\$53,381	\$15,048.79	\$36,600	\$21,551.21	59%
⑧ 233-ENGINEERING CONSULTING	\$111,752	\$48,438.89	\$112,800	\$64,361.11	57%
235-PROFESSIONAL FEES	\$1,521,459	\$955,793.30	\$1,710,450	\$754,656.70	44%
236-ENHANCED POLICING	\$28,764	\$13,379.63	\$119,000	\$105,620.37	89%
239-TRAINING & EDUCATION	\$89,069	\$31,999.81	\$97,855	\$65,855.19	67%
242-COMPUTER PROG/DATA PROCESSING	\$35,991	\$12,728.78	\$43,000	\$30,271.22	70%
251-BRIDGE REPAIR & MAINTENANCE	\$1,600		\$12,000	\$12,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$90,935	\$61,296.72	\$90,280	\$28,983.28	32%
⑨ 253-EQUIPMENT REPAIR	\$158,166	\$106,321.08	\$153,250	\$46,928.92	31%
⑩ 255-VEHICLE REPAIR	\$54,180	\$36,923.94	\$62,650	\$25,726.06	41%
⑪ 259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$627,710	\$536,292.99	\$674,750	\$138,457.01	21%
262-BUILDING & LAND RENTAL	\$50	\$9,875.70	\$18,500	\$8,624.30	47%
⑫ 263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$86,609	\$47,214.06	\$94,670	\$47,455.94	50%
266-COMMUNICATIONS	\$45,434	\$45,765.91	\$36,830	(\$8,935.91)	-24%
267-AVL MAINTENANCE	\$82,848	\$62,233.10	\$70,775	\$8,541.90	12%
271-LICENSES & PERMITS	\$3,409	\$3,440.81	\$3,200	(\$240.81)	-8%
272-DAMAGE CLAIMS	\$298		\$15,000	\$15,000.00	100%
273-TAXES	\$6,473	\$5,485.31	\$7,500	\$2,014.69	27%
274-INSURANCE	\$185,590	\$100,113.48	\$194,800	\$94,686.52	49%
342-ASSESSOR FEES	\$237,432	\$129,943.50	\$216,300	\$86,356.50	40%
290-ELECTION COSTS	\$3,447		\$1,800	\$1,800.00	100%
⑬ 511-GOODS AND SUPPLIES	\$374,087	\$293,150.63	\$382,350	\$89,199.37	23%
521-FUEL & OIL	\$270,049	\$250,496.42	\$287,923	\$37,426.58	13%
531-CHEMICALS/SALT	\$134,461	\$89,327.83	\$168,500	\$79,172.17	47%
532-DUST CONTROL	\$269,210	\$189,322.34	\$256,900	\$67,577.66	26%
⑭ 533-GRADER BLADES	\$48,707	\$59,810.46	\$37,000	(\$22,810.46)	-62%
534-GRAVEL	\$984,198	\$1,132,593.18	\$1,300,000	\$167,406.82	13%
535-GRAVEL RECLAMATION COST	\$39,521		\$75,000	\$75,000.00	100%
543-NATURAL GAS	\$78,917	\$41,826.75	\$77,560	\$35,733.25	46%
544-ELECTRICAL POWER	\$242,885	\$145,852.87	\$268,888	\$123,035.13	46%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,112,675	\$1,035,268.63	\$1,125,622	\$90,353.37	8%
735-GRANTS TO OTHER ORGANIZATIONS	\$1,106,673	\$1,305,346.00	\$1,526,735	\$221,389.00	15%
747-SCHOOL FOUNDATION PROGRAMS	\$6,581,738	\$3,361,438.72	\$6,722,877	\$3,361,438.28	50%
750-SENIORS FOUNDATION	\$325,093	\$162,877.26	\$325,575	\$162,697.74	50%
762-CONTRIBUTED TO CAPITAL	\$511,446		\$861,800	\$861,800.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$4,184,107	\$3,525,959.00	\$3,433,859	(\$92,100.00)	-3%
764-CONTRIBUTED TO OPERATING RESERVE	\$216,215	\$25,000.00	\$28,600	\$3,600.00	13%
810-INTEREST & SERVICE CHARGES	\$3,910	\$2,517.87	\$3,500	\$982.13	28%
831-INTEREST-LONG TERM DEBT	\$265,727	\$163,652.15	\$431,489	\$267,836.85	62%
832-PRINCIPAL - LONG TERM DEBT	\$467,750	\$331,235.97	\$835,240	\$504,004.03	60%
921-BAD DEBT EXPENSE	\$13,000	\$1,256.13	\$37,500	\$36,243.87	97%

**MD of Mackenzie  
Summary of All Units  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
922-TAX CANCELLATION/WRITE OFFS	\$54,281	\$4,641.98	\$60,000	\$55,358.02	92%
992-COST OF LAND SOLD	\$5,591		\$12,000	\$12,000.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$24,733,694</b>	<b>\$17,172,140.69</b>	<b>\$26,874,671</b>	<b>\$9,702,530.31</b>	<b>36%</b>
<b>SURPLUS</b>	<b>\$50,000</b>	<b>\$9,160,284.54</b>		<b>\$9,160,284.54</b>	

**MD of Mackenzie**  
**00-Taxes**  
**August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION	\$21,700,688	\$23,286,115.16	\$23,193,384	\$92,731.16	0%
990-OVER/UNDER TAX COLLECTIONS	(\$67,353)		\$1,981	(\$1,981.00)	-100%
<b>TOTAL REVENUE</b>	<b>\$21,633,335</b>	<b>\$23,286,115.16</b>	<b>\$23,195,365</b>	<b>\$90,750.16</b>	<b>0%</b>
EXPENDITURE					
<b>SURPLUS</b>	<b>\$21,633,335</b>	<b>\$23,286,115.16</b>	<b>\$23,195,365</b>	<b>\$90,750.16</b>	<b>0%</b>

**MD of Mackenzie  
11-Council  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
132-BENEFITS	\$3,773	\$1,445.30	\$4,000	\$2,554.70	64%
151-HONORARIA	\$174,311	\$86,350.00	\$204,850	\$118,500.00	58%
211-TRAVEL & SUBSISTENCE	\$97,151	\$52,318.50	\$95,600	\$43,281.50	45%
214-MEMBERSHIP/CONFERENCE FEES	\$11,396	\$1,495.00	\$10,000	\$8,505.00	85%
217-TELEPHONE	\$7,997	\$4,046.73	\$8,000	\$3,953.27	49%
290-ELECTION COSTS	\$3,447		\$1,800	\$1,800.00	100%
511-GOODS AND SUPPLIES		\$8,065.67	\$9,400	\$1,334.33	14%
TOTAL EXPENDITURES	\$298,074	\$153,721.20	\$333,650	\$179,928.80	54%
SURPLUS	(\$298,074)	(\$153,721.20)	(\$333,650)	\$179,928.80	-54%



**MD of Mackenzie  
12-Administration  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$27,461	\$20,799.45	\$20,000	\$799.45	4%
510-PENALTIES & COSTS ON TAXES	\$86,555	\$66,408.76	\$86,000	(\$19,591.24)	-23%
550-INTEREST REVENUE	\$161,770	\$108,472.03	\$110,000	(\$1,527.97)	-1%
592-OIL WELL DRILLING	\$66,012	\$71,558.88	\$75,000	(\$3,441.12)	-5%
597-OTHER REVENUE	\$25,950	\$14,554.29	\$11,000	\$3,554.29	32%
840-PROVINCIAL GRANTS	\$37,947	\$23,178.00	\$52,200	(\$29,022.00)	-56%
930-CONTRIBUTION FROM OPERATING RESE			\$3,000	(\$3,000.00)	-100%
950-DRAWN FROM ALLOWANCE	\$77,000				
<b>TOTAL REVENUE</b>	<b>\$482,695</b>	<b>\$304,971.41</b>	<b>\$357,200</b>	<b>(\$52,228.59)</b>	<b>-15%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$682,132	\$472,091.09	\$760,780	\$288,688.91	38%
132-BENEFITS	\$116,412	\$92,892.28	\$133,110	\$40,217.72	30%
136-WCB CONTRIBUTIONS	\$8,313	\$10,933.19	\$18,880	\$7,946.81	42%
142-RECRUITING	\$19,068	\$53,693.35	\$40,000	(\$13,693.35)	-34%
151-HONORARIA	\$1,007	\$250.00	\$13,500	\$13,250.00	98%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,134		\$2,000	\$2,000.00	100%
211-TRAVEL & SUBSISTENCE	\$25,942	\$27,311.03	\$44,000	\$16,688.97	38%
212-PROMOTIONAL EXPENDITURE	\$14,557	\$8,981.48	\$18,800	\$9,818.52	52%
214-MEMBERSHIP/CONFERENCE FEES	\$23,842	\$13,752.11	\$22,000	\$8,247.89	37%
215-FREIGHT	\$6,925	\$958.56	\$4,900	\$3,941.44	80%
216-POSTAGE	\$24,295	\$16,557.34	\$23,000	\$6,442.66	28%
217-TELEPHONE	\$59,418	\$37,301.14	\$61,200	\$23,898.86	39%
221-ADVERTISING	\$7,449	\$8,247.21	\$10,000	\$1,752.79	18%
223-SUBSCRIPTIONS & PUBLICATIONS	\$4,052	\$2,219.70	\$3,200	\$980.30	31%
231-AUDIT/ACCOUNTING	\$19,085	\$2,640.06	\$44,000	\$41,359.94	94%
232-LEGAL	\$11,384	\$11,452.33	\$14,600	\$3,147.67	22%
235-PROFESSIONAL FEES	\$56,971	\$17,047.23	\$34,000	\$16,952.77	50%
239-TRAINING & EDUCATION	\$29,629	\$2,120.91	\$23,855	\$21,734.09	91%
242-COMPUTER PROG/DATA PROCESSING	\$35,991	\$12,728.78	\$43,000	\$30,271.22	70%
252-BUILDING REPAIRS & MAINTENANCE	\$41,433	\$33,843.48	\$46,480	\$12,636.52	27%
253-EQUIPMENT REPAIR	\$2,509	\$719.50	\$3,000	\$2,280.50	76%
255-VEHICLE REPAIR	\$284	\$1,244.96	\$900	(\$344.96)	-38%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$60,529	\$37,272.66	\$67,600	\$30,327.34	45%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
273-TAXES	\$6,473	\$5,485.31	\$7,500	\$2,014.69	27%
274-INSURANCE	\$37,097	\$17,859.41	\$37,500	\$19,640.59	52%
342-ASSESSOR FEES	\$237,432	\$129,943.50	\$216,300	\$86,356.50	40%
511-GOODS AND SUPPLIES	\$66,790	\$32,501.25	\$64,000	\$31,498.75	49%
521-FUEL & OIL	\$6,602	\$4,876.71	\$9,300	\$4,423.29	48%
543-NATURAL GAS	\$9,529	\$3,235.49	\$10,090	\$6,854.51	68%
544-ELECTRICAL POWER	\$14,282	\$9,227.77	\$16,068	\$6,840.23	43%
710-GRANTS TO LOCAL GOVERNMENTS	\$854,610	\$783,019.79	\$873,000	\$89,980.21	10%
762-CONTRIBUTED TO CAPITAL	\$108,197		\$111,900	\$111,900.00	100%
810-INTEREST & SERVICE CHARGES	\$3,910	\$2,517.87	\$3,500	\$982.13	28%
921-BAD DEBT EXPENSE			\$5,000	\$5,000.00	100%
922-TAX CANCELLATION/WRITE OFFS	\$54,281	\$4,641.98	\$60,000	\$55,358.02	92%
<b>TOTAL EXPENDITURES</b>	<b>\$2,651,568</b>	<b>\$1,857,567.47</b>	<b>\$2,851,963</b>	<b>\$994,395.53</b>	<b>35%</b>
<b>SURPLUS</b>	<b>(\$2,168,873)</b>	<b>(\$1,552,596.06)</b>	<b>(\$2,494,763)</b>	<b>\$942,166.94</b>	<b>-38%</b>

**MD of Mackenzie  
23-Fire Department  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$96,856	\$29,818.51	\$73,000	(\$43,181.49)	-59%
840-PROVINCIAL GRANTS			\$10,000	(\$10,000.00)	-100%
<b>TOTAL REVENUE</b>	<b>\$96,856</b>	<b>\$29,818.51</b>	<b>\$83,000</b>	<b>(\$53,181.49)</b>	<b>-64%</b>
EXPENDITURE					
110-WAGES & SALARIES	\$37,720	\$27,802.16	\$43,542	\$15,739.84	36%
132-BENEFITS	\$5,558	\$5,582.72	\$7,800	\$2,217.28	28%
136-WCB CONTRIBUTIONS	\$520	\$421.99	\$716	\$294.01	41%
151-HONORARIA	\$56,270	\$11,035.63	\$65,000	\$53,964.37	83%
211-TRAVEL & SUBSISTENCE	\$4,002	\$3,276.99	\$7,000	\$3,723.01	53%
214-MEMBERSHIP/CONFERENCE FEES	\$661	\$992.00	\$2,500	\$1,508.00	60%
215-FREIGHT	\$909	\$627.02	\$700	\$72.98	10%
217-TELEPHONE	\$19,396	\$14,626.78	\$18,500	\$3,873.22	21%
221-ADVERTISING	\$276	\$175.00	\$500	\$325.00	65%
223-SUBSCRIPTIONS & PUBLICATIONS	\$256	\$195.00	\$500	\$305.00	61%
232-LEGAL	\$456		\$2,000	\$2,000.00	100%
235-PROFESSIONAL FEES	\$14,058	\$6,724.35	\$22,500	\$15,775.65	70%
239-TRAINING & EDUCATION	\$33,090	\$12,767.08	\$26,000	\$13,232.92	51%
252-BUILDING REPAIRS & MAINTENANCE	\$8,177	\$2,891.18	\$11,000	\$8,108.82	74%
253-EQUIPMENT REPAIR	\$10,558	\$16,162.67	\$30,750	\$14,587.33	47%
255-VEHICLE REPAIR	\$11,309	\$3,855.94	\$12,000	\$8,144.06	68%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$9,366	\$7,461.99	\$9,370	\$1,908.01	20%
266-COMMUNICATIONS	\$21,828	\$27,048.94	\$20,800	(\$6,248.94)	-30%
267-AVL MAINTENANCE	\$29,514	\$19,071.60	\$19,900	\$828.40	4%
274-INSURANCE	\$23,451	\$13,131.08	\$23,500	\$10,368.92	44%
511-GOODS AND SUPPLIES	\$56,615	\$34,547.15	\$46,000	\$11,452.85	25%
521-FUEL & OIL	\$2,153	\$1,760.88	\$4,750	\$2,989.12	63%
531-CHEMICALS/SALT	\$144	\$170.00	\$3,500	\$3,330.00	95%
543-NATURAL GAS	\$13,540	\$5,084.23	\$12,570	\$7,485.77	60%
544-ELECTRICAL POWER	\$14,101	\$8,679.78	\$14,500	\$5,820.22	40%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647	\$80,647.00	\$80,647		
762-CONTRIBUTED TO CAPITAL	\$19,418		\$14,500	\$14,500.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000	\$150,000.00	\$150,000		
921-BAD DEBT EXPENSE	\$39,522		\$30,000	\$30,000.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$663,514</b>	<b>\$454,739.16</b>	<b>\$681,045</b>	<b>\$226,305.84</b>	<b>33%</b>
<b>SURPLUS</b>	<b>(\$566,639)</b>	<b>(\$424,920.65)</b>	<b>(\$598,045)</b>	<b>\$173,124.35</b>	<b>-29%</b>

**MD of Mackenzie  
25-Ambulance / Municipal Emergency  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
560-RENTAL & LEASE REVENUE	\$7,200	\$4,200.00	\$12,000	(\$7,800.00)	-65%
597-OTHER REVENUE	\$1,171				
840-PROVINCIAL GRANTS		\$235,672.00	\$265,000	(\$29,328.00)	-11%
<b>TOTAL REVENUE</b>	<b>\$8,371</b>	<b>\$239,872.00</b>	<b>\$277,000</b>	<b>(\$37,128.00)</b>	<b>-13%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$15,486	\$8,611.12	\$13,338	\$4,726.88	35%
132-BENEFITS	\$2,526	\$1,619.85	\$2,400	\$780.15	33%
136-WCB CONTRIBUTIONS	\$126	\$115.09	\$210	\$94.91	45%
211-TRAVEL & SUBSISTENCE	\$1,711	\$1,589.13	\$3,000	\$1,410.87	47%
214-MEMBERSHIP/CONFERENCE FEES	\$219	\$454.00	\$1,500	\$1,046.00	70%
235-PROFESSIONAL FEES	\$539,864	\$468,275.46	\$715,250	\$246,974.54	35%
236-ENHANCED POLICING	\$9,120				
239-TRAINING & EDUCATION	\$2,012	\$360.73	\$5,000	\$4,639.27	93%
252-BUILDING REPAIRS & MAINTENANCE	\$897	\$2,963.41	\$1,000	(\$1,963.41)	-196%
266-COMMUNICATIONS	\$6,354	\$3,508.48	\$1,600	(\$1,908.48)	-119%
267-AVL MAINTENANCE	\$3,059	\$3,011.04	\$4,900	\$1,888.96	39%
274-INSURANCE	\$8,388	\$4,984.25	\$8,400	\$3,415.75	41%
511-GOODS AND SUPPLIES	\$3,945	\$2,992.82	\$5,000	\$2,007.18	40%
762-CONTRIBUTED TO CAPITAL	\$27,030				
<b>TOTAL EXPENDITURES</b>	<b>\$620,737</b>	<b>\$498,485.38</b>	<b>\$761,598</b>	<b>\$263,112.62</b>	<b>35%</b>
<b>SURPLUS</b>	<b>(\$612,366)</b>	<b>(\$258,613.38)</b>	<b>(\$484,598)</b>	<b>\$225,984.62</b>	<b>-47%</b>

