

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING
Wednesday, June 8, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:	Josh Knelsen	Reeve
	Walter Sarapuk	Deputy Reeve – arrived 10:03 a.m.
	Jacquie Bateman	Councillor
	Peter F. Braun	Councillor
	Cameron Cardinal	Councillor
	Darrell Derksen	Councillor
	David Driedger	Councillor
	Garrell Smith	Councillor
	Lisa Wardley	Councillor – virtual
	Ernest Peters	Councillor

REGRETS:

ADMINISTRATION:	Byron Peters	Interim Chief Administrative Officer/ Director of Projects and Infrastructure
	Jennifer Batt	Director of Finance
	Don Roberts	Director of Community Services
	Caitlin Smith	Director of Planning and Agriculture
	Grant Smith	Agricultural Fieldman
	John Zacharias	Director of Utilities
	Colleen Sarapuk	Administrative Officer/Recording Secretary

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on June 8, 2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 22-06-418 MOVED by Councillor Driedger

That the agenda for the June 8, 2022 Council meeting be approved with the following additions:

- 15.c) Fort Vermilion Public Meeting
- 10.b) Mackenzie Applied Research Association

- 12.b) Range Road 173 & Range Road 175 (South)
- 12.c) Road to Zama Water Wells

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the May 25, 2022 Regular Council Meeting

MOTION 22-06-419

MOVED by Councillor Braun

That the minutes of the May 25, 2022 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

MOTION 22-06-420
Requires Unanimous

MOVED by Councillor Braun

That the Community Meeting dates be changed to the following dates and times:

- August 15 – Zama – 6:00 p.m. – 8:00 p.m.
- August 16 – Fort Vermilion – 6:00 p.m. – 8:00 p.m.
- August 17 – Rocky Lane – 6:00 p.m. – 8:00 p.m.
- August 18 – La Crete – 6:00 p.m. – 9:00 p.m.
- August 19 – Blue Hills – 6:00 p.m. – 9:00 p.m.

CARRIED UNANIMOUSLY

CLOSED MEETING:

4. a) CLOSED MEETING

MOTION 22-06-421

MOVED by Deputy Reeve Sarapuk

That Council move into a closed meeting at 10:17 a.m. to discuss the following:

- 4.a) Inter-Municipal Agreements (s. 21, 22, 23, 24)
- 4.b) Organizational Chart (s.17)
- 4.c) Personnel (s.17)

CARRIED

The following individuals were present during the closed meeting discussion. (MGA Section 602.08(1)(6))

- All Members of Council
- Byron Peters, Interim Chief Administrative Officer
- Jennifer Batt, Director of Finance
- John Zacharias, Director of Utilities
- Don Roberts, Director of Community Services
- Caitlin Smith, Director of Planning and Agriculture
- Grant Smith, Agricultural Fieldman
- Colleen Sarapuk, Admin Officer/Recording Secretary

MOTION 22-06-422 **MOVED** by Councillor Bateman

That Council move out of a closed meeting at 11:36 a.m.

CARRIED

Reeve Knelsen recessed the meeting at 11:36 a.m. and reconvened the meeting at 11:46 a.m.

PUBLIC HEARINGS: **6.a) None**

DELEGATIONS: **7. a) Fort Vermilion Seniors Club – Funding Request (11:40 a.m.)**

MOTION 22-06-423 **MOVED** by Councillor Cardinal

That the 2022 Operating Budget be amended to include \$6000 for the Fort Vermilion Seniors Club with funding coming from the Grants to Other Organizations Reserve.

CARRIED

DELEGATIONS: **7. b) George Friesen – Land (11:50 a.m.)**

CLOSED MEETING: **4. a) CLOSED MEETING**

MOTION 22-06-424 **MOVED** by Councillor Bateman

That Council move into a closed meeting at 12:00 p.m. to discuss the following:

- 4.a) Inter-Municipal Agreements (s. 21, 22, 23, 24)
- 4.b) Organizational Chart (s.17)
- 4.c) Personnel (s.17)

CARRIED

The following individuals were present during the closed meeting

discussion. (MGA Section 602.08(1)(6))

- All Members of Council
- Byron Peters, Interim Chief Administrative Officer

MOTION 22-06-425 **MOVED** by Councillor Bateman

That Council move out of a closed meeting at 12:41 p.m.

CARRIED

Reeve Knelsen recessed the meeting at 12:41 p.m. and reconvened the meeting at 1:04 p.m.

CLOSED MEETING: **4. a) Inter-municipal Agreements**

MOTION 22-06-426 **MOVED** by Councillor Peters

That the Intermunicipal Agreements be accepted for information.

CARRIED

CLOSED MEETING: **4.b) Organizational Chart**

MOTION 22-06-427 **MOVED** by Councillor Cardinal
Requires 2/3

That the 2022 Organization Chart be approved as presented.

CARRIED

CLOSED MEETING: **4.c) Personnel**

MOTION 22-06-428 **MOVED** by Councillor Braun

That the personnel update be received for information.

CARRIED

TENDERS: **5.a) Assessment Services**

MOTION 22-06-429 **MOVED** by Councillor Peters

That Assessment Services Request for Proposal be opened.

