

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, April 27, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Josh Knelsen	Reeve
	Walter Sarapuk	Deputy Reeve
	Jacque Bateman	Councillor
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor
	Darrell Derksen	Councillor
	David Driedger	Councillor
	Garrell Smith	Councillor
	Lisa Wardley	Councillor
	Ernest Peters	Councillor

REGRETS:

ADMINISTRATION:	Byron Peters	Interim Chief Administrative Officer/ Director of Projects and Infrastructure
	Carrie Simpson	Director of Legislative Services/ Recording Secretary
	Jennifer Batt	Director of Finance
	Jeff Simpson	Director of Operations
	John Zacharias	Director of Utilities
	Don Roberts	Director of Community Services
	Caitlin Smith	Manager of Planning and Development

ALSO PRESENT: Members of the Public

Minutes of the Regular Council meeting for Mackenzie County held on April 27, 2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 22-04-292 MOVED by Deputy Reeve Sarapuk

That the agenda for the April 27, 2022 Council meeting be approved with the following additions;

- 4.a) Fire – Closed Meeting
- 10.d) Fishpond
- 11.e) 2020 Bursary Applicant COVID Registration Restrictions
- 12.c) Culverts
- 15.c) Ratepayer Meetings

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. a) Minutes of the April 12, 2022 Regular Council Meeting

MOTION 22-04-293

MOVED by Councillor Wardley

That the minutes of the April 12, 2022 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

- 3. b) Business Arising out of the Minutes

CLOSED MEETING

- 4. a) Fire

MOTION 22-04-294

MOVED by Councillor Derksen

That Council move into a closed meeting at 10:06 a.m. to discuss the following:

- 4.a) Fire (*FOIP s.23*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Members of Council
- Byron Peters, Interim Chief Administrative Officer

MOTION 22-04-295

MOVED by Councillor Derksen

That Council move out of the closed meeting at 10:40 a.m.

CARRIED

DELEGATIONS

- 7. a) Delegation - 2021 Audited Financial Statement (DRAFT)

MOTION 22-04-296 **MOVED** by Councillor Braun

That the 2021 Wilde and Company Audited Financial Statements and Financial Information Return be approved as presented.

CARRIED

Reeve Knelsen recessed the meeting at 11:15 a.m. and reconvened the meeting at 11:25 a.m.

TENDERS:

5.a) Machesis Lake Campground Caretaker

MOTION 22-04-297 **MOVED** by Councillor Derksen

That Machesis Lake Campground Caretaker Tenders – Envelope 1 be opened.

CARRIED

Bidder	Qualifying Documents
Judith Friesen	All qualifying documents

MOTION 22-04-298 **MOVED** by Deputy Reeve Sarapuk

That Machesis Lake Campground Caretaker Tenders – Envelope 2 be opened for the qualified bidder.

CARRIED

Bidder	Amount
Judith Friesen	\$5,500

MOTION 22-04-299 **MOVED** by Councillor Braun
Requires 2/3

That the Machesis Lake Campground Caretaker contract be awarded to the lowest qualified bidder, while staying within budget.

CARRIED

TENDERS:

5.b) 2022 Regraveling Program

Councillor Bateman declared herself in conflict and left the table at 11:29 a.m.

MOTION 22-04-300 **MOVED** by Councillor Derksen

That the 2022 Regraveling Program Tenders – Envelope #1 be opened.

CARRIED

Bidder	Qualifying Documents
Bateman Petroleum Sales	All Qualifying Documents
Knelsen Sand & Gravel	All Qualifying Documents
1203288 Alberta Ltd.	All Qualifying Documents
B. Hinson Contracting	All Qualifying Documents

MOTION 22-04-301 **MOVED** by Councillor Braun

That the 2022 Regraveling Program Tenders - Envelope 2 be opened for the qualified bidders.

CARRIED

	Bateman Petroleum Sales	Knelsen Sand & Gravel 1	Knelsen Sand & Gravel 2 Price Check	1203288 A.B. Ltd	B. Hinson Contracting
A	\$185,000	\$248,948.20	\$248,950		\$135,000
B		\$170,286.49	\$170,310	\$143,430	\$189,000
C-1		\$310,447.30	\$310,460	\$281,200	\$228,000
C-2		\$284,957.43	\$284,952	\$306,900	\$223,200
D		\$377,014.86	\$377,055		
E-1		\$232,859.46	\$232,848		
E-2		\$369,062.16	\$369,050		
F		1,993,575.90			

MOTION 22-04-302 **MOVED** by Councillor Smith

That the tenders be reviewed by administration and brought back later in the meeting.

CARRIED

Councillor Bateman returned to the table at 11:45 a.m.

PUBLIC HEARINGS: 6.a) None

GENERAL REPORTS: 8. a) None

AGRICULTURE SERVICES: 9. a) None

COMMUNITY SERVICES:

10.a) PW038 Waste Collection and Handling Services – Policy Amendment

MOTION 22-04-303

MOVED by Councillor Cardinal

That Policy PW038 Waste Collection and Handling Services be amended as presented.