**MD of Mackenzie**  
**26-Enforcement Services**  
 August 31, 2005

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
520-LICENSES & PERMITS	\$650	\$405.00	\$500	(\$95.00)	-19%
530-FINES	\$43,296	\$29,715.00	\$50,000	(\$20,285.00)	-41%
560-RENTAL & LEASE REVENUE		\$7,300.00		\$7,300.00	
597-OTHER REVENUE		\$63,074.25	\$70,000	(\$6,925.75)	-10%
840-PROVINCIAL GRANTS		\$5,250.00		\$5,250.00	
<b>TOTAL REVENUE</b>	<b>\$43,946</b>	<b>\$105,744.25</b>	<b>\$120,500</b>	<b>(\$14,755.75)</b>	<b>-12%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$96,354	\$108,461.47	\$179,087	\$70,625.53	39%
132-BENEFITS	\$16,365	\$18,255.79	\$26,600	\$8,344.21	31%
136-WCB CONTRIBUTIONS	\$2,178	\$997.41	\$1,698	\$700.59	41%
151-HONORARIA		\$3,150.00	\$9,000	\$5,850.00	65%
211-TRAVEL & SUBSISTENCE	\$6,087	\$3,513.86	\$8,000	\$4,486.14	56%
214-MEMBERSHIP/CONFERENCE FEES	\$555	\$350.00	\$1,000	\$650.00	65%
217-TELEPHONE	\$8,008	\$4,876.05	\$7,500	\$2,623.95	35%
221-ADVERTISING	\$136	\$162.30	\$500	\$337.70	68%
223-SUBSCRIPTIONS & PUBLICATIONS			\$500	\$500.00	100%
232-LEGAL		\$1,731.70	\$2,000	\$268.30	13%
235-PROFESSIONAL FEES	\$19,447	\$2,831.64	\$4,000	\$1,168.36	29%
236-ENHANCED POLICING	\$19,644	\$13,379.63	\$119,000	\$105,620.37	89%
239-TRAINING & EDUCATION	\$633	\$2,249.92	\$8,000	\$5,750.08	72%
253-EQUIPMENT REPAIR	\$3,701	\$1,511.72	\$1,500	(\$11.72)	-1%
255-VEHICLE REPAIR	\$4,362	\$4,941.51	\$2,000	(\$2,941.51)	-147%
266-COMMUNICATIONS	\$2,769	\$4,701.82	\$2,000	(\$2,701.82)	-135%
267-AVL MAINTENANCE	\$8,923	\$2,005.56	\$3,075	\$1,069.44	35%
274-INSURANCE	\$4,157	\$2,081.42	\$4,500	\$2,418.58	54%
511-GOODS AND SUPPLIES	\$8,380	\$8,305.52	\$10,000	\$1,694.48	17%
521-FUEL & OIL	\$5,030	\$6,940.18	\$5,000	(\$1,940.18)	-39%
710-GRANTS TO LOCAL GOVERNMENTS	\$4,735				
762-CONTRIBUTED TO CAPITAL	\$13,025				
<b>TOTAL EXPENDITURES</b>	<b>\$224,510</b>	<b>\$190,447.50</b>	<b>\$394,960</b>	<b>\$204,512.50</b>	<b>52%</b>
<b>SURPLUS</b>	<b>(\$180,564)</b>	<b>(\$84,703.25)</b>	<b>(\$274,460)</b>	<b>\$189,756.75</b>	<b>-69%</b>

**MD of Mackenzie  
32-Transportation  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
124-FRONTAGE	\$21,908	\$49,245.20	\$99,500	(\$50,254.80)	-51%
420-SALES OF GOODS & SERVICES	\$103,414	\$47,161.58	\$100,000	(\$52,838.42)	-53%
560-RENTAL & LEASE REVENUE	\$4,993				
570-INSURANCE PROCEEDS	\$8,833	\$959.80		\$959.80	
840-PROVINCIAL GRANTS	\$424,909	\$423,714.00	\$423,714		
<b>TOTAL REVENUE</b>	<b>\$564,058</b>	<b>\$521,080.58</b>	<b>\$623,214</b>	<b>(\$102,133.42)</b>	<b>-16%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$1,262,853	\$820,219.54	\$1,347,200	\$526,980.46	39%
132-BENEFITS	\$173,325	\$133,155.11	\$237,600	\$104,444.89	44%
136-WCB CONTRIBUTIONS	\$15,838	\$15,920.30	\$27,425	\$11,504.70	42%
150-ISOLATION COSTS			\$7,200	\$7,200.00	100%
211-TRAVEL & SUBSISTENCE	\$24,084	\$12,946.71	\$16,500	\$3,553.29	22%
214-MEMBERSHIP/CONFERENCE FEES	\$2,395	\$837.00	\$2,000	\$1,163.00	58%
215-FREIGHT	\$14,268	\$7,471.78	\$8,000	\$528.22	7%
217-TELEPHONE	\$26,610	\$16,689.30	\$23,500	\$6,810.70	29%
221-ADVERTISING	\$6,310	\$7,569.78	\$5,500	(\$2,069.78)	-38%
232-LEGAL	\$5,959	\$345.83	\$5,000	\$4,654.17	93%
233-ENGINEERING CONSULTING	\$40,460	\$11,878.17	\$50,000	\$38,121.83	76%
235-PROFESSIONAL FEES	\$443,835	\$222,730.05	\$462,000	\$239,269.95	52%
239-TRAINING & EDUCATION	\$10,662	\$2,328.47	\$10,500	\$8,171.53	78%
251-BRIDGE REPAIR & MAINTENANCE	\$1,600		\$12,000	\$12,000.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$22,949	\$11,371.47	\$13,200	\$1,828.53	14%
253-EQUIPMENT REPAIR	\$86,950	\$49,344.31	\$84,000	\$34,655.69	41%
255-VEHICLE REPAIR	\$22,642	\$14,328.12	\$31,000	\$16,671.88	54%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$201,161	\$193,878.51	\$199,600	\$5,721.49	3%
262-BUILDING & LAND RENTAL	\$50	\$9,675.70	\$18,000	\$8,324.30	46%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$12,841	\$1,382.70	\$12,500	\$11,117.30	89%
266-COMMUNICATIONS	\$10,553	\$7,810.20	\$8,330	\$519.80	6%
267-AVL MAINTENANCE	\$38,612	\$35,131.25	\$38,500	\$3,368.75	9%
271-LICENSES & PERMITS	\$3,381	\$3,440.81	\$3,000	(\$440.81)	-15%
272-DAMAGE CLAIMS	\$298		\$5,000	\$5,000.00	100%
274-INSURANCE	\$64,493	\$40,804.28	\$67,000	\$26,195.72	39%
511-GOODS AND SUPPLIES	\$138,888	\$148,121.99	\$131,500	(\$16,621.99)	-13%
521-FUEL & OIL	\$219,565	\$205,738.26	\$216,000	\$10,261.74	5%
531-CHEMICALS/SALT	\$33,124	\$14,739.44	\$40,000	\$25,260.56	63%
532-DUST CONTROL	\$269,210	\$189,322.34	\$256,900	\$67,577.66	26%
533-GRADER BLADES	\$48,707	\$59,810.46	\$37,000	(\$22,810.46)	-62%
534-GRAVEL	\$984,198	\$1,132,593.18	\$1,300,000	\$167,406.82	13%
535-GRAVEL RECLAMATION COST	\$39,521		\$75,000	\$75,000.00	100%
543-NATURAL GAS	\$12,946	\$7,655.64	\$9,250	\$1,594.36	17%
544-ELECTRICAL POWER	\$75,850	\$43,685.23	\$69,500	\$25,814.77	37%
762-CONTRIBUTED TO CAPITAL	\$180,523		\$282,400	\$282,400.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$3,658,015	\$2,434,502.00	\$2,434,502		
764-CONTRIBUTED TO OPERATING RESERVE	\$25,000				
831-INTEREST-LONG TERM DEBT	\$171,301		\$178,299	\$178,299.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$285,644		\$340,550	\$340,550.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$8,634,622</b>	<b>\$5,855,427.93</b>	<b>\$8,065,456</b>	<b>\$2,210,028.07</b>	<b>27%</b>
<b>SURPLUS</b>	<b>(\$8,070,563)</b>	<b>(\$5,334,347.35)</b>	<b>(\$7,442,242)</b>	<b>\$2,107,894.65</b>	<b>-28%</b>

**MD of Mackenzie  
33-Airport  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$29,130	\$16,630.00	\$25,000	(\$8,370.00)	-33%
560-RENTAL & LEASE REVENUE	\$1,000		\$8,500	(\$8,500.00)	-100%
<b>TOTAL REVENUE</b>	<b>\$30,130</b>	<b>\$16,630.00</b>	<b>\$33,500</b>	<b>(\$16,870.00)</b>	<b>-50%</b>
<b>EXPENDITURE</b>					
211-TRAVEL & SUBSISTENCE			\$500	\$500.00	100%
214-MEMBERSHIP/CONFERENCE FEES		\$1,000.00	\$900	(\$100.00)	-11%
239-TRAINING & EDUCATION			\$500	\$500.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$727	\$240.00	\$1,000	\$760.00	76%
253-EQUIPMENT REPAIR	\$7,814	\$240.00	\$1,500	\$1,260.00	84%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$872	\$1,092.37	\$5,000	\$3,907.63	78%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$240	\$960.00	\$2,500	\$1,540.00	62%
274-INSURANCE	\$11,259	\$801.93	\$11,200	\$10,398.07	93%
511-GOODS AND SUPPLIES	\$3,613	\$3.80	\$2,000	\$1,996.20	100%
531-CHEMICALS/SALT		\$1,475.00	\$4,000	\$2,525.00	63%
543-NATURAL GAS	\$3,804	\$2,119.19	\$3,300	\$1,180.81	36%
544-ELECTRICAL POWER	\$4,928	\$2,949.25	\$4,800	\$1,850.75	39%
710-GRANTS TO LOCAL GOVERNMENTS	\$42,708	\$41,626.84	\$42,000	\$373.16	1%
762-CONTRIBUTED TO CAPITAL			\$10,000	\$10,000.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$75,965</b>	<b>\$52,508.38</b>	<b>\$89,200</b>	<b>\$36,691.62</b>	<b>41%</b>
<b>SURPLUS</b>	<b>(\$45,835)</b>	<b>(\$35,878.38)</b>	<b>(\$55,700)</b>	<b>\$19,821.62</b>	<b>-36%</b>

**MD of Mackenzie  
41-Water Services  
August 31, 2005**

	2004 Actual	YTD 2005	2005	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
<b>REVENUE</b>					
124-FRONTAGE	\$80,914	\$75,908.95	\$84,550	(\$8,641.05)	-10%
420-SALES OF GOODS & SERVICES	\$12,020	\$7,632.33	\$11,465	(\$3,832.67)	-33%
421-SALE OF WATER -METERED	\$585,081	\$534,722.02	\$722,177	(\$187,454.98)	-26%
422-SALE OF WATER-BULK	\$303,923	\$223,432.42	\$341,173	(\$117,740.58)	-35%
511-PENALTIES ON AR & UTILITIES	\$22,951	\$16,255.90	\$16,000	\$255.90	2%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$74,923.14		\$74,923.14	
840-PROVINCIAL GRANTS	\$353				
<b>TOTAL REVENUE</b>	<b>\$1,005,242</b>	<b>\$932,874.76</b>	<b>\$1,175,365</b>	<b>(\$242,490.24)</b>	<b>-21%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$241,796	\$170,355.23	\$240,160	\$69,804.77	29%
132-BENEFITS	\$32,535	\$27,272.32	\$43,600	\$16,327.68	37%
136-WCB CONTRIBUTIONS	\$3,566	\$4,795.27	\$8,296	\$3,500.73	42%
150-ISOLATION COSTS	\$9,859	\$9,507.70	\$16,000	\$6,492.30	41%
211-TRAVEL & SUBSISTENCE	\$12,927	\$12,780.78	\$18,600	\$5,819.22	31%
214-MEMBERSHIP/CONFERENCE FEES	\$740	\$185.19	\$1,650	\$1,464.81	89%
215-FREIGHT	\$31,875	\$22,840.73	\$34,500	\$11,659.27	34%
217-TELEPHONE	\$18,185	\$11,295.26	\$15,000	\$3,704.74	25%
221-ADVERTISING	\$2,008	\$6,686.76	\$1,500	(\$5,186.76)	-346%
223-SUBSCRIPTIONS & PUBLICATIONS			\$200	\$200.00	100%
232-LEGAL			\$1,000	\$1,000.00	100%
233-ENGINEERING CONSULTING	\$8,797		\$11,000	\$11,000.00	100%
235-PROFESSIONAL FEES	\$16,727	\$5,024.56	\$19,600	\$14,575.44	74%
239-TRAINING & EDUCATION	\$8,673	\$9,001.70	\$9,500	\$498.30	5%
252-BUILDING REPAIRS & MAINTENANCE	\$13,227	\$7,107.83	\$10,000	\$2,892.17	29%
253-EQUIPMENT REPAIR	\$32,710	\$24,271.91	\$18,700	(\$5,571.91)	-30%
255-VEHICLE REPAIR	\$11,176	\$7,496.05	\$10,000	\$2,503.95	25%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$104,588	\$54,398.80	\$114,000	\$59,601.20	52%
266-COMMUNICATIONS	\$3,088	\$2,087.36	\$3,100	\$1,012.64	33%
271-LICENSES & PERMITS	\$28		\$200	\$200.00	100%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$19,467	\$9,953.54	\$24,500	\$14,546.46	59%
511-GOODS AND SUPPLIES	\$51,016	\$32,282.39	\$67,300	\$35,017.61	52%
521-FUEL & OIL	\$16,459	\$13,601.28	\$26,048	\$12,446.72	48%
531-CHEMICALS/SALT	\$73,482	\$38,772.18	\$81,000	\$42,227.82	52%
543-NATURAL GAS	\$35,976	\$21,416.12	\$37,950	\$16,533.88	44%
544-ELECTRICAL POWER	\$112,928	\$67,863.85	\$143,500	\$75,636.15	53%
762-CONTRIBUTED TO CAPITAL	\$36,125		\$86,500	\$86,500.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE		\$599,357.00	\$599,357		
831-INTEREST-LONG TERM DEBT	\$54,942	\$143,790.01	\$220,164	\$76,373.99	35%
832-PRINCIPAL - LONG TERM DEBT	\$110,998	\$298,654.07	\$417,371	\$118,716.93	28%
921-BAD DEBT EXPENSE	\$3,503	\$1,256.13	\$2,500	\$1,243.87	50%
<b>TOTAL EXPENDITURES</b>	<b>\$1,067,400</b>	<b>\$1,602,054.02</b>	<b>\$2,287,796</b>	<b>\$685,741.98</b>	<b>30%</b>
<b>SURPLUS</b>	<b>(\$62,158)</b>	<b>(\$669,179.26)</b>	<b>(\$1,112,431)</b>	<b>\$443,251.74</b>	<b>-40%</b>

**MD of Mackenzie  
42-Sewer Services  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
124-FRONTAGE	\$47,857	\$41,889.39	\$50,915	(\$9,025.61)	-18%
421-SALE OF WATER -METERED	\$259,210	\$184,758.14	\$262,300	(\$77,541.86)	-30%
<b>TOTAL REVENUE</b>	<b>\$307,067</b>	<b>\$226,647.53</b>	<b>\$313,215</b>	<b>(\$86,567.47)</b>	<b>-28%</b>
EXPENDITURE					
110-WAGES & SALARIES	\$100,343	\$47,482.83	\$145,885	\$98,402.17	67%
132-BENEFITS	\$13,343	\$7,967.01	\$26,125	\$18,157.99	70%
136-WCB CONTRIBUTIONS	\$2,181				
217-TELEPHONE	\$1,385	\$958.72	\$1,370	\$411.28	30%
232-LEGAL		\$50.40	\$1,500	\$1,449.60	97%
233-ENGINEERING CONSULTING	\$9,573	\$7,889.06	\$6,800	(\$1,089.06)	-16%
235-PROFESSIONAL FEES		\$230.99	\$600	\$369.01	62%
252-BUILDING REPAIRS & MAINTENANCE	\$1,227		\$2,800	\$2,800.00	100%
253-EQUIPMENT REPAIR	\$6,280	\$11,012.43	\$7,000	(\$4,012.43)	-57%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$24,140	\$18,211.41	\$19,000	\$788.59	4%
274-INSURANCE	\$5,039	\$2,887.12	\$5,000	\$2,112.88	42%
511-GOODS AND SUPPLIES	\$6,306	\$1,047.19	\$8,500	\$7,452.81	88%
531-CHEMICALS/SALT	\$3,723	\$2,110.00	\$5,000	\$2,890.00	58%
543-NATURAL GAS	\$3,123	\$2,316.08	\$4,400	\$2,083.92	47%
544-ELECTRICAL POWER	\$14,990	\$10,203.52	\$14,820	\$4,616.48	31%
762-CONTRIBUTED TO CAPITAL	\$85,543		\$272,000	\$272,000.00	100%
831-INTEREST-LONG TERM DEBT	\$39,483	\$19,862.14	\$33,026	\$13,163.86	40%
832-PRINCIPAL - LONG TERM DEBT	\$71,108	\$32,581.90	\$77,319	\$44,737.10	58%
<b>TOTAL EXPENDITURES</b>	<b>\$387,785</b>	<b>\$164,810.80</b>	<b>\$631,145</b>	<b>\$466,334.20</b>	<b>74%</b>
<b>SURPLUS</b>	<b>(\$80,718)</b>	<b>\$61,836.73</b>	<b>(\$317,930)</b>	<b>\$379,766.73</b>	<b>-119%</b>