Bidder	Required Documents
Compass Assessment Consultants Inc.	All required Documents

CARRIED

MOTION 22-06-430 **MOVED** by Councillor Braun

That administration review the Assessment Services Request for Proposal and bring back to Council later in the meeting for awarding.

CARRIED**GENERAL REPORTS:**

8. a) CAO & Director Reports for May 2022

MOTION 22-06-431 **MOVED** by Deputy Reeve Sarapuk

That the CAO & Director reports for May 2022 be received for information.

CARRIED**AGRICULTURE SERVICES:**

9. a) None

COMMUNITY SERVICES:

10.a) La Crete Recreation Society – Reallocate Funds Request

MOTION 22-06-432 **MOVED** by Councillor Peters
Requires 2/3

That the 2022 Budget be amended to include the purchase of a Walk behind Floor Scrubber for the Northern Lights Recreation Centre for \$14,000 with \$8,329 coming from the La Crete Recreation Society and \$5,671 coming from the surplus 2022 Snow Blower project.

CARRIED**COMMUNITY SERVICES:**

10. b) Mackenzie Applied Research Association (ADDITION)

MOTION 22-06-433 **MOVED** by Councillor Cardinal
Requires Unanimous

That the Mackenzie Applied Research Association discussion be received for information.

CARRIED UNANIMOUSLY

FINANCE: **11. a) Grazing Lease Minimum (Handout)**

MOTION 22-06-434
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That Grazing Lease and Farmland Development Leases tax rolls as per "Schedule A" be reduced to a \$50 minimum tax for 2022, and that \$6,450 in taxes be written off.

CARRIED

OPERATIONS:

12. a) Grader Information

MOTION 22-06-435

MOVED by Deputy Reeve Sarapuk

That one additional grader be added to support operations.

CARRIED

OPERATIONS:

12. b) Range Road 173 (11 Mile) & Range Road 175 (13 Mile) South (ADDITION)

MOTION 22-06-436
Requires Unanimous

MOVED by Councillor Bateman

That the Range Road 173 (11 Mile) & Range Road 175 (13 Mile) South discussion be received for information.

CARRIED UNANIMOUSLY

OPERATIONS:

12. c) Road to Zama Water Wells (ADDITION)

MOTION 22-06-437
Requires Unanimous

MOVED by Councillor Driedger

That a meeting be set with the Minister of Environment and Parks and the Minister of Agriculture, Forestry, and Rural Economic Development in regards to northern recreation.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 2:29 p.m. and reconvened the meeting at 2:43 p.m.

TENDERS:

5.a) Assessment Services

MOTION 22-06-438
Requires 2/3

MOVED by Councillor Bateman

That the Assessment Services contract be awarded to the most qualified bidder, while staying within budget.

CARRIED

Evaluation Criteria	Weight	Points %	Score
Communication	20%	19	5.4
Methodology	20%	19	4.2
Experience and Past Performance	35%	33.8	10.15
Budget	25%	18.8	1.5
TOTAL	100%	90.6	21.25

UTILITIES: 13. a) None

PLANNING & DEVELOPMENT: 14. a) None

ADMINISTRATION: 15. a) Policy ADM053 Flags and Flag Protocol

MOTION 22-06-439 **MOVED** by Deputy Reeve Sarapuk

That Policy ADM053 Flags and Flag Protocol be received for information.

CARRIED

ADMINISTRATION: 15. b) Mackenzie Report – Advertising Memorandum of Agreement

MOTION 22-06-440 **MOVED** by Councillor Derksen

That the Mackenzie Report – Advertising Memorandum of Agreement discussion be TABLED and be brought back to a future Council meeting with more information.

CARRIED

ADMINISTRATION: 15. c) Fort Vermilion Public Meeting (ADDITION)

MOTION 22-06-441 **MOVED** by Councillor Cardinal

Requires Unanimous

That a Public Meeting be held in Fort Vermilion regarding the 2020 flood

and future land use on July 7, 2022 at 7:00 p.m.

CARRIED UNANIMOUSLY

**COMMITTEE OF THE
WHOLE ITEMS:**

16. a) Business Arising out of Committee of the Whole

**COUNCIL
COMMITTEE
REPORTS:**

17. a) Council Committee Reports (verbal)

Deputy Reeve Sarapuk and Councillor Braun left the meeting at 3:54 p.m.

MOTION 22-06-442

MOVED by Councillor Cardinal

That the Council Committee verbal reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

17. b) Municipal Planning Commission Meeting Minutes

MOTION 22-06-443

MOVED by Councillor Driedger

That the unapproved Municipal Planning Commission meeting minutes of May 26, 2022 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

18. a) Information/Correspondence

MOTION 22-06-444

MOVED by Councillor Cardinal

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICE OF MOTION:

19. a) None

**NEXT MEETING
DATE:**

20. a) Next Meeting Dates

Regular Council Meeting
June 22, 2022

10:00 a.m.
Fort Vermilion Chambers

Committee of the Whole Meeting
June 23, 2022
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 21. a) Adjournment

MOTION 22-06-445 **MOVED** by Councillor Cardinal

That the Council meeting be adjourned at 4:21 p.m.

CARRIED

These minutes were approved at the June 22, 2022 Regular Council Meeting.

(original signed)
Joshua Knelsen
Reeve

(original signed)
Byron Peters
Interim Chief Administrative Officer