CARRIED

COMMUNITY SERVICES:

10. b) Zama Building – Air Conditioning – Capital Project Budget Amendment

MOTION 22-04-304
Requires 2/3

MOVED by Councillor Wardley

That the 2022 Capital Budget for the Zama Building – Air Conditioning project, be amended by \$ 28,000 to include the addition of a heating system with funding coming from the General Capital Reserve.

CARRIED

TENDERS:

5.b) 2022 Regraveling Program

Councillor Bateman declared herself in conflict and left the table at 12:02 p.m.

MOTION 22-04-305
Requires 2/3

MOVED by Councillor Wardley

That the 2022 Regraveling Budget be amended by \$558,583 with the funds coming from the Gravel Crushing Reserve.

CARRIED

MOTION 22-04-306
Requires 2/3

MOVED by Councillor Peters

That the 2022 Regraveling Program contract be awarded to the lowest bidders while staying within budget.

CARRIED

Reeve Knelsen recessed the meeting at 12:23 p.m. and reconvened the meeting at 12:57 p.m. with all of Council present excluding Councillor Derksen.

COMMUNITY

10. c) Spring Hamlet Clean-up Campaign

SERVICES:

Councillor Derksen returned to the meeting at 1:01 p.m.

MOTION 22-04-307

MOVED by Councillor Braun

That administration reach out to non-profit organizations for proposals to proceed with a “Spring Hamlet Clean-up Campaign” and bring back findings to Council.

CARRIED

COMMUNITY SERVICES:

10. d) Fish Pond - ADDITION

Councillor Wardley left the meeting at 1:01 p.m.

MOTION 22-04-308
Requires Unanimous

MOVED by Councillor Braun

That administration reach out to the Mighty Peace Fish & Game Association regarding fish stocking local ponds.

CARRIED UNANIMOUSLY

Councillor Wardley returned to the meeting at 1:15 p.m.

FINANCE:

11. a) Gravel Reclamation Funding

MOTION 22-04-309
Requires 2/3

MOVED by Councillor Driedger

That \$2,474,243 of the 2021 Surplus be allocated to the Gravel Reclamation Reserve.

CARRIED

FINANCE

11. b) Financial Reports – January 1 – March 31, 2022

MOTION 22-04-310
Requires 2/3

MOVED by Councillor Wardley

That the remaining 2021 Surplus of \$1,092,335 be allocated to the following reserves:

- Gravel Crushing Reserve \$546,167;
- Road Reserve \$546,168.

CARRIED

MOTION 22-04-311

MOVED by Councillor Bateman

That the financial reports for January to March 31, 2022 be received for information.

CARRIED

FINANCE: 11. c) Expense Claims – Councillors

MOTION 22-04-312 MOVED by Councillor Bateman

That the Councillor expense claims for March 2022 be received for information.

CARRIED

FINANCE: 11. d) Expense Claims – Members at Large

MOTION 22-04-313 MOVED by Councillor Bateman

That the Member at Large Expense Claims for March 2022 be received for information.

CARRIED

FINANCE: 11.e) 2020 Bursary Applicant COVID Registration Restrictions (ADDITION)

Councillor Bateman declared herself in conflict and left the table at 1:23 p.m.

MOTION 22-04-314 MOVED by Councillor Wardley
Requires Unanimous

That all 2020 approved bursary applicants that were unable to attend schooling in 2020 & 2021 due to COVID 19 restrictions in place, be approved for funding in 2022 with funding previously allocated to the Bursaries Reserve.

CARRIED UNANIMOUSLY

Councillor Bateman returned to the table at 1:24 p.m.

OPERATIONS: 12. a) Emergency Road Repair - RR 181 (Blue Hills)

MOTION 22-04-315 MOVED by Councillor Bateman
Requires 2/3

That the 2022 Capital Budget be amended to include RR 181 Culvert

Replacement project in the amount of \$198,275.00 with funding coming from the Road Reserve.

CARRIED

OPERATIONS: 12. b) 2022 Capital Budget Amendment – EV Charging Stations

MOTION 22-04-316 **MOVED** by Councillor Wardley
Requires 2/3

That the 2022 Capital Budget be amended by \$179,010 for an Electrical Vehicle Charging Stations project, with funding coming from Electrical Vehicle Charging Program Grant.

CARRIED

OPERATIONS: 12. c) Culverts – ADDITION

MOTION 22-04-317 **MOVED** by Deputy Reeve Sarapuk
Requires Unanimous

That administration develop a culvert maintenance program.

CARRIED UNANIMOUSLY

UTILITIES: 13. a) None

PLANNING & DEVELOPMENT: 14. a) Bylaw 1258-22 Land Use Bylaw Amendment to Rezone NW 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” (La Crete Rural)

MOTION 22-04-318 **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1258-22 being a Land Use Bylaw to Rezone NW 26-105-15-W5M from Agricultural “A” to Rural Industrial General “RIG” to accommodate Natural Resource Processing, subject to public hearing input.