**MD of Mackenzie  
43-Solid Waste Disposal  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$8,335	\$6,135.70	\$8,500	(\$2,364.30)	-28%
<b>TOTAL REVENUE</b>	<b>\$8,335</b>	<b>\$6,135.70</b>	<b>\$8,500</b>	<b>(\$2,364.30)</b>	<b>-28%</b>
EXPENDITURE					
110-WAGES & SALARIES	\$11,230		\$14,981	\$14,981.00	100%
132-BENEFITS	\$1,383		\$2,685	\$2,685.00	100%
136-WCB CONTRIBUTIONS	\$220	\$191.82	\$332	\$140.18	42%
211-TRAVEL & SUBSISTENCE			\$1,000	\$1,000.00	100%
221-ADVERTISING		\$374.56	\$500	\$125.44	25%
232-LEGAL		\$364.16	\$500	\$135.84	27%
235-PROFESSIONAL FEES	\$263,634	\$142,220.25	\$276,500	\$134,279.75	49%
239-TRAINING & EDUCATION	\$301	\$500.00	\$500		
252-BUILDING REPAIRS & MAINTENANCE	\$2,297	\$496.12	\$2,300	\$1,803.88	78%
253-EQUIPMENT REPAIR	\$4,998	\$1,053.91	\$4,800	\$3,746.09	78%
259-STRUCTURAL R&M (ROADS, SEWERS, WA		\$340.00	\$22,150	\$21,810.00	98%
511-GOODS AND SUPPLIES	\$1,845	\$1,208.82	\$3,400	\$2,191.18	64%
544-ELECTRICAL POWER	\$5,807	\$3,243.47	\$5,700	\$2,456.53	43%
762-CONTRIBUTED TO CAPITAL	\$41,585				
<b>TOTAL EXPENDITURES</b>	<b>\$333,301</b>	<b>\$149,993.11</b>	<b>\$335,348</b>	<b>\$185,354.89</b>	<b>55%</b>
<b>SURPLUS</b>	<b>(\$324,966)</b>	<b>(\$143,857.41)</b>	<b>(\$326,848)</b>	<b>\$182,990.59</b>	<b>-56%</b>

**MD of Mackenzie**  
**51-Family & Community Services**  
 August 31, 2005

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
840-PROVINCIAL GRANTS	\$207,926	\$162,785.00	\$213,462	(\$50,677.00)	-24%
920-CONTRIBUTED FROM CAPITAL RESERVE			\$60,000	(\$60,000.00)	-100%
<b>TOTAL REVENUE</b>	<b>\$207,926</b>	<b>\$162,785.00</b>	<b>\$273,462</b>	<b>(\$110,677.00)</b>	<b>-40%</b>
<b>EXPENDITURE</b>					
255-VEHICLE REPAIR	\$180	\$281.60	\$750	\$468.40	62%
274-INSURANCE	\$209	\$1,041.93	\$1,000	(\$41.93)	-4%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,906	\$22,906.00	\$22,906		
735-GRANTS TO OTHER ORGANIZATIONS	\$386,408	\$749,579.00	\$761,478	\$11,899.00	2%
<b>TOTAL EXPENDITURES</b>	<b>\$409,703</b>	<b>\$773,808.53</b>	<b>\$786,134</b>	<b>\$12,325.47</b>	<b>2%</b>
<b>SURPLUS</b>	<b>(\$201,777)</b>	<b>(\$611,023.53)</b>	<b>(\$512,672)</b>	<b>(\$98,351.53)</b>	<b>19%</b>

**MD of Mackenzie  
61-Planning & Development  
August 31, 2005**

	2004 Actual	YTD 2005	2005	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES	\$889	\$1,420.00	\$1,000	\$420.00	42%
424-SALE OF LAND	\$215				
520-LICENSES & PERMITS	\$14,329	\$10,010.00	\$17,000	(\$6,990.00)	-41%
522-MUNICIPAL RESERVE REVENUE	\$3,650	\$988.91		\$988.91	
526-SAFETY CODE PERMITS	\$56,583	\$198,933.61	\$200,000	(\$1,066.39)	-1%
525-SUBDIVISION FEES	\$127,909	\$58,940.00	\$100,000	(\$41,060.00)	-41%
531-SAFETY CODE COUNCIL	\$358	\$2,561.31	\$2,500	\$61.31	2%
560-RENTAL & LEASE REVENUE	\$21,533	\$15,839.50	\$16,000	(\$160.50)	-1%
<b>TOTAL REVENUE</b>	<b>\$225,465</b>	<b>\$288,693.33</b>	<b>\$336,500</b>	<b>(\$47,806.67)</b>	<b>-14%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$202,888	\$209,423.91	\$345,685	\$136,261.09	39%
132-BENEFITS	\$31,910	\$34,484.30	\$60,050	\$25,565.70	43%
136-WCB CONTRIBUTIONS	\$2,885	\$3,759.50	\$6,452	\$2,692.50	42%
151-HONORARIA	\$4,500	\$125.00	\$1,500	\$1,375.00	92%
211-TRAVEL & SUBSISTENCE	\$11,156	\$5,463.12	\$12,000	\$6,536.88	54%
214-MEMBERSHIP/CONFERENCE FEES	\$2,220	\$1,239.00	\$3,000	\$1,761.00	59%
217-TELEPHONE	\$2,281	\$1,960.54	\$2,500	\$539.46	22%
221-ADVERTISING	\$20,441	\$10,821.00	\$25,000	\$14,179.00	57%
232-LEGAL	\$35,581	\$1,104.37	\$10,000	\$8,895.63	89%
235-PROFESSIONAL FEES	\$63,206	\$33,708.77	\$45,000	\$11,291.23	25%
239-TRAINING & EDUCATION	\$2,990	\$2,511.00	\$12,000	\$9,489.00	79%
255-VEHICLE REPAIR	\$2,704	\$2,186.29	\$3,000	\$813.71	27%
267-AVL MAINTENANCE	\$2,740	\$3,013.65	\$4,400	\$1,386.35	32%
274-INSURANCE	\$3,110	\$1,678.30	\$3,200	\$1,521.70	48%
511-GOODS AND SUPPLIES	\$13,035	\$4,289.29	\$10,000	\$5,710.71	57%
521-FUEL & OIL	\$8,206	\$7,620.40	\$9,000	\$1,379.60	15%
762-CONTRIBUTED TO CAPITAL			\$84,500	\$84,500.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$3,650				
<b>TOTAL EXPENDITURES</b>	<b>\$413,502</b>	<b>\$323,388.44</b>	<b>\$637,287</b>	<b>\$313,898.56</b>	<b>49%</b>
<b>SURPLUS</b>	<b>(\$188,036)</b>	<b>(\$34,695.11)</b>	<b>(\$300,787)</b>	<b>\$266,091.89</b>	<b>-88%</b>

**MD of Mackenzie  
63-Agriculture  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
<b>REVENUE</b>					
420-SALES OF GOODS & SERVICES			\$2,250	(\$2,250.00)	-100%
560-RENTAL & LEASE REVENUE	\$6,897	\$639.50	\$7,500	(\$6,860.50)	-91%
840-PROVINCIAL GRANTS	\$49,473	\$116,900.00	\$49,000	\$67,900.00	139%
<b>TOTAL REVENUE</b>	<b>\$56,370</b>	<b>\$117,539.50</b>	<b>\$58,750</b>	<b>\$58,789.50</b>	<b>100%</b>
<b>EXPENDITURE</b>					
110-WAGES & SALARIES	\$81,994	\$54,300.32	\$101,804	\$47,503.68	47%
132-BENEFITS	\$10,388	\$8,295.89	\$11,655	\$3,359.11	29%
136-WCB CONTRIBUTIONS	\$1,430	\$1,227.59	\$2,133	\$905.41	42%
151-HONORARIA	\$4,125	\$2,750.00	\$7,000	\$4,250.00	61%
211-TRAVEL & SUBSISTENCE	\$5,977	\$3,672.76	\$9,300	\$5,627.24	61%
214-MEMBERSHIP/CONFERENCE FEES	\$1,200	\$3,635.00	\$1,500	(\$2,135.00)	-142%
217-TELEPHONE	\$1,072	\$544.53	\$800	\$255.47	32%
221-ADVERTISING	\$1,238	\$974.74	\$1,500	\$525.26	35%
233-ENGINEERING CONSULTING	\$52,922	\$28,671.66	\$45,000	\$16,328.34	36%
239-TRAINING & EDUCATION	\$1,078	\$160.00	\$2,000	\$1,840.00	92%
253-EQUIPMENT REPAIR	\$2,646	\$2,004.63	\$2,000	(\$4.63)	0%
255-VEHICLE REPAIR	\$1,524	\$2,589.47	\$3,000	\$410.53	14%
259-STRUCTURAL R&M (ROADS, SEWERS, WA	\$296,948	\$268,371.90	\$315,000	\$46,628.10	15%
262-BUILDING & LAND RENTAL		\$200.00	\$500	\$300.00	60%
263-VEHICLE & EQUIPMENT LEASE OR RENTA	\$3,633	\$136.71	\$2,700	\$2,563.29	95%
266-COMMUNICATIONS	\$842	\$609.11	\$1,000	\$390.89	39%
274-INSURANCE	\$8,921	\$4,890.22	\$9,000	\$4,109.78	46%
511-GOODS AND SUPPLIES	\$7,860	\$2,937.96	\$8,750	\$5,812.04	66%
521-FUEL & OIL	\$12,013	\$9,958.71	\$14,375	\$4,416.29	31%
531-CHEMICALS/SALT	\$23,988	\$32,061.21	\$35,000	\$2,938.79	8%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,200	\$30,200.00	\$30,500	\$300.00	1%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000	\$250,000.00	\$250,000		
<b>TOTAL EXPENDITURES</b>	<b>\$699,999</b>	<b>\$708,192.41</b>	<b>\$854,517</b>	<b>\$146,324.59</b>	<b>17%</b>
<b>SURPLUS</b>	<b>(\$643,629)</b>	<b>(\$590,652.91)</b>	<b>(\$795,767)</b>	<b>\$205,114.09</b>	<b>-26%</b>

**MD of Mackenzie  
64-Veterinary Service  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
151-HONORARIA			\$750	\$750.00	100%
211-TRAVEL & SUBSISTENCE	\$20	\$74.58	\$300	\$225.42	75%
235-PROFESSIONAL FEES	\$103,717	\$28,500.00	\$94,500	\$66,000.00	70%
TOTAL EXPENDITURES	\$103,736	\$28,574.58	\$95,550	\$66,975.42	70%
SURPLUS	(\$103,736)	(\$28,574.58)	(\$95,550)	\$66,975.42	-70%

**MD of Mackenzie  
66-Subdivision  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
424-SALE OF LAND	\$21,390	\$93,517.50	\$19,100	\$74,417.50	390%
597-OTHER REVENUE	\$2,000				
<b>TOTAL REVENUE</b>	<b>\$23,390</b>	<b>\$93,517.50</b>	<b>\$19,100</b>	<b>\$74,417.50</b>	<b>390%</b>
EXPENDITURE					
221-ADVERTISING	\$663		\$1,000	\$1,000.00	100%
235-PROFESSIONAL FEES			\$2,500	\$2,500.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE		\$92,100.00		(\$92,100.00)	
764-CONTRIBUTED TO OPERATING RESERVE	\$17,135		\$3,600	\$3,600.00	100%
992-COST OF LAND SOLD	\$5,591		\$12,000	\$12,000.00	100%
<b>TOTAL EXPENDITURES</b>	<b>\$23,390</b>	<b>\$92,100.00</b>	<b>\$19,100</b>	<b>(\$73,000.00)</b>	<b>-382%</b>
<b>SURPLUS</b>		<b>\$1,417.50</b>		<b>\$1,417.50</b>	

**MD of Mackenzie  
71-Recreation Boards  
August 31, 2005**

	<u>2004 Actual</u> <u>Total</u>	<u>YTD 2005</u> <u>Actual</u>	<u>2005</u> <u>Budget</u>	<u>\$ Budget</u> <u>Remaining</u>	<u>% Budget</u> <u>Remaining</u>
REVENUE					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$79,597				
<b>TOTAL REVENUE</b>	<b>\$79,597</b>				
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904	\$99,904.00	\$99,904		
735-GRANTS TO OTHER ORGANIZATIONS	\$575,065	\$399,067.00	\$608,257	\$209,190.00	34%
763-CONTRIBUTED TO CAPITAL RESERVE	\$55,663				
<b>TOTAL EXPENDITURES</b>	<b>\$730,632</b>	<b>\$498,971.00</b>	<b>\$708,161</b>	<b>\$209,190.00</b>	<b>30%</b>
<b>SURPLUS</b>	<b>(\$651,035)</b>	<b>(\$498,971.00)</b>	<b>(\$708,161)</b>	<b>\$209,190.00</b>	<b>-30%</b>

**MD of Mackenzie**  
**72-Parks & Playgrounds**  
**August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
110-WAGES & SALARIES		\$23,550.62	\$57,530	\$33,979.38	59%
132-BENEFITS		\$230.42	\$8,190	\$7,959.58	97%
235-PROFESSIONAL FEES		\$28,500.00	\$34,000	\$5,500.00	16%
252-BUILDING REPAIRS & MAINTENANCE		\$2,383.23	\$2,500	\$116.77	5%
511-GOODS AND SUPPLIES		\$14,706.78	\$6,500	(\$8,206.78)	-126%
521-FUEL & OIL			\$3,450	\$3,450.00	100%
764-CONTRIBUTED TO OPERATING RESERVE		\$25,000.00	\$25,000		
TOTAL EXPENDITURES		\$94,371.05	\$137,170	\$42,798.95	31%
SURPLUS		(\$94,371.05)	(\$137,170)	\$42,798.95	-31%



**MD of Mackenzie  
73-Tourism  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
930-CONTRIBUTION FROM OPERATING RESE	\$10,913				
<b>TOTAL REVENUE</b>	<b>\$10,913</b>				
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FEES	\$9,579	\$12,858.75	\$11,974	(\$884.75)	-7%
221-ADVERTISING	\$28		\$500	\$500.00	100%
511-GOODS AND SUPPLIES	\$15,795	\$2,140.00	\$10,000	\$7,860.00	79%
<b>TOTAL EXPENDITURES</b>	<b>\$25,402</b>	<b>\$14,998.75</b>	<b>\$22,474</b>	<b>\$7,475.25</b>	<b>33%</b>
<b>SURPLUS</b>	<b>(\$14,489)</b>	<b>(\$14,998.75)</b>	<b>(\$22,474)</b>	<b>\$7,475.25</b>	<b>-33%</b>

**MD of Mackenzie  
74-Library Service  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$7,165	\$7,165.00	\$7,165		
735-GRANTS TO OTHER ORGANIZATIONS	\$115,000	\$126,500.00	\$126,500		
TOTAL EXPENDITURES	\$122,165	\$133,665.00	\$133,665		
SURPLUS	(\$122,165)	(\$133,665.00)	(\$133,665)		

**MD of Mackenzie  
85-Requisitions  
August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,581,738	\$3,361,438.72	\$6,722,877	\$3,361,438.28	50%
750-SENIORS FOUNDATION	\$325,093	\$162,877.26	\$325,575	\$162,697.74	50%
TOTAL EXPENDITURES	\$6,906,831	\$3,524,315.98	\$7,048,452	\$3,524,136.02	50%
SURPLUS	(\$6,906,831)	(\$3,524,315.98)	(\$7,048,452)	\$3,524,136.02	-50%

**MD of Mackenzie**  
**97-Other Transfers**  
**August 31, 2005**

	<u>2004 Actual</u>	<u>YTD 2005</u>	<u>2005</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$170,429				
764-CONTRIBUTED TO OPERATING RESERVE	\$170,429				
TOTAL EXPENDITURES	\$340,859				
SURPLUS	(\$340,859)				

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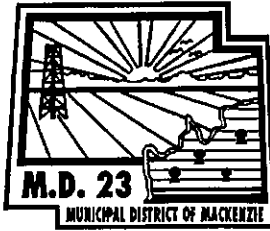
Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
<b>Administration</b>								
PC's, Peripherals & Equip.		15,000	15,001	(1)	0%	100%	15-Jun-05	Completed
NT Server, Computer hardware and software		15,100	4,734	10,366	69%	50%	31-Dec-05	Ordered
Furniture & Equipment (was 2,000)		9,300	7,831	1,469	16%	50%	31-Jul-05	Purchased some shelving for records management room, purchased two book cases and filing cabinet.
Medical clinic		800,000		800,000	100%			
R.E.D.I.		30,897	28,053	2,844	9%	100%	9-Apr-05	Completed
Zama Trailer		75,000		75,000	100%			Getting quotes
<b>Total</b>		<b>\$945,297</b>	<b>\$55,620</b>	<b>\$811,833</b>	<b>86%</b>			
<b>Fire Services</b>								
La Crete Fire Dep - Paint MCI Unit		4,500		4,500	100%		15-Oct-05	Scheduled for painting
Fort Vermilion Fire Hall Mezzanine		10,000		19,709	197%		15-Dec-05	We are meeting with FV Fire Department to discuss design and construction
Zama Rescue Vehicle		225,000		19,709	9%		31-Jan-06	Unit ordered
Training Lot Development		9,709		9,709	100%			Met with Zama Fire Department, will proceed with work in September.
Fire Trailer and Storage Shed		4,635		4,635	100%	90%	15-Oct-05	Purchased some additional hand tools, near completion
<b>Total</b>		<b>\$253,844</b>	<b>\$0</b>	<b>\$58,262</b>	<b>23%</b>			
<b>Ambulance Services</b>								
LC Ambulance Capital		56,033		56,033	100%			Will be utilized with the municipal ambulance service
Evacuation Sidewalk - LC		7,282	251	7,031	97%			Looking for contractors
Concrete Pad Replacement - LC Amb		6,334		6,334	100%			Looking for contractors
<b>Total</b>		<b>\$56,033</b>	<b>\$251</b>	<b>\$56,033</b>	<b>100%</b>			
<b>Enforcement</b>								
Office Renovations		\$2,075	1,980	95	5%	100%		Completed
<b>Total</b>		<b>\$2,075</b>	<b>\$1,980</b>	<b>\$95</b>	<b>5%</b>			
<b>Transportation</b>								
GIS hardware/Software		30,000	9,449	20,551	69%	50%	31-Dec-05	In progress
Gravel Exploration		50,000	12,963	37,037	74%	10%	On going	Continuing with emphasis on FV and HL; recently found new source for Fort Vermilion area
La Crete Walking Trails		20,000	34,244	(14,244)	-71%	80%	30-Sep-05	In Progress; actual funds paid out include fundraising portion; budget shown represents only MD's contribution to this project; received a grant for \$26,000 as part of their fundraising for upgrading to the trail
Zama Walking Trails		20,000		20,000	100%			Not Started
Street Lighting (all hamlets) (was \$30,000)		15,000		15,000	100%	5%		Waiting for ATCO to install the requested lighting
Office Furniture		13,500	11,863	1,637	12%			In progress through Planning & Emergency services
Run-off pond for the FV salt storage area		15,000	890	14,110	94%	5%	30-Oct-05	Received materials, scheduling contractor
Enviro tanks for the FV shop		12,500	1,501	10,999	88%			Cancelled, we got a tank from our current fuel supplier under the fuel contract
FV shop upgrade		22,400	18,838	3,562	16%	75%		In Progress
FV oil & fuel storage at the work yard		5,000		5,000	100%			Deferred
FV yard renovations		15,000	10,366	4,634	31%	90%	30-Sep-05	Waiting for lighting to be installed
Alternative A.2 for the Hwy 697 & 88 connector		50,000		50,000	100%			Received response from Minister of Transportation
LC 98th Avenue and 113th Street subdivision		52,991		52,991	100%	30%		Curb and gutter is complete, paving to begin shortly
Grader Replacement		280,000	258,435	21,565	8%	100%	31-Mar-05	Completed
3 Trucks & \$30,000 and 1 truck & \$29,300		119,300	125,881	(6,581)	-6%	100%	31-Mar-05	Completed
2 Trucks for Safety Code officers		64,000	28,330	35,670	56%			Purchased one truck
1 Truck for Director of Operations		32,000	33,817	(1,817)	-6%	100%		Completed
Minor Small Equipment		30,000	24,779	5,221	17%	60%		Some small equipment has been purchased, in progress
Two Skid Steers		80,000	80,645	(645)	-1%	100%	31-Mar-05	Completed
Snow blower attachment		15,000	18,323	(3,323)	-22%	100%	30-Apr-05	Completed
Water Tank		11,000	10,111	889	8%	100%	31-May-05	Completed
Service Utility Trailer		20,000	19,443	557	3%	100%	1-Feb-05	Completed
Hydraulic Windrow Eliminator System		18,000	9,051	8,949	50%	100%	15-Sep-05	Completed
Street Sweeper	112,000	163,000	166,515	(3,515)	-2%	100%	1-Mar-05	Completed
Patrol Vehicle		8,475	6,492	1,983	23%	100%	30-Apr-05	Completed

Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
Shoulder Pulls		98,000	86,226	11,774	12%	100%	31-Jul-05	Completed
Assumption Bypass	1,017,000	2,120,888	71,795	2,049,093	97%	5%		The Clearing for the Assumption Bypass has been put on hold
LC 94 Avenue East Paving	364,036	1,006,493	712,409	294,084	29%	95%		Awaiting final inspection
TWP 109-0 at RR 16-1		48,000	32,976	15,024	31%	90%	15-Oct-05	Requires gravel and culverts
Savage Prairie Road from 14-4 to 14-5		89,000	65,301	23,699	27%	75%	15-Oct-05	Waiting for harvest to complete before completing ditches and back slopes
172 mile NE 14-105-16-W5, RR 15-1 (Cornie Fehr Reconstruction - non-compliant road)		28,000	21,027	6,973	25%	100%	1-Sep-05	Completed
Prairie Point road - culvert repair		33,600	3,006	30,594	91%	5%		LCRA has reviewed the project and due to the condition of the culverts they need to be replaced. The preliminary cost estimate is \$140,000, but would be eligible for GAP funding. This will be included in the 2006 budget. Some work was done last week to temporarily fix the road shoulder and remove the beaver dams.
Access to NW 18-104-18 W5M Peter Peters		67,000	62,120	4,880	7%	100%	31-Jul-05	Completed
Access to NW 8-107-14-W5M Henry Dyck		58,000	34,693	23,307	40%	100%	15-Sep-05	Completed
Access to NW 15-104-16 W5M Bill Wall		47,000	44,658	2,342	5%	100%	31-Jul-05	Completed
Access to SW 21-110-18-W5M Shawn O'Shea		-	-	-	0%	15%	30-Sep-05	Cancelled, surveying invoice reallocated to operating expenditures.
LC private developer-road widening - 109th street		31,000		31,000	100%	10%	15-Oct-05	The developer has completed curb and gutter, with pavement to begin shortly
BF 75877 - bridge repairs	80,000	100,000	5,141	94,859	95%	10%	30-Nov-05	Project has been awarded to Griffin Contracting with an estimated completion date of November 30/05
BF 76738 - bridge repairs	15,000	25,000		25,000	100%			Setting up a meeting with engineers
BF 813368 - bridge repairs	220,000	250,000		250,000	100%			Not Started
LC 101 Ave Curb, Gutter, Sidewalk	122,340	334,102	85,965	248,137	74%	70%	30-Sep-05	Cleanup remaining
LC 101 St. & 100th Ave. Overlay		161,648	11,190	150,458	93%	50%	30-Sep-05	Cleanup remaining
LC 105 and 98 Ave Cold Mix		25,000	-	25,000	100%	2%	15-Sep-05	On hold
100 to 101 Street Cold Mix Asphalt - Lane Block 2&3		61,480	3,124	58,356	95%	95%	30-Sep-05	Minor cleanup remaining
50th St from 43rd Ave to River Road	52,260	321,373	52,053	269,320	84%	90%	30-Sep-05	Landscaping and cleanup remaining
FV 45th Street/Sidewalk Improvements		437,597	113,129	324,468	74%	95%	30-Sep-05	Landscaping and cleanup remaining
Salt Shed - Zama		19,417		19,417	100%	10%	15-Oct-05	The salt shed has been ordered and will be constructed shortly
LC 94th Avenue Servicing	85,000	587,672	5,141	582,531	99%	90%		Waiting for final inspection
Bear River Bridge BF 74852	4,863	5,963	733	5,230	88%	100%	12-Mar-05	Complete
Lighter Curve at RL Road Eastern Curve		44,640	3,600	41,040	92%	98%	30-Sep-05	Grading and minor clean up and top soiling required
Waterline repl.& St. work - 50 Ave FV		10,797	6,900	3,897	36%	98%	30-Sep-05	In Progress; ditch grading and top soiling required
Waterline repl.& St. work - Mack. Housing		66,205		66,205	100%	80%	30-Sep-05	In Progress; ditch grading outstanding
Rosenberger Drainage	74,810	74,810	19,625	55,185	74%	100%	15-Sep-05	Completed
Bridge Repairs	97,554	240,300	116,781	123,518	51%	100%	15-Apr-05	Completed
<b>Total</b>		<b>\$7,555,151</b>	<b>\$2,439,530</b>	<b>\$5,115,621</b>	<b>68%</b>			
<b>Airport Transportation</b>								
Regional Airport Study		\$22,500	8,664	13,836	61%			REDI
<b>Total</b>		<b>\$22,500</b>	<b>\$8,664</b>	<b>\$13,836</b>	<b>61%</b>			
<b>Water Services</b>								
La Crete Water System Upgrade	2,638,024	2,638,024	2,145,185	492,840	19%	90%		This project is 90 % complete and will be behind the scheduled completion date of September 18,2005
Zama Water Study		2,036	1,467	568	28%			Completed pilot study phase one, CF from 2004
Cathodic Protection Program		15,000	3,429	11,571	77%	90%	31-Oct-05	In Progress
Water Treatment Plant Zama	2,514,292	3,591,845	16,848	3,574,997	100%	5%	1-Oct-06	RFP to equipment suppliers is due; soon after equipment selection, the final design can be completed for early 2006 tender.
Zama source of water study		30,000	3,000	27,000	90%	1%	5-Dec-05	In Progress; literature review underway. New supply well must be installed prior to any work on the ground.
Hydrant replacement program		10,000	2,865	7,135	71%			Not Started
SCADA assistance at FV WTP study		12,000		12,000	100%			Not Started
Remote meter reader		12,500		12,500	100%			Not Started
Mobile home park metering chamber		25,000	13,572	11,428	46%	90%	30-Sep-05	Installation is complete, cleanup remaining
Zama Membrane Nonofiltration Pilot		22,000	19,065	2,935	13%	100%	30-Aug-05	Completed
La Crete 98th Ave Water		124,700	4,205	120,495	97%	15%		The water main replacement has begun
<b>Total</b>		<b>\$6,483,105</b>	<b>\$2,209,636</b>	<b>\$4,273,469</b>	<b>66%</b>			
<b>Sewer Services</b>								
Evaporative Cell - Zama	47,850	63,800	-	63,800	100%			Not Started

Department	Grant eligible amount	Total budget	Actual cost-to-date	Variance \$	Variance %	Estimated % of completion	Estimated completion date	Comment
Upgrade FV Main Lift station		70,000		70,000	100%			Un estimate has been received from GPEC
Video inspection program		15,000		15,000	100%			Not Started
Zama lift station upgrade		25,000		25,000	100%			Not Started
Desluge FV lagoon		50,000	34,052	15,948	32%	100%	31-Jul-05	Completed
Gravity sewer line - 98th Ave E & 99th St N		402,400	201,046	201,354	50%	70%	30-Sep-05	Sewer line installed; a great deal of grading and cleanup is remaining
Mobile home park sewer redirection - LC		111,067	95,708	15,359	14%	90%	30-Sep-05	Installation is complete, cleanup remaining
Zama wastewater system upgrade - Phase 1	176,250	235,000	9,455	225,545	96%	2%	31-Dec-05	Approved April 12th - motion 05-177, AB Wastewater program and \$58,750 to be funded from General Capital Reserve. Site selection ongoing; waiting for soil tests.
LC 105th Avenue gravity sewer main replacement		42,600	31,118	11,482	27%	90%	30-Sep-05	Road and ditch grading and cleanup is required
<b>Total</b>		<b>\$673,467</b>	<b>\$371,378</b>	<b>\$342,661</b>	<b>51%</b>			
<b>Waste Disposal Services</b>								
Regional Landfill - Hwy88 Con-Fes.Study		23,013		23,013	100%			Not Started
Waste transfer station upgrade - Zama	15,000	15,000		15,000	100%	2%	30-Nov-05	Preparing a proposal to TRA for TMA
Waste transfer station upgrade - Blumenort	15,000	15,000		15,000	100%			Deferred
Waste transfer station upgrade - Rocky Lane	15,000	15,000		15,000	100%			Deferred
Waste transfer station upgrade - Blue Hills	15,000	15,000		15,000	100%			Deferred
<b>Total</b>		<b>\$60,000</b>	<b>\$0</b>	<b>\$60,000</b>	<b>100%</b>			
<b>Planning &amp; Development</b>								
Oversizing - payments to developers			95,898	(95,898)				As per policy DEV001 - will be funded from General Capital Reserve or borrowed if going over \$100,000 per year
Office furniture		4,500		4,500	100%		30-Sep-05	Ordering furniture
LC community development plan		30,000	30,600	(600)	-2%	100%	15-Sep-05	Complete
LC office building		50,000		50,000	100%	10%		Working on design and RFP
FV & Zama community development plan		48,000	17,500	30,500	64%	35%	31-Oct-05	Zama at 50% completion and FV started
<b>Total</b>		<b>\$132,500</b>	<b>\$143,998</b>	<b>-\$11,498</b>	<b>-9%</b>			
<b>Agricultural Services</b>								
Blumenort Drainage		30,000	10,869	19,131	64%			Not started
Fort Vermilion South 88 Drainage		200,000	16,593	183,408	92%	5%		The engineering design is complete and currently waiting for approval from AB Environment. Likely won't commence until 2006.
High Level East Drainage	195,858	336,807	232,034	104,773	31%	95%		Complete, waiting for final inspection
Rosenberger Drainage - Line 3&4		75,000		75,000	100%			Waiting for approval from AB Environment and AB Transportation
<b>Total</b>		<b>\$641,807</b>	<b>\$259,496</b>	<b>\$382,311</b>	<b>60%</b>			
<b>Parks &amp; Playgrounds</b>								
LC Hill Park Renovations		20,000	19,771	229	1%	100%	15-Jun-05	Completed
Machesis Lake Campground		7,000	7,015	(15)	0%	100%	30-Jun-05	Completed
Mackenzie Housing Playground		7,013						Not Started, CF from 2004
LC 108th Street Park Playground		7,500		7,500	100%	10%	30-Aug-05	Finished landscaping
LC Skate board park		65,674	65,248	426	1%	100%	30-Aug-05	Completed
<b>Total</b>		<b>\$107,187</b>	<b>\$92,034</b>	<b>\$8,140</b>	<b>8%</b>			
<b>Grand Total</b>		<b>\$16,932,967</b>	<b>\$5,582,587</b>	<b>\$11,110,764</b>	<b>66%</b>			







## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	September 28, 2005
<b>Presented By:</b>	Brenda Wiebe, Roads Supervisor
<b>Title:</b>	2006 Road Construction Requests
<b>Agenda Item No:</b>	9.2)

#### BACKGROUND / PROPOSAL:

Policy PW019 Road Construction Eligibility and Prioritization (attached) states that applications for road construction must be received by August 31 annually.

Attached is a summary of all road construction requests received. Prioritizing these projects prior to budget deliberations will save time and assist with obtaining cost estimates for Council Budget Meetings.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A presentation on all road construction requests will be brought forward at the Council meeting.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION:

That the following road construction requests be considered in the 2006 budget:

<u>Access to:</u>	<u>Along RR or TWP</u>	<u>Distance</u>
NE 15-110-18 W5M	RR 18-2	0.5 Miles
S ½ 23-109-12 W5M	TWP 109-3	0.75 Miles
NW 23-109-12 W5M	TWP 109-4	0.75 Miles
NE 30-108-18 W5M	RR 18-5	0.5 Miles
SW 22-108-12 W5M	RR 12-3	0.5 Miles

Author: M. Driedger

Reviewed:

C.A.O.:



## Municipal District of Mackenzie No. 23

<b>Title</b>	<b>Road Construction Eligibility and Prioritization</b>	<b>Policy No.</b>	<b>PW019</b>
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<b>Legislation Reference</b>	<b>Municipal Government Act, Section 18</b>
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### **Purpose:**

To define road construction eligibility and priorities.

This policy rescinds and replaces Policy PW002 – 95.

### **Policy Statement and Guidelines**

The Municipal District of Mackenzie No. 23 shall be solely responsible for new road construction. Landowners may build roads on municipal road allowances under the direct supervision of the M.D.

### **Definitions**

For the purpose of this policy the following definitions shall apply:

**Residence** – a residence in accordance with the Municipal Land Use Bylaw and subject to all approved permits.

### **General**

1.1 Construction of roads shall take place on statutory road allowances or road rights-of-way, wherein:

- a) The construction extends and forms part of the existing network of roads;
- b) The construction meets all design, specifications and standards as determined by the Municipal District of Mackenzie;
- c) The application has been made on a "Road Construction Request" form by the landowner(s) for Council's consideration;
- d) The project has been approved by Council; and
- e) The road to be constructed to privately owned land shall extend only to the nearest property line of the land owned by the applicant.

- 1.2 Construction outside of the road right-of-way shall be generally accepted when:
- a) The construction is necessary to meet the design, specifications and standards as determined by the Municipal District of Mackenzie;
  - b) The construction along the road allowance is not cost effective;
  - c) The Municipal District of Mackenzie No. 23 derives either an economic and/or social benefit from the resulting development.
- 1.3 Applications for road construction must be received by August 31 annually.

### **Eligibility**

- 2.1 Consideration shall only be given for the construction of roads to access agricultural lands provided:
- a) A minimum area of eighty (80) acres of the land on any one quarter is in production or is in seedbed condition for the production of an agricultural crop or has been fenced for livestock operations; and
  - b) That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s) or group. Title searches will be done as of September 30 of each year.
  - c) If the road right-of-way requires clearing, the applicant may enter into an agreement with the municipality to clear and/or brush the road right-of-way. When an agreement has been entered into for the purpose of clearing a road right-of-way, the applicant shall be paid in accordance with the municipality's *Hiring of Private Equipment* policy.
- 2.2 Consideration shall be given for the construction of roads for residential access provided:
- a) The applicant shall give the Municipal District of Mackenzie No. 23 an irrevocable letter of credit, certified cheque or other suitable financial commitment in the amount of \$10,000 per half mile.\*- This shall be submitted by September 30<sup>th</sup>. If the property owner builds a residence on the subject property within a two-year period, the irrevocable letter of credit or certified cheque shall be returned.
  - b) That the property to be accessed is not accessible via an adjacent property that is under the ownership or direct control of the same person(s) or group. Title searches will be done as of September 30 of each year.
- 2.3 Industry  
Consideration shall be given for the construction of roads for industrial access on a case-by-case basis.

**Prioritization**

3.1 Prioritization shall be by road class in the following order:

- a) Collector
- b) Local Road
- c) Low Volume Farm Access
- d) Field Access

Within each classification consideration shall be given on a case-by-case basis.

3.2 Council may approve construction of a road in the current year where:

- a) Costs are expected to accelerate significantly in the following year, and
- b) The landowner is willing to finance the project in the current year and provides the estimated costs up front, and
- c) Council is willing to reimburse the landowner in the following year.