CARRIED

PLANNING & DEVELOPMENT: 14. b) Local Improvement Bylaw Consideration for Street Upgrades in the hamlet of La Crete

Councillor Cardinal left the meeting at 1:45 p.m.

MOTION 22-04-319 **MOVED** by Councillor Driedger

That the Local Improvement Bylaw consideration for street upgrades in the

hamlet of La Crete be received for information and that administration proceed as discussed.

CARRIED

Councillor Cardinal returned to the meeting at 1:46 p.m.

ADMINISTRATION: 15. a) Disaster Mitigation and Adaptation Fund

MOTION 22-04-320 MOVED by Councillor Wardley

That Mackenzie County apply for the Disaster Mitigation and Adaptation Fund to address the overland flooding throughout Mackenzie County.

CARRIED

Reeve Knelsen recessed the meeting at 2:04 p.m. and reconvened the meeting at 2:23 p.m.

ADMINISTRATION: 15. b) Viability Assessment

Reeve Knelsen recessed the meeting at 3:24 p.m. and reconvened the meeting at 3:26 p.m.

MOTION 22-04-321 MOVED by Councillor Bateman

That Mackenzie County Council send a letter to the Minister of Municipal Affairs stating we do not support the petition as it is written, however we do support the creation of a new municipality within Mackenzie County's boundaries and invite them to participate in a collaborative conversation/process regarding potential municipal boundaries.

CARRIED

ADMINISTRATION: 15. c) Ratepayer Meetings – ADDITION

MOTION 22-04-322 MOVED by Councillor Driedger
Requires Unanimous

That administration bring back potential dates for Community Meeting's, formally known as Ratepayer Meeting's to the next Council meeting.

CARRIED UNANIMOUSLY

COMMITTEE OF THE WHOLE ITEMS: 16. a) Business Arising out of Committee of the Whole

MOTION 22-04-323 **MOVED** by Councillor Braun

That Mackenzie County support the name change of the La Crete Airport to The Jake Fehr Regional Airport.

CARRIED

MOTION 22-04-324 **MOVED** by Councillor Wardley

That the budget be amended to include the 2019 Agricultural Fair Surplus in the amount of \$12, 655 from the general operating reserve to support the 2022 Agricultural Fair & Tradeshow.

CARRIED

MOTION 22-04-325 **MOVED** by Councillor Cardinal

That Council direct administration to bring back Bylaw 908-13 – Unsightly Premises Bylaw for review to a future Council meeting.

CARRIED

MOTION 22-04-326 **MOVED** by Councillor Bateman

That Council directs administration to proceed with the Fort Vermilion Mitigation – Phase 3 Tender as discussed.

CARRIED

MOTION 22-04-327 **MOVED** by Councillor Bateman

That Council direct administration to amend Policy ADM012 – Signing Authority as presented.

CARRIED

MOTION 22-04-328 **MOVED** by Councillor Smith

That Council direct administration to amend Policy FIN017 – Reserve Bid and Condition of Sale as presented.

CARRIED

MOTION 22-04-329 **MOVED** by Councillor Peters

That Council directs the Agricultural Services Board (ASB) to develop an

Agricultural Education Program.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. a) Council Committee Reports (verbal)

MOTION 22-04-330

MOVED by Councillor Braun

That the verbal Council Committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. b) Municipal Planning Commission Meeting Minutes

MOTION 22-04-331

MOVED by Councillor Wardley

That the unapproved Municipal Planning Commission meeting minutes of April 14, 2022 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. c) Community Services Committee Meeting Minutes

MOTION 22-04-332

MOVED by Councillor Braun

That the unapproved Community Services Committee meeting minutes of February 3, 2022 and March 3, 2022 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

18. a) Information/Correspondence

MOTION 22-04-333

MOVED by Councillor Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING 4. b) Labour Relations

MOTION 22-04-334 MOVED by Councillor Derksen

That Council move into a closed meeting at 4:31 p.m. to discuss the following:

4.b) Labour Relations – (FOIP s. 23, 24, 27)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- All Members of Council
- Byron Peters, Interim Chief Administrative Officer

MOTION 22-04-335 MOVED by Deputy Reeve Sarapuk

That Council move out of the closed meeting at 5:05 p.m.

CARRIED

MOTION 22-04-336 MOVED by Councillor Bateman

Require Unanimous

That the Organizational Chart be amended to include the Director of Planning and Agriculture.

CARRIED UNANIMOUSLY

NOTICE OF MOTION: 19. a) None

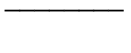
NEXT MEETING 20. a) Next Meeting Dates

DATE:

Regular Council Meeting
May 10, 2022
10:00 a.m.
Fort Vermilion Council Chambers

Committee of the Whole Meeting
May 24, 2022
10:00 a.m.
Fort Vermilion Chambers

ADJOURNMENT: 21. a) Adjournment



MOTION 22-04-337 **MOVED** by Councillor Bateman

That the council meeting be adjourned at 5:08 p.m.

CARRIED

These minutes were approved at the May 10, 2022 Regular Council Meeting.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Byron Peters
Interim Chief Administrative Officer