Council reserves the right to modify the priority of a project when the distribution of costs for the construction of a road is presented as a cost shared project. Subject to the discretion of M.D. Council, the upgrading of any of the road infrastructure within the municipality may be given a higher priority.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	December 19, 2001	01-713
<b>Amended</b>	May 22, 2002	02-377
<b>Amended</b>	June 4, 2002	02-393
<b>Amended</b>	September 24, 2002	02-666
<b>Amended</b>	November 26, 2002	02-848

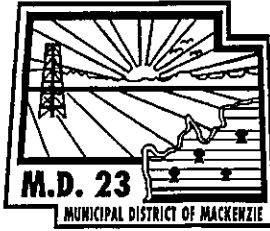


### 2006 ROAD CONSTRUCTION REQUESTS

Applicant	Access to following legal	TWP or RG Road	No. of Miles	Current use of Land	Acres	Additional Information	Qualify?
Tim Peters	NE 21-110-18-W5M	RR 18-3	1.5	Residence and pasture	20	Currently has access to property	No
David A Laforce	NE 15-110-18-W5M	RR 18-2	0.5	Future residence	N/A	Plan to reside on this property in 2006 and have no access to property via adjacent owned property. The security letter is in place	Yes
Orvall & Nancy Shannon	SW 9-109-16-W5M	RR 16-4	0.4	Residence, hay	N/A	Currently has access to property	No
Donald Brown & Jacki Gerwing	S 1/2 23-109-12-W5M	TWP 109-3	0.75	crop	98	Is farming the land and does not have access via adjacent owned property. This would be a forced road	Yes
Donald Brown & Jacki Gerwing	NW 23-109-12-W5M	TWP 109-4	0.75	crop/hay	247	Is farming the land and does not have access via adjacent owned property.	Yes
Tom Braun	NE 30-108-18-W5M	RR 18-5	0.5	Future residence	N/A	160 acres recently cleared for future residence and have no access to property via adjacent owned property. Require \$10,000 deposit	Yes
Dave & Andrew Unrau	SW 22-108-12-W5M	RR 12-3	0.5	crop/hay	140	Is farming the land and does not have access via adjacent owned property	Yes
Peter & Amanda Goertzen	SE 18-107-14-W5M	TWP 107-2	1	Future residence, crop	160	Plan to reside on this property in 2007, the property is being farmed and there is no access via adjacent owned property. Only qualify for 1/2 mile and the land needs to be registered in their name (Letter to purchase land).	No
Ernie & Elizabeth Wiebe	NE 7-107-14-W5M	TWP 107-2	0.5	crop	160	The property is being farmed and there is no access via adjacent owned property. The land needs to be registered in their name (Letter to purchase land)	No
Jacob Unrau	NE 10-107-14-W5M	TWP 107-2	600m	Future residence/crop/hay	148	Currently has access to property	No
John Unger	SW 11-106-15-W5M	RR 15-2	1	subdivision/residence/hay	140	Currently has access to property	No
Abe & Susan Banman	SW 35-105-15-W5M	RR 15-2	0.25	Residence/pasture/subdivision	N/A	Currently has access to property	No
Jenny & BettyAnn Dick	SE 23-105-16-W5M	RR 16-1	200 m	Residence/Pasture	N/A	Currently has access to property	No
Abe W Friesen	S 1/2 18-102-17-W5M	RR 17-5 & TWP 102-2	2	Crop/Hay		Currently has access to property	No







## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 28, 2005
Presented By:	Brenda Wiebe, Roads Supervisor
Title:	New Deal for Cities and Communities Grant
Agenda Item No:	9.b)

#### **BACKGROUND / PROPOSAL:**

In May, 2005 AIT announced a Canada-Alberta Agreement on the Transfer of Federal Gas Tax Revenues. This has resulted in a grant called the New Deal for Cities and Communities.

This grant is available for 5 years and is based on population. Funds can be used for various projects which are summarized as follows:

- Public transit
- Water supply and treatment systems
- Wastewater treatment systems
- Wastewater (storm sewer drainage systems & facilities)
- Solid waste management
- Community energy systems
- Roadways and bridges
- Capacity building

This program is not based on a cost sharing basis.

Administration needs to know which project(s) Council would like to fund with this grant funding.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

Various projects that the MD is doing this year would qualify for funding. They are listed below:

- TWP 109-0 at RR 16-1 reconstruction
- Savage Prairie road reconstruction
- LC 101 St & 100 Ave overlay
- FV 45 St & 46 Ave sidewalk

- LC 98 Ave water line installation
- LC 98 Ave gravity sewer main installation
- LC 105 Ave gravity sewer replacement

The application does not have to specify which project we are applying for but must list eligible projects.

**COSTS / SOURCE OF FUNDING:**

For the year 2005/2006 the MD of Mackenzie has been allocated \$177,068. Following are the budgeted amounts and source of funding for eligible projects:

Project	Budgeted Amount	Funding
TWP 109-0	\$39,000	Roads Reserve
Savage Prairie road	\$78,000	Roads Reserve
LC 101 St & 100 Ave	\$161,648	Roads Reserve
FV 45 St & 46 Ave	\$381,597	Roads Reserve
LC 98 Ave water	\$124,700	General Cap. Reserve
LC 98 Ave sewer	\$402,400	Debenture
LC 105 Ave	\$42,600	General Cap. Reserve

Administration recommends splitting the grant funding between the Roads Reserve and General Capital Reserve.

**RECOMMENDED ACTION:**

That the 2005/2006 New Deal for Cities and Communities grant be split as follows:

Project	Budgeted Amount	NCDC Grant	Other Funding	Source of Other Funding
TWP 109-0	\$39,000	\$35,413.60	\$3,586.40	Roads Reserve
Savage Prairie Road	\$78,000	\$35,413.60	\$42,586.40	Roads Reserve
FV 45 St & 100 Ave	\$161,648	\$53,120.40	\$108,527.60	Roads Reserve
LC 98 Ave Water	\$124,700	\$53,120.40	\$71,579.60	General Capital Reserve
TOTAL		\$177,068		

Author: \_\_\_\_\_ Reviewed: \_\_\_\_\_ C.A.O.: 

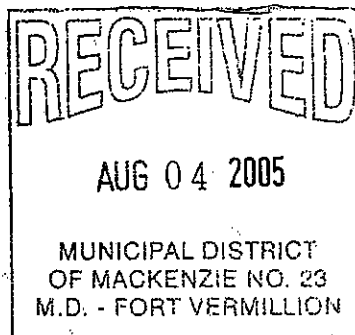


ALBERTA  
MINISTER OF INFRASTRUCTURE  
AND TRANSPORTATION

AR22954

July 18, 2005

Mr. Bill Neufeld  
Reeve  
Municipal District of Mackenzie No. 23  
PO Box 640  
Fort Vermilion, Alberta  
T0H 1N0



Dear Reeve Neufeld:

In follow up to the May 14, 2005 public announcement of the signing of the Canada-Alberta Agreement on the Transfer of Federal Gas Tax Revenues under the New Deal for Cities and Communities, I am pleased to provide you with two original funding agreements to enable the payment of grant funds to the municipality under this multi-year program.

The intent of the agreement is to establish a framework by which the program funding is to be provided to municipalities for eligible projects and to outline the terms and conditions of the program.

Please sign both copies of the agreement and return one original copy to Mr. John Engleder, Regional Director, Peace Region, Alberta Infrastructure and Transportation, Bag 900, Box 29, Peace River, Alberta, T8S 1T4.

Once my department receives your executed agreement and reviews your subsequent application, a transfer of one half of the funds for the 2005 grant allocation will be processed. It is anticipated that the remainder of the 2005 allocation will be available by the end of the year.

Yours truly,

Dr. Lyle Oberg  
Minister

Attachment

cc: Honourable Pearl Calahasen, MLA  
Lesser Slave Lake

Mr. Frank Oberle, MLA  
Peace River

Mr. John Engleder, Regional Director  
Peace Region





# SCHEDULE 1

## **FUNDS TO BE TRANSFERRED TO THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

This page contains an outline of the proposed maximum grant eligibility for the Municipality.

Payment of any grant under this program is subject to:

1. The availability of funding for this program.
2. Sufficient accepted eligible Municipal Infrastructure Projects.
3. Completion of financial reports for previous years grants.
4. Compliance with all other terms of the Memorandum of Agreement.

This proposed schedule may change from time to time. A change in this schedule does not alter any other term of this Memorandum of Agreement.

In 2005-2006, \$177,068,

In 2006-2007, \$177,068,

In 2007-2008, \$236,193,

In 2008-2009, \$295,319 (amount subject to adjustment)

In 2009-2010, \$590,638 (amount subject to adjustment)

The basis for calculation of the total grant available to the municipality will be the Alberta 2007 Official Population list. The Alberta 2007 Official Population list will incorporate the 2006 federal census. In the interim, the proposed payment schedule is based on an estimate of the 2006 population.

Following publication of the 2007 Official Population List, the total five-year grant allocation for the municipality will be recalculated. The grant amounts for 2008-2009 and 2009-2010 will then be adjusted to reflect the revised calculation and the amounts may either increase or decrease accordingly.

## SCHEDULE 2

Sections 1 through 9 of this Schedule contain a listing of the general types of capital Infrastructure Projects that may be funded under the Canada-Alberta Agreement on the Transfer of Federal Gas Tax Revenues under the New Deal for Cities and Communities Agreement. The lists are not intended to be all inclusive. However, all projects must respect eligible project categories listed in Schedule 2 of the Canada-Alberta Agreement.

### **1. PUBLIC TRANSIT**

- Construction and major rehabilitation of Light Rail Transit (L.R.T.) Lines, station structures, park and ride facilities, and L.R.T. Maintenance facilities. L.R.T. Lines must be designated in the municipality's transportation system bylaw.
- Construction, reconstruction and rehabilitation of L.R.T. grade separations.
- Construction and rehabilitation of major public transit terminals and transit garages.
- Purchase of L.R.T. vehicles, "low-floor" standard 40-foot buses, "low-floor" articulated buses, and accessible community public transit vehicles as well as specialized transit vehicles for seniors and/or persons with disabilities.
- Major rehabilitation of public transit vehicles.
- Major comprehensive transit-stop retrofit programs to achieve a "barrier free path of travel" to accessible transit services.
- System-wide capital improvement or upgrading projects.
- Purchase, development, and rehabilitation of major capital security devices, communication equipment, and other public safety enhancements.
- Implementation of Municipal Infrastructure Management Systems including software and the collection of Core Infrastructure data to the limits outlined in the program guidelines.
- Significant enhancements or improvements for the safety of users of the transportation systems.

### **2. WATER SUPPLY AND TREATMENT SYSTEMS**

- Raw-water supply lines to storage facilities.
- Raw-water storage facilities.
- Raw-water supply lines from storage facilities to treatment facilities.
- Water treatment facilities.
- Water pumping facilities.
- Treated-water supply lines.
- Treated-water storage facilities and related works.
- Distribution system upgrades and replacements, including individual services to the property line.
- Implementation of Water Infrastructure Management Systems, including the purchase of software and collection of data to the limits outlined in the program guidelines.



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	September 28, 2005
<b>Presented By:</b>	Brenda Wiebe, Roads Supervisor
<b>Title:</b>	Fort Vermilion Sewer Extension Along 46 Street
<b>Agenda Item No:</b>	9.C)

#### BACKGROUND / PROPOSAL:

The RCMP building that is being constructed in Fort Vermilion has access to a water service but not to sewer. Along with the RCMP there are two other potential developments in this area. The developer's agreement that was signed when these lots were subdivided (1979) stipulates that the MD will install sewer and the costs be recovered through local improvement.

This situation has just been brought to the MD's attention. GPEC has worked quickly to put together a cost estimate for this project. Attached is a map of the affected properties.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Because of how late we are in the season a local improvement plan (LIP) will be difficult to work with. The LIP process includes:

- Preparing a LIP bylaw and giving 1<sup>st</sup> reading
- Preparing a borrowing bylaw to finance to fund the LIP
- Preparing a Notice for all affected landowners, mailing it after 1<sup>st</sup> reading of the LIP bylaw and allowing 30 days for anyone opposed to the installation to petition against it.
- Construction can begin

The earliest that construction could begin is October 28. This is getting very late in the year for construction due to frost. The construction could take place but all clean up would have to wait until spring. Also, to install the sewer much of the road will be disturbed. It will be very difficult to rebuild and reshape it with frozen material.



The second option is for the MD to fund the project via the Alberta Municipal Infrastructure Program (AMIP) grant. This would allow the project to begin immediately and be completed before winter sets in. Please note that the landowners would not be responsible for paying for any portion of this project.

**COSTS / SOURCE OF FUNDING:**

The cost of the project is approximately \$70,000. There are two options to fund this project:

**Option 1**

The project could be funded via debenture and the funds recovered through the 100% local improvement levied against landowners over the next 10 years.

**Option 2**

The AMIP grant could cover the costs of the project.

**RECOMMENDED ACTION:**

That the Fort Vermilion sewer extension along 46 Street project be approved for \$70,000 and that funding come from the Alberta Municipal Infrastructure Program.

Author:

Reviewed:

C.A.O.:



MEMORANDUM OF AGREEMENT MADE THIS 15<sup>th</sup> DAY OF February A.D. 1979.

BETWEEN

The Minister of Municipal Affairs,  
as Council for Improvement District  
No. 23  
(hereinafter referred to as the  
"Minister")

OF THE FIRST PART

and

Mr. Joseph Rosenberger  
(hereinafter referred to as the  
"Developer")

OF THE SECOND PART

WHEREAS the Developer is the owner or is entitled to become the owner of that portion of land located within the boundaries of Improvement District No. 23 and legally described as River Lot 7, Range 3, Fort Vermilion Settlement (hereinafter referred to as the development), and whereas the Developer proposes to develop the lands as an industrial subdivision

AND WHEREAS the Minister and the Developer wish to enter into an Agreement regarding the extension of municipal services to the development.

THE PARTIES to this Agreement in consideration of the promises, and of the mutual terms, covenants and conditions to be observed and performed by each party agree as follows:

1. For the purposes of interpretation:

- ✓ a) "Municipal Engineer" shall mean such person or corporation as is designated by the Minister for the purposes of this particular Agreement and development;

d) that the Developer shall indemnify and save harmless the Minister from and against all losses, claims, suits or demands of any nature which may arise by reason of the performance of the work of the Developer in any such public place.

There will be no off-site charges on this subdivision.

The Developer shall inform all prospective new owners of lots within this subdivision that the Municipality shall impose a frontage tax for both water and sewer installation now in place, or in the future, abutting the property.

The Developer shall install all municipal services as required in paragraph 4 of this Agreement.

The Developer shall for a period of two years be responsible for any and all repairs and replacements to any municipal services and utilities which may in the opinion of the Municipal Engineer become necessary for any cause whatsoever. The Municipal Engineer, prior, to the end of the two-year maintenance period, conduct an inspection to determine if the Developer has properly maintained the utilities and services. If the Municipal Engineer is of the opinion that the Developer has not properly maintained the utilities and services he will indicate in writing to the Developer the matters to be rectified and the two-year maintenance period will not end until these matters have been completed to the satisfaction of the Municipal Engineer.

In the event that the Developer is in default of the observance and performance of the terms, covenants, and conditions of this Agreement, the Minister shall give the Developer thirty (30) days notice in writing of such default and requiring the Developer to rectify the same within the said thirty (30) days. In the event that the Developer fails to rectify the defaults a

20.

21.

22.

23.

24.

**BYLAW NO. 523/05**  
**OF THE MUNICIPAL DISTRICT OF MACKENZIE NO 23**

(hereinafter referred to as "the Municipality")

**IN THE PROVINCE OF ALBERTA**

**This bylaw authorizes the Council of the Municipality to impose a local improvement tax in respect of all lands that directly benefit from the Sanitary Sewer Main on 46<sup>th</sup> Street from Lot 2, Block 1, Plan 7920958 to Lot 6, Block 1, Plan 7920958 in the Hamlet of Fort Vermilion as a local improvement project.**

**WHEREAS:**

The Council of the Municipality has decided to issue a by-law pursuant to Section 397 of the *Municipal Government Act* to authorize a local improvement tax levy to pay for the Sanitary Sewer Main on 46<sup>th</sup> Street from Lot 2, Block 1, Plan 7920958 to Lot 6, Block 1, Plan 7920958 in the Hamlet of Fort Vermilion local improvement project.

A local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the Sanitary Sewer Main on 46<sup>th</sup> Street from Lot 2, Block 1, Plan 7920958 to Lot 6, Block 1, Plan 7920958 in the Hamlet of Fort Vermilion local improvement project has been filed with the Municipality's Chief Administrative Officer.

The Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners.

Plans and specifications have been prepared. The total cost of the project is estimated to be \$70,000 and the local improvement plan estimates that the following contributions will be applied to the project:

Municipality at Large	\$0
Benefiting Owners	\$70,000
Total Cost	\$70,000

The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is \$8549.36.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the Sanitary Sewer Main on 46<sup>th</sup> Street from Lot 2, Block 1, Plan 7920958 to Lot 6, Block 1, Plan 7920958 in the Hamlet of Fort Vermilion local improvement project, the sum of Seventy Thousand Dollars (\$70,000) be collected by way of an annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.
2. The net amount levied under the by-law shall be applied only to the local improvement project specified by this by-law.
3. This by-law comes into force on the date it is passed.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Kristin McNeil, Acting Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Kristin McNeil, Acting Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Kristin McNeil, Acting Executive Assistant

**Schedule A to Bylaw No. 523/05**

**Annual Levy For 46 Street Local Improvement Project**

1. Properties to be assessed:

- Lot 2, Block 1, Plan 7920958
- Lot 3, Block 1, Plan 7920958
- Lot 4, Block 1, Plan 7920958
- Lot 5, Block 1, Plan 7920958
- Lot 6, Block 1, Plan 7920958
- Lot 2, Block 2, Plan 7920958
- Lot 3, Block 2, Plan 7920958
- Lot 4, Block 2, Plan 7920958
- Lot 5, Block 2, Plan 7920958

2. Total Frontage	1650 feet
3. Total Levy	\$70,000.00
4. Total Levy per Front Foot	\$42.42
5. Annual Unit Rate per Front Foot Payable for a Period of Ten (10) years at 3.811%	\$5.18
6. Total Yearly Assessment against all properties to be assessed	\$8549.36

**Schedule B to Bylaw No. 523/05**

Annual Levy For 46<sup>th</sup> Street Local Improvement Project

1. Properties to be assessed:

No. of Parcels	Annual Rate of Assessment Per Front Foot	Amount of Annual Assessment
9	\$5.18	\$8549.36

2. Total number of parcels 9
3. Total annual assessments \$8549.36
4. Term of annual assessments 10
5. Total assessment against all parcels \$70,000.00

September 28, 2005

Address

Dear Sir or Madam:

**Re: Notice of Intention to Construct a Local Improvement  
Hamlet of Fort Vermilion  
Plan 7920958, Block 1, Lots 2,3,4,5, and 6  
Plan 7920958, Block 2, Lots 2,3,4, and 5**

On September 28, 2005 Council approved the construction of a sanitary sewer main along 46<sup>th</sup> Street for Plan 7920958, Block 1, Lots 2,3,4,5, and 6 and Plan 7920958, Block 2, Lots 2,3,4, and 5 in the Hamlet of Fort Vermilion.

100% of the cost of construction for the sewer main will be recovered through a local improvement charge. Enclosed is a Notice explaining the location and cost of this project.

Please read the notice very carefully. If you object to the project there is a process described within the Notice whereby you may stop the project. If you have any questions, please call myself at 928-3983.

Yours truly,

Mary Jane Driedger  
Public Works Administrative Officer

Encl.

## NOTICE

### INTENTION TO CONSTRUCT A LOCAL IMPROVEMENT IN THE HAMLET OF FORT VERMILION IN THE MUNICIPAL DISTRICT OF MACKENZIE

PURSUANT to Section 393(1) of the Municipal Government Act, R.S.A., 2000, Notice is hereby given that the Council of the Municipal District of Mackenzie No. 23 intends to undertake to provide a Sanitary Sewer Main on 46<sup>th</sup> Street from 45<sup>th</sup> Avenue, Plan 7920958, Block 1, Lots 2,3,4,5, and 6 and Block 2, Lots 2,3,4, and 5 as a local improvement. The total cost of the aforementioned project is estimated to be \$70,000, of which 100% will be collected using frontage charges. Funding for this project is debenture. The sum of \$70,000 will be repayable over a period of ten (10) years at a rate of interest not exceeding ten per cent (10%), or the interest rate as fixed from time to time by the Alberta Capital Finance Authority, whichever is lower, and the lands abutting that portion of the street or place where the local improvement is made will be charged an annual rate of \$5.18 per average of front and rear foot of frontage, for each year of the said ten (10) year period. The prepaid rate paid once is \$42.42 per assessed foot of frontage. The calculations used herein are based on the current Alberta Capital Finance Authority rate of 3.811%.

The aforementioned rate may be subject to amendment to take into consideration the actual cost of the project or change in interest rate, prior to the first levy for this project.

All costs in excess of the aforesaid special assessment may be borne by the Municipal District of Mackenzie at large.

The location of the proposed local improvement in Fort Vermilion is as follows:

ON	FROM	TO	SIDE	FRONTAGE
46 <sup>th</sup> Street	Lot 2, Block 1, Plan 7920958	Lot 6, Block 1, Plan 7920958	East	910.00 feet
46 <sup>th</sup> Street	Lot 2, Block 2, Plan 7920958	Lot 5, Block 2, Plan 7920958	West	740.00 feet
		TOTAL		1650.00 feet

Total Assessable Frontage	1650.00 feet
Total Assessment Against all Properties	\$70,000.00
Total Assessment Per Front Foot of Frontage	\$42.42
Annual Unit Rate per Front Foot of Frontage to be Payable for a period of 10 years Calculated at 3.811%	\$5.18



Your property, described as Lot\_\_\_\_, Block\_\_\_\_, Plan 7920958 will be assessed for \_\_\_\_\_ feet. The annual assessment against your property is approximately \$943.02 for a period of 10 years calculated at 3.811%. Notice is hereby given that unless 2/3 of the Owners who would be liable to pay this local improvement tax and these Owners represent at least one-half of the value of the assessments for the parcels of land on which the tax will be imposed, file a petition with the Chief Administrative Officer against the proposed improvement within thirty (30) days from the date of sending this Notice, the local improvement may be undertaken and the cost of it assessed by the system of assessment referred to in this Notice.

If no petition sufficiently signed has, within 30 days of sending the Notices, been presented to the Chief Administrative Officer against the local improvement, the Council may undertake the proposed local improvement at any time within three (3) years following the sending of the Notices.

The Owners of any land so specially assessed may at any time compute the amount or balance remaining unpaid in respect of it by paying the amount of the original assessment charged against the land together with interest and penalties chargeable in respect of it less any amount previously paid on account of it.

Dated at the Hamlet of Fort Vermilion this \_\_\_\_\_<sup>th</sup> day of, 2005.

**MUNICIPAL DISTRICT OF MACKENZIE**  
**Frontage Rate Calculations**

PROJECT: Sanitary Sewer Main Extension  
 46th Street from Lot 2, Block 1, Plan 7920958 to Lot 6, Block 1, Plan 7920958  
 AMOUNT OF FINANCE: \$70,000 FOR 10 YEARS  
 INTEREST RATE: 3.811% INTEREST FACTOR: 0.1221337  
 ASSESSABLE FRONTAGE: 1,650.00 feet

1] YEARLY PAYMENT  
 Interest Factor x Amount of Finance = Yearly Payment  
 0.1221336790 x \$70,000 = \$8,549.36

2] FRONTAGE RATE  
Yearly payment \$8,549.36 = \$5.18  
 Assessable Frontage 1650.00

3] TOTAL ASSESSMENT PER FRONT FOOT  
Frontage Rate \$5.18 = \$42.42  
 Interest Factor 0.1221336790

4] ANNUAL UNIT RATE PER FRONT FOOT OF FRONTAGE PAYABLE OVER 10 YEARS  
Yearly payment \$8,549.36 = \$5.18  
 Assessable Frontage 1,650.00

5] TOTAL YEARLY ASSESSMENT AGAINST ALL PROPERTIES  
 Assessable Frontage x Frontage Rate = Total Yearly Assessment  
 1,650.00 x \$5.18 = \$8,549.36

6] TOTAL ASSESSMENT AGAINST ALL PROPERTIES  
Total Yearly Assessment Against all Properties  
 Interest Factor  
\$8,549.36 = \$70,000.00  
 0.1221336790

7] BALANCE TO BE PICKED UP BY THE M.D. OF MACKENZIE  
 Amount to Finance (-) Total Assessment Against all Properties  
 \$70,000.00 - \$70,000.00 = -\$0.00

Note: The Municipality Cannot Show a profit on Item 7

RIVER

842 0527

6162 RS

3279 KS

2704 RS

83210443

892 1752

922 0928

842 0528

792 0059

4662 RS

RL 8

RL 7

Block 2  
Fort Ver

C of T

Lot 7A Block 2  
Fort Ver

47th AVE.

912 2331

6 4865

2118 FU

782 2698

822 3269

782 2986

580 KS

HOSPITAL

MO. ZS. OFFICE

MAINTENANCE YARD

08 03 Fort Ver

C of T

962 1322

032 6173

972 0389

982 0186

762 2457

2945 ET

762 1591

45th 772 0947 AVENUE

AVENUE

012 4787

872 2688

822 1286

792 0958

FORT VERMILION  
PUBLIC SCHOOL

942 3306

43rd AVENUE

580 KS

RL 8

RL 7

C of T

C of T

962 1040

RL 6

C of T

TALL CREEK  
MOW RESERVE NO. 1738

5950 JY

580 KS

467 JY

TALL CREEK FOODS

HIGHWAY

NO. 88



**BYLAW NO. 524/05**  
**OF THE Municipal District OF Mackenzie No. 23**

(Hereinafter referred to as "the Municipality")  
**IN THE PROVINCE OF ALBERTA**

**This bylaw authorizes the Council of the Municipality to incur indebtedness by the issuance of debenture(s) in the amount of \$70,000 for the purpose of construction of the Sanitary Sewer Main Extension Along 46<sup>th</sup> Street from Lot 2, Block 1, Plan 7920958 to Lot 6, Block 1, Plan 7920958 in the Hamlet of Fort Vermilion**

**WHEREAS:**

The Council of the Municipality has decided to issue a by-law pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of the Sanitary Sewer Main Extension Along 46<sup>th</sup> Street from Lot 2, Block 1, Plan 7920958 to Lot 6, Block 1, Plan 7920958 in the Hamlet of Fort Vermilion local improvement project as described in the local improvement plan authorized by council.

Plans and specifications have been prepared and the total cost of the project is estimated to be \$70,000 and the Municipality estimates the following contributions will be applied to the project:

Municipality at large	\$0
Benefiting owners	\$70,000
Total Cost	\$70,000

In order to complete the project it will be necessary for the Municipality to borrow the sum of \$70,000, for a period not to exceed 10 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this by-law is equal to, or in excess of 20 years.

The principal amount of the outstanding debt of the Municipality at December 31, 2005 is \$8,024, 844 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of completing the Sanitary Sewer Main Extension Along 46<sup>th</sup> Street from Lot 2, Block 1, Plan 7920958 to Lot 6, Block 1, Plan 7920958 in the Hamlet of Fort Vermilion local improvement project the sum of SEVENTY THOUSAND (\$70,000) be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the Municipality at large.
2. The amount of SEVENTY THOUSAND (\$70,000) is to be paid by the municipality at large and SEVENTY THOUSAND (\$70,000) is to be collected by way of local improvement tax imposed pursuant to the municipality's tax By-law No.523/05.
3. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this by-law, namely the Sanitary Sewer Main Extension along 46<sup>th</sup> Street from Lot 2, Block 1, Plan 7920958 to Lot 6, Block 1, Plan 7920958 in the Hamlet of Fort Vermilion local improvement project.
4. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TEN (10) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TEN (10) percent.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the by-law shall be applied only to the project specified by this by-law.
7. This by-law comes into force on the date it is passed.

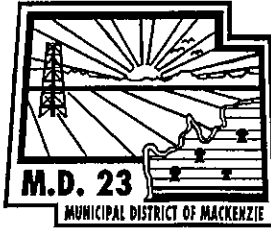
READ A FIRST TIME THIS 28 DAY OF September 2005.

READ A SECOND TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 200X.

READ A THIRD TIME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 200X.

\_\_\_\_\_  
(CHIEF ELECTED OFFICIAL)

\_\_\_\_\_  
(CHIEF ADMINISTRATIVE OFFICER)  
SEAL



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 28, 2005
Presented By:	Paul Driedger, Director of Emergency Services
Title:	Emergency Services Information Session
Agenda Item No:	10.2)

#### **BACKGROUND / PROPOSAL:**

The Peace River Fire Commissioner's office has received numerous calls from municipalities on a number of issues relating to fire services. Greg Gramiak, Fire Chief for Lesser Slave Regional Fire Service has extensive experience in the emergency services field, specifically in Regional Fire Services.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:**

The Peace River Fire Services Commission has set up an information session, and is encouraging Councillors, Chief Administrative Officers, Fire Chiefs and others involved in this field to attend.

The session will run from 12:00 noon until 3:00 p.m. on Thursday, October 6<sup>th</sup> in Peace River.

#### **COSTS / SOURCE OF FUNDING:**

Honorariums & Expenses

#### **RECOMMENDED ACTION:**

That Council be authorized to attend the Fire Services Information Session in Peace River on October 6, 2005.

Author: K.McNeil

CAO: —





September 19, 2005

**To all Mayors, Reeves, Councilors and Chief Administrative Officers**

The Peace River, Fire Commissioners Office (FCO), has been receiving numerous calls from Municipalities asking for assistance with their local Fire Departments.

The requests have included topics such as:

- Staffing Levels/Volunteer Recruitment
- Equipment Purchases
- Fire Chief Burnout
- Inspections of Buildings
- Regionalization
- Training

We are pleased to invite you to an **Information Session.**

Greg Gramiak, Fire Chief of the Lesser Slave Regional Fire Service, will show us how the Town of Slave Lake and its neighbors, developed and implemented a proposal to, **Regionalize the Fire Service in and around the Slave Lake area.** As the regional fire service is up and running, Greg will be able to share with us the problems and successes of the project.

As you are aware a new OH&S Code came into effect in the Spring of 2004. As everyone is aware, it does apply to the fire service. How it applies to emergency operations is less clear. A **Code of Practice for Firefighters,** has been developed by the FCO, Alberta Fire Chief's Association and Alberta Occupational Health and Safety. Ernie Polson, Assistant Fire Commissioner-Operations will share the key interpretations with you.

Ross Bennett  
Fire Safety Officer

## INFORMATION SESSION FOR ELECTED OFFICIALS AND CAO's

Topics Lesser Slave Regional Fire Service  
OH&S Code of Practice for Fire Fighters

Presenters Greg Gramiak, Fire Chief, Lesser Slave Regional Fire Service  
Ernie Polsom, Assistant Fire Commissioner- Operations

When Thursday, October 6, 2005

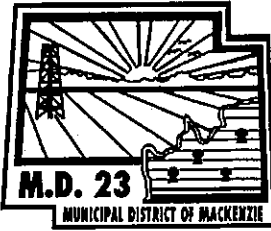
Time **12NOON- 3:00 PM**  
**To facilitate those traveling we will start at noon and go until we are done. Please have lunch prior to the meeting**

Where Provincial Building, Peace River,  
Main Floor Board Room  
9621-96 Ave  
Peace River

Who should attend Mayors/Reeves  
Councillors  
CAO's  
Fire Chiefs  
(if you wish to include your fire chief, please feel free to do so)

Please reply by **October 4, 2005**, to: **780-624-6303**, **fax 780-624-6552**,  
Or email to **Ross.Bennett@gov.ab.ca**

and let us know how many will attend from your municipality



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	<b>Regular Council Meeting</b>
Meeting Date:	September 28, 2005
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	<b>Bylaw 518/05 – Penalties for non-payment of taxes and tax arrears</b>
Agenda Item No:	11.2)

#### BACKGROUND / PROPOSAL:

Penalties are currently levied on arrears on July 2<sup>nd</sup> each year. This causes confusion as the penalty is on arrears as at December 31<sup>st</sup> but is not charged until July. A poll of other municipalities indicates that the majority levy arrears penalties as at December 31<sup>st</sup> of January 1<sup>st</sup>.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In order to ensure that penalties are collected and to improve tax collections it is advisable to levy the penalty on arrears at the beginning of each year and leave the penalties on current taxation at July 1<sup>st</sup> and November 15<sup>th</sup>.

Administration has presented this change to the finance committee. The finance committee recommends that the penalty on arrears be imposed on January 1.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION (by originator):

Motion 1:

That first reading be given to Bylaw 518/05 being a penalties on taxes by-law for the MD of Mackenzie.

Author:

Reviewed:

C.A.Q.

**Motion 2:**

That second reading be given to Bylaw 518/05 being a penalties on taxes by-law for the MD of Mackenzie.

**Motion 3:**

That consideration be given to go to third reading of Bylaw 518/05 being a penalties on taxes by-law for the MD of Mackenzie.

**Motion 4:**

That third reading be given to Bylaw 518/05 being a penalties on taxes by-law for the MD of Mackenzie.

Author:	Reviewed:	C.A.O.
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**BYLAW NO. 518/05**

**A BYLAW OF THE  
MUNICIPAL DISTRICT OF MACKENZIE NO. 23,  
IN THE PROVINCE OF ALBERTA,  
TO IMPOSE PENALTIES FOR NONPAYMENT OF  
TAXES AND TAX ARREARS**

**WHEREAS**, pursuant to the provisions of the Municipal Government Act, Statutes of Alberta, 1994, Chapter M-26.1, Sections 344, 345, 346 and 252 and amendments thereto, the Council may pass a bylaw to establish the penalties on taxation.

**NOW THEREFORE**, pursuant to provisions contained in the Municipal Government Act the Council of the Municipal District of Mackenzie No. 23 in the province of Alberta, duly assembled, hereby enacts as follows:

1. In this Bylaw, the following words shall be defined as:
  - (a) "Business Day" shall mean every day of the week, Monday through Friday excepting statutory holidays and other holidays designated by the Municipal District of Mackenzie No. 23.
  - (b) "Tax" or "Taxes" Means:
    - (i) a property tax,
    - (ii) a business tax,
    - (iii) a business revitalization zone tax,
    - (iv) a special tax, and
    - (v) a local improvement tax;
  - (c) "Tax Arrears" means Taxes, and includes all penalties levied on Taxes that remain unpaid after December 31 of the year in which they are imposed.
2. That Taxes shall be due and payable either on or before June 30 of the year in which the Tax is levied.
3.
  - (a) That in the event of any Taxes remaining unpaid after June 30 of the year in which they are levied, there shall be added thereto by way of penalty an amount of six (6%) per centum on the first Business Day of July.
  - (b) That in the event June 30 is not a Business Day, the penalty amount referred to in paragraph 3(a) above will be levied and added to the Taxes on the Second Business Day of July.
4.
  - (a) That in the event of any Taxes remaining unpaid after November 15 of the year in which they are levied, there shall be added thereto by way of a

further penalty an amount of six (6%) percentum on the first business day after November 15.

- (b) That in the event November 15 is not a Business Day, the penalty amount referred to in paragraph 5(a) above will be levied and added to the Taxes on the Second Business Day after November 15.
- 5. (a) That in the event of any Tax Arrears remaining unpaid after ~~June 30th~~ ~~December 31st~~, there shall be added there to by way of penalty an amount of twelve(12%) percentum on the first Business Day of ~~July~~ ~~January~~, and such penalty shall be levied in each succeeding year so long as the Tax Arrears remain unpaid.
- b) That in the event ~~June 30~~ ~~December 31st~~ is not a Business Day, the penalty amount referred to in paragraph 5(a) above will be levied and added to the Tax Arrears on the Second Business Day of ~~July~~ ~~January~~.
- 6. That any penalty imposed under the terms of this Bylaw may be added to and forms a part of the Tax in which it is imposed.
- 7. This Bylaw shall come into force upon third and final reading.
- 8. This Bylaw shall be known as the Tax Penalties Bylaw.
- 9. That Bylaw No. ~~49/96~~ ~~064/96~~ is hereby rescinded.

First Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Kristin McNeill, Acting Executive Assistant

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

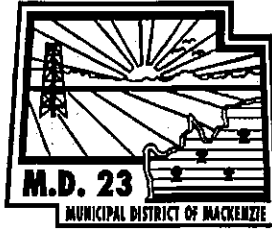
\_\_\_\_\_  
Kristin McNeill, Acting Executive Assistant

Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2005.

\_\_\_\_\_  
Bill Neufeld, Reeve

\_\_\_\_\_  
Kristin McNeill, Acting Executive Assistant

111 90



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 28, 2005</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Recreation Boards – Capital funding policy ADM43 Funding to community non-profit organizations – RES015</b>
<b>Agenda Item No:</b>	<b>11.b)</b>

#### BACKGROUND / PROPOSAL:

As was requested by the finance committee, Administration has prepared and presented to the finance committee a five-year comparison of grants paid to non-profit groups as a percentage of the MD's total operating budget.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

After the review, the finance committee has decided that a recommendation be taken to council that for each budget year, no more that \$200,000 be budgeted for grants to other organizations, with no less than \$20,000 of the \$200,000 being allocated to a reserve for grant funding to non-profit organizations. The reserve funds will be used for special requests or as advance funding during the course of the budget year. Bursaries will be excluded from \$200,000.

Capital funding to recreation boards was reviewed as well. The finance committee has identified that there was no room for inflation on a capital project funding; a recommendation was made to implement a 3% inflation rate to capital grants.

#### COSTS / SOURCE OF FUNDING:

Annual operating budget

#### RECOMMENDED ACTION:

##### Motion 1:


That the ADM43 policy be amended to include the following: 3% inflation rate shall be applied every year to the capital grant amount.

**Motion 2:**

That \$200,000 annual limit be set for providing funding to other non-profit groups and organizations, with no less than \$20,000 of the \$200,000 annually allocated to a reserve for grant funding to non-profit groups and organizations.

**Motion 3:**

That a new reserve "Funding to community non-profit organizations" be established and RES015 policy be approved as presented.

Author:	Reviewed: 	C.A.O.:
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14-Sep-05  
MD of Mackenzie  
Grants Review - Finance Committee Meeting

	2001	2002	2003	2004	2005 Budget	Average
<b>REVENUE (excluding contributions from reserves and school &amp; seniors requisitions)</b>	<b>\$14,286,438</b>	<b>\$15,672,465</b>	<b>\$16,978,629</b>	<b>\$17,853,707</b>	<b>\$19,763,219</b>	
% increase in operating revenues		10%	8%	5%	11%	
<b>TOTAL EXPENDITURES (excluding school &amp; seniors requisitions)</b>	<b>\$14,236,956</b>	<b>\$15,870,325</b>	<b>\$17,258,646</b>	<b>\$17,826,863</b>	<b>\$19,826,219</b>	
% increase in operating expenditures		11%	9%	3%	11%	
<b>CONTRIBUTIONS TO CAPITAL AND RESERVES</b>	<b>\$2,887,570</b>	<b>\$4,344,887</b>	<b>\$4,985,559</b>	<b>\$4,911,769</b>	<b>\$4,324,259</b>	
<b>EXPENDITURES EXCLUDING CONTRIBUTIONS</b>	<b>\$11,349,387</b>	<b>\$11,525,438</b>	<b>\$12,273,086</b>	<b>\$12,915,094</b>	<b>\$15,501,960</b>	
% increase in operating expenditures		2%	6%	5%	20%	
<b>Grants to local governments</b>	<b>\$676,917</b>	<b>\$986,408</b>	<b>\$1,000,890</b>	<b>\$1,112,675</b>	<b>\$1,125,622</b>	
As a % of expenditures excluding contributions	5.96%	8.56%	8.16%	8.62%	7.26%	<b>7.71%</b>
<b>FCSS Grants</b>	<b>\$153,450</b>	<b>\$205,420</b>	<b>\$234,078</b>	<b>\$259,908</b>	<b>\$266,828</b>	
As a % of expenditures excluding contributions	1.35%	1.78%	1.91%	2.01%	1.72%	<b>1.76%</b>
<b>Recreation Grants</b>	<b>\$413,500</b>	<b>\$413,500</b>	<b>\$500,350</b>	<b>\$544,700</b>	<b>\$608,257</b>	
As a % of expenditures excluding contributions	3.64%	3.59%	4.08%	4.22%	3.92%	<b>3.89%</b>
<b>Library Grants</b>	<b>\$59,165</b>	<b>\$59,165</b>	<b>\$82,165</b>	<b>\$122,165</b>	<b>\$133,665</b>	
As a % of expenditures excluding contributions	0.52%	0.51%	0.67%	0.95%	0.86%	<b>0.70%</b>
<b>Grants to other organizations</b>	<b>\$82,031</b>	<b>\$131,892</b>	<b>\$115,400</b>	<b>\$199,500</b>	<b>\$494,650</b>	
As a % of expenditures excluding contributions	0.72%	1.14%	0.94%	1.54%	3.19%	<b>1.51%</b>
<b>Total Grants (excluding grants to local governments)</b>	<b>\$708,146</b>	<b>\$809,977</b>	<b>\$931,993</b>	<b>\$1,126,273</b>	<b>\$1,503,400</b>	
As a % of expenditures excluding contributions	6.24%	7.03%	7.59%	8.72%	9.70%	<b>7.86%</b>



**Municipal District of Mackenzie No. 23**

<b>Title</b>	<b>Capital Equipment/Facilities Funding – Recreation Boards</b>	<b>Policy No:</b>	<b>ADM043</b>
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**Purpose**

To establish annual budget guidelines for the funding of major maintenance, repairs or overhauls and the replacement various equipment items related to recreation facilities

**Policy Statement and Guidelines**

1. As part of the annual budget process, a review is undertaken with the Recreation Boards to determine their anticipated expenditure needs in this area. The review is based on a 25-year capital worksheet which outlines the items, their useful life and anticipated replacement date. This review will be done on a yearly basis in conjunction with the finance committee, updated and a recommendation sent to Council. Any changes to annual budget amounts previously authorized by Council, will be brought forward for Council ratification.
2. This funding will only be used for previously approved and authorized capital equipment and/or facilities purchases or additions made by Council. See policy ADM041 Recreation Capital Projects for guidelines. If a recreation board decides to construct a facility or add to the existing facility or purchase a major piece of equipment on their own behalf without Council approval, no funding will be provided under this policy.
3. Funding is subject to a "matching" funds principle whereby a recreation board will have to raise dollars, and/ or goods and services in order to receive their funding under this policy. The matching criterion is dollar for dollar. Recreation boards can use donated labor (subject to maximum allowable hourly provincial rate) and subject to a maximum of 30% of the total of the matching funds; donated equipment (subject to maximum allowable under Alberta Builder's rate schedule); dollar donations or other grant(s) for the determination of "matching" calculations.

The above "matching" funds information must be provided to the MD administration for review purposes in order for any funds to be provided under this policy.

The annual budget amounts currently authorized by Council is as follows:

Fort Vermilion Recreation Board - \$ 27,000  
 La Crete Recreation Board - \$ 34,000  
 Zama Recreation Board - \$ 5,081

**3% inflation rate shall be applied every year to the capital grant amount.**

4. In the event a recreation board **cannot** raise the matching component for a project, the board can come forward for Council consideration, with a request for additional funding. As part of the request, the board must provide written evidence that reasonable attempts have been made to secure funding from applicable grant funding organizations. Council may also request to have all aspects of the fund raising process be outlined in detail. Council will have the final decision making say in the determination of providing, if any, additional funding to the recreation board.

5. Administration is authorized to approve expenditure for any emergency in accordance with policy FIN006 – Unbudgeted Expenditures.

	Date	Resolution Number
Approved	November 27/2003	03-572
Amended	June 22, 2004	04-513
Amended		

## Municipal District of Mackenzie No. 23

<b>Title</b>	Funding to community non-profit organizations	<b>Policy No:</b>	RESV 15
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<b>Account Code</b>	04-71-715 –Funding to community non-profit organizations
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<b>Legislation Reference</b>	Municipal Government Act, Section 5 (b)
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<b>Purpose (use of funds)</b>	<p>To establish a funding reserve for community non-profit groups and organizations. Over the last few years, Council has allocated a matching capital and operating funding to various community non-profit organizations and groups during budget deliberations. This reserve will be used to provide funding for special requests or to provide advance funding for special projects.</p>
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<b>Targeted Minimum: \$</b> N/A
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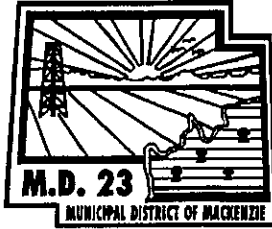
<b>Targeted Maximum: \$</b> 80,000
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<b>Funding</b>	<p>Minimum of \$20,000 per year shall be budgeted as a contribution to this reserve.</p>
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### **Policy Statement and Guidelines**

1. The Chief Administrative Officer will ensure the overall effective administration of dedicated reserves in accordance with this policy; recommending changes in policy or guidelines to Council to ensure they are employed to the benefit of the MD.
2. Annually, in conjunction with the budget process and the presentation of the audited financial statements to MD council, a list indicating the current and previous year-end balances for this reserve will be provided.
3. The use of this reserve to fund any expenditure must be by way of a Council resolution or motion.

	Date	Resolution Number
Approved		
Amended		
Amended		



## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>September 28, 2005</b>
<b>Presented By:</b>	<b>Joulia Whittleton, Director of Corporate Services</b>
<b>Title:</b>	<b>Regional Economic Development Partnership</b>
<b>Agenda Item No:</b>	<b>11.c)</b>

#### BACKGROUND / PROPOSAL:

In February 2005, the MD of Mackenzie, the Town of High Level and the Town of Rainbow Lake applied for the Regional Partnership Initiative Grant. The grant was approved and the funding is received. This funding will be used to jointly develop and implement regional solutions to airport management, recreational opportunities and value-added agriculture processes.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

We need to include this project in our capital budget.

#### COSTS / SOURCE OF FUNDING:

\$150,000 grant

#### RECOMMENDED ACTION:

That the \$150,000 REDI project be included in the 2005 Capital Budget.

Author:

Reviewed:

C.A.O.:







AR25526

ALBERTA  
MINISTER OF MUNICIPAL AFFAIRS

Office of the Minister  
MLA, Medicine Hat

March 24, 2005

Reeve Bill Neufeld  
Municipal District of Mackenzie  
PO Box 640  
Fort Vermilion, Alberta  
T0H 1N0

Dear Reeve Neufeld:

Thank you for the Municipal District of Mackenzie's recent application for implementation funding through the Regional Partnerships Initiative, on behalf of the Regional Economic Development Initiative for Northwest Alberta regional partnership.

I am pleased to approve a Regional Partnerships Initiative implementation grant in the amount of \$150,000 to enable the partnership's municipalities to jointly develop and implement regional solutions to airport management, recreational opportunities and value-added agriculture processes.

The funding is subject to meeting the terms of the Municipal Affairs Grants Regulation and entering into a conditional grant agreement with the Province of Alberta. As the managing partner, the Municipal District of Mackenzie will be required to submit a results report and an audited statement of expenditures within one month of completing the implementation activities. Regional Partnerships Initiative staff will contact your office shortly regarding these administrative requirements.

I commend the members of the partnership for building upon previous exploration activities and implementing activities to help the region meet the challenges of the future.

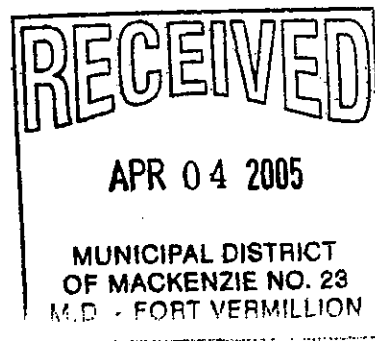
Sincerely,

Rob Renner  
Minister

cc: Mayor Mike Mihaly  
Town of High Level

Mayor John Watt  
Town of Rainbow Lake

Bill Landiuk  
Acting Chief Administrative Officer  
Municipal District of Mackenzie



Ftn	Dept.	Project Description	Budget	Project number	Comment
33	Airport	Regional airport study - REDI	\$ 22,500	6-33-30-01	Amended Jan.11/05- motion 05-021 - funding increased from \$10K to \$22.5K - to undertake an expanded regional airport study - extra \$12,500 to be funded from general operating reserve

## Regional Partnerships Initiative Grant Application (Implementation)

NAME AND MAILING ADDRESS OF MANAGING PARTNER
<u>Municipal District of Mackenzie #23</u> <u>P.O. Box 640</u> <u>Fort Vermilion, AB</u> <u>TOH INC</u>

FOR OFFICE USE ONLY
Municipal Code
Application Number

NAME OF EACH PARTNER MUNICIPALITY	LEGAL STATUS	CONTACT NAME & PHONE NUMBER
MD of Mackenzie NO. 23		Bill Landvik 927-3718
Town of High Level		Dianne Hunter 926-2000
Town of Rainbow Lake		Grant Dixon 956-3934

*(Attach additional sheets if required)*

- Include a council resolution from **EACH** applicant that:
  - Supports the application;
  - Designates the managing partner to submit the application and conduct all communication with Alberta Municipal Affairs on behalf of the partnership; and
  - Indicates agreement that the managing partner will enter into a Conditional Grant Agreement regarding receiving, allocating and accounting for funds on behalf of the partnership.

Appendix B in the Guidelines contains a copy of a sample resolution.

### PART 1 - GENERAL INFORMATION

- 1(a) Name of Proposed Project: \_\_\_\_\_
- 1(b) Amount of Funding Requested: \$ 150,000
- 1(c) Amount of Funding Being Contributed by Partnership  
(minimum of 25%) \$ 50,000
- 1(d) Projected Activity Completion Date: January 2008

### PART 2 - GRANT ELIGIBILITY

- 2(a) Will any of the funds be used towards the municipal share of a provincial-municipal cost-shared program or project?  Yes  No If Yes, the activity is ineligible
- 2(b) Will any of the funds be used to pay for work done or materials obtained before the Conditional Grant Agreement is signed by the Minister?  Yes  No If Yes, the activity is ineligible

**PART 3 - APPLICATION FOR FUNDING**

3(a) In the following table indicate the funding sought from Alberta Municipal Affairs for each activity. Applications will be strengthened if detailed terms of reference and/or consultant proposals are provided, and if quotes or estimates for activities are included with the submission.  
(Attach additional sheets if required)

ACTIVITY	FUNDS REQUESTED
Regional Report Study	75,000
Recruitment Study	32,500
Labour added Agriculture	32,500
<b>Total Amount of Funding Requested</b> (should equal amount requested in 1(b))	<b>\$ 150,000</b>

3(b) In the following table summarize the resources, including funds and/or in-kind contributions, to be committed to the project or activity (or activities) by all outside sources (e.g., provincial departments, federal departments, private sector, not-for-profit sector, etc.). (Attach additional sheets if required)

SPECIFIC ACTIVITY FUNDED (if applicable)	SOURCE	FUNDS COMMITTED
Regional Economic Development Initiative for Northern Alberta	In-kind contribution of project management and Secretariat Support	

3(c) In the following table summarize the resources, including funds and/or in-kind contributions, to be committed to the project or activity (or activities) by each of the municipal partners.  
(Attach additional sheets if required)

MEMBER MUNICIPALITY	RESOURCES COMMITTED
Municipal District of Mackenzie No 28	12,500
Town of Kamourisk Lake	12,500
Town of High Level	25,000

- 3(d) Attach separate sheets containing the following information:
- i. Explain the work which is to be considered as part of the implementation activity (or activities) and provide any relevant supporting information;
  - ii. Explain which activities fall within the "Partnership Development Spectrum" included in Section 1 of the Guidelines and why;
  - iii. Copies of business plans, strategic plans, or other detailed plans that have been developed through Exploration Grant activities or through other means that support the proposed implementation of a project or activity (or activities).
  - iv. Outline of the savings, economic benefits, improved service delivery, enhanced cooperation and/or other benefits that the partnership expects to achieve through the implementation process.

- v. Explain the innovative components of the project or activity (or activities) to be pursued;
- vi. Identify if and how the project or activity (or activities) may serve as a pilot or demonstration project for other regional partnerships;
- vii. Identify what the partnership considers to be "measures of success" associated with each of the activities;
- viii. Identify target outcomes or deliverables, and who will be responsible for leading and completing each of the activities (e.g., municipal administration, consultants, etc.); and
- ix. Identify the major risk factors or barriers to successful completion of the regional partnership activities and explain how these risk factors or barriers are to be mitigated.

*Ensure that each of the above points is clearly addressed in your application.*

### PART 4 - ADDITIONAL REQUIREMENTS

Attach a sheet that provides details for all potential partnership members that includes:

- All other Alberta Municipal Affairs grants received or applied for in the current and previous year (Alberta Municipal Affairs staff are available to assist in the compilation of this information).
- Any other program funding, received or applied for, to support regional partnership activities.
- All other partnerships funded by Alberta Municipal Affairs in which each potential member is a participant.

### PART 5 - CERTIFICATION

We are prepared to enter into a Conditional Grant Agreement with the Province if this application is approved.

  
 \_\_\_\_\_  
 Signature of Chief Administrative Officer  
 of Managing Partner

BILL LANDIUK  
 \_\_\_\_\_  
 Print Name

780-927-3718  
 \_\_\_\_\_  
 Telephone Number

780-927-4266  
 \_\_\_\_\_  
 Fax Number

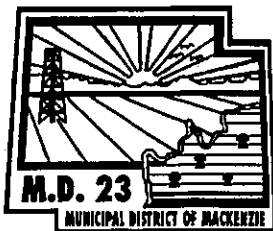
FEB 2/05  
 \_\_\_\_\_  
 Date

### PART 6 - CHECKLIST

Before mailing this application, please ensure you have:

- signed the application form;
- included all attachments; and
- answered all questions.





## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	September 28, 2005
<b>Presented By:</b>	Joulia Whittleton, Director of Corporate Services
<b>Title:</b>	Budget Meeting Dates
<b>Agenda Item No:</b>	11.d)

#### BACKGROUND / PROPOSAL:

Council must review the proposed 2006 budget and approve the 2006 budget.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration would like to set 6 budget days to ensure the 2006 Budget is complete and approved prior to December 31, 2005.

#### COSTS / SOURCE OF FUNDING:

N/A

#### RECOMMENDED ACTION:

That the November 3 and 4, November 28 and 29, and December 5 and 6 be approved as Special Council Meeting dates to discuss 2006 budget.

Author:

Reviewed:

C.A.O.





## Budget Municipal District of Mackenzie No. 23

Title	Budget Development	Policy No:	FIN022
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### Purpose

To provide an efficient and effective process for the development of the yearly operating and capital budgets.

### Policy Statement and Guidelines

#### ***Step 1 – Budget Guidelines***

Council will provide Administration, in September each year, with direction as to their expectation for the municipal tax rate; percent increase (or decrease) in operating or capital expenditures that is acceptable. This expectation will be based on factors such as assessment growth, union collective agreement, provincial funding, and ratepayers' wishes.

It is important to note, that the municipality has no control over the school and senior's lodge requisitions and has always "passed through" these expenditures to the ratepayers.

Approval of budget guidelines by September 15.

#### ***Step 2 - Management Review with each functional area***

Based on the guidelines established by Council, each functional group will prepare a draft budget which contains the following expenditures: operating, capital, updated 5 year capital summary, 25 year equipment summary.

The CAO will meet with each of the functional area to discuss their requests and needs and make appropriate changes where necessary.

Management review to be completed by October 15.

#### ***Step 3 – Budget Compilation***

Finance to compile all the individual documents into a budget package that will contain the following:

1. Summary of budget guidelines adopted by Council for the proposed year.

Budget meetings to be completed by December 21.

**Step 5 – Formal Budget Ratification by Council first meeting in January**

Administration will incorporate all changes/modifications that came about through the budget deliberations in step 4 and request formal budget ratification.

Budget ratification by January 10.

	Date	Resolution Number
Approved	September 24, 2002	02-681
Amended		
Amended		

# November 2005

November 2005							December 2005						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
6	7	8	9	10	11	12	13	14	15	16	17	18	19
13	14	15	16	17	18	19	20	21	22	23	24	25	26
20	21	22	23	24	25	26	27	28	29	30	31		
27	28	29	30	31									

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
19	20	21	22	23	24
25	26	27	28	29	30
31					

Budget Meeting

Budget Meetings

Budget Meeting

Budget Meeting

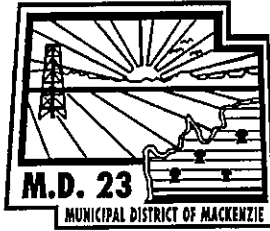
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# December 2005

112

December 2005							January 2006						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28
							29	30	31				

Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			December 1		2
					3
					4
5	6	7	8	9	10
Budget Meeting	Budget Meeting				11
					12
12	13	14	15	16	17
					18
19	20	21	22	23	24
					25
26	27	28	29	30	31



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 28, 2005
Presented By:	Kristin McNeil, Acting Executive Assistant
Title:	Finance Committee Terms of Reference
Agenda Item No:	11.e)

#### BACKGROUND / PROPOSAL:

At the June 30, 2005 Regular Meeting, Councillor Watson was appointed to represent the MD in cost sharing negotiations along with the MD's Finance Committee.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

At the September 14<sup>th</sup> meeting, the Finance Committee reviewed the Terms of Reference, and agreed that having an additional member of Council on the Committee was beneficial.

Finance Committee motion 009/05 states:

That a recommendation be taken to the September 28, 2005 Regular Council meeting appointing Stuart Watson to the Finance Committee.

Attached is the Terms of Reference with the proposed amendment.

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

Motion 1:

That the Finance Committee Terms of Reference be amended to allow for an additional member of Council, bringing the total to four (4).

Motion 2:

That Councillor Watson be appointed as a regular member of the Finance Committee.

Author: K.McNeil

CAO:



# M.D. of Mackenzie Finance Committee

## Terms of Reference

1. Committee Designation:

Municipal District of Mackenzie Committee.

2. Finance Committee Members

The M.D. of Mackenzie Finance Committee shall be comprised of:

- ~~Three~~ Four Councillors
- Chief Administrative Officer
- Director of Corporate Services

3. Committee Objective, Scope of Activities, and Duties:

The M.D. of Mackenzie Finance Committee shall:

- Review financial policies, reserve policies, and format of monthly reports (operating and capital).
- Be responsible for Union negotiations.
- Review fees and charges (including water, sewer, and garbage) payable by ratepayers under the various bylaws.
- Review monthly financial reports in detail
- Review funding requests and make recommendations to Council
- Review and preliminary negotiations of the following Agreements:

Economic Development Incentive Agreement – Town of High Level  
Cost Sharing Agreement – Town of High Level  
Revenue Sharing Agreement – Town of Rainbow Lake  
Airport Agreement

- Ensure that municipal investments are pursuant to Section 250 of the Municipal Government Act.
- Award and administer the Bursary Program
- Initiate audits and bank proposals.

4. Time Period Necessary for the Committee to Carry Out its Purpose:  
Ongoing

The Finance Committee will meet as required.

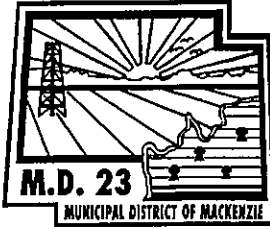
5. Reporting Structure:

The Finance Committee shall report directly to the M.D. Council through its Council members.

6. Finance Committee Administrative and Financial Support:

- The M.D. of Mackenzie shall provide resource and financial support.
- The M.D. office shall provide meeting space.
- Committee members shall be reimbursed for their expenses as per the Honorariums and Related Expense Reimbursement Bylaw.





## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	January 25, 2005
Presented By:	Kristin McNeil, Acting Executive Assistant
Title:	Expense Claim Approval
Agenda Item No:	11(f)

#### BACKGROUND / PROPOSAL:

Policy ADM026 (attached) states that Councillors will provide their expense and honorarium claims within 60 days of the expense. Anything submitted after that time period must be approved by Council.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The attached expense claims for May and June & July were received past the 60 grace period; and therefore require Council's approval prior to payment.

#### COSTS / SOURCE OF FUNDING:

Council budget.

#### RECOMMENDED ACTION:

That the expense claims for Councillor John W. Driedger be paid in the amount of \$6197.18.

Author: K.McNeil

Reviewed:

C.A.O. 



## Municipal District of Mackenzie No. 23


<b>Title</b>	<b>Signing Authority for Reeve and Councillor's Expense Claims and Honorariums</b>	<b>Policy No:</b>	<b>ADM026</b>
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### **Purpose**

To establish signing authority for the Reeve and Councillor's expense claims and honorariums.

### **Policy Statement and Guidelines**

Council recognizes the need for verification of the Reeve and Councillor expense claims and honorariums.

1. Administration shall have the authority to verify and sign the Reeve and Councillor expense claims and honorariums under the following conditions:
  - a) Councillors have attended Council meetings in person or by teleconference (up to a maximum of three per year).
  - b) Workshops, conference, conventions that have been approved by Council prior to submission of expense claim.
  - c) Attendance at Committee meeting or Task Forces meetings will be in accordance with the bylaws or Terms of Reference of that committee or task force.
  - d) Three floater days a year will be paid provided the Councillor has clearly identified it as such.
  
2. In the event that a discrepancy is noted on an expense or honorarium claim Administration shall forward the claim to the Reeve **for final decision** .
  
-  3. Council members will supply their expense claims and honorariums within 60 days after the incurrence of the expenditure. After this time, administration will not pay these claims unless Council approves the Councillor's request for payment.
  
4. Council members will submit their December expense claim and honorarium by January 31 of the following year in order to expedite the closing of the year-end accounts.

	<b>Date</b>	<b>Resolution Number</b>
Approved	Feb 15/00	00-074
Amended	March 20/01	01-161
Amended	August 26, 2003	03-488
Amended	February 23, 2005	05-092

May '05

Municipal District of Mackenzie #23

Name of Claimant John W. Driedger  
 Address Box 335  
La Crete AB T0M 2H0  
 Occupation Councillor *May 05*

Date	Depart Arrive Times	Description of Trip and other expenses	Vehicle Km	Rate	Mileage Expense	Meals				Other Expense	Per Diems
						B	L	D	\$		
May 6	3 P.M.	Star dust Frank Okely	200	0.42	84-						175.00
10		Reg Council	70K.	0.42	29.40						175.00
18	4 P.M.	Redi H.L.	200K	0.42	84.00						175.00
19	4:30	Nest H.L.	200K	0.42	84.00						175.00
25	6 P.M.	M.D. Reg. to A. School	26K	0.42	10.92						175.00
				0.42							
				0.42							
				0.42							
				0.42							
				0.42							
				0.42							
				0.42							
				0.42							
		Internet Connection								30-	
		Fax								\$20.00	
		Honourarium									\$250.00
TOTALS			696		292.32					50-	1125-

Please Note: TOTAL CLAIM PER DIEMS: 1125.00

Breakfast: \$9.50

Lunch: \$11.50

Dinner: \$20.00

Meetings: \$175.00

TOTAL CLAIM EXPENSES: 342.32

DATE April 20 - 05

DATE \_\_\_\_\_

*John W. Driedger*  
 Signature of Claimant

Approved by \_\_\_\_\_

Municipal District of Mackenzie #23

June '05

Name of Claimant John W. Driedger  
 Address Box 335  
La Grate AB T0H 2H0  
 Occupation Councillor

*June 05*

Date	Depart Arrive Times	Description of Trip and other expenses	Vehicle Km	Rate	Mileage Expense	Meals			Other Expense	Per Diems
						B	L	D		
1	2.5 PM	Rob Renner - For TV	70K	0.42	29.40					175 <sup>00</sup>
6	6 PM	M D L B. L.A.	26K	0.42	10.92					175 <sup>00</sup>
9	4 PM	M D L B. aqueduct H.L.	200K	0.42	84.00					175 <sup>00</sup>
14	10 AM	M D Ref.	70K	0.42	29.40					175 <sup>00</sup>
16	4:30 PM	Nait H.L.	200K	0.42	84.00					175 <sup>00</sup>
17	10 AM	Dene Thw. H.L.	200K	0.42	84.00					175 <sup>00</sup>
20	9 AM	L.A. office Meeting	26K	0.42	10.92					175 <sup>00</sup>
		Northern Lakes -		0.42						
23	6 PM	Tri Council	200K	0.42	84.00					175 <sup>00</sup>
24	10 AM	Regional Forum - H.L.	200K	0.42	84.00					175 <sup>00</sup>
27	4 PM	Hyway 88 Ken Chapman	200K	0.42	84.00					175 <sup>00</sup>
29	5 PM	MEDE - Redi - Tall Cree	279K	0.42	117.18					175 <sup>00</sup>
30	10 AM	M D Ref. H.L.	200K	0.42	84.00					175 <sup>00</sup>
		Internet Connection							30 <sup>-</sup>	
		Fax							\$20.00	
		Honourarium								\$250.00
<b>TOTALS</b>			<b>1871</b>		<b>185.82</b>				<b>50<sup>-</sup></b>	<b>2350<sup>00</sup></b>

Please Note: **TOTAL CLAIM PER DIEMS: 2350<sup>00</sup>**

Breakfast: \$9.50

Lunch: \$11.50 **TOTAL CLAIM EXPENSES: 835.82**

Dinner: \$20.00

Meetings: \$175.00

DATE Sept 20 05

DATE \_\_\_\_\_

Signature of Claimant *John W. Driedger*

Approved by \_\_\_\_\_

July '05

**Municipal District of Mackenzie #23**

Name of Claimant: John W. Driedger

Address: Box 335

La Crete AB T0H 2H0

Occupation: Councillor

*July - 05*

Date	Depart Arrive Times	Description of Trip and other expenses	Vehicle Km	Rate	Mileage Expense	Meals				Other Expense	Per Diems
						B	L	D	\$		
July 05 6	1 PM	Highway 88 Fort	70 K	0.42	29.40						175.00
7	1 PM	L.A. Airport	26 K	0.42	10.92						175.00
8	1 PM	Fort Air Port	70 K	0.42	29.40						175.00
13	9 AM	M.H.B. L.A.	26 K	0.42	10.92						175.00
14	9-5	Redi	200 K	0.42	84.00						175.00
27	10 AM	M.D. Rep.	70 K	0.42	29.40						175.00
				0.42							
				0.42							
				0.42							
				0.42							
				0.42							
				0.42							
				0.42							
		Internet Connection								30-	
		Fax								\$20.00	
		Honourarium									\$250.00
<b>TOTALS</b>			<b>462K</b>		<b>194.04</b>					<b>50-</b>	<b>1300.00</b>


Please Note: TOTAL CLAIM PER DIEMS: 1300.00

Breakfast: \$9.50  
 Lunch: \$11.50  
 Dinner: \$20.00  
 Meetings: \$175.00

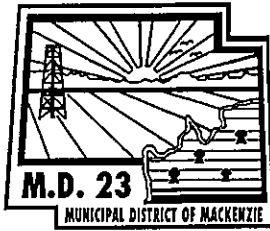
TOTAL CLAIM EXPENSES: 244.04

DATE Sept 20 - 05

DATE \_\_\_\_\_

Signature of Claimant 

Approved by \_\_\_\_\_



## M.D. of Mackenzie No. 23

### Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	September 28, 2005
Presented By:	Kristin McNeil, Acting Executive Assistant
Title:	Deh Cho Travel Connection Fall Meeting
Agenda Item No:	11.9

#### BACKGROUND / PROPOSAL:

Peter Braun was appointed at the Organizational meeting to represent Council on the Deh Cho Travel Connection.

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Deh Cho Travel Connection Fall meeting is scheduled for October 18 & 19 in Grande Prairie.

The focus of the meeting will be a five-year marketing plan.

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

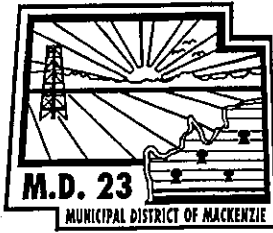
That Councillor Braun be authorized to attend the Deh Cho Travel Connection Fall Meeting in Grande Prairie on October 18 – 19, 2005.

Author: K.McNeil

CAO:







## M.D. of Mackenzie No. 23

### Request For Decision

<b>Meeting:</b>	Regular Council Meeting
<b>Meeting Date:</b>	September 28, 2005
<b>Presented By:</b>	Kristin McNeil, Acting Executive Assistant
<b>Title:</b>	Rainbow Lake Volunteer Appreciation Night & Arena Grand Opening
<b>Agenda Item No:</b>	11. h)

#### BACKGROUND / PROPOSAL:

#### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Town of Rainbow Lake has invited Reeve and Council to attend the Grand Opening of their new Arena, in conjunction with their volunteer appreciation night. The event is scheduled for Thursday, October 6<sup>th</sup>, 2005.

#### COSTS / SOURCE OF FUNDING:

#### RECOMMENDED ACTION:

That Council be authorized to attend the Volunteer Appreciation Night and Arena Grand Opening in Rainbow Lake on October 6, 2005.

Author: K.McNeil

CAO:

A handwritten signature in black ink, appearing to be "K. McNeil", written over the printed text "CAO:".





TOWN OF RAINBOW LAKE BOX149, RAINBOW LAKE, ALBERTA T0H 2Y0 PHONE (780) 956-3934 FAX (780) 956-3570

September 8, 2005

MUNICIPAL DISTRICT OF 23  
BOX 640  
FORT VERMILLION  
ALBERTA  
T0H 1N0

Dear *BILL AND COUNCIL*

The Town of Rainbow Lake Council invites you and your family to attend a special evening of celebration.

Many years of hard work and dedication has resulted in the opening of our new arena.

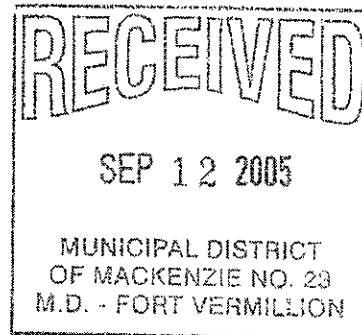
In addition, we will be paying special tribute to our town volunteers who work so hard throughout the year.

Come and enjoy this wonderful evening as our special guest.

We look forward to seeing you there!

Yours truly,

Grant Dixon  
Chief Administrative Officer



*Council for the Town of Rainbow Lake  
Invites you and your family to attend  
Volunteer Appreciation Night  
October 6, 2005*

*The schedule for the night is as followed:*

<i>Arena Grande Opening</i>	<i>5:45pm</i>
<i>Volunteer Recognition</i>	
<i>Dinner</i>	<i>6:30pm</i>
<i>Special Guest Speaker:</i>	
<i>Nancy C. Southern</i>	<i>7:00pm</i>
<i>Fireworks at the Airport</i>	<i>8:00pm</i>

*Please RSVP to the Town Office by  
September 25<sup>th</sup>  
956-3934*

